

Agenda Ordinary Council Meeting

12 December 2023

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TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1.	DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS AND DISCLAIMER	2
2.	ATTENDANCE	2
2.1	Apologies.....	2
2.2	Approved Leave of Absence	2
3.	DISCLOSURE OF INTERESTS.....	2
3.1	Declarations of Interest (Financial)	2
3.2	Declarations of Impartiality	2
4.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION).....	2
5.	REPORTS OF DELEGATES (WITHOUT DISCUSSION)	2
6.	QUESTION TIME FOR PUBLIC	2
6.1	Response to Previous Questions Taken on Notice	2
7.	CONFIRMATION OF MINUTES.....	2
8.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS	2
8.1	Petitions	2
8.2	Presentations	3
8.3	Deputations.....	3
9.	APPLICATION FOR LEAVE OF ABSENCE	3
10.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION).....	3
11.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY	3
12.	REPORTS OF COMMITTEE MEETINGS	4
12.1	Report of Audit and Risk Committee held on 4 December 2023	4
13.	REPORTS.....	45
13.1	Office of the CEO.....	45
13.2	Director Corporate & Commercial	46
CC-025-23	Child Health Clinics - New Leases - Parkwood, Willetton, Queens Park and Ferndale.....	46
CC-027-23	Monthly Financial Report November 2023.....	56

13.3	Director Planning & Development	101
PD-012-23	Adjourned Motion - Consideration of Environmental Conservation Boundary to Inform Scheme Amendment at Lot 500 (No. 81) Ranford Road, Canning Vale	101
PD-019-23	Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'	125
PD-024-23	Recommendation to the Western Australian Planning Commission for a Six Lot Survey Strata Subdivision at 185 Hamilton Street (Lot 5), Queens Park.....	147
13.4	Director Infrastructure & Environment	163
IE-021-23	Tender 16/2023 Urban Forest Management Services	163
IE-022-23	Business Plan Submissions - Whaleback Golf Course	173
IE-023-23	Request for Tender - 22 / 2022 - Pre-Qualified Panel of Suppliers for Dry Hire Road Construction Equipment	185
13.5	Director Customer & Community.....	193
14.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	194
NOM-007-23	Canning Open Art Studios	194
15.	URGENT BUSINESS	196
16.	CONFIDENTIAL MATTERS.....	196
16.1	Director Corporate & Commercial	197
CC-028-23	Report of CEO Performance Review Committee Held on 29 November 2023.....	197
17.	CLOSURE.....	198



NOTICE PAPER
ORDINARY COUNCIL MEETING
TUESDAY 12 DECEMBER 2023

MAYOR AND COUNCILLORS

I inform you that an Ordinary Council Meeting will be held in the Council Chambers on 12 December 2023 at 5.30pm.

Your attendance is respectfully requested.

Yours faithfully,

Friday, 8 December 2023

A handwritten signature in black ink, appearing to read 'Michael Littleton'.

Michael Littleton
Chief Executive Officer

1. DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS AND DISCLAIMER**2. ATTENDANCE****2.1 Apologies****2.2 Approved Leave of Absence****3. DISCLOSURE OF INTERESTS****3.1 Declarations of Interest (Financial)**

Officer/Elected Member	Order of Business/ Report No	Agenda Page No	Item Details	Intent to Seek Ruling	Nature of Interest
Michael Littleton	CC-028-23	Page 196	Report of CEO Performance Review Committee held on 29 November 2023	No	I am the CEO. I did not participate in the discussion or provide advice on this matter.

3.2 Declarations of Impartiality**4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)****5. REPORTS OF DELEGATES (WITHOUT DISCUSSION)****6. QUESTION TIME FOR PUBLIC****6.1 Response to Previous Questions Taken on Notice**

Nil.

7. CONFIRMATION OF MINUTES**Recommendation**

That the Minutes of the Ordinary Council Meeting held 21 November 2023 be confirmed as circulated.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS**8.1 Petitions**

Nil.

8.2 Presentations

Nil.

8.3 Deputations

Nil.

9. APPLICATION FOR LEAVE OF ABSENCE

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)

Nil.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

12. REPORTS OF COMMITTEE MEETINGS**12.1 Report of Audit and Risk Committee held on 4 December 2023**

- Attachments:**
1. Draft Annual Report 2022 - 2023 (D23/111898). ([Large Attachments](#))
 2. Draft Annual Financial Statements - 2022-2023 (D23/100265). ([Large Attachments](#))
 3. City of Canning Audit Plan 2022-2023 (D23/40258).
 4. Audit Report 2022-2023 - KPMG (D23/115030).
 5. Audit Management Letter - 2022-2023 - Office of the Auditor General (). (*Confidential*)
 6. Audit Opinion 2022-2023 - Office of the Auditor General (D23/115031). (*Confidential*)

The Audit and Risk Committee met on 4 December 2023 and made the following recommendations for Council's consideration. The Minutes are available on the [City's website](#):

COMMITTEE RECOMMENDATION:

That Council adopt the recommendations of the Audit and Risk Committee meeting held on 4 December 2023 for the following items:

- **ARC-018-23 Internal Audit Activity Report**
- **ARC-019-23 Status of Outstanding Audit Recommendations**
- **ARC-020-23 City Debt**
- **ARC-023-23 Annual Report and Financial Statements 2022-2023****
- **ARC-021-23 Superannuation Payments**
- **ARC-022-23 Leisureplex Classification Matter**

****ABSOLUTE MAJORITY REQUIRED**

ARC-018-23 INTERNAL AUDIT ACTIVITY REPORT

PROGRAM:	Office of the CEO
SUB PROGRAM:	Governance & Integrity
FILE REF:	Q23/410
REPORT DATE:	4 December 2023
REPORTING OFFICER:	June Alexander - Principal Advisor Assurance
RESPONSIBLE OFFICER:	Anne De Soyza - General Counsel & Manager Governance

ARC-018-23 OFFICER RECOMMENDATION/COMMITTEE DECISION

MOVED Mayor P Hall SECONDED Cr S Parkinson that the Audit and Risk Committee receives the Internal Audit Activity Report for the Internal Audit activities undertaken for the period September 2023 to November 2023 and the activities in progress and planned, within Confidential Attachment 1.

CARRIED UNANIMOUSLY 4/0

FOR the motion: Mayor Hall, Deputy Mayor Spencer-Teo, Cr Parkinson and Ms Lee.

ARC-019-23 STATUS OF OUTSTANDING AUDIT RECOMMENDATIONS

PROGRAM:	Office of the CEO
SUB PROGRAM:	Governance & Integrity
FILE REF:	Q23/411
REPORT DATE:	28 November 2023
REPORTING OFFICER:	June Alexander - Principal Advisor Assurance
RESPONSIBLE OFFICER:	Anne De Soyza - General Counsel & Manager Governance

ARC-019-23 OFFICER RECOMMENDATION/COMMITTEE DECISION

MOVED Ms E Lee SECONDED Cr S Parkinson that the Audit and Risk Committee receives the Status of Outstanding Audit Recommendations Report (refer Confidential Attachment 1).

CARRIED UNANIMOUSLY 4/0

FOR the motion: Mayor Hall, Deputy Mayor Spencer-Teo, Cr Parkinson and Ms Lee.

ARC-020-23 CITY DEBT

PROGRAM:	Corporate & Commercial
SUB PROGRAM:	Finance
FILE REF:	Q23/457
REPORT DATE:	27 November 2023
REPORTING OFFICERS:	Hitesh Attawala - Manager Finance Natalie Hett - Leader Revenue Devika Midha - Senior Rates Officer Porsha Murdoch - Finance Officer
RESPONSIBLE OFFICER:	Lorraine Driscoll - Director Corporate & Commercial

ARC-020-23 OFFICER RECOMMENDATION/COMMITTEE DECISION

MOVED Deputy Mayor A Spencer-Teo SECONDED Cr S Parkinson, that the Audit and Risk Committee receives the report on City Debt, as contained in Confidential Attachments 1 and 2.

CARRIED UNANIMOUSLY 4/0

FOR the motion: Mayor Hall, Deputy Mayor Spencer-Teo, Cr Parkinson and Ms Lee.

ARC-023-23 ANNUAL REPORT AND FINANCIAL STATEMENTS 2022-2023

PROGRAM:	Corporate & Commercial
SUB PROGRAM:	Corporate & Commercial
FILE REF:	Q23/499
REPORT DATE:	27 November 2023
REPORTING OFFICERS:	Hitesh Attawala – Manager Finance Boris Wong – Manager Business, Strategy & Advocacy Rachel Lane – Coordinator Accounting
RESPONSIBLE OFFICER:	Lorraine Driscoll - Director Corporate & Commercial

ARC-023-23 OFFICER RECOMMENDATION/COMMITTEE DECISION

MOVED Ms E. Lee SECONDED Mayor P Hall, that the Audit and Risk Committee:

- 1. Accepts the City of Canning 2022-2023 Annual Report (excluding Annual Financial Statements) as per Attachment 1. ***
- 2. Accepts the 2022-2023 Annual Financial Statements (to be formed part of the Annual Report) as contained in Attachment 2. ***
- 3. Authorises the Chief Executive Officer to oversee the design and final publication and presentation of the City of Canning 2022-2023 Annual Report to the Ordinary Council Meeting of 12 December 2023 for endorsement.*
- 4. Approves the General Meeting of Electors be held on 30 January 2024, commencing at 6.00pm.*

**** REQUIRES AN ABSOLUTE MAJORITY ****

CARRIED UNANIMOUSLY 4/0

FOR the motion: Mayor Hall, Deputy Mayor Spencer-Teo, Cr Parkinson and Ms Lee.

OFFICER COMMENT POST AUDIT & RISK COMMITTEE MEETING 4 DECEMBER 2023:

Since the Audit and Risk Committee Meeting the following changes have been made:

- The financial statements (Attachment 2) at the request of Office of the Auditor General (OAG).
 - Note 23 (b) had a zero missing against line 'Net Current Assets detailed in the 2022-2023 Annual Budget'.
 - Note 36 has been retitled from 'Subsequent events after the reporting date' to 'Contingent Assets'.
- Pages 1 to 7 of the financial statements and statement by CEO (Attachment 2) are now stamped by OAG and KPMG.
- Page 10 of the Audit Report issued by KPMG (Attachment 4) has a minor change with respect to the amount and narration of the first journal.
- The management letter issued by OAG (Attachment 5) has been updated since the Audit and Risk Committee meeting with an additional finding on the 'Presentation of notes to the financial statements'. This finding was already communicated to the Audit and Risk Committee during OAG/ KPMG's presentation at the meeting.
- The audit opinion presented at the Audit and Risk Committee Meeting was a draft opinion as issued by the OAG. The City has since received a signed audit opinion which is included as Attachment 6.

ARC-021-23 CONFIDENTIAL MATTER - SUPERANNUATION PAYMENTS

PROGRAM:	Corporate & Commercial
SUB PROGRAM:	Corporate & Commercial
FILE REF:	Q23/456
REPORT DATE:	27 November 2023
REPORTING OFFICERS:	Keeley Hayward - Manager People & Culture Scott Roffey - Service Lead People & Performance
RESPONSIBLE OFFICER:	Lorraine Driscoll - Director Corporate & Commercial

OFFICER RECOMMENDATION/COMMITTEE DECISION

MOVED Deputy Mayor A Spencer-Teo SECONDED Cr S Parkinson that the Audit and Risk Committee notes the information provided in this briefing.

CARRIED UNANIMOUSLY 4/0

FOR the motion: Mayor Hall, Deputy Mayor Spencer-Teo, Cr Parkinson and Ms Lee.

ARC-022-23 CONFIDENTIAL MATTER - LEISUREPLEX CLASSIFICATION MATTER

PROGRAM:	Corporate & Commercial
SUB PROGRAM:	Corporate & Commercial
FILE REF:	Q23/468
REPORT DATE:	28 November 2023
REPORTING OFFICER:	Keeley Hayward - Manager People & Culture
RESPONSIBLE OFFICER:	Lorraine Driscoll - Director Corporate & Commercial

ARC-022-23 OFFICER RECOMMENDATION/COMMITTEE DECISION

MOVED Mayor P Hall SECONDED Deputy Mayor A Spencer-Teo that the Audit and Risk Committee notes the information provided in this briefing.

CARRIED UNANIMOUSLY 4/0

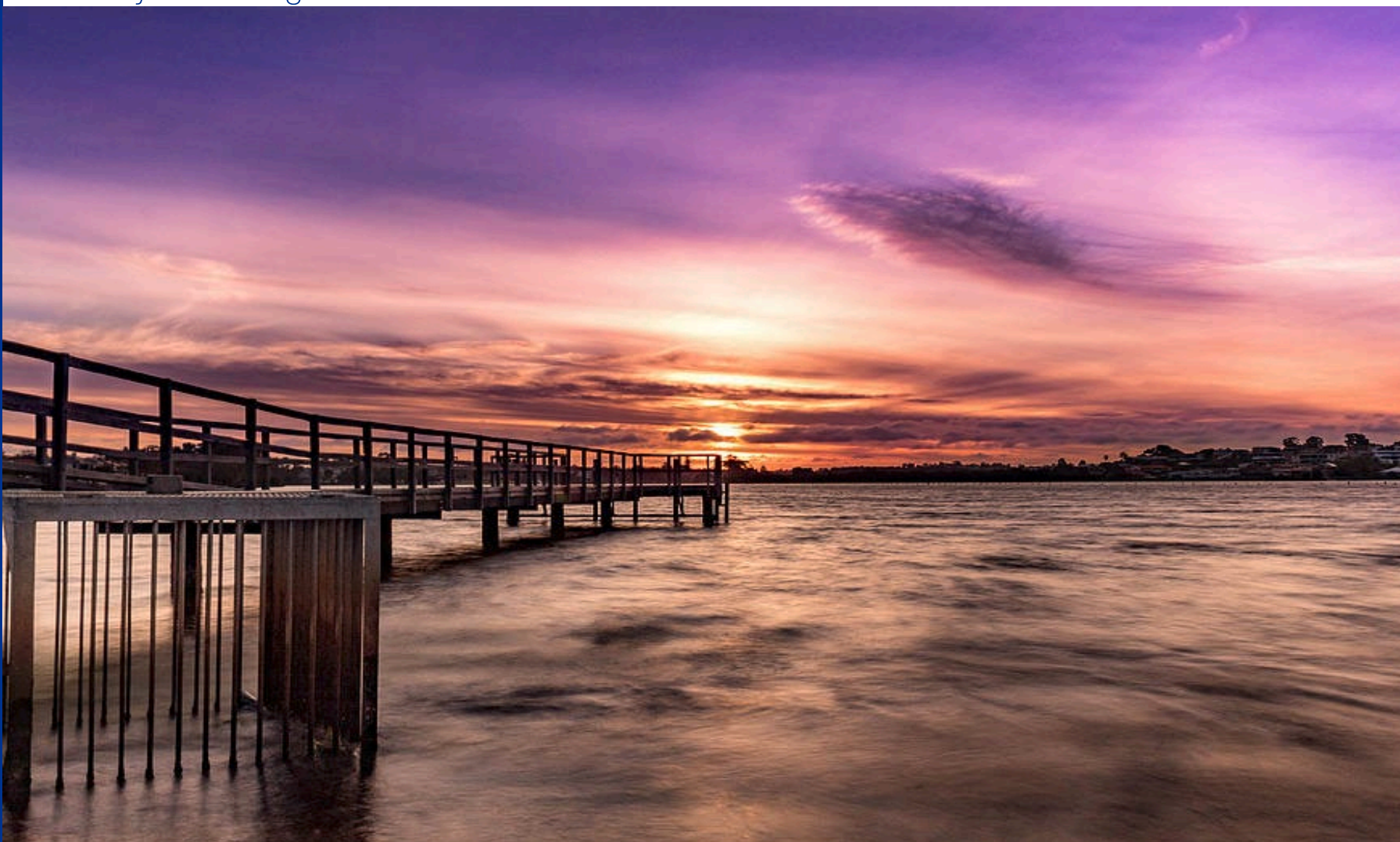
FOR the motion: Mayor Hall, Deputy Mayor Spencer-Teo, Cr Parkinson and Ms Lee.



City of Canning

Audit Plan to the Audit & Risk Committee

For the year ending 30 June 2023



Introduction

To the Audit and Risk Committee of the City of Canning

We are pleased to have the opportunity to discuss our audit of the financial report of the City of Canning ("the City"), as at and for the year ending 30 June 2023.

This audit plan and strategy document is intended to provide the Audit and Risk Committee with our audit focus areas, our procedures over these areas, deliverables and timelines.

Restrictions on distribution

This report is intended solely for the information of those charged with governance of the City and the report is provided on the basis that it should not be distributed to other parties; that it will not be quoted or referred to, in whole or in part, without our prior written consent; and that we accept no responsibility to any third party in relation to it.

Contents

[KPMG's Audit Responsibility](#)

[Audit Approach](#)

[Business risks relevant to our audit](#)

[Key Audit focus areas](#)

[Fair value of PPE and Infrastructure assets](#)

[Auditing standard changes](#)

[Ongoing reforms to local governments](#)

[Timeline of the audit](#)

[Mandatory Communications](#)

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KPMG's audit responsibility

On behalf of the Auditor General, KPMG's aim is to provide a high quality audit of the City's financial statements that is risk focused with independent insight on the key issues.

- KPMG has been contracted by the Office of the Auditor General ("OAG") to perform the audit of the City. The contract requires KPMG to use their audit approach and methodology.
- KPMG conducts an independent audit in order to enable the OAG to express an opinion regarding the annual financial statements. Our audit is conducted in accordance with Australian Auditing Standards in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal controls, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements will be detected.
- We perform procedures to assess whether the financial statements present fairly with the City's financial position as at 30 June 2023, and its performance for the year ending on that date in accordance with the Local Government Act 1995, Local Government (Audit) Regulations 1996, Australian Accounting Standards and other mandatory financial reporting requirements applicable to the City.
- We form our recommended audit opinion on the basis of these procedures, which include: examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report; and assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the City.
- We consider the effectiveness of management's internal controls over financial and performance reporting when determining the nature and extent of our procedures.
- We will express an opinion recommendation on whether: The annual financial report of the City is based on proper accounts and records; and fairly represents, in all material respects, the results of the operations of the City for the year ended 30 June 2023 and its financial position at the end of that period in accordance with the Local Government Act 1995(the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.
- As part of funding arrangement/grant agreement requirement, the City may require the completion of certification/grant acquittal audits. We will formally agree our information requirements and timeframes for the certification audit with your Manager Financial Services. Availability of required information is critical in ensuring the reporting timelines are met and future funding arrangements are not disrupted for the City. Where possible we will be completing the testing for any certification and/grant acquittals concurrently with the annual financial statement audit of the City.
- The OAG and KPMG understand the importance of our role as auditors in the external reporting framework and we work to maintain an extensive system of quality control over our audit practices.

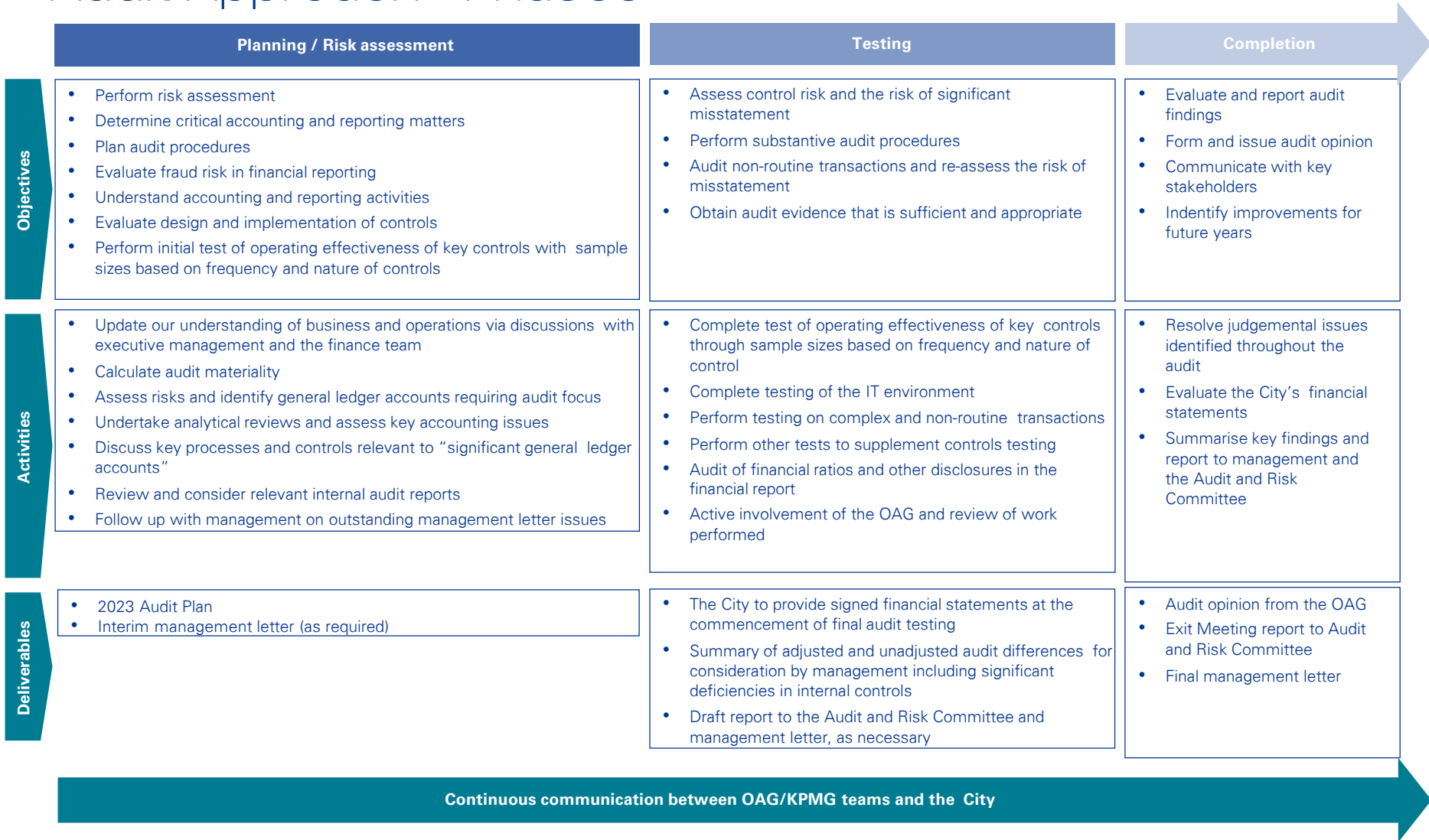
Audit Approach

The following table summarises our approach to the audit of the City:

Area	Assessment & Approach
Methodologies and activities	<ul style="list-style-type: none"> Our audit approach is tailored to address financial statement risks unique to the City. In tailoring our approach, we have held discussions with management, considered any changes to operations, and considered both external and internal developments that may impact our audit risk. A summary of the activities in each phase of our audit is provided. On completion, we will evaluate the evidence we obtained and report our findings to you.
Materiality	<ul style="list-style-type: none"> Planning materiality is determined at the overall financial statement level. Where appropriate, based on qualitative factors, we may lower our materiality threshold. The extent of audit procedures on balance sheet and income statement numbers is based on our professional judgement and materiality applicable to the City. During the course of our work, we will accumulate and report all identified uncorrected and corrected misstatements above our audit difference posting threshold, as well as material misstatements or omissions in presentation and disclosures, to the Audit and Risk Committee. As required by auditing standards, we will request correction of identified differences.
Risk assessment	<ul style="list-style-type: none"> Based on our experience, our knowledge of the City and discussions with management, we will perform an assessment of your business risks relevant to our audit and identify financial statement captions that may be affected by these risks to identify audit focus areas. We have summarised the relevant risks faced by the City; and The audit focus areas are identified, our planned procedures and key accounting and reporting matters for consideration.
Independence	<ul style="list-style-type: none"> Our audit services are subject to the OAG's, KPMG's and our profession's strict rules and policies regarding auditor independence. We will not undertake services that are incompatible with our role as your auditor, or that could compromise our independence in any way. We will continue to monitor our independence on an ongoing basis and will confirm our independence at the time of audit completion and signing the audit opinion.
Approach to fraud	<ul style="list-style-type: none"> The primary responsibility for preventing and detecting fraud rests with the Audit and Risk Committee and management. We are responsible for obtaining reasonable assurance that the financial report, taken as a whole, is free from material misstatement, whether caused by fraud or error. Owing to the inherent limitations of an audit there is an unavoidable risk that some material misstatements of the financial report may not be detected. We will assess the risk of fraud and design procedures that respond to that risk including, but not limited to, making enquiries of management about actual, suspected or alleged fraud and testing journal entry posting controls and a sample of journal entries. We request at this time the accountable authority, in consultation with the Executive, to identify matters relating to fraud consideration for incorporating into our audit approach. We will report fraud related issues identified to the accountable authority if identified during our audit. Information relating to the fraud will be provided to the OAG's forensic division and the Office may decide to conduct further investigation.

