

# Agenda

## Annual General Meeting of Electors

**30 January 2024**

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**NOTICE PAPER**  
**ANNUAL GENERAL MEETING OF ELECTORS**  
**TUESDAY 30 JANUARY 2024**

**MAYOR AND COUNCILLORS**

I inform you that the Annual General Meeting of Electors will be held at the City of Canning Administration Building Function Room, 1317 Albany Highway, Cannington on 30 January 2024 at 6.00pm.

Your attendance is respectfully requested.

The purpose of the General Meeting is to consider and receive the Annual Report for 2022-2023 and to consider any other general business.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Michael Littleton'.

Tuesday, 23 January 2024

Michael Littleton  
**Chief Executive Officer**

**1. DECLARATION OF OPENING****2. ATTENDANCE****2.1 Apologies****3. MAYORAL ADDRESS**

The Mayor will provide an address.

**3.1 City Address**

The City will provide a presentation highlighting the outcomes achieved in Financial Year 2022/23 and the Director Corporate and Commercial will provide a summary of the Annual Financial Statements for 2022-2023.

**4. RECEIVE THE ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2023**

The 2022-2023 Annual Report can be downloaded from the City's website at:

[Annual Report 2022-2023](#)

**5. GENERAL BUSINESS**

Consistent with Section 5.27 (3) of the *Local Government Act 1995* and Regulation 15 of the *Local Government (Administration) Regulations 1996*, Electors in attendance at the Annual General Meeting of Electors are invited to raise matters of general business.

**5.1 Questions submitted in advance****5.2 Questions from the floor****5.3 Motions submitted in advance****5.4 Motions from the floor****6. CLOSURE**

**MEETING PROCEDURES**

1. The Mayor shall preside over the meeting, in accordance with section 5.30(1) of the *Local Government Act 1995*.
2. An Elector has a right to one vote, but does not have to vote. Non-electors are not eligible to vote.
3. Only Electors may speak, except with the approval of the Mayor.
4. Notice of Motions and questions should be lodged online with the City of Canning no later than 5pm, 29 January 2023. This will ensure matters are appropriately dealt with at the meeting. [Lodge your question or motion online here.](#)
5. When addressing the meeting, a person shall:
  - a) Speak to the meeting using a public microphone.
  - b) State their name and suburb for recording in the Minutes.
  - c) Address the meeting through the Mayor.
6. The Mayor will determine questions relating to order and procedure that are not listed above.
7. An Elector may move a Motion at the meeting which will only be considered if it has a Secunder.
8. Motions carried at this meeting are not binding on the Council. Motions carried are presented at the next available Ordinary Council Meeting for Council to consider.
9. Voting is determined by a show of hands or other form of open voting determined by the Mayor.
10. A simple majority carries the vote.
11. Minutes of this meeting will be available for members of the public.

**Note: This meeting is being recorded. The audio recording shall be available on the City's website at the time the minutes of the meeting are published.**