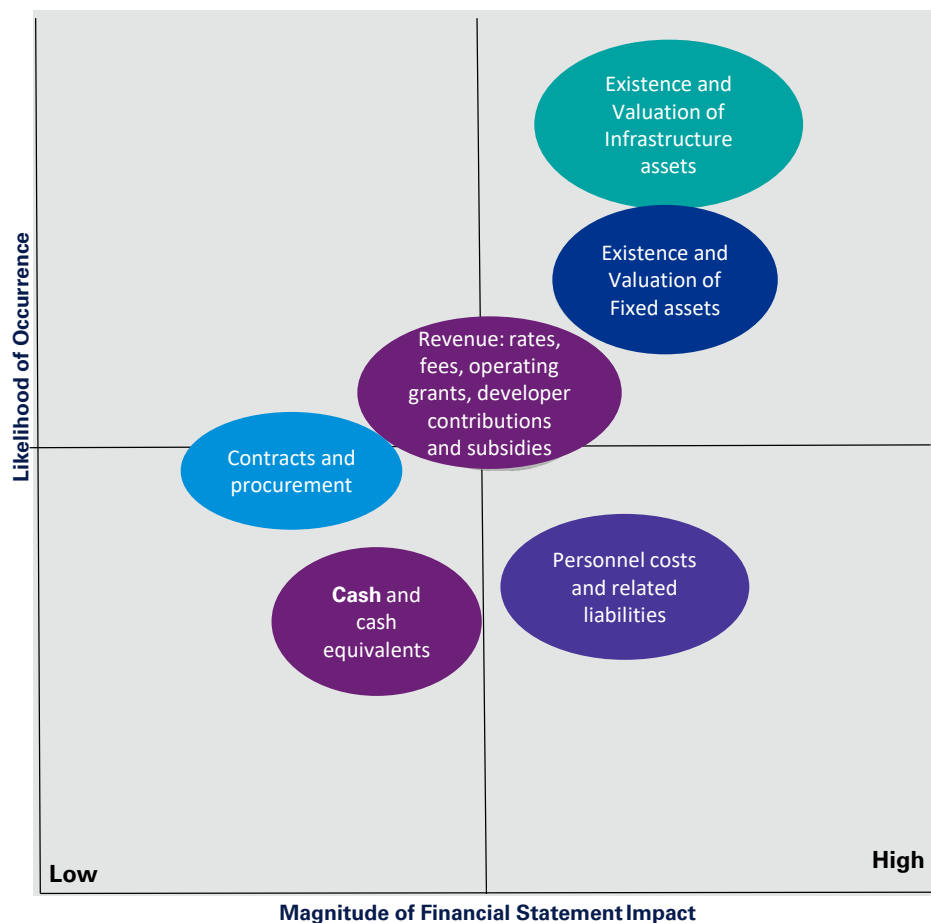


Audit Approach - Phases



Audit risk assessment

In our assessment of inherent audit risks impacting the financial report, we consider the nature of the risk, likelihood of its occurrence and potential impact it could have on the City's financial report.



Key	Factors influencing our assessment
Existence and valuation of Infrastructure assets	<ul style="list-style-type: none"> Valuation methodology and assumptions can be complex and judgmental Significant volume of individual assets
Existence and valuation of Fixed assets	<ul style="list-style-type: none"> Valuation methodology and assumptions can be complex and judgmental Significant volume of individual assets
Revenue – rates, fees, operating grants, developer contributions and subsidies	<ul style="list-style-type: none"> High volume of transactions that management are required to process accurately Heightened area of focus for stakeholders
Personnel costs and related liabilities	<ul style="list-style-type: none"> Existence and accuracy of payroll related costs Risk of payments made to fictitious employees
Contracts and procurement	<ul style="list-style-type: none"> High volume of transactions that management are required to process accurately Heightened area of focus for stakeholders
Cash, cash equivalents and term deposits	<ul style="list-style-type: none"> High volume of transactions of significant value

Key audit focus areas

1 Existence and valuation of Infrastructure Assets

Audit risk H Higher M Moderate L Lower

Significant Risks	Size	Complexity
	H	M

Areas of audit focus

- Valuation methodology and assumptions can be complex and judgmental
- Significant volume of individual assets
- Revaluation of Bridges & structures, Parks open space and Other infrastructure assets (Bus shelters, street lights, car parks and footpaths) will be performed in current financial year

Planned audit procedures

Test of Controls

- Evaluate the design and implementation of any relevant controls

Substantive Procedures

- Review all independent/internally prepared valuations for the City's infrastructure assets (for revaluations performed as at 30 June 2023)
- Utilising our infrastructure valuation specialist (if required), assess the competence and capabilities of the valuers, including valuation method and assumptions used for Road revaluation

Substantive Procedures cont.

- Recalculate any revaluation gain/loss arising from the revaluation and ensure this has been appropriately recorded
- On a sample basis, select assets for sighting noting their existence and physical condition
- Review management's impairment assessment/calculation for reasonableness
- Assess appropriateness of asset classification
- Assess the completeness of capital WIP, and for a sample selected, ensure the asset was capitalised at the correct date
- Perform substantive analytical procedures over depreciation expense
- Review management's detailed assessment of the movement in fair value of infrastructure assets revalued in the prior year

Key audit focus areas

2 Existence and valuation of Fixed Assets

Audit risk H Higher M Moderate L Lower

Significant Risks	Size	Complexity
	H	M

Areas of audit focus

- Valuation methodology and assumptions can be complex and judgmental
- Land and buildings are valued at fair value
- Significant volume of individual assets

Planned audit procedures

Test of Controls

- Evaluate the design and implementation of any relevant controls

Substantive Procedures

- Review all independent/internally prepared valuations for the City's fixed assets and assess the methods and assumptions utilised for reasonableness
- Assess management's analysis of fair value movements in fixed assets
- On a sample basis, select assets for sighting noting their existence and physical condition
- Recalculate any revaluation gain/loss arising from the revaluation and ensure this has been appropriately recorded
- Review management's impairment assessment/calculation for reasonableness
- Assess appropriateness of asset classification
- Perform substantive analytical procedures over depreciation expense

Key audit focus areas

3

Revenue – rates, fees, charges, operating grants, and subsidies

Audit risk

H

Higher

M

Moderate

L

Lower

Significant Risks	Size	Complexity
	H	M

Areas of audit focus

- High volume of transactions that management are required to process accurately
- Heightened area of focus for stakeholders

Planned response

Test of Controls

- City approval of rates and charges for FY2023

Substantive Procedures

- Management review of rates table
- Review the City’s rates policy in place
- Review of Landgate’s General Valuation of the Gross Rental Values (GRV’s) of properties within the City

Substantive Procedures cont.

- Recalculate the rates revenue for the year ensuring the correct rates were used and verifying the accuracy thereof
- Focus testing around financial year ends to ensure revenue recorded in the correct period
- Assess the recoverability of the related debtor raised
- Agree a sample of fees and charges to supporting documents
- For any developer contributions, vouch a sample to agreements and other supporting documentation
- Vouch grants to relevant grant agreement and bank

Key audit focus areas

4 Contracts and procurement

Audit risk H Higher M Moderate L Lower

Significant Risks Size Complexity

H

L

Areas of audit focus

- High volume of transactions that management are required to process accurately
- Heightened area of focus for stakeholders

Planned audit procedures

Test of Controls

- Assessment of authorisation of payments in line with Delegation of Authority
- Assessment of review approval of contracts in line with Procurement Policy

Substantive Procedures

- Review of authorisation of payments in line with Delegation of Authority
- Review approval of contracts in line with Procurement Policy of the City
- Review of internal audit reports for internal controls tested, specific contracts reviewed or key findings noted in procurement
- Review of the City's procurement policy
- On a sample basis for expenditure, agree payments made to supporting documentation and sighting authorisation of such payments in line with the Delegation of Authority
- Perform a search for unrecorded liabilities

Key audit focus areas

5 Personnel costs and related liabilities

Audit risk H Higher M Moderate L Lower

Significant Risks	Size	Complexity
	M	M

Areas of audit focus

- High volume of transactions that management are required to process accurately
- Existence and accuracy of payroll related costs

Planned audit procedures

Test of Controls

- Review and approval of payroll reconciliaiton
- Approval of employment and termination forms

Substantive Procedures

- Reconcile the payroll report and trial balance as at 30 June 2023, including related payroll liabilities
- Substantive analytical procedures to be performed over payroll expenses
- Substantive analytical procedures to be performed over annual leave and long service leave provisions as at 30 June 2023
- Evaluate key estimates and assumptions applied in determining the employee benefits provisions

Key audit focus areas

6 Cash, cash equivalents and term deposits

Audit risk **H** Higher **M** Moderate **L** Lower

Significant Risks	Size	Complexity
	H	L

Areas of audit focus

- High volume of transactions of significant value
- Significant value of term deposits

Planned audit procedures

Test of Controls

- Testing of management review of monthly bank reconciliations

Substantive Procedures

- Identify key controls within the Treasury process, including controls surrounding the preparation and review of bank reconciliations
- On a sample basis, vouch term deposits to confirmations and consider appropriateness of classification
- Circularize independent bank confirmations at year end
- Review the year end bank reconciliations and agree to bank confirmations
- On a sample basis, verifying that the transfers to and from reserves have been appropriately approved.

Fair Value of PPE (Property plant and equipment) and Infrastructure Assets

Reminder

Frequency of valuations of PPE and Infrastructure Assets

Local government (LG) entities report PPE (land and buildings) and Infrastructure Assets at fair value. The LG entity, under AASB 13 Fair Value Measurement should be determining whether there are trigger events that would indicate movement in these assets annually as required under Australian Accounting Standards.

Particularly in a non-revaluation year, where indicators exist a robust fair value assessment should be performed capturing the requirements of AASB 13 Fair Value Movements. Where these assessments have not been performed or are not of a sufficient robustness a significant Management Letter finding will be reported and on-flowing considerations to the audit opinion may result. This is an important area that would require early consideration by LG entities as part of the annual preparation of financial statements. This is essential to allow the LG entity to perform and engage experts as required, particularly where trigger events are noted.



Auditing standard changes

Revisions to ASA 315

Overview of the revisions and new requirements

- ASA 315 (revised) applies to audits for years ending from December 2022. Refer to the AuASB [website](#).
- The revised standard mandates detailed and specific requirements for auditors to perform and document a more robust risk identification and assessment.
- More time is required to understand audited entities' control environment and related activities. This applies regardless of whether we intend to rely on controls in our audit approach.
- An expanded understanding of IT applications, supporting infrastructure and IT controls related to financial reporting.
- Identification and assessment of 'risks arising from IT' is required in more situations than previously.
- We are also required to assess and document risks of material misstatement at a more granular level. For example where we may previously have identified 'existence of revenue' as a risk, we would now have multiple specific 'risks of material misstatement' that we individually respond to.
- There are various other changes with less of an impact.
- Our audit workflow tool (KCw) is fully updated for the new requirements. We will minimise the impact on your finance and IT teams where possible through timely planning and clear information requests. However, more assistance will be required.

Key changes

Key changes resulting in incremental effort	Impact
Assessment of control activities <ul style="list-style-type: none"> Significant expansion of risk assessment activities to identify the IT applications and other aspects of the IT environment that are subject to <i>risks arising from IT</i> relevant to automated controls that we plan to test. Identify and evaluate the design and implementation of general IT controls addressing <i>risks arising from IT</i>, irrespective of whether these controls will be relied upon. Mandatory testing of controls related to journal entries including in associated IT systems. 	Moderate
Assessment of information systems and communication <ul style="list-style-type: none"> Increased requirements related to risk assessment procedures and documenting understanding of the IT environment relevant to financial reporting, including IT applications, supporting IT infrastructure and adequacy of resources used in the entity's information processing activities, including people. Perform and document an evaluation of whether the entity's information system and communication appropriately support preparation of the financial statements. 	Moderate
Identifying and assessing risks of material misstatement (RMMs) <ul style="list-style-type: none"> More granular identification and documentation of <i>risks of material misstatement</i> which are more disaggregated and specific than traditional risk assessment. More precise assessment of likelihood and magnitude of misstatements at the assertion level, considering specific inherent risk factors, and more specific assessment of the design of the associated controls and substantive audit response. Separate assessment of inherent risk and control risk to be determined and documented for each RMM. 	High
Other areas <ul style="list-style-type: none"> There are various other new requirements that do not substantially change what we do but will result in incremental audit effort, including an increase in documentation requirements. These include documenting our assessment of risks from IT in the entity's business model outside of financial reporting and the appropriateness of the entity's own risk assessment and monitoring activities. 	Low

Ongoing Reforms to Local Governments

Local government reform bill passed through Parliament

- **Major local government reforms passed by the WA Parliament**
- **Tranche one focussing on electoral reforms to strengthen transparency and accountability**
- **Will enable delivery of the most significant changes to the local government sector in more than 25 years**

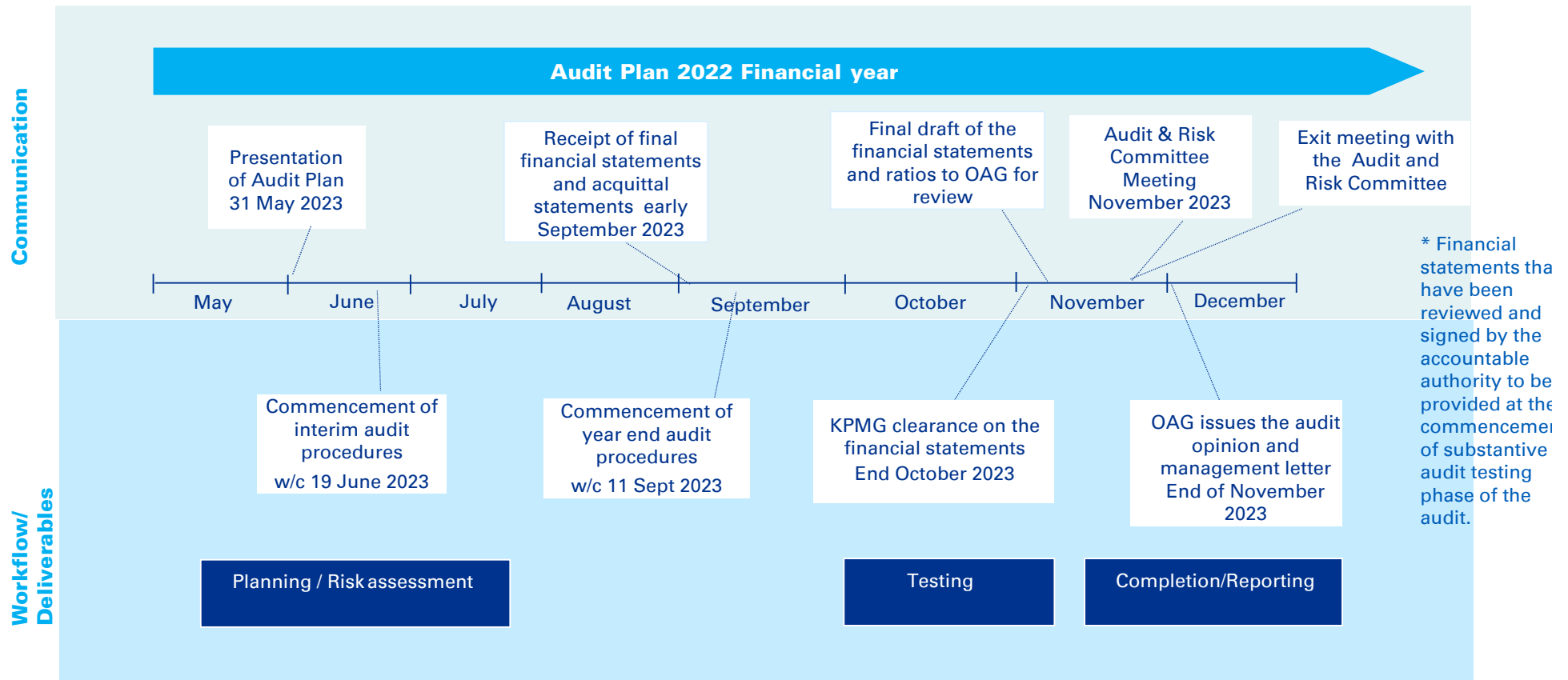
The changes will deliver a range of major benefits for ratepayers, strengthen local democracy and provide greater transparency and accountability by:

- Introducing optional preferential voting, bringing local government elections more in line with State and Federal elections;
- Requiring direct election of a Mayor or President for all larger councils;
- Abolishing wards for smaller local governments;
- Aligning the size of councils with the size of the population of each local government area;
- Enabling reforms to the owners and occupiers roll to prevent the use of 'sham leases', addressing critical findings of the City of Perth Inquiry;
- Setting State-wide caretaker periods during ordinary council elections;
- Setting standardised council meeting procedures;
- Mandating live streaming and recording of council meetings;
- Establishing mandated communications agreements between council members and the local government administration to ensure timely responses to Councillor enquiries;
- Reforms to require all local governments to publish information through online registers, including registers that disclose information about local government leases, grants, and goods and services contracts; and
- Introducing new requirements for the publication of performance indicators and results for all local government Chief Executive Officers, with provision for limited exemptions for sensitive matters.

Timeline of the audit

Communicating with and reporting to the City, with no surprises, underpins the quality of our audit. There are two main elements: the formal audit report, and ongoing communications. Two-way communication with management is a key aspect of our reporting and service delivery. We stress the importance of keeping you informed of issues arising throughout the audit and of understanding your views.

We deliver insights on aspects of the audit and your business practices such as the appropriateness of accounting policies, the design and operation of financial reporting systems and controls, key accounting judgements and any matters where we may disagree with management's view, and any audit differences or errors identified. We ensure the content of these reports meets the requirements of auditing standards and we share our industry experience to encourage discussion and debate with management. We see these insights as a key mechanism to support you in the execution of your responsibilities.





Mandatory communications

Management's responsibilities (and, where appropriate, those charged with governance)

Prepare financial statements in accordance with the applicable financial reporting framework that are free from material misstatement, whether due to fraud or error.

Provide the auditor with access to all information relevant to the preparation of the financial statements, additional information requested and unrestricted access to persons within the entity.

Auditor's responsibilities

Forming and expressing an opinion on the financial statements that have been prepared by management with the oversight of those charged with governance. The audit of the financial statements does not relieve management or those charged with governance of their responsibilities.

Auditor's responsibilities - Independence

Identifying threats and implementing safeguards to ensure compliance with independence requirements.

Auditor's responsibilities – Fraud

Design and implement appropriate responses to identify, assess and obtain sufficient appropriate evidence regarding the risks of material misstatement of the financial statements due to fraud and to respond appropriately to fraud or suspected fraud identified during the audit.

Auditor's responsibilities – Other information

Obtain, read and consider whether there is a material inconsistency between the other information and (1) financial statements and (2) auditor's knowledge obtained in the audit.

Respond appropriately when material inconsistencies appear to exist, or when other information appears to be materially misstated.

Report on other information in the auditor's report.

Information obtained during the audit can be used to carry out an examination or investigation for one or more of the purposes mentioned in Section 18 of the Auditor General Act.



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City of Canning Report to Audit & Risk Committee for the year ended 30 June 2023



Introduction

To the Audit & Risk Committee of the City of Canning

We are pleased to have the opportunity to meet with you to discuss the results of our audit of the City of Canning ("the City"), as at and for the year ended 30 June 2023.

We are providing this report in advance of our meeting to enable you to consider our findings and enhance the quality of our discussions. This report should be read in conjunction with our audit plan report, presented on 31 May 2023. We will be pleased to elaborate on the matters covered in this report when we meet.

Our audit is substantially complete. There have been no significant changes to our audit plan and strategy.

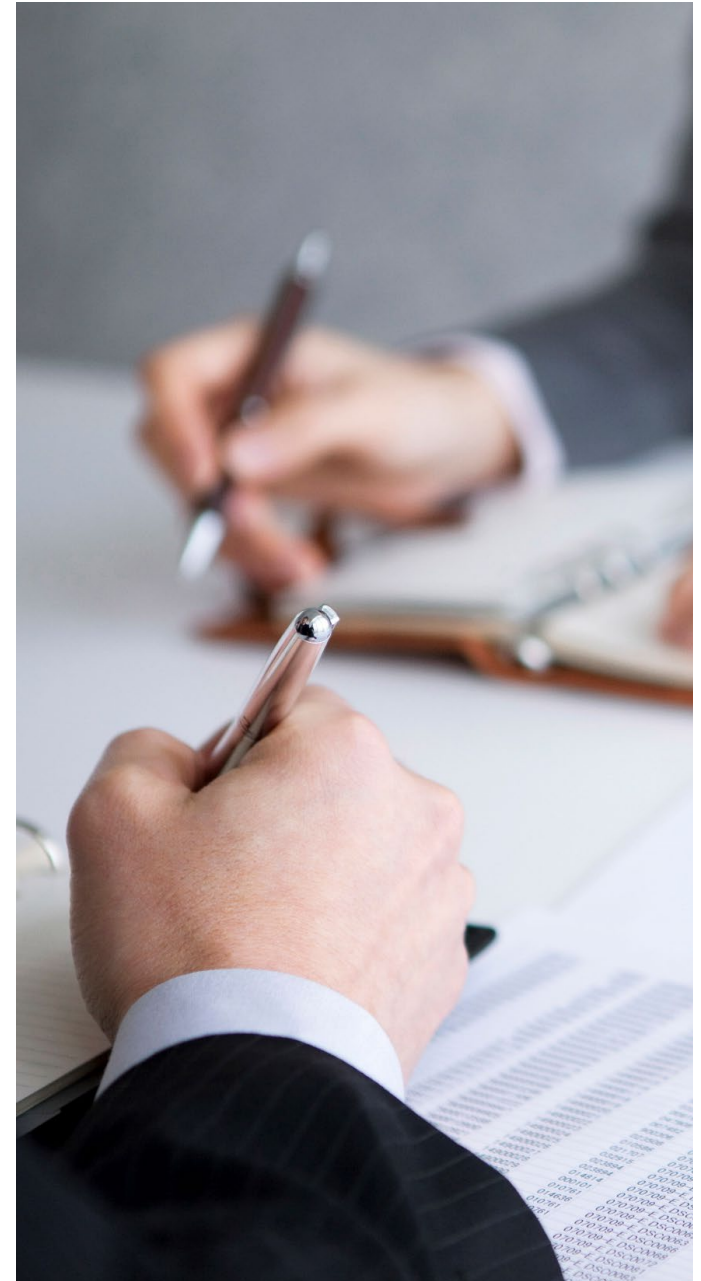
We draw your attention to the important notice on page 16 of this report, which explains:

- the purpose of this report; and
- limitations on work performed;
- restrictions on distribution of this report.

We would like to thank management for their assistance during the audit process.

Matthew Hingeley
Partner

Steven Hoar
Director – Financial Audit
OAG representative



Contents

1

Executive Summary

[Page | 3](#)

2

Audit focus areas

[Page | 4 - 9](#)

3

Audit misstatements

[Page | 10](#)

4

Auditor's independence

[Page | 11](#)

5

Appendices

[Page | 12](#)

Executive summary



Key focus areas

	Page ref.
Existence and valuation of Infrastructure Assets	4
Existence and valuation of Fixed Assets	5
Revenue – rates, fees, charges, operating grants and subsidies	6
Contracts and procurement	7
Personnel costs and related liabilities	8
Cash and cash equivalents and other financial assets	9

Draft financial report

The draft financial report was provided for audit on 19 September 2023.

Audit misstatements

Please refer to page [10](#) for details on the corrected and uncorrected audit misstatements identified.

Outstanding matters

- In order to finalise our work, we require the following:
- Final review of the updated financial statements
 - Receipt of signed financial statements declaration and certification
 - Receipt of signed management representation letter
 - Subsequent events procedures
 - Final clearance comments of the Audit & Risk Committee of matters contained in this report.

Fraud

We have not identified any instances of material fraud through our audit procedures.



Audit Focus Areas



01 Existence and valuation of Infrastructure Assets

Summary

Our audit response to the existence and valuation of infrastructure assets comprises primarily of fully substantive approach.

We consider this an audit focus area due to:

- Valuation methodology and assumptions can be complex and judgmental
- Significant volume of individual assets
- Revaluation of Bridges & structures, Parks open space and Other infrastructure assets (Bus shelters, streetlights, car parks and footpaths) have been performed in current financial year

Balance	FY23	FY22
Infrastructure	\$688,292,162	\$635,218,011

Our controls approach

- Test design and implementation of review of revaluation report by authorised personnel.

Our substantive approach

- Tested the roll forward of Infrastructure Assets from 1 July 2022 to 30 June 2023.
- Review all independent/internally prepared valuations for the City's infrastructure assets (for revaluations performed as at 30 June 2023).
- Review and consideration of the management's assessment on the Fair Value movement on assets not revalued in the current year.
- Recalculate any revaluation gain/loss arising from the revaluation and ensure this has been appropriately recorded.
- Substantive testing performed over the revaluation done by City's internal team, including agreeing the underlying assumptions in the model to sample documentation for reasonableness and performed recalculations.
- Assessed the competence and capabilities of the external valuer and City's internal valuers, including valuation method and assumptions used.
- On a sample basis, selected and tested infrastructure asset additions to confirm existence and accuracy.
- Performed substantive analytical procedures over depreciation expense to assess reasonableness thereof.

Conclusion

Based on the audit procedures performed, no reportable misstatements are noted. However, would like to draw your attention to the point highlighted in the conclusion on page 5 which is relating to both Infrastructure and Fixed Assets.



Audit Focus Areas

02 Existence and valuation of Fixed Assets

Summary

Our audit response to the existence and valuation of fixed assets comprises primarily of fully substantive approach.

We consider this an audit focus area due to:

- Fair value assessment and assumptions can be complex and judgmental
- No revaluations of fixed assets occurred during the current year with carrying values considered to continue to materially approximate fair value.
- Significant volume of individual assets



Balance	FY23	FY22
Fixed assets	\$261,284,709	\$260,760,686

Our controls approach

- None planned.

Our substantive approach

- No revaluations of fixed assets occurred during the current year with carrying values considered to continue to materially approximate fair value.
- Review and challenge of management's assumption that Fair Value remains materially consistent.
- Tested the roll forward of fixed assets from 01 July 2022 to 30 June 2023.
- Assessed the competence and capabilities of the City's valuers, including valuation method and assumptions used.
- On a sample basis, selected and tested asset additions to confirm existence and accuracy.
- Assessed management's fair value assessment on non-revalued assets for reasonableness and compliance with the Accounting Standards.

Conclusion

Based on the audit procedures performed, no reportable misstatements were noted. We would like to highlight the following in relation to fair value assessments of PPE and Infrastructure for future consideration.

Local government (LG) entities report PPE (land and buildings) and Infrastructure Assets at fair value. The LG entity, under AASB 13 Fair Value Measurement should be determining whether there are trigger events that would indicate movement in these assets annually as required under Australian Accounting Standards.

However, Local Government Regulations Amendment Regulations (No. 3) 2023 was published on 18 October 2023 and the fair value amendments came into effect on 19 October 2023. These amendments will require local governments to revalue non-financial assets every five years. Based on the amendments made, the City will no longer require to adjust the fair value of non-financial assets in non-revaluation years.



CITY OF CANNING | ARC REPORT

Audit Focus Areas



03

Revenue – rates, fees, charges, operating grants and subsidies

Summary

Our audit response to the Revenue – rates, fees, charges, operating grants and subsidies mainly comprises substantive testing.

We consider this an audit focus area due to:

- High volume of transactions that management are required to process accurately
- Heightened area of focus for stakeholders

Balance	FY23	FY22
Rates	\$78,325,335	\$74,344,934
Operating grants and subsidies	\$9,276,640	\$9,059,746
Fees and charges	\$37,093,449	\$35,915,199

Our controls approach

- Approval of rates, fees and charges by the Council for the 2023 financial year.

Our substantive approach

- Review the City’s rates policy in place.
- For a statistical sample selected, ensured rates revenue levied was collected and received by the City.
- Performed cut-off testing to ensure revenue was recorded in the correct period.
- Assessed the recoverability of debtors at year end, including assessing the approach used by management to calculate its allowance for expected credit losses.
- For a statistical sample selected, verified a sample of fees and charges to supporting documents.
- For a statistical sample selected vouched grants received to relevant grant agreement and bank statement and assessed whether they are appropriately deferred or recognised immediately as income.
- Tested the completeness and accuracy of contract liabilities relating to Operating Grants and Non-Operating Grants.
- Reviewed management’s assessment and disclosures to Revenue from the Accounting Standards AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-For-Profit entities.

Conclusion

Based on the audit procedures performed, no reportable misstatements are noted.



CITY OF CANNING | ARC REPORT

Audit Focus Areas



04 Contracts and Procurement

Summary

Our audit response to the contracts and procurement comprises controls and substantive testing.

We consider this an audit focus area due to:

- High volume of transactions that management are required to process accurately
- Heightened area of focus for stakeholders

Balance	FY23	FY22
Total operating expenditure	\$126,918,568	\$121,850,467

Our controls approach

- Testing of authorisation of purchase orders in line with the City’s Delegation of Authority.
- Testing of authorisation of purchase orders in line with the City’s Procurement Policy.

Our substantive approach

- Assessed the authorisation of payments is in line with Delegation of Authority.
- Assessed the approval of contracts in line with Procurement Policy of the Council.
- Read the Council’s procurement policy.
- On a sample basis for expenditure, agree payments made to supporting documentation and sighting authorisation of such payments in line with the Delegation of Authority.
- On a sample basis for liabilities (Accrued Expenses, Other Payables), agree liability recorded to supporting documentation.
- Complete a search for unrecorded liabilities.

Conclusion

Based on the audit procedures performed, no reportable misstatements are noted. However, control deficiencies in relation to Procurement policy have been identified and reported in the Management letter for FY23 accordingly.



CITY OF CANNING | ARC REPORT

Audit Focus Areas



05

Personnel costs and related liabilities

Summary

Our audit response to the personnel costs and related liabilities comprises a largely substantive approach.

We consider this an audit focus area due to:

- High volume of transactions that management are required to process accurately
- Existence and accuracy of payroll related costs

Balance	FY23	FY22
Employee Costs	\$55,603,547	\$53,914,658

Our controls approach

- Dual Authorisation and approval of pay run payments.

Our substantive approach

- Reconcile the payroll report and trial balance as at 30 June 2023, including related payroll liabilities.
- Substantive analytical procedures performed over payroll expenses and the annual leave provision.
- Assessment of Long Service Leave provision (evaluation of methods, assumption and data of estimate).
- Review of financial statement disclosures and supporting documentation for related parties and key personnel disclosures.

Conclusion

Based on the audit procedures performed, no reportable misstatements are noted.



CITY OF CANNING | ARC REPORT

Audit Focus Areas



06

Cash and cash equivalents and other financial assets

Summary

Our audit response to cash and cash equivalents and other financial assets comprises a fully substantive approach.

We consider this an audit focus area due to:

- High volume of transactions of significant value
- Significant value of term deposits

Balance	FY23	FY22
Cash and cash equivalents	\$29,411,071	\$33,861,355
Other Financial Assets	\$62,458,769	\$48,334,794

- Our controls approach**
- Management review of bank reconciliations (Design and implementation only).
- Our substantive approach**
- Obtained independent bank confirmations at year end.
 - Reviewed the year end bank reconciliations and agree to bank confirmations received.
 - Vouched term deposits to confirmations and consider appropriateness of classification.
- Conclusion**
- Based on the audit procedures performed, no reportable misstatements are noted.



Audit Misstatements

We assess audit misstatements under the income statement method. The income statement method considers the effect of uncorrected prior-period misstatements from an income statement perspective and uncorrected misstatements are quantified as the amount by which the current period income statement is misstated, after considering the reversing and correcting effects of uncorrected prior-period misstatements.



Corrected misstatements

Accounts	Dr (\$)	Cr (\$)
1. Cash & cash equivalents	4,062,435	
Trade and other receivables		4,062,435
(Grant funding incorrectly recognised as trade and other receivables)		
2. Gain on disposal of land	6,790,826	
Advance received		6,790,826
(Adjustment of gain on disposal incorrectly recorded)		

Uncorrected misstatements

There were no uncorrected misstatements for the year ended 30 June 2023.

Omissions and Errors in Presentation and Disclosures

We have not identified any material omissions or errors in presentation and disclosures in the financial report.

In the course of our review of the financial statements we made a number of recommendations in relation to presentation matters, no other adjustments were identified.



Auditor's Independence



Facts and matters related to the provision of non-audit services (NAS), and any threats, actions taken to eliminate threats, or safeguards applied to reduce threats to an acceptable level, are set out below.

Service provided	Threats and actions taken or safeguards applied	Basis of fee	Date	Fee \$m
Non-audit services				
No non-audit services were provided for year ended 30 June 2023	N/A	N/A	N/A	N/A
Total fees for non-audit services				

The APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (“the Code”) requires us to communicate to you any breaches of the independence requirements of the Code.

On the rare instance of a significant breach of the Code, we will report our conclusions to you on the actions to be taken, or already taken within three working days. We will report less significant breaches in the Year-end Report to the Audit and Risk Committee.

No such breaches have been identified since the date of our last report.

We confirm that, as at the date of this report, we have not identified any threats to our independence or objectivity. The engagement team and the firm have complied with relevant ethical requirements regarding independence.



Appendices

1

Mandatory Communications

[Page | 13 - 14](#)

2

Matters Identified during the audit

[Page | 15](#)

3

Important notice

[Page | 16](#)

Mandatory Communications



The ASAs include requirements to communicate matters to those charged with governance, which are summarised in the table below. As required by the ASA's, we have communicated with you matters listed below when relevant.

Matters to communicate	Audit plan	Audit findings
Our responsibilities in relation to the financial statement audit	Page 1	<input type="radio"/>
Overview of the planned scope and timing of our audit and the expected form, timing and general content of communications	Pages 2-15	<input type="radio"/>
Our views about significant qualitative aspects of the City's accounting practices, including accounting policies, accounting estimates and financial statement disclosures	<input type="radio"/>	Page 4 - 10
Actual or suspected fraud identified during the audit that involves management, employees with significant roles in internal control or others where the fraud results in a material misstatement in the financial statements, unless such communication is prohibited by law or regulation	<input type="radio"/>	<input checked="" type="radio"/>
Matters involving identified or suspected non-compliance with laws and regulations encountered during the audit, unless clearly inconsequential or such communication is prohibited by law or regulation. If non-compliance is believed to be intentional and material, we will communicate the matter as soon as practicable	<input type="radio"/>	<input checked="" type="radio"/>
Identification of events or conditions that may cast significant doubt on the entity's ability to continue as a going concern and related significant matters	<input type="radio"/>	<input checked="" type="radio"/>
Significant matters arising during the audit in connection with the entity's related parties	<input type="radio"/>	<input checked="" type="radio"/>
Significant matters discussed or subject to correspondence with management	<input type="radio"/>	<input checked="" type="radio"/>
Other significant matters relevant to the oversight of the financial reporting process	<input type="radio"/>	<input checked="" type="radio"/>
Significant difficulties encountered during the audit	<input type="radio"/>	<input checked="" type="radio"/>



No matters to report



Mandatory communications^(cont.)



Matters to communicate	Audit plan	Audit findings
Written representations we are requesting	<input type="radio"/>	<input checked="" type="radio"/>
Circumstances which may cause the auditor to modify the audit opinion, including an emphasis of matter paragraph, other matter paragraph or misstatements in the other information	<input type="radio"/>	<input checked="" type="radio"/>
Uncorrected audit misstatements, including material disclosure omissions	<input type="radio"/>	<input checked="" type="radio"/>
Significant deficiencies in internal control identified during the audit	<input type="radio"/>	<input checked="" type="radio"/>
Auditor independence <ul style="list-style-type: none">A statement that we have complied with relevant ethical requirements regarding independenceRelationships and other matters which may reasonably be thought to bear on our independenceRelated safeguards that have been applied to eliminate or reduce to an acceptable level threats to independence	<input type="radio"/>	<div>Page 11</div>

☒ No matters to report



Matters identified during the audit



The findings below have been reported in the management letter for the year ended 30 June 2023.

Identified in the current year

Description	Rating
Non-compliance with Procurement Policy	L

Matters outstanding from prior year

Description	Rating
None	

Ratings

S

Significant

M

Moderate

L

Minor



CITY OF CANNING | ARC REPORT

Important Notice



This report is presented under the terms of our contract with the OAG.

- Circulation of this report is restricted.
- The content of this report is based solely on the procedures necessary for our audit.

Purpose of this report

This Report has been prepared in connection of our audit of the financial statements of the City of Canning (the "City"), prepared in accordance with the Australian Accounting Standards ('AASBs') as at and for the year ended 30 June 2023.

This Report has been prepared for those charged with governance, whom we consider to be the Audit & Risk Committee, in order to communicate matters of interest as required by ASAs (including ASA 260 Communication with Those Charged with Governance), and other matters coming to our attention during our audit work that we consider might be of interest, and for no other purpose. The Audit & Risk Committee should not assume that reports from us indicate that there are no additional matters they should be aware of in meeting their responsibilities.

This report summarizes the key issues identified during our audit but does not repeat matters previously communicated to you. In particular, we draw your attention to our audit plan report, dated 9 May 2023, which presented an overview of the planned scope and timing of our audit.

Limitations on work performed

This Report is separate from our audit report and does not provide an additional opinion on the City's financial statements, nor does it add to or extend or alter our duties and responsibilities as auditors.

We have not designed or performed procedures outside those required of us as auditors for the purpose of identifying or communicating any of the matters covered by this Report.

The matters reported are based on the knowledge gained as a result of being your auditors. We have not verified the accuracy or completeness of any such information other than in connection with and to the extent required for the purposes of our audit.

Restrictions on distribution

The report is provided on the basis that it is only for the information of those charged with governance of the City; that it will not be quoted or referred to, in whole or in part, without our prior written consent; and that we accept no responsibility to any third party in relation to it.



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13. REPORTS

13.1 Office of the CEO

Nil.

13.2 Director Corporate & Commercial**CC-025-23 Child Health Clinics - New Leases - Parkwood, Willetton, Queens Park and Ferndale.**

PROGRAM:	Corporate & Commercial
SUB PROGRAM:	Land Utilisation
FILE REF:	Q23/445
REPORT DATE:	8 December 2023
REPORTING OFFICERS:	Kylie Sander - Senior Property Officer Nikki Crook - Coordinator Land & Tenancy
RESPONSIBLE OFFICER:	Lorraine Driscoll - Director Corporate & Commercial

Strategic Plan Theme	CONNECT An inclusive, safe and vibrant community
Sub-themes	C3 Health and Wellbeing
Aspiration	C3.1 An active and healthy community
Objective	C3.1.1 Advocate and deliver opportunities for healthy activity and lifestyles
Authority/Discretion:	Executive: The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Attachments:	Nil.

In Brief:

The City would like to formalise arrangements with the Child Health Clinics that have been occupying City facilities for many years. The sites that are the subject of this report are Parkwood, Willetton, Queens Park, and Ferndale.

There has been an historic precedent of State and Local Government partnering to offer these services to our community for over 70 years. Until recently, this has been mostly without formal agreement.

Child and Adolescent Health Service (CAHS) is well established throughout the State and CAHS have recently formalised tenure with many local governments. They would like to do the same with the City of Canning.

The City and CAHS have negotiated key terms of the proposed leases which are being presented to Council for approval. The lease terms have considered Council's Policy BR.01 – Tenancy Management and are generally consistent with the Tenancy Policy.

Council is asked to support the Officer's Recommendation because:

1. The leases will offer security of tenure to CAHS and formalise informal tenure arrangements.
2. Maintenance of the facilities will be the responsibility of CAHS during the term, reducing the maintenance responsibilities of the City.

If the Officer Recommendation is not supported:

1. CAHS may be required to relocate their services to another facility. This may result in Canning residents needing to travel outside of the community for child health services.
2. The City may suffer reputational damage for not supporting this health service within the Canning community.

3. Outstanding leases and tenure arrangements will be ongoing.

OFFICER RECOMMENDATION

That Council:

1. Approves the City entering into new leases with the Child and Adolescent Health Service at Parkwood, Willetton, Queens Park, and Ferndale locations, as described in this report.
2. Authorises the Chief Executive Officer to finalise and sign the lease documentation between the City of Canning and Child and Adolescent Health Service for the abovementioned sites, in accordance with Section 9.49A(1)(b) and (4) of the *Local Government Act 1995*.
3. Pursuant to section 46 of the *Land Administration Act 1997*, seek the Minister for Lands consent to amend the City's Management Order over Reserve 25288 (Godfrey Park) to grant power to lease or licence.

BACKGROUND

- 1 The Child Health program was established in the 1920's overseen by local committees. In the 1950's, the local committees disbanded and the State Government assumed the responsibility for the services through the payment of nurses' salaries and establishing local facilities from which to operate.
- 2 In 2008, a Memorandum of Understanding (MOU) was established between the Department of Health, Department of Local Government & Regional Development and the Western Australian Local Government Association.
- 3 The MOU did not state any statutory or legal requirements for local governments to provide support to Child Health Clinics, however it acknowledged that local governments had historically supported the services and that it should endeavour to continue to do so.
- 4 Although the MOU has since expired, the Child and Adolescent Health Service (CAHS) is well established throughout the State and CAHS has recently formalised tenure with several local governments via various lease agreements.
- 5 CAHS offers an integral service to our community. The services provided by CAHS include:
 - a) Providing parents with information about breastfeeding, growth, nutrition, behaviour, play and immunisation through both personal and group sessions.
 - b) A comprehensive, and ongoing appraisal of each child's growth and development, and parental wellbeing.
 - c) A home visit within the first 0-14 days of birth which provides an opportunity for nurses to identify any concerns and to observe the family in the home environment which helps establish and sustain relationships.
 - d) Provision of school health services to all primary schools within the City of Canning, including health assessments for vision, hearing and development to 4 & 5 year old students, provision of information to parents to make informed choices about health and wellbeing, referrals to other health professionals when required, facilitation of tailored health promotion within the schools and a working partnership with the schools to promote healthy development and wellbeing, helping students reach their full potential.
 - e) CAHS also provides a variety of other services within the community such as Child and Adolescent Mental Health Services (CAMHS), Child Development Services (CDS), Refugee Health, Immunisation, and Aboriginal Health.

- 6 CAHS uses a total of 169 community facilities across the State to deliver Child Health Services. 154 are leased and 15 are owned and operated. The City of Canning provides 6 facilities to CAHS, none of which are under formal tenancy agreement. The four subject sites as listed in this report and additional sites at Canning Vale Community Facility (land owned by Department of Education) and Bentley (land owned by Housing Authority).
- 7 The lease arrangements for both Canning Vale and Bentley are contingent on other arrangements with the State that are currently being negotiated. Canning Vale Child Health Clinic arrangements have previously been supported by Council and with the Department of Education's consent, will be a future sub-lease. The Bentley Child Health Clinic is located in the old Bentley Library and the future of this building is currently being discussed with Development WA.
- 8 The four Child Health Clinics subject to this report, currently support a total of 2507 local children. In 2022-2023 alone, CAHS conducted a total of 4794 appointments at these four sites and these Child Health Clinics have received a further 976 new birth notifications, demonstrating the growing demand for CAHS within the City of Canning.

DETAILS

Current Sites

- 9 The following maps detail each site:

a) Parkwood

This building is solely occupied by CAHS on the fringe of Hossack Reserve.



b) Willetton

This building is solely occupied by CAHS neighbouring the Willetton Library.

c) Queens Park

This Land is owned by the State of WA with a building that is solely occupied by CAHS.



d) Ferndale

This site is a proposed lease area of 72m² within the Ferndale Community Facility. The Lynwood Ferndale Playgroup is the tenant in the remainder of the building.

Land Tenure Requirement

- 10 The City owns the land in freehold title for the Parkwood, Willetton, and Ferndale sites. The Queens Park site is on Crown Reserve 25288 and as such, City officers reviewed the Management Order to determine provision for leasing. The land parcel is shown to be under management order to the City of Canning, but there are no other details available.
- 11 The decision to vest Reserve 25288 to the City of Canning was determined by Government Gazette on 15 June 1962. Within that same Gazette, the purpose of the Reserve was altered from 'Recreation' to 'Infant Health Centre'. This demonstrates that this land parcel was always intended for this purpose.
- 12 As the Infant Health program of that day was managed by State Government, there was no requirement to include the 'Power to Lease' in the vesting order at that time.
- 13 As the City now manages this reserve under management order, the power to lease or licence will need to be granted by the Minister for Lands via the Department for Planning, Lands and Heritage (DPLH). This report seeks Council's support to action this minor tenure change. This will require the revocation and re-issue of the City's current management order over Reserve 25288.

Proposed Leases

- 14 CAHS have occupied the sites with no formal tenure for many years. This was the case for many local governments, not just the City of Canning. Both the City of Canning and CAHS are keen to formalise tenure arrangements over the facilities they use, as it will offer security of tenure to CAHS and will provide the City an opportunity to fairly recover contribution to the ongoing maintenance and use of the occupied spaces.
- 15 The new Tenancy Management Policy BR.01 was adopted in July 2023. Section 4.2 of the policy speaks to arrangements with Government Entities and nominates such arrangements to be under commercial terms. The policy states that Council may consider circumstances where it is appropriate to reduce the rental payment for certain Government agencies to align with Community lease rates adopted in the Schedule of Fees and Charges.
- 16 The relevant circumstances that apply to this proposal include:
- a) Section 4.2 (a) *“Where there is a facility objective to create a community hub with allied support services that provide a public benefit to the Canning community”.*
 - b) Section 4.2 (d) *“Where the facility is to be occupied and used by a Government agency for the provision of reduced fee services, where it is clearly evident that the services provided are substantially less than comparable market standards”.*
 - c) Section 4.2 (e) *“To reflect any agreements that may have been entered into to promote partnerships between State and Local Government”.*
- 17 Given that CAHS provide this service to the community free of charge, it is recommended that Council consider these circumstances to allow the rent rate to be applied to these leases, as per Schedule of Fees and Charges.

Negotiation on Lease Terms

- 18 **BOND** - The Policy states that commercial entities will be required to pay a bond in the form of cash payment or bank guarantee. Discussions with CAHS determined that advice from the State Solicitors Office would not support this requirement. State Departments are self-insured and offer guaranteed rent so would not agree to any form of bond payment. In addition, the Child Health clinics are already in occupation of these sites.
- 19 **MAINTENANCE** – The Policy states that commercial entities are responsible for structural maintenance. In the case of the Ferndale site, CAHS oppose this requirement, given that this is a shared building, and the proposed lease area represents only 24% of the building.
- 20 **TERMINATION RIGHTS** -
- a) CAHS has asked for the rights to terminate with 6 months written notice if the service provision in the locality is deemed to be no longer required. The City considers this to be a reasonable request; and
 - b) It is noted that the City will also have the rights to terminate with 12 months written notice.
- 21 City Officers support these variations to policy. All other terms of the lease proposals are in line with the policy under commercial arrangements.

22

The key terms for the four sites that have been agreed between the City and CAHS are outlined below:

Proposed Lease Key Terms: Child Adolescent Health Services	
Key Term	Details
Land	<p>Parkwood - Lot 172 on P011200 as contained on Certificate of Title Volume 1431 Folio 589. Owned by the City in Freehold. 26 Hossack Ave, Parkwood.</p> <p>Willetton - Lot 102 on P012058 as contained on Certificate of Title Volume 1484 Folio 920. Owned by the City in Freehold. 37 Burrendah Blvd, Willetton.</p> <p>Queens Park - Lot 1667 on P007143 as contained on Certificate of Title Volume LR3150 Folio 13. Land owned by the State of WA. 7-9 Godfrey Street, Queens Park.</p> <p>Ferndale - Lot 703 on D048221 as contained on Certificate of Title Volume 1404 Folio 321. Owned by the City in Freehold. 50-56 Bursaria Cr, Ferndale.</p>
Lease Area	<p>Parkwood - Total Site Building Area = 165m² Willetton - Total Site Building Area = 145m² Queens Park - Total Site Building Area = 100m² Ferndale - Leased Area = 72m² which represents 24% of site</p>
Landlord	City of Canning (the City)
Lessee	Child & Adolescent Health Service
Commencement Date	To be determined following Council approval.
Term of Lease	10 years
Option	No option
Permitted Purpose	Child Health Clinic
Rent	\$1656.00 + GST per annum (per site)
Rent Reviews	Annual Review on each anniversary date in line with latest published lease fees on Schedule of Fees and Charges.
Outgoings	<p><u>Per annum charge for 2023-2024 (will increase each year)</u> Minimum Rates \$1002.00 (per site) Minimum Emergency Services Levy \$98.00 (per site) Waste \$424.00 (per site) Security \$63.80 (per site)</p> <p>*Rates, Rating Charges and ESL charges may be subject to change.</p>
Utilities	Tenant responsible for all utilities - lease area is separately metered.

CONSIDERATIONS**Legal Compliance**

- 23 Section 3.58 of the *Local Government Act 1995* (Act) allows the City to dispose of land. For the purpose of this section, a lease of a property is considered to be a disposal.
- 24 Clause 30 of the *Local Government (Functions and General) Regulations 1996* defines those dispositions which are exempt from Clause 3.58 of the Act. This includes disposal to 'the Crown in right of the State or the Commonwealth; or a department, agency or instrumentality of the Crown in right of the State or the Commonwealth'. On this basis, the proposed leases do not need to provide local public notice.
- 25 The City owns the land in freehold tenure for Parkwood, Willetton, and Ferndale. The Queens Park site is on Crown Land. Ministerial approval will be sought for the Queens Park lease on Crown Land under section 18 of the *Land Administration Act 1997*.

Strategy and Policy Implications

- 26 The negotiated leases have been undertaken in accordance with the City's new Tenancy Management Policy BR.01.
- 27 The Details section of this report discusses the proposed variations to the Council's Tenancy Management Policy. The proposed variations to this policy are reflective of the State Solicitors Office advice to the Department. In order to continue the City's commitment to the provision of child health services to our community, it is recommended that these variations are supported.

Financial Considerations**Internal Budget**

- 28 The costs for the administration of the leases and related activities are accommodated within the current staffing allocation.
- 29 As per Council's Tenancy Management Policy BR.01, the fees have been proposed under a tier 4 structure of the Schedule of Fees and Charges. This will attract \$1,656 ex GST per annum (per site). Assuming an annual increase of at least 2% is applied to the Schedule of Fees and Charges, it is estimate that the rental income for all four sites over 10 years is estimated to be \$72,527.
- 30 Further to rental income, the leases will allow the City to recover maintenance and usage costs that have previously been borne by the City. Usage costs would include utilities charges, rates, rating charges and ESL.

Asset Management

- 31 Under the terms of the proposed leases, CAHS will be responsible for all maintenance (including structural) at Parkwood, Willetton, and Queens Park.
- 32 As the Ferndale leased area is within a shared facility, the exception proposed is that the City would undertake structural maintenance responsibilities at this site. All other maintenance responsibilities at Ferndale would be as per Appendix 3 of Tenancy Management Policy BR.01.
- 33 The City is satisfied that CAHS will be capable of meeting all maintenance obligations.

Sustainability Considerations

- 34 The City's Sustainability Policy was adopted in June 2019. In considering the Sustainability Policy CM194 commitments, this proposal is consistent with Policy Commitment 8:
- a) A commitment to developing partnerships and increasing participation in local, state, national and international sustainability opportunities.
 - b) Take a knowledge-brokering and capacity-building approach and facilitate positive relationships with the community to create shared understanding and foster collective responsibility, advocacy and action.

Consultation

- 35 No general public consultation on this matter has occurred as the facilities are already occupied and providing child health services to the community. The discussion between the City and CAHS were specific to this arrangement.
- 36 The proposed leases have been discussed internally with feedback from other business units, including the Architecture, Facilities and Asset Management Teams. This report reflects the input of all officers involved in these discussions.

Other Considerations or Risks

Risk/ Opportunity	Consequences	Mitigation/ Actions	Consequence Likelihood x	Consequence Rating =	Overall Risk/ Opportunity
<i>Officer Recommendation approved by the Council (positive outcomes)</i> Opportunity A	CAHS offer a health service to the community that is relied upon and in 2022-2023 supported 2507 children within the City of Canning. City will be able to recover the maintenance and usage costs of the facilities.	Key Terms have been negotiated and are presented to Council for support.	Almost Certain	Minor	High (Opportunity)
<i>Officer Recommendation approved by the Council (negative outcomes)</i> Risk B	Portion of City owned land restricted by the lease commitment and any redevelopment proposals will need to consider this commitment.	The proposed leases will contain a clause that allows a 12 month notice of termination for the purpose of redevelopment.	Possible	Minor	Medium (Risk)
<i>Officer Recommendation deferred by the Council</i> Risk C	CAHS will continue to provide services from these facilities, with no contribution to costs, until a decision is determined.	Key Terms of the leases have been agreed to by both parties, with the requirements of the Tenancy Management Policy addressed.	Almost Certain	Insignificant	Medium (Risk)
<i>Officer Recommendation declined by the Council</i> Risk D	CAHS will need to vacate each of the premises and find alternate accommodations to offer much needed services to the Canning Community.	Key Terms of the leases have been agreed to by both parties, with the requirements of the Tenancy Management Policy addressed.	Likely	Moderate	High (Risk)

COMMENT

- 37 City Officers have successfully negotiated the lease terms with CAHS to benefit all parties and to formalise these long outstanding tenure arrangements. Council's approval to proceed with the proposed leases is sought on this basis.
- 38 Council's approval to modify the management order over Reserve 25288 to allow the power to lease or licence is also sought. This will need to be addressed prior to finalising the Queens Park lease with CAHS.

VOTING REQUIREMENT

- 39 Simple Majority.

AGENDA BRIEFING COMMENT

- 40 A number of questions were asked at the 5 December Agenda Briefing, as listed below:
- 41 Question One: What is the asset condition of these buildings?
- 42 City Officer response: The last formal condition assessment was undertaken circa 2020.
- a) Parkwood – commissioned 1981. Structurally in very good condition. Very good disability access. Minor defects and minor maintenance required to finishes, fit out and roof.
 - b) Willetton – commissioned 1981. Structurally in very good condition. Very good disability access. Minor defects to roof and minor maintenance required to finishes and fit out.
 - c) Queens Park – commissioned 1969. Minor defects to super structure. Very good disability access. Various maintenance requirements to numerous components
 - d) Ferndale – commissioned 1978. Structurally in very good condition. Very good disability access. Various maintenance requirements to numerous components
- 43 Question Two: The City identified the Ferndale site as a land optimisation opportunity. Will this assessment change should a 10 year lease be entered into?
- 44 City Officer response: The current version of the Land Utilisation Plan identifies the site as Land Optimisation Opportunity 28 – Strategic Investigation, flagged to commence in the 2024-2025 financial year. This correlates with the end of the current lease for the Lynwood-Ferndale Playgroup. However, the Commercial Strategy views this site as lower priority than many others, particularly given the likely community support for both the existing playgroup and child health in this location plus the lack of other available options for relocation. On this basis, the Strategic Investigation may be deferred, and we can support continuing tenancy arrangements with both users in the medium term.
- 45 It is considered that the strategic investigations can occur while the tenancy arrangements are in place. Should there be a change in priority to investigate optimisation of this site and/or redevelopment proposals are deemed appropriate, the City has a right of termination with 12 months' notice for any reason.

CC-027-23 Monthly Financial Report November 2023

PROGRAM:	Corporate and Commercial
SUB PROGRAM:	Finance
FILE REF:	Q23/494
REPORT DATE:	8 December 2023
REPORTING OFFICERS:	Hitesh Attawala - Manager Finance Henry deSilva - Finance Business Partner Racheal Lane - Coordinator Accounting Sulari Gunasekera - Finance Business Partner
RESPONSIBLE OFFICER:	Lorraine Driscoll - Director Corporate & Commercial

Strategic Plan Theme	LEAD Accountable, Responsible and Forward-Thinking
Sub-themes	L1 Leadership and Governance
Aspiration	L1.1 Effective leadership and good governance
Objective	L1.1.4 Deliver long term financial sustainability
Authority/Discretion:	Legislative: Includes adopting Local Laws, Town Planning Schemes and Policies. Review when Council reviews decisions made by Officers.

Attachments:	<ol style="list-style-type: none"> 1. Monthly Financials as at 30 November 2023 (D23/116878). 2. Investments as at 30 November 2023 (D23/116691). 3. Warrant Listing as at 30 November 2023 (D23/116689). 4. Corporate Credit Card Transactions November 2023 (D23/116752). 5. Rates Small Debt Write Off - November 2023 (D23/116638). (Confidential)
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In Brief:

The Monthly Financial Report provides details of the City of Canning's (the City) current financial position in relation to the 2023-2024 Annual Budget, including the reporting of material variances (10% or \$50,000, whichever is greater), in the Statements of Financial Activity. This report also details the City's portfolio of investments and payments made during the month and the exercise of Officer Delegations related to the City's financial operations.

Council is asked to support the Officer Recommendation because:

1. The recommendations are prepared in accordance with *Local Government (Financial Management) Regulations 1996* for monthly financial management reporting, being regulations 13 – Payments from Municipal Fund, 34 – Monthly Financial Activity Statements, and 35 – Reporting Material Variances.
2. The reported variances will inform the City's budget forecast reporting.

If the Officer Recommendation is not supported:

1. Compliance with *Local Government (Financial Management) Regulations 1996* is not maintained through presentation of the report to the Ordinary Meeting of Council.
2. The payment of accounts as included within Attachment made under CEO delegation, will not be received by Council.

OFFICER RECOMMENDATION

That Council:

1. Receives the Monthly Financial Report for the period ended 30 November 2023 (Attachment 1).
2. Receives the Monthly Investment Report for the period ended 30 November 2023 (Attachment 2).
3. Receives the list of Accounts Authorised for Payment \$19,515,869.78 (Attachment 3).
4. Receives the Corporate Credit Card Transaction Report ended 30 November 2023 (Attachment 4)
5. Receives the list of Small Balance Write Off for November 2023 under delegation 39 (Confidential Attachment 5).

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
15 August 2023 Ordinary Council Meeting	CC-017-23 Budget Review as at 31 July 2023 to Adopt Projects Carried Forward from 2022-2023	That Council: 1. Receives the Carried Forward Schedule from year 2022-2023 as listed at Attachment 1. 2. Pursuant to Section 6.8 of the <i>Local Government Act 1995</i> , adopt the amended 2023 – 2024 Rate Setting Statement as included at Attachment 2 to incorporate the Carried Forward Schedule detailed in 1 above. CARRIED BY ABSOLUTE MAJORITY 11/0
Special Council Meeting 27 June 2023	CC-003-23 2023-2024 Annual Budget	MOVED Mayor P Hall SECONDED Cr A Spencer-Teo. That Council: 1. Resolves that, consistent with previous years and pursuant to Sections 5.98, 5.98A and 5.99 of the Local Government Act 1995, the City of Canning Elected Members' annual fees and allowances be set at the maximum prescribed amounts, as determined by the Salaries and Allowances Tribunal under section 7B of the Salaries and Allowances Act 1975. 2. Pursuant to Section 6.2 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996 Part 3, Regulations 22 to 33, adopts

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
		<p>the following Annual Budget for the year ending 30 June 2024, as contained in Attachment 1:</p> <ul style="list-style-type: none"> a) Statement of Comprehensive Income by Nature or Type. b) Statement of Cash Flow. c) Rate Setting Statement. d) Notes to the Annual Budget. <p>3. Adopts a material variance for reporting of 10% or \$50,000 (whichever is the greater), for the year ending 30 June 2024.</p> <p>4. Pursuant to Sections 6.32 and 6.33 of the Local Government Act 1995, adopts the following differential general rates in the dollar and minimums for the 2023-2024 financial year:</p> <ul style="list-style-type: none"> a) Residential Improved Land. \$0.05409 to be imposed on property Gross Rental Values, subject to a minimum rate of \$1,002 per assessment. b) Non-residential Improved Land. \$0.06042 to be imposed on property Gross Rental Values, subject to a minimum rate of \$1,002 per assessment. c) Unimproved Land. \$0.09209 to be imposed on property Gross Rental Values, subject to a minimum rate of \$1,002 per assessment. <p>5. Adopts a Specified Area Rate for the 2023-2024 Financial Year of \$0.00362792 to be imposed on the property Gross Rental Values of that portion of the district in the City of Canning known as the Canning Vale Estates, as described in the Schedule to the Order as Council published in the Government Gazette on 22 July 1994, page</p>

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
		<p>3763</p> <p>6. Pursuant to Section 6.47 of the Local Government Act 1995, resolves to grant rating waivers for Community and Charitable Purposes as detailed in Attachment 4.</p> <p>7. Pursuant to Section 6.16 of the Local Government Act 1995; adopts the City of Canning 'Schedule of Fees and Charges 2023-2024' included in Attachment 3.</p> <p>8. Pursuant to Section 6.38(1) of the Local Government Act 1995 and Regulation 54 of the Local Government (Financial Management) Regulations 1996, imposes service charges for:</p> <ul style="list-style-type: none"> a) Property surveillance and security of \$63.80 (GST exempt) on occupiers of land within the District of the City of Canning. b) Underground electricity on the portions of the District in the City of Canning, described as the defined areas of: <ul style="list-style-type: none"> i) Shelley West ii) Shelley East iii) St James <p>as detailed within Attachment 3.</p> <p>9. Pursuant to Section 6.45 of the Local Government Act 1995, adopts an instalment interest rate of 2.5% (GST free), and sets due dates for the payment of rates as follows:</p> <ul style="list-style-type: none"> a) 1st Instalment 8 September 2023 b) 2nd Instalment 10 November 2023 c) 3rd Instalment 12 January 2024 d) 4th Instalment 15 March 2024 <p>10. Grants a waiver from the instalment interest rate for eligible pensioners and seniors.</p>

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
		<p>11. Pursuant to Section 6.51 of the Local Government Act 1995, adopts a 7% rate of penalty interest on overdue rates and service charges that remain unpaid (including alternate arrangements).</p> <p>12. Pursuant to Section 6.16 of the Local Government Act 1995 sets a paper, printing, and postage charge of \$1.65 (inclusive of GST), for rates instalment notices sent by mail.</p> <p>13. Grants a waiver from the paper, printing and postage charge for eligible pensioners and seniors.</p> <p>14. Endorses the Rates Payment Incentive Scheme for upfront and in full payment of rates, being the chance to win one of ten Leisure facilities vouchers, the dates and details for prize draws as per this report.</p> <p>15. Endorses the Ratepayer Benefit Scheme and notes the details of vouchers to be issued as part of the 2023-2024 Rates Notice.</p> <p>16. Confirms the intent of Notice of Motion NOM-012-22 was to expend TPS funds on Community driven infrastructure upgrades only within the TPS23 area, not irrigation.</p> <p>17. Resolves to deliver and expend TPS23 reserves to fund community driven playground and public open space infrastructure in the 2023/2024, 2024/2025 and 2025/2026 financial years. Projects to be funded from TPS23 funds are to include those listed below with \$150,000 (minimum) reserved for the establishment of a dedicated dog park at Willeri Park once the Water Corporation have completed works at the site.</p> <p>a) Cranley Park – Bench</p>

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
		Seats b) Crofton Park – Playground renewal & Bench seating c) Cygnet Park – Playground renewal & Bench seating d) Fleetwood Park – Passive solar lighting e) Ockham Park – Playground renewal f) Queensville Park – Drinking Fountain with dog bowl g) Woodford Park – Cricket Pitch, table and Perimeter fencing upgrade h) Cardoc Park – Playground renewal with fence i) Hossack Park – Playground renewal, shade and gazebo j) Vellgrove Park – Shade and Water Fountain k) Bridgeway Park – Basketball court and shade l) Ferndale Flats – Community BBQ facilities m) Saurel Park – Playground and Basketball Court 18. Defers the irrigation projects listed in this budget to the 2024/2025 financial year budget. CARRIED BY ABSOLUTE MAJORITY 7/2

BACKGROUND

- 1 The reporting of monthly financial information is a requirement under Section 6.4 of the *Local Government Act 1995* (Act) and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* (Regulations).
- 2 As part of the annual budget process, Council has adopted 10% or \$50,000, whichever is greater; to be used for reporting material variances in the Statements of Financial Activity. The Statements of Financial Activity for November 2023 are included as Attachment 1.
- 3 The report also includes Attachment 2 which details the City's investments, in accordance with Policy AF306 Investments.

Pursuant to Regulation 13 of the Regulations, a list of payments made from the Municipal and Trust accounts is required to be presented to Council on a periodic basis. These details are included as Attachment 3. In accordance with Regulation 12 of the Regulations, the Chief Executive Officer has delegated authority to make these payments.

Pursuant to Regulation 13A of the Regulations, a list of payments made by employees using the corporate credit card must be presented to the council each month. These transactions are included within Attachment 4.

The report also includes delegation exercised by delegates/sub-delegates within the month regarding minor debt write-off.

Since the last report, small balances of outstanding rates totalling \$48.00 have been written off. These write offs are included as Confidential Attachment 5.

DETAILS

The Statement of Financial Activity for each month provides details of the annual and year-to-date budget position versus the actual position, at a particular point in time.

Details of major material variances are reported at nature or type level, as defined by the *Local Government (Financial Management) Regulations 1996*.

Monthly Report

The City's Annual Budget for the year 2023-2024 was adopted with an operating surplus (i.e. total operating revenue exceeding total operating expenditure) of \$3.25 million. Accounting for all revenues and expenditures including capital works, external grants, debt funding, and the application of reserves would result in a balanced budget for the year ending 30 June 2024.

Details of material variances for significant items of revenue and expenditure are provided below.

Operating Revenue

Operating revenue of \$117.02 million was ahead of the Year to Date (YTD) Budget by \$3.50 million.

Table 1 shows the operating revenue budget variance by nature or type.

2024		2024	2024	2024	2024		
Adopted Budget		Revised Budget	Revised YTD Budget	Actual	Commitments	Variance	
\$		\$	\$	\$	\$	\$	%
	Revenue						
82,559,769	Rates	82,559,769	82,395,337	82,343,554	-	(51,783)	0%
2,481,411	Interest Earned	2,481,411	1,183,939	2,773,479	-	1,589,540	134%
4,116,061	Operating Grants, Subsidies and Contributions	4,256,192	1,775,988	1,235,115	-	(540,874)	-30%
3,035,306	Service Charges	3,035,306	2,938,400	3,541,515	-	603,114	21%
37,036,416	Fees and Charges	37,036,416	25,070,283	26,695,583	-	1,625,301	6%
376,973	Other Revenue/Income	376,973	157,352	429,397	-	272,046	173%
129,605,937		129,746,068	113,521,299	117,018,642	-	3,497,343	3%

Table 1. Operating revenue budget variance by Nature or Type.

The material variance identified for the month includes:

- General rates were \$0.05 million lower than budget due to lower interim rates and interest earned was \$1.59 million ahead of YTD Budget due to higher interest rate on term deposits compared to the budgeted interest rate.
- Operating Grants, Subsidies and contributions were \$0.54 million lower than YTD Budget due to negative variance on account of Financial Assistance Grants (General & Roads) due to advance received in last financial year. The negative variance was partially offset by positive variance on POS contribution income, and reimbursements on insurance and works.

- c) 21% positive variance in service charges is due to underground power service charges being levied in relation to Shelley East, Shelley West and St James for the whole year.
- d) Fees and Charges were \$1.62 million higher than budgeted income on account of property lease charges, higher fees from leisureplexes, development applications, crossover assessments, food premises registrations, Building inspections, waste services and Whaleback Golf Course.

Operating Expenditure

14 Actual YTD Operating expenditure of \$50.85 million was under the YTD Budget by \$3.23 million.

15 Table 2 shows the operating expenditure budget variance by nature or type.

2024		2024	2024	2024	2024	
Adopted Budget		Revised Budget	Revised YTD Budget	Actual	Commitments	Variance
\$		\$	\$	\$	\$	%
	Expenses					
(57,882,445)	Employee Costs	(57,882,445)	(24,711,496)	(22,395,231)	(158,531)	2,316,265 9%
(35,191,593)	Material and Contracts	(36,191,461)	(14,829,091)	(14,541,115)	(7,611,452)	287,976 2%
(23,507,993)	Depreciation of Non-Current Assets	(23,507,994)	(9,794,997)	(9,794,999)	-	(2) 0%
(5,156,625)	Utility Charges (Gas, Electricity, Water, etc)	(5,156,625)	(2,191,564)	(1,643,623)	(209,219)	547,941 25%
(1,469,530)	Insurance Expenses	(1,469,530)	(1,469,530)	(1,392,531)	(8,289)	76,999 5%
(1,353,629)	Interest Expenses	(1,353,629)	(346,200)	(321,189)	-	25,011 7%
(1,794,870)	Other Expenditure	(1,832,727)	(736,218)	(757,443)	(56,747)	(21,225) -3%
(126,356,685)		(127,394,410)	(54,079,097)	(50,846,131)	(8,044,238)	3,232,966 6%

Table 2. Operating expense budget variance by nature and type.

16 The material variances identified for the month include:

- a) \$0.29 million positive variance in Materials and Contracts is mainly due to underspend within the areas of Legal Counsel, Commercial Services, and various business units within Customer & Community and Planning and Development, partially offset by overspend in Parks & Environment and Whaleback Golf course.
- b) Vacancies across various business units due to the continued tight labour market conditions generated a positive variance of \$2.32 million in Employee Costs. The costs for labour hire employees are reported under Materials and Contracts.
- c) 25% positive variance in YTD utility charges is attributable to underspend in telephone/data contracts, and pending electricity invoices on street lighting & Leisureplex power consumption.

17 The outstanding operating commitments of \$8.04million as at the date of reporting was in the form of:

- a) purchase orders raised but goods not delivered by suppliers; or
- b) goods received but invoices not provided by suppliers.

Capital Expenditure

18 The City's adopted capital expenditure budget is \$43.47 million for the 2023-2024 financial year.

Table 3 shows the City's revised capital expenditure budget.

2024		2024	2024	2024	2024	
Adopted Budget		Revised Budget	Revised YTD Budget	Actual	Commitments	Variance
\$		\$	\$	\$	\$	\$ %
	Capital Expenditure					
-	Purchase of land held for resale	-	-	-	-	0 0%
(15,737,097)	Purchase of property plant and equipment	(23,658,013)	(5,227,704)	(4,256,157)	(6,067,332)	971,547 19%
(27,738,330)	Purchase and construction of infrastructure	(40,425,658)	(7,107,883)	(5,006,801)	(4,580,755)	2,101,082 30%
-	Purchase of Intangibles	(160,260)	(24,140)	(20,500)	(1,334)	3,640 15%
(43,475,427)	Amount Attributable to Capital Expenditure	(64,243,931)	(12,359,727)	(9,283,459)	(10,649,420)	3,076,268 25%

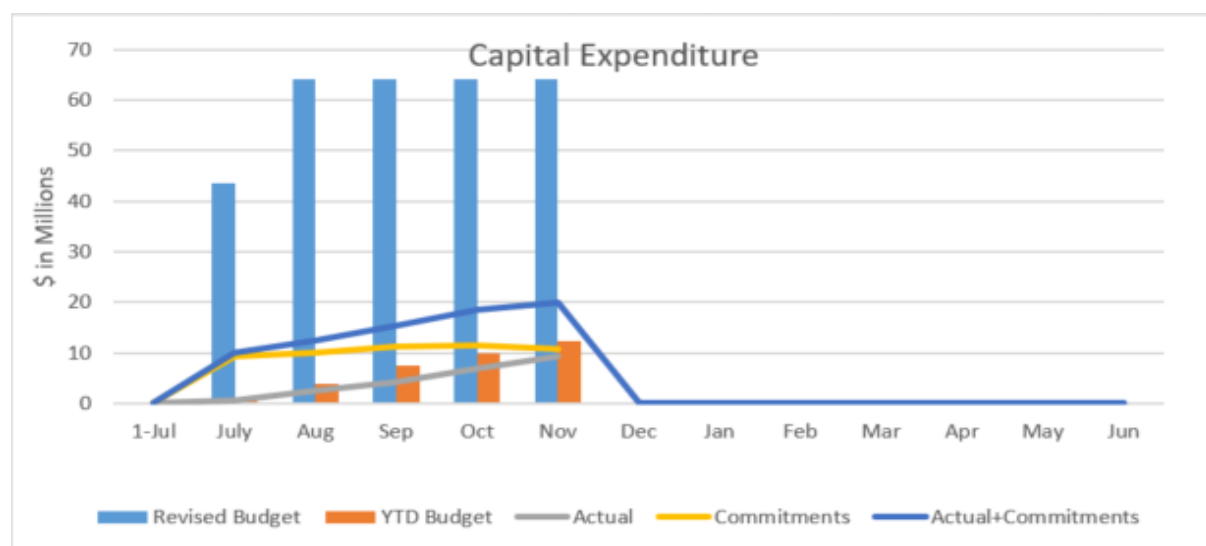
Table 3 Capital expenditure budget variance by asset class.

19 Table 3 shows the City's capital expenditure to the end of the month was \$ 9.28 million against a revised YTD Budget of \$ 12.36 million.

20 The City had outstanding capital commitments of \$10.64 million in the form of:

- a) purchase orders raised but goods not delivered by suppliers; or
- b) goods received but invoices not provided by suppliers as at the date of reporting.

21 The following graph provides comparison of capital expenditure budget against actual and actual with commitments.



Graph 1. Comparison of capital expenditure budget against actual and actual with commitments.

a) As can be noted in Graph 1, actual capital expenditure (green line) is lower than YTD budget (orange bar).

b) When considering actual capital expenditure plus commitments amount of \$19.93 million (blue line) against the YTD budget of \$12.36 million (orange bar) it far exceeds the YTD budget.

22 Excluding the budget for purchase of fleet, the City's capital expenditure budget is made up of 224 projects that exceed the City's capitalisation threshold value of \$5,000. The City has incurred 14.5% of expenditure against its Annual Budget, however, this represents expenditure on 94 projects (including works on carried forward projects) representing commencement of 42% of projects.

23 Table 4 shows project spend by value (\$) threshold. Except for the 'Count' column, all the figures reported are in millions of dollars.

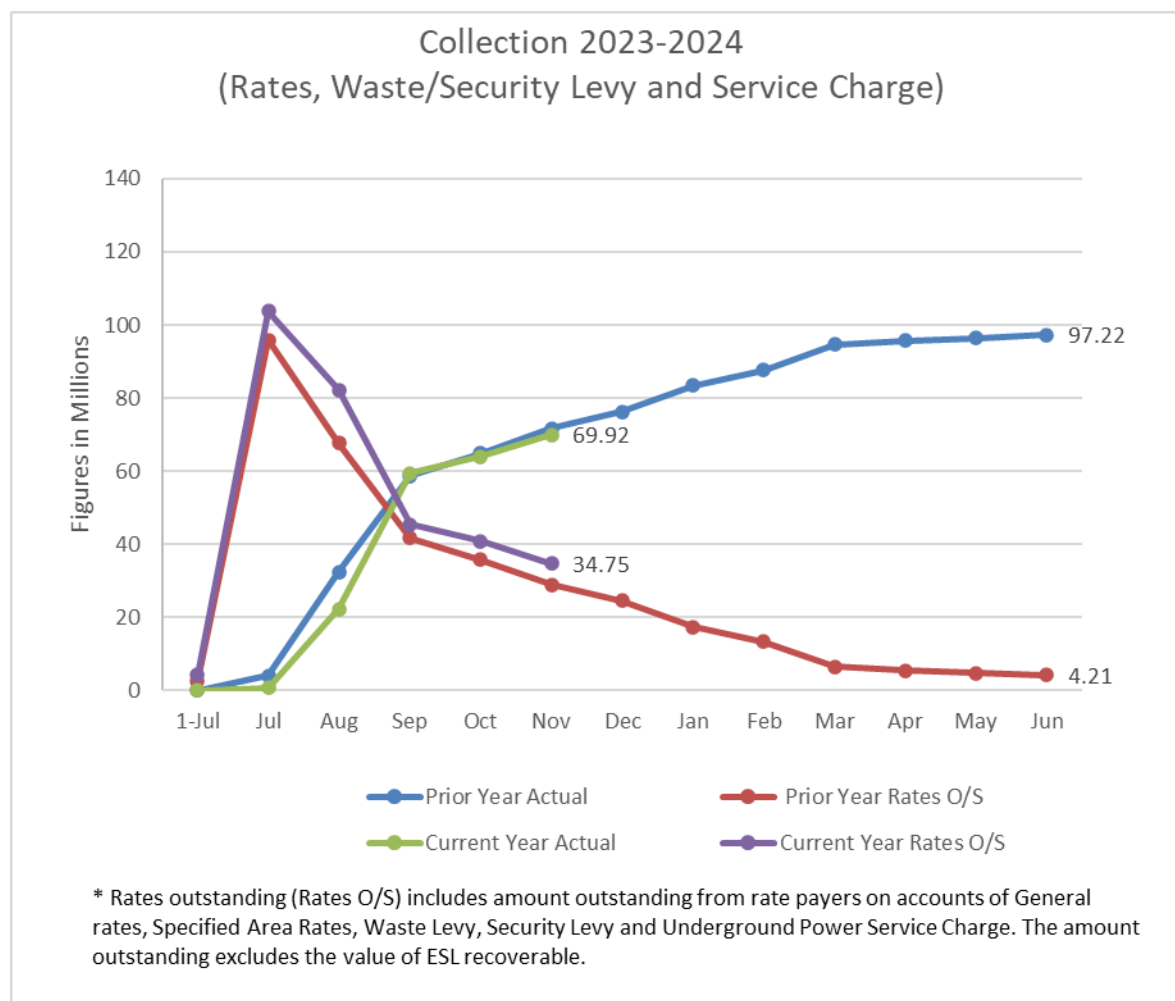
Project Threshold	Count	Adopted	Revised	Actual	% of projects commenced
Less than \$100k but greater than \$5k	123	3.69	5.40	1.10	35%
Less than \$0.5 million but greater than or equal to \$0.1m	81	13.90	17.72	2.46	47%
Less than \$1.0 million but Greater than or equal to \$0.5m	8	3.26	6.37	1.75	75%
Greater than \$1.0 million	12	16.00	24.46	1.96	58%
	224	36.85	53.95	7.27	42%
Plant Purchase (including minor plants)	121	6.62	10.28	1.55	
Other Purchase Including Carried Forward Projects	26	0.01	0.01	0.46	
	371	43.48	64.24	9.28	

Non-operating Grants, Subsidies and Contributions

- 24 The negative variance of \$2.77 million is due to timing variance on capital grants pertaining to construction works projects.

Collection of Rates, Waste Levy and Service Charge

- 25 The City adopted the Budget with total operating revenue of \$129.61 million of which \$82.56 million was revenue from general rates. Rate notices also include charges for specified area rates, waste levy, security levy, and underground power service charges (where applicable). The rate notices include the Emergency Services Levy (ESL), however, as this revenue is remitted directly to the State Government, the City does not include this cash in forecasts and is not reflected in Graph 2.
- 26 Graph 2 below shows the cumulative collection of rates and other revenue by the end of each month, as well as the amount of rates outstanding at the end of the current period. The graph also provides comparative information for rates collection and rates outstanding for the previous financial year i.e. 2022-2023.
- 27 The revenue collection was \$69.92 million as at 30 November 2023 compared to \$71.66 million as at 30 November 2022.
- 28 The cumulative amount of rates recoverable during the year, including interim rates but excluding the value of pensioner rebates, as at 30 November 2023 is \$111.79 million. The cumulative collection of \$69.92 million as at 30 November 2023 which is 62.55% of rates collected.



Graph 2. Cumulative collection of rates, waste, security levy and service charge.

CONSIDERATIONS

Legal Compliance

- 29 Sections 6.26(2) (g) and 6.4 of the *Local Government Act 1995* and associated *Local Government (Financial Management) Regulations 1996* and Section 6.16 of the *Local Government Act 1995*.
- 30 Section 6.12(1)(c) of the *Local Government Act 1995* applies to the provision for write-offs.

Strategy and Policy Implications

- 31 The City's 2023-2024 Annual Budget, as adopted by Council, is set within the parameters of Policy FM.05 Budget Management.
- 32 The write-off of minor debts is set by CEO Instruction FM.06 Sundry Debt Collection and Council approved delegation 39.
- 33 Policy AF306 Investments outlines principles of management of surplus funds and requires reporting of the City's investment portfolio on a monthly basis.
- 34 Expenditure from Municipal and Trust Funds have been incurred in accordance with Policy AF301 Procurement of Goods and Services.

Financial Considerations**Internal Budget**

- 35 The City's 2023-2024 Annual Budget was adopted with a forecast balanced position. The Budget had a forecast operating surplus of \$3.25 million.
- 36 With adoption of the Budget Review Report as at 31 July 2023 at the Ordinary Council Meeting held on 15 August 2023 incorporating projects carried forward from the previous financial year, the revised budget operating surplus position is \$2.35 million. There is no change in the balanced budget position as all carry forward projects will be funded from surplus brought forward from last financial year.

Asset Management

- 37 Not applicable.

Sustainability Considerations

- 38 This report addresses Sustainability Policy CM194 commitment number 7, as the report provides evidence based financial governance and integrates sustainability risk management into decision making by assessing financial risk.

Consultation

- 39 Not applicable.

Other Considerations or Risks

- 40 The reported surplus for the year 2022-2023 is a draft surplus as presented at the time of preparation of this report. The audit of financial statements for the year 2022-2023 has been completed and the City has received an unqualified audit opinion from Office of the Auditor General.
- 41 Once annual financial statements are adopted by the Council, as part of the mid-year budget review, the budget will be amended to reflect actual surplus brought forward from the previous financial year.

COMMENT

- 42 The City's overall short term financial position is stable.
- 43 To ensure that long term financial position remains stable, the City must continue to achieve an operating surplus position in future annual budgets and in the new Long Term Financial Plan (LTFP).
- 44 At its Special Council Meeting of 24 February 2022, the Council endorsed the City's new LTFP, including the following principles:
- a) Restoring the City's financial position to be able to generate operating surpluses.
 - b) Funding all the adopted strategies and plans, especially the asset management plans.
 - c) Achieving cost reductions through a mix of benchmarking, outsourcing and service level reviews.
 - d) Not relying on land sales to generate operating surplus.
 - e) Applying a three year timeframe for lifting the rating levels to the required level of funding.
 - f) Maintaining the principles identified in the City's Rating Strategy 2018-2023, ensuring objectivity and equity continue.

45 The Council adopted its 2023-2024 Annual Budget with newly adopted long term financial sustainability principles and in alignment with the last adopted LTFP. The Budget delivered ahead of its third-year objectives of the three-year financial improvement strategy outlined in the LTFP.

46 It should be noted that the Warrant of Payments is a system generated report which relies on supplier categorisation. The descriptions used best represent the City's typical procurement and purchases however, some actual items purchased may differ.

47 The system generated Warrant of Payments is presented to separately categorise payments made to:

- a) Payroll Transactions.
- b) Non-Payroll Transactions (payment to suppliers).
- c) Staff Reimbursements.
- d) Mayoral and Councillor Payments.
- e) Transfers to Business Online Savings Account – Short Term.
- f) Investments.
- g) Bank Fees.

48 As per the Regulations, there is no requirement for inclusion of commitments on account of purchase orders in the monthly financial report however, for better reporting the City has reported commitments in this financial report.

VOTING REQUIREMENT

49 Simple Majority.

AGENDA BRIEFING COMMENT

50 Not applicable.

**CITY OF CANNING
MONTHLY FINANCIAL STATEMENTS CONTENTS**

DETAILS	PAGE
Statement of Comprehensive Income (By Nature and Type)	2 - 3
Variances Noted in the Statement of Financial Activity	4 - 7
Statement of Net Current Assets	8
Statement of Financial Position	9

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

City of Canning Statement of Comprehensive Income By Nature and Type For the Period Ended 30 Nov 2023							
2024		2024	2024	2024	2024		
Adopted Budget		Revised Budget	Revised YTD Budget	Actual	Commitments	Variance	
\$		\$	\$	\$	\$	\$	%
Revenue							
82,559,769	Rates	82,559,769	82,395,337	82,343,554	-	(51,783)	0%
2,481,411	Interest Earned	2,481,411	1,183,939	2,773,479	-	1,589,540	134%
4,116,061	Operating Grants, Subsidies and Contributions	4,256,192	1,775,988	1,235,115	-	(540,874)	-30%
3,035,306	Service Charges	3,035,306	2,938,400	3,541,515	-	603,114	21%
37,036,416	Fees and Charges	37,036,416	25,070,283	26,695,583	-	1,625,301	6%
376,973	Other Revenue/Income	376,973	157,352	429,397	-	272,046	173%
129,605,937		129,746,068	113,521,299	117,018,642	-	3,497,343	3%
Expenses							
(57,882,445)	Employee Costs	(57,882,445)	(24,711,496)	(22,395,231)	(158,531)	2,316,265	9%
(35,191,593)	Material and Contracts	(35,191,461)	(14,829,091)	(14,541,115)	(7,611,452)	287,976	2%
(23,507,993)	Depreciation of Non-Current Assets	(23,507,994)	(9,794,997)	(9,794,999)	-	(2)	0%
(5,156,625)	Utility Charges (Gas, Electricity, Water, etc)	(5,156,625)	(2,191,564)	(1,643,623)	(209,219)	547,941	25%
(1,469,530)	Insurance Expenses	(1,469,530)	(1,469,530)	(1,392,531)	(8,289)	76,999	5%
(1,353,629)	Interest Expenses	(1,353,629)	(346,200)	(321,189)	-	25,011	7%
(1,794,870)	Other Expenditure	(1,832,727)	(736,218)	(757,443)	(56,747)	(21,225)	-3%
(126,356,685)		(127,394,410)	(54,079,097)	(50,846,131)	(8,044,238)	3,232,966	6%
3,249,252		2,351,658	59,442,202	66,172,511			
Profit / (Loss) on Disposal of Assets							
64,853	Profit on asset disposals	847,857	(62,609)	675,530	-	738,139	-1179%
64,853		847,857	(62,609)	675,530	-	738,139	-1179%
Other Items							
14,022,170	Non-operating grants, subsidies and contributions	19,650,086	2,790,914	16,130	-	(2,774,784)	-99%
14,022,170	Amount Attributable to Other Items	19,650,086	2,790,914	16,130	-	(2,774,784)	-99%
17,336,275	Net Result	22,849,601	62,170,507	66,864,171			
Other Comprehensive Income							
-	Changes on revaluation of non-current assets	-	-	-	-	-	-
-	Total Other Comprehensive Income	-	-	-	-	-	-
17,336,275	Total Comprehensive Income	22,849,601	62,170,507	66,864,171	(8,044,238)		
Adjustments							
(64,853)	Reversal of Profit/Loss on asset disposals	(847,857)	62,609	(675,530)	-	-	-
1,477,862	Proceeds from disposal of assets	2,260,866	526,145	675,530	-	149,385	28%
23,507,993	Reversal of Depreciation	23,507,994	9,794,997	9,794,999	-	-	-
-	Changes on revaluation of non-current assets	-	-	-	-	-	-
-	Change in Non-Current LSL	-	-	(55,600)	-	-	-
-	Change in Non-Current Debtors	-	-	-	-	-	-
(117,606)	Provisions for Bad Debts and Write Offs	(117,606)	(49,003)	(411)	-	-	-
24,803,396	Amount attributable to adjustments	24,803,397	10,334,749	9,738,988	-		

City of Canning Statement of Comprehensive Income By Nature and Type For the Period Ended 30 Nov 2023							
2024		2024	2024	2024	2024		
Adopted Budget		Revised Budget	Revised YTD Budget	Actual	Commitments	Variance	
\$		\$	\$	\$	\$	\$	%
	Capital Expenditure						
-	Purchase of land held for resale	-	-	-	-	0	0%
(15,737,097)	Purchase of property plant and equipment	(23,658,013)	(5,227,704)	(4,256,157)	(6,067,332)	971,547	19%
(27,738,330)	Purchase and construction of infrastructure	(40,425,658)	(7,107,883)	(5,006,801)	(4,580,755)	2,101,082	30%
-	Purchase of Intangibles	(160,260)	(24,140)	(20,500)	(1,334)	3,640	15%
(43,475,427)	Amount Attributable to Capital Expenditure	(64,243,931)	(12,359,727)	(9,283,459)	(10,649,420)	3,076,268	25%
	Lease Assets and Associated Liability						
(808,635)	Repayment of Lease Liability	(808,635)	(335,930)	(367,722)	-	(31,792)	9%
-	New Leased Assets	-	-	-	-	0	0%
-	New Leased Liability	-	-	-	-	0	0%
(808,635)	Amount Lease Assets and Associated Liability	(808,635)	(335,930)	(367,722)	-	(31,792)	9%
	Retirement Villages						
-	Residents Equity - Retirement Villages	-	-	-	-	0	0%
-	Amount Retirement Villages	-	-	-	-	0	0%
	Financing activities						
(4,328,072)	Repayment of debentures	(4,328,072)	(1,082,018)	(1,066,100)	-	15,918	1%
5,206,156	Proceeds from new debentures	5,206,156	-	-	-	0	0%
-	Unspent Loan Funds	21,997	-	-	-	0	0%
495,033	Proceeds from self supporting Underground Power	495,033	159,170	-	-	(159,170)	-100%
-	Self Supporting Loans provided	-	-	-	-	0	0%
-	Proceeds from self supporting Loan Repayments	-	-	21,574	-	21,574	0%
-	Transfers to Other Funds	-	-	-	-	0	0%
-	Transfers From Other Funds	-	-	-	-	0	0%
17,524,086	Transfers from reserves (restricted assets)	24,628,910	-	-	-	0	0%
(16,752,811)	Transfers to reserves (restricted assets)	(16,752,811)	-	-	-	0	0%
2,144,392	Amount attributable to financing activities	9,271,213	(922,848)	(1,044,526)	-	(121,679)	13%
0		(8,128,356)	58,886,751	65,907,452	(18,693,658)		
-	Opening Surplus	-	-	12,190,790			
0	Total Comprehensive Income	(8,128,356)	58,886,751	78,098,242			

VARIANCE NOTED IN STATEMENT OF FINANCIAL ACTIVITY

In accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, the Statement of Financial Activity highlights variances between the estimated year to date budget and the actual income and expenditure as at the reporting period.

This regulation requires that where the variance is more or less than an adopted percentage or amount, that details as to what makes up that variance is reported to Council. At the time of adopting the budget, Council resolved that any variance of 10% or \$50,000 whichever is greater be reported.

The variance is measured by comparing the YTD (Year to Date) Budget to the Actual. The YTD Budget column which shows the anticipated accumulated monthly budget figures that have been compiled based on prior year cash flows and income / expenditure trends.

OPERATING REVENUE

Rates	Negative variance of 0%	\$51,782.99
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Due to timing variance in interim rates.

Interest Earned	Positive Variance of 134%	\$1,589,539.71
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Interest earned was ahead of budget due to higher interest rate on term deposits compared to the budgeted interest rate.

Operating Grants, Subsidies and Contributions	Negative variance of 30%	\$540,873.77
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Negative variance on Financial Assistance Grants (General & Roads) due to advance received in last financial year. The negative variance partially offset by positive variance on POS contribution income, miscellaneous operating grant and reimbursements on insurance, works carried out & property exps.

Service Charges	Positive Variance of 21%	\$603,114.29
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The positive variance is due to underground power service charges levied for Shelley East, Shelley West and St James.

Fees and Charges	Positive Variance of 6%	\$1,625,300.61
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Variance due to higher than budgeted income on account of property lease charges, higher fees from Leisureplex's, development applications, crossover assessments, food premises registrations, Building inspections, waste services and Whaleback Golf Course.

OPERATING EXPENDITURE

Employee Costs	Positive Variance of 9%	\$2,316,265.29
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The positive variance is attributable to savings across various business units due to vacant positions.

Material and Contracts	Positive Variance of 2%	\$287,975.75
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Underspend within the areas of Legal Counsel, Commercial Services, and various business units within Customer & Community and Planning and Development, partially offset by overspend in Parks & Environment and Whaleback Golf course.

Utility Charges (Gas, Electricity, Water, etc.)	Positive Variance of 25%	\$547,940.77
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Underspend in telephone/data contracts, and pending electricity invoices on street lighting & Leisureplex power consumption .

NON OPERATING GRANTS AND CONTRIBUTIONS

Non operating grants & contributions	Negative variance of 99%	\$2,774,784.06
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Negative variance due to timing variance on capital grants pertaining to construction works projects.

CAPITAL EXPENDITURE**Property, Plant and Equipment****Positive Variance of 19%****\$971,546.65**

Buildings - Facilities Renewal	Surplus funds to be reallocated to another FY 2023-24 project during mid year review.
Forward Planning - Building Renewal	Project expenditure has ceased as budget is fully spent. Expenditure reporting will be reconciled in due course.
Wilson Village - Unit Refurbishment	Lower expenditure due to stable occupancy. However, some change over in units (U18 and possibly U7) will result in some expenditure this financial year.
Rossmoyne Village - Unit Refurbishment	Lower expenditure due to stable occupancy. Unit 19 is currently vacating and will soon be actioned for refurbishment.
Buildings - Facilities Renewal - Leased	Surplus funds to be reallocated to another FY 2023-24 project during mid year review.
Caprice Place - Unit Refurbishment	Services have been procured and contracts awarded to complete the refurbishment of U12 Caprice (former nurses station).
CCTV - Core Systems - Installation	Contractor appointed. Works to commence Jan 2024.
Wandarrah Hall - Facilities Renewal	Project complete. Additional funds have been identified to cover overspend and will be captured in mid year review.
Canning Vale Pavilion Toilets Access	Project delayed in being released for tender due to competing work priorities currently in tender stage. Tender award in Feb 2024.
Riverton Library - Toilet Upgrade - Accessibility	Project complete. Surplus funds to be reallocated to another FY 2023-24 project during mid year review.
Ferndale Park Sports & Comm Centre - Accessibility Upgrade	Project is underway with \$30k in committals due to be received.
Utility Revolving Fund (LCS) (28) Sustainability	Awaiting scoping works for solar initiatives.
Washdown Bay	To be combined with the stand pipe installation to maximise efficiency. Planning will commence Jan 2024 when transition to inhouse management is completed.
Stand pipe installation	To be combined with washdown bay project.
Administration External Facilities Improvements - Kitchen Ar	Project commencement has been delayed to Feb 2024 due to competing work priorities.
Buildings - Condition Renewal	Relevant works underway, awaiting invoices for works completed to date.
Asset Renewal Buildings - To be Allocated (Leisureplex - RLP)	Multi-year project with prioritisation of scope according to asset deterioration and budget availability. Due to competing work priorities and staff resourcing scope assessment pending with budget reallocation potentially at mid year review.
Buildings - Security Services	Commitments have been raised, and awaiting invoices.
Buildings - HVAC	Works have commenced and awaiting on invoices post works completion.
Asset Renewal Buildings - To be Allocated (Leisureplex - CLP)	Multi-year project with prioritisation of scope according to asset deterioration and budget availability. Due to competing work priorities and staff resourcing scope assessment pending with budget reallocation potentially at mid year review.
Leased Facilities - Various - Emerge Exit Compliance Upgrade	Due to staff resourcing project has been delayed.
OHS Improvements - Capital	Awaiting additional quotes for further amendments.
Buildings - Furniture and Equipment Renewal	Needs assessment is taking longer than expected due to consultation with City facilities and teams.
Buildings - Roof Plumbing	Due to staff resourcing project spend has been delayed.
Rossmoyne Village - Site Enhancement	Services procured and contracts awarded for site enhancement works, which are likely to be completed in early 2024.
Civic & Admin Centre - White Goods Replacement/Addition	Works to be completed with Administration external facilities improvements project.
Canning Art Centre - Roof Repaint	Project currently being scoped. Expected completion by Mar 2024.
Civic & Admin Centre - Facilities Renewal	Project to be reprofiled at mid year budget review to be expended in second half of 2023-24 financial year.
Buildings - Roof - Safety Anchors	Due to staff resourcing project has been delayed.

Plant and Equipment

Timing difference on account of fleet purchases.

Infrastructure Assets**Positive Variance of 30%****\$2,101,081.80**

Traffic Management Measures - Various (N)	Wilcock Street Project delayed in delivery until Feb 2024. Traffic management funding will be used in conjunction with road resurfacing budget.
City Ctr Dvlp - Lake St Urban Stream	Over expenditure due to common works with Cecil Ave East. Cecil Ave expected to be under budget.
Wharf Street Basin - Smart Cities Grant	Expenditure expected in Dec 2023.
Designs of Future Projects	A number of costs have been attributed to the design of future projects rather than the correct project cost code. Currently under review.

Bus Shelter - General	Delay in signing street furniture tender and coordination with Metronet project has resulted in delays in project delivery. Project to be reprofiled at mid year review.
DSR Grant-Canning Vale Reg Sport-Tech Studies-Exp	Formal request to DLGSC for funding shortfall to be presented in late December. MRS (Metropolitan Regional scheme) to be considered by WAPC in mid December.
Parkland Development	Timing variance.
Street Lighting - Capital (Council Owned)	Western Power have advised a price change and a review of the strategy is being undertaken.
Cecil Ave East - Construction	Additional consultancy required due to delay from Main Roads. Expenditure expected in Dec 2023.
Southern Link Road Stage 3 - Grey to Gerard	Expenditure expected in Dec 2023.
Lake Street Extension - Wharf to Cecil	Expenditure expected in Dec 2023.
Dumond Park Upgrade - Construction	Project completed. Variance amount to be balanced at mid year review.
Wyong Park Upgrade - Construction	Project physically completed. Savings expected. To be reviewed at mid year review.
Sporting Infrastructure - Renewal	Project running ahead of schedule.
Shelley Beach Park Masterplan - Detailed Design	Detailed design almost finalised in preparation for construction tender.
Queens Park Regional Open Space - Development	Project waiting for confirmation of Commonwealth grant. Profiling to be adjusted.
Carousel to Rossmoyne Shared Path	Delays with finalising the final shared path route (Route 3) with DoT. Working on extension of time for DoT funding. Re-programmed team to commence Route 2 instead.
Kent Street Weir	Timing variance due to Aboriginal heritage matters. On track to deliver Dog Park and environmental buffer.
Drainage System Improv - Studies and Investigations (WIP)	Service location has delayed design of projects. Project to be reprofiled at mid year review.
Burrendah Park North Sports lighting	Project has reached practical completion, any outstanding invoices will be processed or closed out.
Riverton Reserve sports lighting	Project has reached practical completion, any outstanding invoices will be processed or closed out.
High Rd - Augusta St (BSF)	Project practically complete (with budget savings) and finalising invoices.
Bridge - Metcalfe Road - Waterproof Membrane Replacement	Deck waterproofing complete (Road). Waterproofing renewal to footpaths currently underway. Aiming to complete project by end of 2023. Awaiting invoices against commitments.
Cannington to Willetton via Reg Park - Sh.Path & Ft.Bg St 2	Due to delays with Route 3 Shared Path, team have commenced Route 2 Shared Path ahead of program.
Gibb St Safe Active Street (C)	Project completed and all invoices have now been reconciled. Project will be closed at mid year review.
Ferndale Cres - LATM 3x CBI adjacent to Hamilton St - Railway Pde - BSS	Design costs incurred ahead of delivery. Blackspot project withdrawn and project now 100% funded through Main Roads WA Low Cost Urban Road Safety Program. Project budget will be amended at mid year review.
Railway Parade Precinct (QP CCC LDP) Des	Project delayed due to Metronet drainage modelling and design.
Upgrade of Canning Vale with new poles	Overall delay due to Western Power. Design has progressed to the first stages within Western Power.
Whaleback Tennis Courts Resurfacing (2 C	Project planned for Q3.
Dog Park	Project in design phase. Significant excavation works will be required which is outside the original scope.
Ann Park - Irrigation	Cost overrun, to be adjusted at mid year review, project completed.
Kurnall Road - Dowd St to Orrong Rd	Project re-scheduled for 2nd week in December due to asphaltting contractor availability.
Metcalfe Road - Lynwood Ave to High Rd (Resurface)	Project complete and finalising invoices.
Welshpool - Moriarty Rd - BSS	Project is design only for 2023-24. Design reprioritised to utilise internal resources. Project to be reprofiled at mid year review.
Revegetation Site - Canning Vale Regional Sporting Complex	Seed collection underway. Profiling to be adjusted.
Riverton Drive - Creek View Cl to Central Rd	Project complete. Finalising invoices against outstanding commitments.
Kent St Weir Boardwalk - Refurbishment	Prioritisation review of Jetties and Boardwalks projects underway. Project to be reprofiled at mid year review.

Wilber Street (Rossmoyne) Jetty - Refurbishment	Prioritisation review of Jetties and Boardwalks projects underway. Project to be reprofiled at mid year review.	
Ferndale Flats (Champlin Way) Boardwalk - Refurbishment	Prioritisation review of Jetties and Boardwalks projects underway. Project to be reprofiled at mid year review.	
Agincourt Park - Irrigation	Award of contract imminent.	
Metcalfe Road - Lynwood Ave to High Rd (Rehab)	Project complete. Finalising invoices against outstanding commitments.	
Edgeware Park - Irrigation	Project in procurement phase. Contract to be awarded in Dec 2023.	
Metcalfe Road - Bridgeway Ave to Lynwood	Project complete. Finalising invoices against outstanding commitments.	
Main Irrigation Pump Replacement (Spare Pump)	Jig installed. Awaiting final invoice.	
Creekview Park (Bull Creek) - Irrigation	Project almost completed.	
Massey Park- Irrigation	Project completed. Cost overrun to be adjusted at mid year review.	
Ferndale Flats (Gazebo) Boardwalk - Refurbishment	Prioritisation review of Jetties and Boardwalks projects underway. Project to be reprofiled at mid year review.	
Welshpool Road - Pilbara St to Leach Hwy	Welshpool Road practically complete.	
Walpole St – Warwick St - BSS	Project complete. Reviewing overspend and will adjust with savings at mid year review.	
Tate Street - Albany Highway to Roy Street	Tate Street practically complete. Projected overspend due to scope increase which will be covered by road renewal savings at mid year review.	
Metronet Public Realm Design Assessment	Final Metronet design delayed.	
Metcalf Rd / Nicholson Rd	Delay in receiving modelling instructions from Main Roads WA has delayed the project. Awaiting Modelling from Consultant. Project will need to be carried forward to 2024-25 financial year.	
Low Cost Urban Road Safety Program - Bentley Plaza Neighbour	Delays due to asphalt contractor availability. Project approx 60% complete and finalising invoices. Remainder of project scheduled for December/January.	
Intangibles	Positive Variance of 15%	\$3,640.00
Digital Strategy Projects - to be allocated	The PO's have been closed off and the work is complete.	

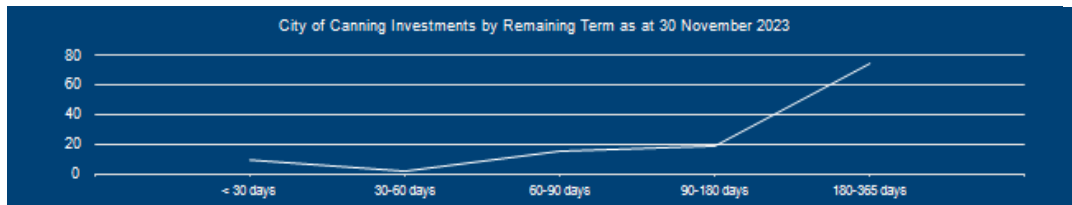
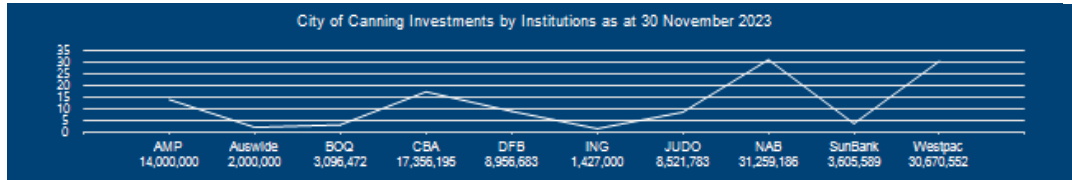
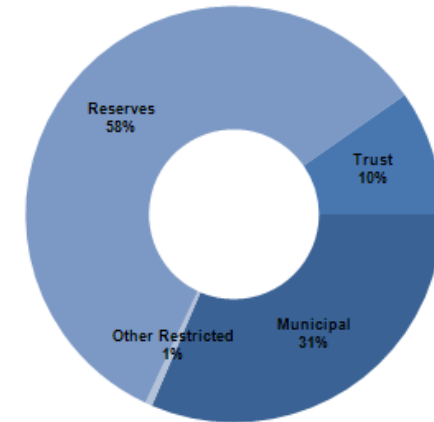
City of Canning Statement of Net Current Assets For the Period Ended 30 Nov 2023		
2023		2024
Actual		Actual
\$		\$
	Current Assets	
29,411,071	Cash and cash equivalents	15,854,897
62,458,769	Investments	109,155,974
10,440,530	Trade and other receivables	44,614,879
111,769	Inventories	144,516
973,784	Land Held for Resale	973,784
86,556	Development Costs	86,556
4,681,830	Contract Assets	3,674,181
590,136	Other Current Assets	629,523
108,754,445		175,134,309
	Current Liabilities	
(17,939,007)	Trade and other payables	(17,734,828)
(4,325,350)	Current portion of long term borrowings	(3,259,250)
(2,665,398)	Residents Equity - Retirement Villages	(2,665,398)
(589,551)	Leased Liabilities	(221,829)
(8,332,315)	Provisions	(7,475,268)
(4,783,815)	Contract Liability	(6,339,027)
(38,635,436)		(37,695,599)
70,119,009	Net Current Assets before Adjustments	137,438,710
	Adjustments	
(973,784)	Land Held for Resale	(973,784)
(86,556)	Development Costs	(86,556)
4,325,350	Current portion of long term borrowings	3,259,250
2,665,398	Residents Equity - Retirement Villages	2,665,398
64,261	Current portion of non-current debtors	85,835
589,551	Leased Liabilities	221,829
(1,490,605)	Reserves - Cash	7,206,600
(658,767)	Reserves - TPS	(658,767)
-	Other Restricted Funds - Cash	-
(61,786,502)	Reserves - Investment	(70,483,707)
(482,003)	Underground Power S/Supporting Debts	(482,003)
(94,562)	Restricted Cash - unspent Loan	(94,562)
(57,928,219)		(59,340,467)
12,190,790	Net Current Assets	78,098,242

City of Canning Statement of Financial Position For the Period Ended 30 Nov 2023		
2022-2023		2023-2024
Actual		Actual
\$		\$
	Current Assets	
29,411,071	Cash and cash equivalents	15,854,897
62,458,769	Investments	109,155,973
10,440,530	Trade and other receivables	44,614,879
111,769	Inventories	144,516
973,784	Land Held for Resale	973,784
4,681,830	Contract Assets	3,674,181
86,556	Development Costs	86,556
590,136	Other Current Assets	629,523
108,754,446		175,134,310
	Non Current Assets	
916,717	Other receivables	916,717
4,362,363	Inventories	4,362,363
2,182,508	Development Costs	2,182,508
261,284,709	Property, plant and equipment	262,353,805
688,292,159	Infrastructure	687,181,600
919,516	Leased Assets	765,952
5,061,723	Intangibles	4,870,474
963,019,696		962,633,419
1,071,774,142	Total Assets	1,137,767,729
	Current Liabilities	
17,577,203	Trade and other payables	17,372,547
4,325,350	Current portion of long term borrowings	3,259,249
2,665,398	Residents Equity - Retirement Villages	2,665,398
589,551	Leased Liabilities	221,829
4,783,815	Contract Liability	6,339,027
8,694,119	Provisions	7,837,072
38,635,436		37,695,121
	Non Current Liabilities	
24,224,254	Long term borrowings	24,224,254
551,642	Provisions	496,042
376,776	Leased Liabilities	502,039
25,152,672		25,222,334
63,788,107	Total Liabilities	62,917,456
1,007,986,035	Net Assets	1,074,850,273
	Equity	
370,109,789	Retained surplus	436,974,027
574,599,137	Reserves - cash backed	574,599,137
63,277,109	Revaluation surplus	63,277,109
1,007,986,035	Total Equity	1,074,850,273

Banks	Short Term Rating	Long Term Rating	Allocation %	AV RATE %	Total Funds \$	Municipal	Other Restricted	Reserves	Trust
CBA	A1+	AA-	14.36%	4.86%	17,356,195			15,505,193	1,851,002
Westpac	A1+	AA-	25.37%	5.01%	30,670,552	4,000,000	658,767	24,677,890	1,333,896
NAB	A1+	AA-	25.86%	4.91%	31,259,186	28,013,500		3,245,686	
SunBank	A1	A+	2.98%	4.78%	3,605,589	2,000,000			1,605,589
ING	A1	A	1.18%	5.41%	1,427,000				1,427,000
DFB	A2	BBB	7.41%	4.90%	8,956,683			3,436,683	5,520,000
AMP	A2	BBB	11.58%	5.27%	14,000,000			14,000,000	
BOQ	P-2	A3	2.56%	5.30%	3,096,472			3,096,472	
Auswide	P-2	Baa2	1.65%	5.37%	2,000,000	2,000,000			
JUDO	A3	BBB-	7.05%	5.55%	8,521,783	2,000,000		6,521,783	
Total Investments			100.00%	5.02%	120,893,460	38,013,500	658,767	70,483,706	11,737,486

	Interest Received to date	%	Adopted Budget
Interest Earned			
Municipal Fund	864,873	74.90%	1,154,657
Other Fund	1,481,298	177.51%	834,484
Total	2,346,171	118%	1,989,141

City of Canning Investments by Funds as at 30 November 2023



City of Canning Portfolio as at - 30 November 2023

Reserve Fund Details	Balance \$	Trust Fund Details	Balance \$	Other Restricted Fund Details	Balance \$
Aged and Disabled Services Reserve	561,311	Canning Literary Awards Deposit	5,449	TPS 23 Scheme Contributions	16,316
Asset Replacement Reserve	4,928,675	TPS Drainage Contributions	1,952	TPS 24 Scheme Contributions	642,451
Bentley Regeneration Reserve	1,583	TPS 9 POS Contributions	108		
Canning City Centre Reserve	6,896,416	TPS 17 POS Contributions - Cannington Lakes	2,159,324		
Community and Sporting Facility Reserve	719,136	TPS 17A POS Contributions - Cannington Lakes	130,076		
Contaminated Sites Reserve	4,215,363	TPS 21 POS Contributions - Queens Park/East Cannington	7,364,808		
Efficiency Investment Reserve	1,052,043	TPS 23 POS Contributions - Lynwood Ferndale	1,158,333		
Employee Entitlements Reserve	1,536,215	TPS 24 POS Contributions - Willetton	101,230		
Golf Course Reserve	648,126	TPS 33 POS Contributions - Canning Vale Industrial	329,886		
HVAC Reserve	770,348	TPS 40 POS Contributions - All suburbs	176,566		
Infrastructure Reserve	4,370,090	Town Planning Schemes	51,205		
Insurance Reserve	1,554,151	Other Trusts	479,826		
Land, Building and Development Reserve	10,155,409	TRUST REGISTER	11,955,763		
Legislative Expenses Reserve	559,361	INVESTMENT REGISTER	11,737,486		
Plant Replacement Reserve	2,119,950	TRUST CASH AT BANK	0		
Property Surveillance and Security Reserve	839,015				
Rossmoyne Retirement Village Reserve	2,992,454				
Sustainability Reserve	458,775				
Town Planning Scheme Reserve	149,159				
TPS-17 – POS Contributions Reserve	211,417				
TPS 21 – POS Contributions Reserve	916,709				
TPS 33 – POS Contributions Reserve	4,253,247				
TPS 42 – POS Contributions Reserve	124,597				
Underground Power Service Charge Reserve	915,930				
Urban Forest Reserve	1,006,801				
Waste Management Reserve	18,509,948				
Wilson Retirement Village Reserve	17,477				
Total Reserve Funds	70,483,706	Funds to be Transferred	218,277	Total Other Restricted Funds	658,767

City of Canning Portfolio as at - 30 November 2023									
Institutions		Short Term Rating	Investment Type	Deal Reference	Remaining Term	Transaction Date	Maturity Date	Interest Rate	Investment Amount
Municipal									
NAB	General	A1+	Term Deposit	10860833/051223	5	8 Sep 2023	5 Dec 2023	4.85%	\$2,000,000
NAB	General	A1+	Term Deposit	10860834/121223	12	8 Sep 2023	12 Dec 2023	4.85%	\$2,000,000
NAB	General	A1+	Term Deposit	10860836/191223	19	8 Sep 2023	19 Dec 2023	4.89%	\$2,000,000
NAB	General	A1+	Term Deposit	10860837/201223	20	8 Sep 2023	20 Dec 2023	4.89%	\$2,000,000
NAB	General	A1+	Term Deposit	10860839/090124	40	8 Sep 2023	9 Jan 2024	4.95%	\$2,000,000
NAB	General	A1+	Term Deposit	10860840/300124	61	8 Sep 2023	30 Jan 2024	4.99%	\$2,000,000
NAB	General	A1+	Term Deposit	10860841/060224	68	8 Sep 2023	6 Feb 2024	5.00%	\$2,000,000
NAB	General	A1+	Term Deposit	10860842/130224	75	8 Sep 2023	13 Feb 2024	5.00%	\$2,000,000
NAB	General	A1+	Term Deposit	10860843/200224	82	8 Sep 2023	20 Feb 2024	5.02%	\$2,000,000
NAB	General	A1+	Term Deposit	10860844/270224	89	8 Sep 2023	27 Feb 2024	5.03%	\$2,000,000
NAB	General	A1+	Term Deposit	10860846/050324	96	8 Sep 2023	5 Mar 2024	5.05%	\$2,000,000
NAB	General	A1+	Term Deposit	10861633/190324	110	13 Sep 2023	19 Mar 2024	5.05%	\$2,000,000
NAB	General	A1+	Term Deposit	10861634/260324	117	13 Sep 2023	26 Mar 2024	5.07%	\$2,000,000
NAB	General	A1+	Term Deposit	10861635/020424	124	13 Sep 2023	2 Apr 2024	5.08%	\$2,000,000
SunBank	General	A1	Term Deposit	4206790/090424	131	19 Sep 2023	9 Apr 2024	5.16%	\$2,000,000
Westpac	General	A1+	Term Deposit	548007/160424	138	28 Sep 2023	16 Apr 2024	5.29%	\$2,000,000
Westpac	General	A1+	Term Deposit	547995/230424	145	28 Sep 2023	23 Apr 2024	5.29%	\$2,000,000
JUDO	General	A3	Term Deposit	50131693/070524	159	21 Nov 2023	7 May 2024	5.36%	\$2,000,000
Auswide	General	P-2	Term Deposit	187437/1405/24	166	29 Nov 2023	14 May 2024	5.37%	\$2,000,000
NAB	SMRC	A1+	Term Deposit	10819819/051223	5	6 Dec 2022	5 Dec 2023	4.05%	\$13,500
Municipal Total									\$38,013,500
Reserves									
AMP	General	A2	Term Deposit	889949210/170524	169	19 May 2023	17 May 2024	5.10%	\$1,000,000
JUDO	General	A3	Term Deposit	50107196/210624	204	23 Jun 2023	21 Jun 2024	5.65%	\$3,903,545
JUDO	General	A3	Term Deposit	50108363/270624	210	29 Jun 2023	27 Jun 2024	5.65%	\$2,618,238
AMP	General	A2	Term Deposit	572223907/270624	210	29 Jun 2023	27 Jun 2024	5.70%	\$3,500,000
AMP	General	A2	Term Deposit	019928522/270624	210	29 Jun 2023	27 Jun 2024	5.70%	\$3,500,000
DFB	General	A2	Term Deposit	171559778/040724	217	5 Jul 2023	4 Jul 2024	5.70%	\$3,436,683
BOQ	General	P-2	Term Deposit	805043/010824	245	2 Aug 2023	1 Aug 2024	5.30%	\$3,096,472
AMP	General	A2	Term Deposit	742679483/010824	245	2 Aug 2023	1 Aug 2024	5.45%	\$4,000,000
AMP	General	A2	Term Deposit	94126364/270824	271	28 Aug 2023	27 Aug 2024	5.40%	\$2,000,000
CBA	General	A1+	Term Deposit	37738208.67/240824	271	28 Aug 2023	27 Aug 2024	5.42%	\$15,505,193
NAB	General	A1+	Term Deposit	10861636/110924	286	13 Sep 2023	11 Sep 2024	5.20%	\$3,245,686
Westpac	General	A1+	Term Deposit	849363/260924	301	27 Sep 2023	26 Sep 2024	5.38%	\$10,542,893
Westpac	General	A1+	Term Deposit	849339/260924	301	27 Sep 2023	26 Sep 2024	5.38%	\$10,162,681
Westpac	General	A1+	Term Deposit	872280/041024	309	6 Oct 2023	4 Oct 2024	5.27%	\$2,772,316
Westpac	General	A1+	Term Deposit	888514/151024	320	17 Oct 2023	15 Oct 2024	5.27%	\$1,200,000
General Total									\$70,483,706

								Reserves Total	\$70,483,706
<u>Other Restricted</u>									
Westpac	General	A1+	Term Deposit	810704/210924	296	21 Sep 2023	21 Sep 2024	5.36%	\$16,316
Westpac	General	A1+	Term Deposit	810712/210924	296	21 Sep 2023	21 Sep 2024	5.36%	\$642,451
General Total									\$658,767
								Other Restricted Total	\$658,767
<u>Trust</u>									
SunBank	General	A1	Term Deposit	4205096/011223	1	2 Dec 2022	1 Dec 2023	4.40%	\$1,605,589
DFB	General	A2	Term Deposit	171558535/060224	68	7 Feb 2023	6 Feb 2024	4.70%	\$3,520,000
DFB	General	A2	Term Deposit	171558533/060224	68	7 Feb 2023	6 Feb 2024	4.70%	\$2,000,000
CBA	General	A1+	Term Deposit	37738110.24/270824	271	28 Aug 2023	27 Aug 2024	5.42%	\$1,851,002
Westpac	General	A1+	Term Deposit	888493/151024	320	17 Oct 2023	15 Oct 2024	5.27%	\$1,333,896
ING	General	A1	Term Deposit	1169943/191124	355	21 Nov 2023	19 Nov 2024	5.41%	\$1,427,000
								Trust Total	\$11,737,486
SUMMARY OF INVESTMENT PORTFOLIO - 30 November 2023									
Municipal				\$38,013,500					
Other Restricted				\$658,767					
Reserves				\$70,483,706					
Investment as per Net Current Assets Statement				\$109,155,973					
Trust				\$11,737,486					
Total Investment including Trust Investment				\$120,893,460					
Average Interest earned				5.02%					

Purchases and Redemptions

CITY OF CANNING INVESTMENT PURCHASES FROM 01 November 2023 TO 30 November 2023

		Investment					
Institutions	Rating	Type	Reference	Transaction Date	Maturity	Interest Rate	Principal
Municipal							
Auswide	P-2	Term Deposit	187437/140524	29-Nov-2023	14 May 2024	5.37%	\$2,000,000
JUDO	A3	Term Deposit	50131693/070524	21-Nov-2023	7 May 2024	5.36%	\$2,000,000
Total Purchases							\$4,000,000
Trust							
ING	A1	Term Deposit	1169943/191124	21-Nov-2023	19 Nov 2024	5.41%	\$1,427,000
Total Redemptions							\$1,427,000
Total Purchases							\$5,427,000

CITY OF CANNING INVESTMENT REDEMPTIONS FROM 01 November 2023 TO 30 November 2023

		Investment					
Institutions	Rating	Type	Reference	Transaction Date	Maturity	Interest Rate	Principal
Municipal							
CBA	A1+	Term Deposit	37738001.223/071123	08-Sep-2023	7 Nov 2023	4.42%	\$2,000,000
NAB	A1+	Term Deposit	10860832/211123	08-Sep-2023	21 Nov 2023	4.58%	\$2,000,000
Total Redemptions							\$4,000,000
Trust							
DFB	A2	Term Deposit	171557954/211123	21-Nov-2022	21 Nov 2023	4.50%	\$1,427,000
Total Redemptions							\$1,427,000
Total Redemptions							\$5,427,000

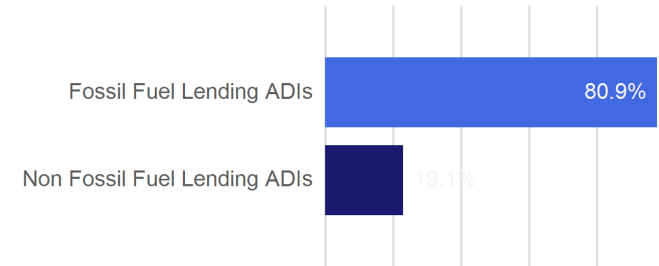
Portfolio Summaries As At 30 November 2023

Portfolio Summary by Fossil Fuel Lending ADIs

ADI Lending Status	% Total	Current Period	% Total	Prior Period
Fossil Fuel Lending ADIs				
AMP Bank Ltd	11.6%	14,000,000.00	11.6%	14,000,000.00
Bank of Queensland Ltd	2.6%	3,096,472.41	2.6%	3,096,472.41
Commonwealth Bank of Australia Ltd	14.4%	17,356,194.55	16.0%	19,356,194.55
ING Bank Australia Limited	1.2%	1,427,000.00	0.0%	0.00
National Australia Bank Ltd	25.9%	31,259,185.77	27.5%	33,259,185.77
Westpac Banking Corporation Ltd	25.4%	30,670,552.15	25.4%	30,670,552.15
	80.9%	97,809,404.88	83.0%	100,382,404.88
Non Fossil Fuel Lending ADIs				
Auswide Bank Limited	1.7%	2,000,000.00	0.0%	0.00
Defence Bank Ltd	7.4%	8,956,682.69	8.6%	10,383,682.69
Judo Bank	7.1%	8,521,783.00	5.4%	6,521,783.00
Suncorp-Metway Ltd	3.0%	3,605,589.00	3.0%	3,605,589.00
	19.1%	23,084,054.69	17.0%	20,511,054.69
Total Portfolio		120,893,459.57		120,893,459.57

All amounts shown in the table and charts are Current Face Values for fixed interest holdings and Market Values for unit trust holdings (if included).
The above percentages are relative to the portfolio total and may be affected by rounding.
A fossil fuel lending ADI appearing in the non-fossil fuel related table will indicate that the portfolio contains a "green bond" issued by that ADI.

Fossil Fuel vs Non Fossil Fuel Lending ADI



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Report Code: TEPACK090EXT-00.16
Report Description: City of Canning Portfolio Report
Parameters:
As At Date: 30 Nov 2023
Run Date: 1 Dec 2023
Trading Entity: City of Canning

Print Time: 12:44:45 PM

City of Canning Warrant Listing Report For the period 01-Nov-2023 to 30-Nov-2023					
Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
245849	11620	Water Corporation - AP Invoices	01-Nov-23	Water and Sewerage Distribution Services	317.63
061081	10001	ATO Mail Payments	02-Nov-23	Government Authority	122,042.00
061082	10004	Bunnings Ltd	02-Nov-23	Tools and General Hardware Supply	2,184.80
061083	10006	Boral Construction Materials Group Ltd	02-Nov-23	Building and Constructions Material Supply	630.17
061084	10008	Dulux Australia	02-Nov-23	Paints and Solvents Supply	392.18
061085	10011	Daynite Towing Services (WA) Pty Ltd	02-Nov-23	Vehicle Towing Services	154.00
061086	10012	Enzed Welshpool	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	461.07
061087	10014	Gronbek Security	02-Nov-23	Locksmith Services	27.50
061088	10015	Greenlite Electrical Contractors Pty Ltd	02-Nov-23	Electrical Supply and Maintenance Services	1,800.44
061089	10017	Janissen Electrics	02-Nov-23	Electrical Supply and Maintenance Services	8,631.07
061090	10018	Blackwoods	02-Nov-23	Tools and General Hardware Supply	8,488.01
061091	10020	Beacon Equipment	02-Nov-23	Agriculture General Power Equipment Supply	9,089.20
061092	10022	New Town Toyota	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	80.43
061093	10023	E & MJ Roshier Pty Ltd	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,370.61
061094	10026	Terweys Hardware Pty Ltd	02-Nov-23	Tools and General Hardware Supply	99.70
061095	10031	John Hughes	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	42,909.29
061096	10034	King Earthmoving	02-Nov-23	Earth Moving Services	5,554.27
061097	10037	Westbooks	02-Nov-23	Printed Publications and Newspapers Supply	1,575.00
061098	10042	Satellite Security Services	02-Nov-23	Surveillance Equipment Services	2,841.30
061099	10043	Beaver Tree Services	02-Nov-23	Tree Maintenance Services	55,388.20
061100	10044	Capital Recycling	02-Nov-23	Waste Management and Recycling Services	1,624.59
061101	10048	ABCO Products	02-Nov-23	Cleaning Products and Accessories Supply	174.13
061102	10051	Local Government Professionals Australia	02-Nov-23	Education and Training Services	50.00
061103	10062	T-Quip	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,134.20
061104	10063	Totally Work Wear	02-Nov-23	Corporate Uniforms and Work Wear Supply	18,885.58
061105	10066	Japanese Truck & Bus Spares Pty Ltd	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	770.00
061106	10067	Complete Office Supplies Pty Ltd	02-Nov-23	Office Stationery and Consumables Supply	1,121.85
061107	10072	Bridgestone Australia Ltd	02-Nov-23	Tyres, Tubes and Automotive Battery Supply	2,116.40
061108	10073	Curost Milk Supply	02-Nov-23	Groceries and Milk Supply	123.96
061109	10076	Superior Pak Pty Ltd	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	16,382.99
061110	10078	Sonic Health Plus Pty Ltd	02-Nov-23	Medical Assessment Services	1,194.46
061111	10088	A Bobcat Service	02-Nov-23	Plant or Equipment Hire Services	6,215.00
061112	10102	Baileys Fertilisers	02-Nov-23	Fertiliser Supply	451.00
061113	10111	Nutrien Water	02-Nov-23	Irrigation and Plumbing Components Supply	3,867.12
061114	10112	Jason Signmakers	02-Nov-23	Signage and Accessories Supply	6,998.25
061115	10115	Main Roads Western Australia	02-Nov-23	Government Authority	4,409.89
061116	10121	Slater-Gartrell Sports	02-Nov-23	Turf Supply and Maintenance Services	5,445.00
061117	10126	Royal Life Saving Society WA	02-Nov-23	Education and Training Services	721.50
061118	10141	City of Armadale (PrintHub)	02-Nov-23	Government Authority	4,359.83
061119	10162	Spotlight Stores Pty Ltd	02-Nov-23	General Homewares Supply	561.00
061120	10172	Dell Australia Pty Ltd	02-Nov-23	Computer Hardware Supply	10,929.60
061121	10173	Kennards Hire	02-Nov-23	Plant or Equipment Hire Services	500.00
061122	10174	McGees National Property Consultants	02-Nov-23	Appraisal and Valuation Services	6,820.00
061123	10184	Miss Maud	02-Nov-23	Catering Services	90.15
061124	10209	Waste Stream Management Pty Ltd	02-Nov-23	Asbestos Monitoring and Management Services	752.40
061125	10223	Commercial Aquatics Australia Pty Ltd	02-Nov-23	Pool Plant Equipment Services	4,059.56
061126	10236	Landmark Products Ltd	02-Nov-23	Parks Furniture and Amenities Supply	1,919.50
061127	10239	Brownes Foods Operations Pty Ltd	02-Nov-23	Groceries and Milk Supply	75.60
061128	10252	Woodlands Distributors & Agencies Pty Ltd	02-Nov-23	Parks Furniture and Amenities Supply	10,276.20
061129	10254	West Coast Profilers Pty Ltd	02-Nov-23	Road Profiling Services	26,339.48
061130	10274	Landcare Weed Control	02-Nov-23	Weed Control Services	2,334.50
061131	10289	Turf Care WA Pty Ltd	02-Nov-23	Turf Supply and Maintenance Services	34,195.61
061132	10347	Ascon Survey & Drafting Pty Ltd	02-Nov-23	Surveying and Drafting Services	1,797.30
061133	10381	City of Gosnells	02-Nov-23	Government Authority	6,759.48
061134	10404	Wattleup Tractors	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	2,835.08
061135	10405	Statewide Cleaning Supplies Pty Ltd	02-Nov-23	Cleaning Products and Accessories Supply	11,176.00
061136	10435	Taman Diamond Tools	02-Nov-23	Tools and General Hardware Supply	2,333.10
061137	10458	Award Contracting	02-Nov-23	Roads and Transport Assets Construction Services	27,264.60
061138	10482	TJ Depiazzi & Sons	02-Nov-23	Sand Soil and Mulch Supply	6,642.42
061139	10519	Planning Institute Of Australia Limited	02-Nov-23	Education and Training Services	345.00
061140	10526	Go Doors	02-Nov-23	Window and Door Installation and Maintenance Services	8,929.00
061141	10527	Feral Invasive Species Eradication Management	02-Nov-23	Animal Containment and Habitat Services	3,080.00
061142	10533	Talent Propeller Pty Limited	02-Nov-23	Membership Subscription Services	550.00
061143	10553	LKS Constructions (WA) Pty Ltd	02-Nov-23	General Building Maintenance Services	9,900.00
061144	10570	Josh Byrne & Associates	02-Nov-23	Landscape Architecture Services	6,077.50
061145	10583	The Institute of Internal Auditors - Australia	02-Nov-23	Education and Training Services	895.00
061146	10634	BP Australia Pty Ltd	02-Nov-23	Fuel and Fuel Card Services	52,862.09
061147	10635	Easialary	02-Nov-23	Operating Lease Services	10,246.32
061148	10641	Swan Towing Service Pty Ltd	02-Nov-23	Vehicle Towing Services	211.75
061149	10649	NAPA (Ashdown-Ingram)	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	145.75
061150	10664	Metro Traffic Planning Pty Ltd	02-Nov-23	Traffic Management Services	6,732.00
061151	10666	Sunny Industrial Brushware	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	719.40
061152	10677	INACTIVE - Database Consultants Australia	02-Nov-23	Computer Software Licensing and Support Services	2,673.00
061153	10687	Connect Call Centre Services	02-Nov-23	Call Centre Solution Services	3,673.38
061154	10705	Lynwood Super IGA	02-Nov-23	Groceries and Milk Supply	70.21
061155	10728	Bring Couriers	02-Nov-23	Courier and Postage Services	68.30
061156	10774	Retravision (Cannington)	02-Nov-23	Electronic Supply and Maintenance Services	560.00
061157	10781	Western Australia Police Service	02-Nov-23	Police Services	34.00
061158	10789	Focus Consulting WA	02-Nov-23	Electrical Consultancy Services	1,320.00
061159	10844	Truck Centre (WA) Pty Ltd	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	2,098.91
061160	10851	The Nordic Shutter & Blind Co	02-Nov-23	Blinds and Shades Services	286.70
061161	10867	Wren Oil	02-Nov-23	Waste Management and Recycling Services	357.50
061162	10872	The Lifting Company Pty Ltd	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	396.00
061163	10880	Bowden Tree Consultancy	02-Nov-23	Arboricultural Consultancy Services	990.00
061164	10951	Filter Supplies (WA)	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,051.44
061165	10959	Statewide Bearings	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	398.66
061166	10977	Battery World Welshpool	02-Nov-23	Tyres, Tubes and Automotive Battery Supply	1,343.98
061167	10981	Zipform Pty Ltd	02-Nov-23	Printing Services	18,778.99
061168	11024	Ultimo Catering & Events Pty Ltd	02-Nov-23	Catering Services	2,234.00
061169	11065	AFGRI Equipment Australia Pty Ltd	02-Nov-23	Agriculture Machinery Supply	212.00
061170	11083	BGC Concrete	02-Nov-23	Concrete and Cement Supply	6,311.80
061171	11095	Stantons International Audit & Consulting Pty Ltd	02-Nov-23	Probity Advisor Services	283.43
061172	11108	Royal Wolf Australia Pty Ltd	02-Nov-23	Plant or Equipment Hire Services	5,265.55
061173	11118	Ergoline Commercial Furniture	02-Nov-23	Office Furniture Supply	2,583.90

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
061174	11155	SoCo Studios	02-Nov-23	Photography and Videography Services	968.00
061175	11157	Cannon Hygiene Australia Pty Ltd	02-Nov-23	Cleaning and Hygiene Services	2,341.39
061176	11160	Charter Plumbing & Gas	02-Nov-23	Plumbing and Gas Services	4,533.92
061177	11187	Access Without Barriers Pty Ltd	02-Nov-23	General Building Maintenance Services	874.82
061178	11199	Department of Water & Environmental Regulation	02-Nov-23	Government Authority	44.00
061179	11226	Living Turf	02-Nov-23	Turf Supply and Maintenance Services	11,077.00
061180	11281	ID Consulting Pty Ltd	02-Nov-23	Web Services	4,950.00
061181	11344	Cobra Martial Arts	02-Nov-23	Education and Training Services	1,000.00
061182	11346	Subway (Riverton)	02-Nov-23	Catering Services	262.00
061183	11349	Poolegrave Signs & Engraving	02-Nov-23	Signage and Accessories Supply	121.00
061184	11353	Veale Auto Parts	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	24.50
061185	11359	Media Engine	02-Nov-23	Graphic Design Services	2,100.00
061186	11361	Trayd Australia Pty Ltd	02-Nov-23	General Building Maintenance Services	1,039.50
061187	11394	Urban Development Institute of Australia WA Division Inc	02-Nov-23	Education and Training Services	262.00
061188	11406	Hire King	02-Nov-23	Event Staging Lighting and Audio	2,030.00
061189	11435	Monteleone Fencing	02-Nov-23	Fencing and Gate Services	6,221.60
061190	11437	Crommelins Machinery	02-Nov-23	Tools and General Hardware Supply	2,841.00
061191	11449	Contraflow Pty Ltd	02-Nov-23	Traffic Management Services	68,059.50
061192	11474	Shikisai Japanese Cooking Class	02-Nov-23	Presenter and Speaker Services	772.75
061193	11498	Access Technologies	02-Nov-23	Fencing and Gate Services	6,186.40
061194	11518	CMS Engineering Pty Ltd	02-Nov-23	Heating Ventilation and Air Conditioning Services	27,170.00
061195	11538	MAIA Financial Pty Ltd	02-Nov-23	Operating Lease Services	37,993.30
061196	11553	Blackwell & Associates	02-Nov-23	Education and Training Services	1,100.00
061197	11680	Wizard Training Solutions	02-Nov-23	Education and Training Services	4,070.00
061198	11718	Hind's Group	02-Nov-23	Sand Soil and Mulch Supply	2,098.80
061199	11737	Tangibility Pty Ltd	02-Nov-23	Badges, Tags, Engraving Services	4,331.25
061200	11771	Plant Assessor	02-Nov-23	Audit and Assurance Services	2,200.00
061201	11914	Eclipse Soils Pty Ltd	02-Nov-23	Sand Soil and Mulch Supply	7,524.00
061202	11942	Industrial Recruitment Partners	02-Nov-23	Temporary Personnel Services	3,703.12
061203	11969	NAPA (Covs)	02-Nov-23	Tools and General Hardware Supply	247.50
061204	12007	Maxey Plumbing Pty Ltd	02-Nov-23	Plumbing and Gas Services	9,615.16
061205	12008	Elexacom	02-Nov-23	Electrical Supply and Maintenance Services	9,309.13
061206	12009	Northlake Electrical Pty Ltd	02-Nov-23	Electrical Supply and Maintenance Services	636.24
061207	12053	Southern Cross Protection Pty Ltd	02-Nov-23	Cash Collection and Deposit Services	170.57
061208	12058	Gardner Suzuki	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	667.01
061209	12061	PaperScout	02-Nov-23	Graphic Design Services	10,285.00
061210	12102	Optus Billing Services Pty Ltd	02-Nov-23	Telecommunication Services	6,750.08
061211	12149	Digitales	02-Nov-23	Magazine and Book Subscription Services	1,518.00
061212	12258	CloudWave Pty Ltd	02-Nov-23	ICT Consultancy Services	1,864.73
061213	12272	Ejan Communications	02-Nov-23	Vehicle Two Way Radio Repair Services	891.85
061214	12279	Mills Recruitment	02-Nov-23	Temporary Personnel Services	4,816.01
061215	12300	Instant Products Hire	02-Nov-23	Portable Toilet Rental Services	181.04
061216	12391	National Interpreting & Communication Services	02-Nov-23	Interpreter Services	272.80
061217	12457	HAS Earthmoving	02-Nov-23	Plant or Equipment Hire Services	38,533.47
061218	12482	Gambara Pty Ltd	02-Nov-23	Landscaping Construction and Maintenance Services	5,126.00
061219	12483	City of Stirling	02-Nov-23	Government Authority	37,750.74
061220	12518	BuggyBuddys	02-Nov-23	Media Placement Services	412.50
061221	12539	City of Cockburn	02-Nov-23	Government Authority	3,378.30
061222	12542	Allison Bannister Career Coaching	02-Nov-23	Education and Training Services	544.50
061223	12583	Bug Busters	02-Nov-23	Pest Control Services	5,329.50
061224	12595	WA Top Class Cleaners	02-Nov-23	Cleaning and Hygiene Services	589.60
061225	12629	Rockwater Pty Ltd	02-Nov-23	Pool Plant Equipment Services	1,633.50
061226	12637	Soils Aint Soils	02-Nov-23	Waste Management and Recycling Services	345.00
061227	12652	Sifting Sands	02-Nov-23	Sand Cleaning Services	432.63
061228	12688	Rustico Gourmet Pty Ltd	02-Nov-23	Ready to Eat Meals Services	75.00
061229	12705	Artek Signs	02-Nov-23	Signage and Accessories Supply	4,449.50
061230	12754	Azility	02-Nov-23	ICT Consultancy Services	1,631.66
061231	12807	Left Back Consulting Pty Ltd	02-Nov-23	ICT Consultancy Services	7,370.00
061232	12833	Minterellison	02-Nov-23	Legal Services	1,136.96
061233	12841	Heart Notes	02-Nov-23	Education and Training Services	240.00
061234	12842	Bitumen Surfacing	02-Nov-23	Asphalt Services	43,029.25
061235	12843	Oven Scent	02-Nov-23	Catering Services	580.00
061236	12849	Kee Surfacing Pty Ltd	02-Nov-23	Asphalt Services	17,143.28
061237	12889	Linemarking WA Pty Ltd	02-Nov-23	Line Marking Services	6,883.25
061238	12890	All Lines	02-Nov-23	Line Marking Services	495.00
061239	12931	Melski Art Pty Ltd	02-Nov-23	Artist	7,480.00
061240	12945	Event Bike Rack Hire	02-Nov-23	Plant or Equipment Hire Services	492.09
061241	12992	Signarama Canning Vale	02-Nov-23	Signage and Accessories Supply	110.00
061242	12998	Fortis Security Pty Ltd	02-Nov-23	Surveillance Equipment Services	5,401.15
061243	13024	ONQ Oil Solutions Pty Ltd	02-Nov-23	Waste Management and Recycling Services	99.00
061244	13053	Work Health Professionals Pty Ltd	02-Nov-23	Medical Assessment Services	756.80
061245	13085	Flexi Staff Group Pty Ltd	02-Nov-23	Temporary Personnel Services	28,457.00
061246	13092	ChoiceOne Pty Ltd	02-Nov-23	Temporary Personnel Services	15,442.31
061247	13105	Azclear	02-Nov-23	Asbestos Monitoring and Management Services	275.00
061248	13178	Perth is OK	02-Nov-23	Advertising Management Services	5,121.60
061249	13181	Bubble Bakes Perth	02-Nov-23	Childrens Activities	350.00
061250	13197	Nuturf	02-Nov-23	Fertiliser Supply	1,963.50
061251	13204	Inflatable Entertainment Perth Pty Ltd	02-Nov-23	Entertainment Services	990.00
061252	13205	Forpark Australia	02-Nov-23	Playground Equipment and Maintenance Services	143.00
061253	13223	Cafe Corporate (Aust) Pty Ltd	02-Nov-23	Retail Café Products Supply	537.00
061254	13229	Beyond Solution	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,049.40
061255	13264	Oakford Stockfeeds	02-Nov-23	Animal Food and Accessories Supply	197.80
061256	13285	Quik Gas Recovery	02-Nov-23	Waste Management and Recycling Services	1,320.00
061257	13294	Robert Walters Pty Ltd	02-Nov-23	Temporary Personnel Services	2,555.03
061258	13297	Midland Brick Pty Ltd	02-Nov-23	Building and Construction Material Supply	3,053.42
061259	13304	Koben Digital Pty Ltd	02-Nov-23	Web Services	49,224.45
061260	13362	Art Works By Liv	02-Nov-23	Artist	11,000.00
061261	13375	Specialized Cleaning Group Pty Ltd	02-Nov-23	Road Sweeping Services	11,522.13
061262	13379	GFG Temporary Assist	02-Nov-23	Project Management Consultancy Services	567.60
061263	13380	Kim Tierney	02-Nov-23	Fitness Class Services	120.00
061264	13400	Agrimate Fencing	02-Nov-23	Fencing and Gate Services	1,639.00
061265	13438	Hydroquip pumps & Irrigation Pty Ltd	02-Nov-23	Irrigation Maintenance Services	36,057.84
061266	13486	Kyocera Document Solutions Australia Pty Ltd	02-Nov-23	Managed Print Services	8,561.30
061267	13493	Abbeystown Construction Services Pty Ltd	02-Nov-23	Building Construction Services	2,524.61
061268	13497	Tang Technology WA	02-Nov-23	Computer Hardware Supply	2,400.00
061269	13519	Quik Corp Pty Ltd	02-Nov-23	New Vehicles, Spare Parts and Maintenance Services	23,501.50
061270	13543	Royal Life Saving Society - Australia	02-Nov-23	Education and Training Services	6,150.00
061271	13552	2 Deadly Food & Fitness	02-Nov-23	Presenter and Speaker Services	2,500.00
061272	13553	Kim Jameson	02-Nov-23	Presenter and Speaker Services	790.00

Warrant Listing Report 30.11.2023 FINAL Sheet: WarrantListingReport

6/12/2023 15:06

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
061273	13554	Mick Dixon Photography	02-Nov-23	Photography and Videography Services	225.00
061302	10001	ATO Mail Payments	09-Nov-23	Government Authority	312,564.00
061303	10004	Bunnings Ltd	09-Nov-23	Tools and General Hardware Supply	808.47
061304	10006	Boral Construction Materials Group Ltd	09-Nov-23	Building and Construction Material Supply	573.22
061305	10008	Dulux Australia	09-Nov-23	Paints and Solvents Supply	584.50
061306	10009	McLeods	09-Nov-23	Legal Services	2,523.95
061307	10012	Enzed Welshpool	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	466.40
061308	10014	Gronbek Security	09-Nov-23	Locksmith Services	1,182.02
061309	10015	Greenlite Electrical Contractors Pty Ltd	09-Nov-23	Electrical Supply and Maintenance Services	6,204.56
061310	10017	Janissen Electrics	09-Nov-23	Electrical Supply and Maintenance Services	851.28
061311	10020	Beacon Equipment	09-Nov-23	Agriculture General Power Equipment Supply	4,142.00
061312	10022	New Town Toyota	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	110.12
061313	10031	John Hughes	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	158,509.06
061314	10034	King Earthmoving	09-Nov-23	Earth Moving Services	15,558.56
061315	10037	Westbooks	09-Nov-23	Printed Publications and Newspapers Supply	4,083.03
061316	10042	Satellite Security Services	09-Nov-23	Surveillance Equipment Services	484.00
061317	10043	Beaver Tree Services	09-Nov-23	Tree Maintenance Services	51,238.47
061318	10044	Capital Recycling	09-Nov-23	Waste Management and Recycling Services	770.00
061319	10045	Marketforce Pty Ltd	09-Nov-23	Print Advertising	1,830.81
061320	10048	ABCO Products	09-Nov-23	Cleaning Products and Accessories Supply	308.95
061321	10051	Local Government Professionals Australia	09-Nov-23	Education and Training Services	2,455.00
061322	10062	T-Quip	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,609.10
061323	10063	Totally Work Wear	09-Nov-23	Corporate Uniforms and Work Wear Supply	665.42
061324	10072	Bridgestone Australia Ltd	09-Nov-23	Tyres, Tubes and Automotive Battery Supply	32,741.68
061325	10073	Curost Milk Supply	09-Nov-23	Groceries and Milk Supply	130.03
061326	10076	Superior Pak Pty Ltd	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	4,015.65
061327	10088	A Bobcat Service	09-Nov-23	Plant or Equipment Hire Services	6,548.93
061328	10102	Baileys Fertilisers	09-Nov-23	Fertiliser Supply	588.50
061329	10104	Castrol Australia Pty Ltd	09-Nov-23	Oil and Lubricants Supply	5,371.08
061330	10111	Nutrien Water	09-Nov-23	Irrigation and Plumbing Components Supply	7,511.25
061331	10112	Jason Signmakers	09-Nov-23	Signage and Accessories Supply	218.15
061332	10115	Main Roads Western Australia	09-Nov-23	Government Authority	18,149.16
061333	10118	Raeco	09-Nov-23	Office Furniture Supply	4,204.20
061334	10120	St John Ambulance Western Australia Ltd	09-Nov-23	Rescue Services	1,971.98
061335	10140	Allwest Turfing	09-Nov-23	Turf Supply and Maintenance Services	11,770.00
061336	10141	City of Armadale (PrintHub)	09-Nov-23	Government Authority	2,174.65
061337	10148	Optima Press Pty Ltd	09-Nov-23	Printing Services	220.00
061338	10149	Toolmart Australia Pty Ltd	09-Nov-23	Tools and General Hardware Supply	29.00
061339	10152	Able Westchem	09-Nov-23	Cleaning Products and Accessories Supply	2,530.00
061340	10167	Green Skills Inc	09-Nov-23	Temporary Personnel Services	1,474.39
061341	10169	Total Packaging WA Pty Ltd	09-Nov-23	Packaging Supply	1,694.00
061342	10170	Power Equipment Centre WA	09-Nov-23	Agriculture General Power Equipment Supply	261.81
061343	10174	McGees National Property Consultants	09-Nov-23	Appraisal and Valuation Services	1,925.00
061344	10184	Miss Maud	09-Nov-23	Catering Services	799.65
061345	10193	Exteria Street & Park Outfitters	09-Nov-23	Parks Furniture and Amenities Supply	1,147.30
061346	10194	Natural Area Management & Services	09-Nov-23	Wholesale Nursery Services	25,586.36
061347	10197	A1 Steel & Alloy	09-Nov-23	Steel and Aluminium Fabrication Supply	1,633.50
061348	10222	Data#3 Limited	09-Nov-23	Computer Software Licensing and Support Services	25,286.62
061349	10223	Commercial Aquatics Australia Pty Ltd	09-Nov-23	Pool Plant Equipment Services	2,711.50
061350	10242	Scott Printers Pty Ltd	09-Nov-23	Printing Services	225.50
061351	10244	Diverse Air Pty Ltd	09-Nov-23	Heating Ventilation and Air Conditioning Services	11,555.94
061352	10265	LFA First Response	09-Nov-23	Medical Equipment and Accessories Supply	194.21
061353	10280	Market City Operator Co Pty Ltd	09-Nov-23	Electricity Distribution Services	185.71
061354	10286	Sign-A-Rama (Welshpool)	09-Nov-23	Graphic Design Services	193.26
061355	10289	Turf Care WA Pty Ltd	09-Nov-23	Turf Supply and Maintenance Services	73,794.16
061356	10296	Proglity Pty Ltd	09-Nov-23	Computer Software Licensing and Support Services	6,506.50
061357	10314	Top of The Ladder Gutter Cleaning	09-Nov-23	Cleaning and Hygiene Services	209.00
061358	10334	Jack Brickpaving & Reinstating Pty Ltd	09-Nov-23	Paving Installation and Maintenance Services	3,058.00
061359	10350	3 Logix Pty Ltd	09-Nov-23	GPS Monitoring Services	1,980.00
061360	10351	Etranlate.com.au	09-Nov-23	Interpreter Services	693.00
061361	10387	Kimberly-Clark Australia Pty Ltd	09-Nov-23	Cleaning Products and Accessories Supply	1,925.90
061362	10436	Institute of Public Works Engineering Australasia Ltd	09-Nov-23	Education and Training Services	5,995.00
061363	10443	Galvins Plumbing Supplies	09-Nov-23	Irrigation and Plumbing Components Supply	534.05
061364	10465	Black Box Control Pty Ltd	09-Nov-23	GPS Monitoring Services	643.50
061365	10477	Saferight Pty Ltd	09-Nov-23	Safety Inspection Services	598.00
061366	10506	Purearth	09-Nov-23	Sand Soil and Mulch Supply	5,192.00
061367	10517	3 Monkeys Audiovisual	09-Nov-23	Audio Visual Supply & Maintenance Services	3,498.42
061368	10526	Go Doors	09-Nov-23	Window and Door Installation and Maintenance Services	7,016.22
061369	10533	Talent Propeller Pty Limited	09-Nov-23	Membership Subscription Services	770.00
061372	10570	Josh Byrne & Associates	09-Nov-23	Landscape Architecture Services	13,152.26
061373	10592	Sprayline Spraying Equipment	09-Nov-23	Tools and General Hardware Supply	2,083.76
061374	10595	Vocus Pty Ltd	09-Nov-23	Telecommunication Services	12,126.40
061375	10607	Air Liquide Australia Ltd	09-Nov-23	Industrial or Medical Gas Supply	23.54
061376	10634	BP Australia Pty Ltd	09-Nov-23	Fuel and Fuel Card Services	54,159.09
061377	10635	Easialary	09-Nov-23	Operating Lease Services	15,955.96
061378	10649	NAPA (Ashdown-Ingram)	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	915.81
061379	10654	Westralia Spring Works	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	473.00
061380	10666	Sunny Industrial Brushware	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,062.60
061381	10705	Lynwood Super IGA	09-Nov-23	Groceries and Milk Supply	165.30
061382	10715	Aussie Natural Spring Water	09-Nov-23	Water Cooler Rental Services	86.10
061383	10798	Yelakitj Moort Nyungar Assoc Inc	09-Nov-23	Presenter and Speaker Services	600.00
061384	10806	Workpower Incorporated	09-Nov-23	Fire Protection System and Equipment Service	912.86
061385	10828	Department of Local Government Sports & Cultural	09-Nov-23	Government Authority	450.00
061386	10844	Truck Centre (WA) Pty Ltd	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	2,272.40
061387	10851	The Nordic Shutter & Blind Co	09-Nov-23	Blinds and Shades Services	1,149.50
061388	10880	Bowden Tree Consultancy	09-Nov-23	Arboricultural Consultancy Services	495.00
061389	10882	Malco Flooring Pty Ltd	09-Nov-23	Floor Covering Services	5,406.50
061390	10893	UES International Pty Ltd	09-Nov-23	Tools and General Hardware Supply	210.46
061391	10923	Australian Institute of Management WA	09-Nov-23	Education and Training Services	17,500.00
061392	10950	Cutting Edges Pty Ltd	09-Nov-23	Tools and General Hardware Supply	1,142.94
061393	10953	Hitachi Construction Machinery (Aust) Pty Ltd	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	376.50
061394	10977	Battery World Welshpool	09-Nov-23	Tyres, Tubes and Automotive Battery Supply	403.59
061395	10981	Zipform Pty Ltd	09-Nov-23	Printing Services	13,626.45
061396	11009	Department of the Premier & Cabinet	09-Nov-23	Government Authority	285.60
061397	11024	Ultimo Catering & Events Pty Ltd	09-Nov-23	Catering Services	2,268.50
061398	11083	BGC Concrete	09-Nov-23	Concrete and Cement Supply	7,009.42
061399	11113	Whaleback Golf Course Management Pty Ltd	09-Nov-23	Sports and Recreational Activity Services	23,930.79
061400	11117	Eastern Metropolitan Regional Council	09-Nov-23	Government Authority	505,298.52
061401	11155	SoCo Studios	09-Nov-23	Photography and Videography Services	4,620.00

Warrant Listing Report 30.11.2023 FINAL Sheet: WarrantListingReport

6/12/2023 15:06

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
061402	11160	Charter Plumbing & Gas	09-Nov-23	Plumbing and Gas Services	6,744.26
061403	11187	Access Without Barriers Pty Ltd	09-Nov-23	General Building Maintenance Services	3,501.53
061404	11190	Repco Auto Parts	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	66.15
061405	11199	Department of Water & Environmental Regulation	09-Nov-23	Government Authority	88.00
061406	11273	Illion Australia Pty Ltd	09-Nov-23	Audit and Assurance Services	321.20
061407	11303	Complete Hire & Sales Pty Ltd	09-Nov-23	Portable Toilet Rental Services	1,558.85
061408	11349	Poolegrave Signs & Engraving	09-Nov-23	Signage and Accessories Supply	264.00
061409	11359	Media Engine	09-Nov-23	Graphic Design Services	3,225.00
061410	11361	Trayd Australia Pty Ltd	09-Nov-23	General Building Maintenance Services	2,034.57
061411	11449	Contraflow Pty Ltd	09-Nov-23	Traffic Management Services	83,079.51
061412	11464	DC Alliance	09-Nov-23	Computer Software Licensing and Support Services	2,306.70
061413	11467	Freedom Fairies Pty Ltd	09-Nov-23	Entertainment Services	858.00
061414	11500	Liquid Gold Beekeeping	09-Nov-23	Animal Containment and Habitat Services	660.00
061415	11518	CMS Engineering Pty Ltd	09-Nov-23	Heating Ventilation and Air Conditioning Services	5,223.54
061416	11524	Jaram Fleet Equipment	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	604.20
061417	11538	MAIA Financial Pty Ltd	09-Nov-23	Operating Lease Services	395.00
061418	11577	Resource Recovery Group	09-Nov-23	Government Authority	77,253.19
061419	11637	Sea Containers (WA) Pty Ltd	09-Nov-23	Plant or Equipment Hire Services	297.00
061420	11715	Nightlife Music Pty Ltd	09-Nov-23	Entertainment Services	805.48
061421	11747	Tutt Bryant Hire Pty Ltd	09-Nov-23	Plant or Equipment Hire Services	359.30
061422	11757	ATCO Structures & Logistic Pty Ltd	09-Nov-23	Building Construction Services	935.00
061423	11841	Paintinspec	09-Nov-23	Investigation and Laboratory Testing Services	3,631.30
061424	11933	Lisa Joy Sharp	09-Nov-23	Fitness Class Services	180.00
061425	11942	Industrial Recruitment Partners	09-Nov-23	Temporary Personnel Services	1,851.56
061426	11969	NAPA (Covs)	09-Nov-23	Tools and General Hardware Supply	141.90
061427	12007	Maxey Plumbing Pty Ltd	09-Nov-23	Plumbing and Gas Services	12,870.24
061428	12008	Elxacom	09-Nov-23	Electrical Supply and Maintenance Services	10,619.92
061429	12043	Altura - Height Safety Professionals	09-Nov-23	Safety Inspection Services	3,080.00
061430	12050	Linda Lim	09-Nov-23	Fitness Class Services	594.00
061431	12053	Southern Cross Protection Pty Ltd	09-Nov-23	Cash Collection and Deposit Services	268.05
061432	12055	MowMaster Turf Equipment	09-Nov-23	Agriculture General Power Equipment Supply	111.50
061433	12061	PaperScout	09-Nov-23	Graphic Design Services	3,509.00
061435	12160	Skyline Landscape Services (WA)	09-Nov-23	Landscaping Construction and Maintenance Services	44,812.80
061436	12165	Prensa Pty Ltd	09-Nov-23	Asbestos Monitoring and Management Services	7,681.30
061437	12246	SAI Global Australia Pty Ltd	09-Nov-23	Membership Subscription Services	27,184.13
061438	12270	Corsign WA Pty Ltd	09-Nov-23	Signage and Accessories Supply	1,034.00
061440	12351	Seashore Engineering Pty Ltd	09-Nov-23	Multi-Disciplinary Engineering Consultancy Services	4,840.00
061441	12404	Schneider Electric Australia Pty Ltd	09-Nov-23	Electrical Supply and Maintenance Services	5,969.94
061442	12416	Fair Play Sports & Outdoor Pty Ltd	09-Nov-23	Fitness Equipment Supply and Maintenance Services	2,086.00
061443	12438	Empower2free Pty Ltd	09-Nov-23	Education and Training Services	522.50
061444	12457	HAS Earthmoving	09-Nov-23	Plant or Equipment Hire Services	11,168.51
061445	12459	Naveen Kumar	09-Nov-23	Publicity and Marketing Support	199.10
061446	12472	Sports Turf Technology Pty Ltd	09-Nov-23	Environmental Consultancy Services	5,907.00
061447	12482	Gambara Pty Ltd	09-Nov-23	Landscaping Construction and Maintenance Services	2,563.00
061448	12557	Bollinger Automation	09-Nov-23	Fencing and Gate Services	1,063.04
061449	12583	Bug Busters	09-Nov-23	Pest Control Services	286.00
061450	12585	Daph	09-Nov-23	Computer Software Licensing and Support Services	1,595.00
061451	12652	Sifting Sands	09-Nov-23	Sand Cleaning Services	7,944.75
061452	12678	Waste Is My Resource	09-Nov-23	Education and Training Services	720.00
061456	12817	Sporteng	09-Nov-23	Civil Engineering Consultancy Services	1,221.00
061457	12861	Envirapest Pty Ltd	09-Nov-23	Weed Control Services	3,760.00
061458	12958	All-Ways Kerb	09-Nov-23	Concrete and Kerb Cutting Services	39,100.42
061459	12991	Miracle Recreation Equipment	09-Nov-23	Playground Equipment and Maintenance Services	77.00
061460	13027	Level 5 Design Pty Ltd	09-Nov-23	Roads and Transport Assets Construction Services	2,618.00
061461	13045	The Trustee for Auslan Services Trust	09-Nov-23	Interpreter Services	695.75
061462	13070	Contained Waste Solutions	09-Nov-23	Steel and Aluminium Fabrication Supply	9,295.00
061463	13079	Your Local GM	09-Nov-23	Entertainment Services	1,650.00
061464	13088	David Golf & Engineering Pty Ltd	09-Nov-23	Sports and Recreational Activity Services	929.50
061465	13092	ChoiceOne Pty Ltd	09-Nov-23	Temporary Personnel Services	10,040.40
061466	13094	Nordic Fitness Equipment	09-Nov-23	Fitness Equipment Supply and Maintenance Services	2,975.00
061467	13124	LD Total	09-Nov-23	Landscaping Construction and Maintenance Services	3,870.63
061468	13129	Bentley Primary School	09-Nov-23	Government Authority	287.57
061469	13144	CreditorWatch	09-Nov-23	Audit and Assurance Services	676.80
061470	13147	Salary Packaging Australia Pty Limited	09-Nov-23	Employee Assistance Program Services	887.31
061471	13167	OCF Sales	09-Nov-23	Personal Communication Devices and Accessories Supply	1,382.29
061472	13183	CLAW Environmental Pty Ltd	09-Nov-23	Waste Management and Recycling Services	432.30
061473	13205	Forpark Australia	09-Nov-23	Playground Equipment and Maintenance Services	2,214.30
061474	13223	Cafe Corporate (Aust) Pty Ltd	09-Nov-23	Retail Café Products Supply	1,394.40
061475	13229	Beyond Solution	09-Nov-23	New Vehicles, Spare Parts and Maintenance Services	3,415.50
061476	13241	AAA Windscreens & Tinting Cannington	09-Nov-23	Window and Door Installation and Maintenance Services	331.00
061478	13255	The Brand Foundry Pty Ltd	09-Nov-23	Graphic Design Services	2,182.95
061479	13264	Oakford Stockfeeds	09-Nov-23	Animal Food and Accessories Supply	681.90
061480	13379	GFG Temporary Assist	09-Nov-23	Project Management Consultancy Services	2,838.00
061481	13381	Farmarama Pty Ltd	09-Nov-23	Fertiliser Supply	5,221.70
061482	13411	The Jungle Body with Leanne	09-Nov-23	Fitness Class Services	120.00
061483	13430	Sigma Chemicals	09-Nov-23	Pool Chemicals Supply	1,525.51
061484	13438	Hydroquip pumps & Irrigation Pty Ltd	09-Nov-23	Irrigation Maintenance Services	10,422.50
061485	13448	Star Tracks Astro Events	09-Nov-23	Education and Training Services	1,090.10
061486	13450	Ellenby Tree Farm	09-Nov-23	Wholesale Nursery Services	67,762.00
061487	13457	Omnicom Media Group Australia Pty Ltd	09-Nov-23	Media Placement Services	3,362.09
061488	13494	Rock Vincent Viente	09-Nov-23	Fitness Class Services	360.00
061489	13510	Australian Hotels Association WA	09-Nov-23	Professional Association Services	259.00
061535	10004	Bunnings Ltd	16-Nov-23	Tools and General Hardware Supply	1,172.59
061536	10005	BOC Gases Australia Ltd	16-Nov-23	Industrial or Medical Gas Supply	248.69
061537	10006	Boral Construction Materials Group Ltd	16-Nov-23	Building and Constructions Material Supply	1,044.24
061538	10008	Dulux Australia	16-Nov-23	Paints and Solvents Supply	345.14
061539	10009	McLeods	16-Nov-23	Legal Services	2,577.85
061540	10010	Landgate	16-Nov-23	Government Authority	1,645.98
061541	10011	Daynite Towing Services (WA) Pty Ltd	16-Nov-23	Vehicle Towing Services	605.00
061542	10013	Fuji Xerox Australia Pty Ltd	16-Nov-23	Office Machines and Maintenance and Accessories Supply	763.33
061543	10017	Janissen Electrics	16-Nov-23	Electrical Supply and Maintenance Services	7,943.43
061544	10018	Blackwoods	16-Nov-23	Tools and General Hardware Supply	4,349.56
061545	10020	Beacon Equipment	16-Nov-23	Agriculture General Power Equipment Supply	6.60
061546	10022	New Town Toyota	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	80.43
061547	10023	E & MJ Roshier Pty Ltd	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	546.99
061548	10026	Terweys Hardware Pty Ltd	16-Nov-23	Tools and General Hardware Supply	446.70
061549	10031	John Hughes	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	52.29
061550	10037	Westbooks	16-Nov-23	Printed Publications and Newspapers Supply	2,122.72
061551	10042	Satellite Security Services	16-Nov-23	Surveillance Equipment Services	257.40

Warrant Listing Report 30.11.2023 FINAL Sheet: WarrantListingReport

6/12/2023 15:06

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
061552	10044	Capital Recycling	16-Nov-23	Waste Management and Recycling Services	1,997.64
061553	10045	Marketforce Pty Ltd	16-Nov-23	Print Advertising	16,475.28
061554	10048	ABCO Products	16-Nov-23	Cleaning Products and Accessories Supply	63.23
061555	10050	Kelyn Training Services	16-Nov-23	Education and Training Services	450.00
061556	10057	StrataGreen	16-Nov-23	Landscaping Construction and Maintenance Services	14,045.14
061557	10062	T-Quip	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	83.30
061558	10063	Totally Work Wear	16-Nov-23	Corporate Uniforms and Work Wear Supply	1,382.52
061559	10066	Japanese Truck & Bus Spares Pty Ltd	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	434.15
061560	10067	Complete Office Supplies Pty Ltd	16-Nov-23	Office Stationery and Consumables Supply	1,820.21
061561	10070	Michael Page International	16-Nov-23	Temporary Personnel Services	6,108.56
061562	10072	Bridgestone Australia Ltd	16-Nov-23	Tyres, Tubes and Automotive Battery Supply	15,463.32
061563	10073	Curost Milk Supply	16-Nov-23	Groceries and Milk Supply	130.03
061564	10076	Superior Pak Pty Ltd	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	463,422.75
061565	10078	Sonic Health Plus Pty Ltd	16-Nov-23	Medical Assessment Services	1,062.83
061566	10088	A Bobcat Service	16-Nov-23	Plant or Equipment Hire Services	12,060.84
061567	10098	Benara Nurseries	16-Nov-23	Wholesale Nursery Services	124.41
061568	10102	Baileys Fertilisers	16-Nov-23	Fertiliser Supply	14,015.10
061569	10111	Nutrien Water	16-Nov-23	Irrigation and Plumbing Components Supply	7,772.54
061570	10114	Western Australian Local Government Association	16-Nov-23	Professional Association Services	99.00
061571	10115	Main Roads Western Australia	16-Nov-23	Government Authority	495.00
061572	10125	Tudor Glass & Glazing	16-Nov-23	Glass and Glazing Services	720.00
061573	10130	Work Clobber	16-Nov-23	Personal Protective Equipment Supply	549.00
061574	10131	WA Limestone Co	16-Nov-23	Earth and Stone Supply	2,616.57
061575	10135	Daimler Trucks Perth	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	379.49
061576	10140	Allwest Turfing	16-Nov-23	Turf Supply and Maintenance Services	25,426.50
061577	10141	City of Armadale (PrintHub)	16-Nov-23	Government Authority	321.09
061578	10153	WA Safety Tape & Mesh	16-Nov-23	Personal Protective Equipment Supply	144.90
061579	10170	Power Equipment Centre WA	16-Nov-23	Agriculture General Power Equipment Supply	5.00
061580	10173	Kennards Hire	16-Nov-23	Plant or Equipment Hire Services	500.00
061581	10184	Miss Maud	16-Nov-23	Catering Services	229.05
061582	10194	Natural Area Management & Services	16-Nov-23	Wholesale Nursery Services	39,224.02
061583	10205	JB HiFi (Cannington)	16-Nov-23	Electronic Supply and Maintenance Services	1,234.86
061584	10222	Data#3 Limited	16-Nov-23	Computer Software Licensing and Support Services	329,998.56
061585	10223	Commercial Aquatics Australia Pty Ltd	16-Nov-23	Pool Plant Equipment Services	11,000.00
061586	10240	Priority 1 Fire & Safety Training	16-Nov-23	Education and Training Services	2,200.00
061587	10250	Avantgarde Technologies Pty Ltd	16-Nov-23	Computer Software Licensing and Support Services	3,756.06
061588	10254	West Coast Profilers Pty Ltd	16-Nov-23	Road Profiling Services	49,355.85
061589	10270	Technology One Limited	16-Nov-23	Computer Software Licensing and Support Services	17,726.04
061590	10274	Landcare Weed Control	16-Nov-23	Weed Control Services	4,244.74
061591	10334	Jack Brickpaving & Reinstating Pty Ltd	16-Nov-23	Paving Installation and Maintenance Services	23,948.10
061592	10346	HHG Legal Group	16-Nov-23	Legal Services	750.31
061593	10399	Civica	16-Nov-23	Computer Software Licensing and Support Services	330.00
061594	10403	Construction Training Fund	16-Nov-23	Bonds Refunds and Other	25,097.24
061595	10406	Australia Post	16-Nov-23	Courier and Postage Services	1,721.70
061596	10419	LGISWA	16-Nov-23	Insurance Services	1,011.55
061597	10421	Trugrade Pty Ltd	16-Nov-23	Cleaning Products and Accessories Supply	1,238.60
061598	10431	Allstate Safety Products	16-Nov-23	Personal Protective Equipment Supply	1,710.50
061599	10432	Site Waste Services	16-Nov-23	Waste Management and Recycling Services	165.00
061600	10458	Award Contracting	16-Nov-23	Roads and Transport Assets Construction Services	904.20
061601	10471	Custom Built Saunas	16-Nov-23	Interior Finishing and Remodeling Services	638.00
061602	10478	Department of Mines, Industry Regulations & Safety	16-Nov-23	Government Authority	103,498.24
061603	10492	Powell Industrial Pty Ltd	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	32.76
061604	10506	Purearth	16-Nov-23	Sand Soil and Mulch Supply	3,828.00
061605	10519	Planning Institute Of Australia Limited	16-Nov-23	Education and Training Services	300.00
061606	10528	Transponder Technologies Pty Ltd	16-Nov-23	Computer Software Licensing and Support Services	6,468.00
061607	10574	Elan Energy Matrix	16-Nov-23	Waste Management and Recycling Services	957.11
061608	10580	Seton Australia Pty Ltd	16-Nov-23	Safety Products Supply	87.18
061609	10607	Air Liquide Australia Ltd	16-Nov-23	Industrial or Medical Gas Supply	586.67
061610	10634	BP Australia Pty Ltd	16-Nov-23	Fuel and Fuel Card Services	44,689.41
061611	10649	NAPA (Ashdown-Ingram)	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,144.28
061612	10674	Code Group Pty Ltd	16-Nov-23	Audit and Assurance Services	1,045.00
061613	10676	Repeat Plastics (WA)	16-Nov-23	Fencing and Gate Services	11,350.05
061614	10705	Lynwood Super IGA	16-Nov-23	Groceries and Milk Supply	80.03
061615	10712	Perth Autobody Repairs Pty Ltd	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,577.49
061616	10750	Kmart (Cannington)	16-Nov-23	General Homewares Supply	372.00
061617	10753	Department of Transport	16-Nov-23	Government Authority	145.20
061618	10755	City of South Perth	16-Nov-23	Government Authority	3,743.10
061619	10806	Workpower Incorporated	16-Nov-23	Fire Protection System and Equipment Service	834.76
061620	10818	Moore Australia (WA) Pty Ltd	16-Nov-23	Education and Training Services	1,155.00
061621	10865	Messages On Hold	16-Nov-23	Call Centre Solution Services	702.00
061622	10867	Wren Oil	16-Nov-23	Waste Management and Recycling Services	16.50
061623	10872	The Lifting Company Pty Ltd	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	33.00
061624	10887	Educational Art Supplies Company	16-Nov-23	Arts and Craft Equipment and Accessories Supply	279.14
061625	10959	Statewide Bearings	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	121.84
061626	10977	Battery World Welshpool	16-Nov-23	Tyres, Tubes and Automotive Battery Supply	402.60
061627	10981	Zipform Pty Ltd	16-Nov-23	Printing Services	4,912.93
061628	10997	AE Hoskins & Sons	16-Nov-23	Building Construction Services	389,443.43
061629	11043	AV Truck Services Pty Ltd	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,197.18
061630	11049	J&K Hopkins	16-Nov-23	Office Furniture Supply	3,647.00
061631	11083	BGC Concrete	16-Nov-23	Concrete and Cement Supply	5,002.58
061632	11095	Stantons International Audit & Consulting Pty Ltd	16-Nov-23	Probity Advisor Services	797.14
061633	11155	SoCo Studios	16-Nov-23	Photography and Videography Services	2,722.50
061634	11160	Charter Plumbing & Gas	16-Nov-23	Plumbing and Gas Services	4,312.78
061635	11187	Access Without Barriers Pty Ltd	16-Nov-23	General Building Maintenance Services	8,175.77
061636	11188	Castledex	16-Nov-23	Office Furniture Supply	14,008.50
061637	11190	Repcos Auto Parts	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	225.59
061638	11226	Living Turf	16-Nov-23	Turf Supply and Maintenance Services	7,480.00
061639	11274	Total Nissan Parts	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	411.94
061640	11394	Urban Development Institute of Australia WA Division Inc	16-Nov-23	Education and Training Services	262.00
061641	11421	Local Government Professionals Australia NSW	16-Nov-23	Education and Training Services	1,100.00
061642	11449	Contraflow Pty Ltd	16-Nov-23	Traffic Management Services	14,218.48
061643	11497	Kompan Playscape Pty Ltd	16-Nov-23	Playground Equipment and Maintenance Services	2,282.06
061644	11500	Liquid Gold Beekeeping	16-Nov-23	Animal Containment and Habitat Services	330.00
061645	11501	Lochness Landscape Services	16-Nov-23	Landscaping Construction and Maintenance Services	3,646.50
061646	11518	CMS Engineering Pty Ltd	16-Nov-23	Heating Ventilation and Air Conditioning Services	1,009.69
061647	11521	Jaybro Group Pty Ltd	16-Nov-23	Building and Constructions Material Supply	1,357.10
061648	11538	MAIA Financial Pty Ltd	16-Nov-23	Operating Lease Services	38,701.62
061649	11567	Team Global Express Pty Ltd	16-Nov-23	Courier and Postage Services	45.04
061650	11577	Resource Recovery Group	16-Nov-23	Government Authority	89,545.23

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
061651	11616	Public Libraries (WA)	16-Nov-23	Membership Subscription Services	1,000.00
061652	11619	Kleenheat Gas - AP Invoices	16-Nov-23	Natural Gas Distribution Services	205.80
061653	11637	Sea Containers (WA) Pty Ltd	16-Nov-23	Plant or Equipment Hire Services	222.75
061654	11771	Plant Assessor	16-Nov-23	Audit and Assurance Services	422.95
061655	11866	Ambius	16-Nov-23	Floral Arrangement	290.64
061656	11892	Phase 3 Landscape Construction	16-Nov-23	Landscaping Construction and Maintenance Services	117,023.87
061657	11914	Eclipse Soils Pty Ltd	16-Nov-23	Sand Soil and Mulch Supply	4,158.00
061658	11941	WA & J King Pty Ltd	16-Nov-23	Sand Soil and Mulch Supply	5,370.00
061659	11942	Industrial Recruitment Partners	16-Nov-23	Temporary Personnel Services	2,314.46
061660	11944	Surun Services Pty Ltd	16-Nov-23	Electrical Supply and Maintenance Services	182.60
061661	12000	Community Greenwaste Recycling Pty Ltd	16-Nov-23	Waste Management and Recycling Services	5,271.32
061662	12007	Maxey Plumbing Pty Ltd	16-Nov-23	Plumbing and Gas Services	10,953.13
061663	12008	Elxacom	16-Nov-23	Electrical Supply and Maintenance Services	15,810.17
061664	12053	Southern Cross Protection Pty Ltd	16-Nov-23	Cash Collection and Deposit Services	24.37
061665	12055	MowMaster Turf Equipment	16-Nov-23	Agriculture General Power Equipment Supply	932.00
061666	12058	Gardner Suzuki	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	269.27
061667	12061	PaperScout	16-Nov-23	Graphic Design Services	4,213.00
061668	12102	Optus Billing Services Pty Ltd	16-Nov-23	Telecommunication Services	3,108.11
061669	12160	Skyline Landscape Services (WA)	16-Nov-23	Landscaping Construction and Maintenance Services	462.00
061670	12243	Information Proficiency & Sigma Data Solutions	16-Nov-23	Computer Software Licensing and Support Services	12,856.80
061671	12279	Mills Recruitment	16-Nov-23	Temporary Personnel Services	5,156.60
061672	12394	Debora Gregorio	16-Nov-23	Childrens Activities	150.00
061673	12431	ED Resources Pty Ltd	16-Nov-23	Library Products Supply	1,213.57
061674	12441	Total Landscape Redevelopment Service Pty Ltd	16-Nov-23	Tree Maintenance Services	48,927.80
061675	12457	HAS Earthmoving	16-Nov-23	Plant or Equipment Hire Services	6,213.47
061676	12463	Gabriels Hearne Farrell Pty Ltd	16-Nov-23	Acoustic Engineering Consultancy Services	3,432.00
061677	12476	Roaming Technologies Pty Ltd	16-Nov-23	Electronic Supply and Maintenance Services	610.50
061678	12489	Djirmly Dreaming	16-Nov-23	Presenter and Speaker Services	950.00
061679	12514	Rossmoyne Bowling Club Incorporated	16-Nov-23	Ground Maintenance Subsidy	18,599.08
061680	12516	Bentley Cricket Club	16-Nov-23	Ground Maintenance Subsidy	11,167.20
061681	12585	Daphn	16-Nov-23	Computer Software Licensing and Support Services	1,595.00
061682	12652	Sifting Sands	16-Nov-23	Sand Cleaning Services	11,652.52
061683	12664	Vestone Capital Pty Ltd	16-Nov-23	Computer Hardware Supply	1,095.60
061684	12690	PeopleSense by Altius	16-Nov-23	Employee Assistance Program Services	5,249.85
061685	12712	Enviro Sweep	16-Nov-23	Road Sweeping Services	1,045.00
061686	12721	Macri Partners	16-Nov-23	Audit and Assurance Services	1,732.50
061687	12787	Equigroup Pty Ltd	16-Nov-23	Computer Hardware Supply	67,386.61
061688	12889	Linemarking WA Pty Ltd	16-Nov-23	Line Marking Services	550.00
061689	12890	All Lines	16-Nov-23	Line Marking Services	4,675.00
061690	12947	Stage & Studio Productions	16-Nov-23	Plant or Equipment Hire Services	3,130.60
061691	12949	Wesbar Vanquip Pty Ltd	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	360.00
061692	12953	Coastmac Trailers	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	12,013.01
061693	12958	All-Ways Kerb	16-Nov-23	Concrete and Kerb Cutting Services	1,241.90
061694	13030	BMD Urban Pty Ltd	16-Nov-23	Roads and Transport Assets Construction Services	4,401.90
061695	13047	Kool Line Electrical & Refrigeration	16-Nov-23	Electrical and Electronic Engineering Consultancy Services	6,094.00
061696	13056	Harvey Norman Avit Cannington	16-Nov-23	Electrical Supply and Maintenance Services	58.00
061697	13085	Flexi Staff Group Pty Ltd	16-Nov-23	Temporary Personnel Services	31,068.41
061698	13092	ChoiceOne Pty Ltd	16-Nov-23	Temporary Personnel Services	6,697.14
061699	13113	Perth Mattress & Furniture Recycling Co	16-Nov-23	Waste Management and Recycling Services	23,492.70
061700	13123	Right Metal Fencing Pty Ltd	16-Nov-23	Field and Court Sports Equipment Supply	27,610.00
061701	13192	AMS Promotions Group Pty Ltd	16-Nov-23	Entertainment Services	741.90
061702	13198	The Drug Detection Agency - South Perth WA	16-Nov-23	Medical Assessment Services	890.51
061703	13223	Cafe Corporate (Aust) Pty Ltd	16-Nov-23	Retail Café Products Supply	704.00
061704	13229	Beyond Solution	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	2,272.50
061705	13239	International Advanced Driving Consultancy	16-Nov-23	Education and Training Services	1,270.50
061706	13272	Sheridans	16-Nov-23	Badges, Tags, Engraving Services	113.42
061707	13294	Robert Walters Pty Ltd	16-Nov-23	Temporary Personnel Services	4,729.04
061708	13350	Athina Charismatika Hilman	16-Nov-23	Advertising Management Services	300.00
061709	13359	Lydia Mitchell	16-Nov-23	Fitness Class Services	960.00
061710	13379	GFG Temporary Assist	16-Nov-23	Project Management Consultancy Services	976.80
061711	13380	Kim Tierney	16-Nov-23	Fitness Class Services	120.00
061712	13389	Cowley Smash Repairs	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	685.19
061713	13395	Origin Digital Consultants Pty Ltd	16-Nov-23	Computer Software Licensing and Support Services	52,250.00
061714	13400	Agrimate Fencing	16-Nov-23	Fencing and Gate Services	1,276.00
061715	13411	The Jungle Body with Leanne	16-Nov-23	Fitness Class Services	120.00
061716	13425	Yogic Healing Systems	16-Nov-23	Fitness Class Services	240.00
061717	13435	Cohesis Pty Ltd	16-Nov-23	ICT Consultancy Services	14,475.85
061718	13438	Hydroquip pumps & Irrigation Pty Ltd	16-Nov-23	Irrigation Maintenance Services	12,919.50
061719	13450	Ellenby Tree Farm	16-Nov-23	Wholesale Nursery Services	745.38
061720	13456	Strut Specialists Pty Ltd	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	99.00
061721	13457	Omnicom Media Group Australia Pty Ltd	16-Nov-23	Media Placement Services	2,055.06
061722	13482	Terpos Engineering Pty Ltd	16-Nov-23	Structural Engineering Consultancy Services	1,760.00
061723	13486	Kyocera Document Solutions Australia Pty Ltd	16-Nov-23	Managed Print Services	758.21
061724	13493	Abbeystown Construction Services Pty Ltd	16-Nov-23	Building Construction Services	1,655.50
061725	13495	The Fruit Box Group Pty Ltd	16-Nov-23	Catering Services	142.50
061726	13505	Golf Car World	16-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,210.00
061727	13520	Linewize	16-Nov-23	Education and Training Services	1,650.00
061728	13521	Poscom Point of Sale Pty Ltd	16-Nov-23	ICT Consultancy Services	599.00
061729	13536	QPlay	16-Nov-23	Landscaping Construction and Maintenance Services	449.90
061730	13539	SLR Consulting Australia Pty Ltd	16-Nov-23	Asbestos Monitoring and Management Services	2,178.00
061731	13542	Trellis Technologies Pty Ltd	16-Nov-23	ICT Consultancy Services	27,534.67
061732	13547	Tuscom Subdivision Consultants Pty Ltd	16-Nov-23	Surveying and Drafting Services	6,318.50
061733	13556	Australian Radio Network Pty Ltd	16-Nov-23	Publicity and Marketing Support	754.69
061735	13559	Australian Water Association	16-Nov-23	Professional Association Services	1,440.00
061738	13563	Ebony & Ivory Hair and Beauty Pty Ltd	16-Nov-23	Presenter and Speaker Services	550.00
061790	10001	ATO Mail Payments	17-Nov-23	Government Authority	115,857.00
061791	10394	Department Fire & Emergency Services	17-Nov-23	Government Authority	1,389,164.78
061792	10635	Easisalary	17-Nov-23	Operating Lease Services	1,202.83
061793	10001	ATO Mail Payments	23-Nov-23	Government Authority	317,576.00
061794	10004	Bunnings Ltd	23-Nov-23	Tools and General Hardware Supply	4,041.71
061795	10005	BOC Gases Australia Ltd	23-Nov-23	Industrial or Medical Gas Supply	14.86
061796	10006	Boral Construction Materials Group Ltd	23-Nov-23	Building and Constructions Material Supply	245.66
061797	10008	Dulux Australia	23-Nov-23	Paints and Solvents Supply	120.60
061798	10009	McLeods	23-Nov-23	Legal Services	3,385.80
061799	10010	Landgate	23-Nov-23	Government Authority	2,300.08
061800	10012	Enzed Welshpool	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	86.48
061801	10014	Gronbek Security	23-Nov-23	Locksmith Services	693.88
061802	10017	Janissen Electrics	23-Nov-23	Electrical Supply and Maintenance Services	35,416.83
061803	10018	Blackwoods	23-Nov-23	Tools and General Hardware Supply	3,115.70

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
061804	10019	Major Motors Pty Ltd	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	13.24
061805	10020	Beacon Equipment	23-Nov-23	Agriculture General Power Equipment Supply	195.30
061806	10021	Winc Australia Pty Limited	23-Nov-23	Office Stationery and Consumables Supply	391.69
061807	10022	New Town Toyota	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	80.43
061808	10026	Tenweys Hardware Pty Ltd	23-Nov-23	Tools and General Hardware Supply	555.00
061809	10031	John Hughes	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	376.38
061810	10034	King Earthmoving	23-Nov-23	Earth Moving Services	4,787.04
061811	10037	Westbooks	23-Nov-23	Printed Publications and Newspapers Supply	1,629.83
061812	10042	Satellite Security Services	23-Nov-23	Surveillance Equipment Services	16,755.13
061813	10043	Beaver Tree Services	23-Nov-23	Tree Maintenance Services	45,017.70
061814	10044	Capital Recycling	23-Nov-23	Waste Management and Recycling Services	601.70
061815	10048	ABCO Products	23-Nov-23	Cleaning Products and Accessories Supply	440.81
061816	10050	Kelyn Training Services	23-Nov-23	Education and Training Services	990.00
061817	10057	StrataGreen	23-Nov-23	Landscaping Construction and Maintenance Services	496.29
061818	10062	T-Quip	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	153.40
061819	10063	Totally Work Wear	23-Nov-23	Corporate Uniforms and Work Wear Supply	360.36
061820	10067	Complete Office Supplies Pty Ltd	23-Nov-23	Office Stationery and Consumables Supply	251.24
061821	10070	Michael Page International	23-Nov-23	Temporary Personnel Services	1,639.88
061822	10072	Bridgestone Australia Ltd	23-Nov-23	Tyres, Tubes and Automotive Battery Supply	242.88
061823	10073	Curost Milk Supply	23-Nov-23	Groceries and Milk Supply	1,133.73
061824	10078	Sonic Health Plus Pty Ltd	23-Nov-23	Medical Assessment Services	2,028.45
061825	10088	A Bobcat Service	23-Nov-23	Plant or Equipment Hire Services	1,815.00
061826	10089	Tree Planting & Watering	23-Nov-23	Tree Maintenance Services	4,497.47
061827	10104	Castrol Australia Pty Ltd	23-Nov-23	Oil and Lubricants Supply	1,218.15
061828	10111	Nutrien Water	23-Nov-23	Irrigation and Plumbing Components Supply	2,735.37
061829	10114	Western Australian Local Government Association	23-Nov-23	Professional Association Services	390.50
061830	10120	St John Ambulance Western Australia Ltd	23-Nov-23	Rescue Services	536.83
061831	10125	Tudor Glass & Glazing	23-Nov-23	Glass and Glazing Services	490.00
061832	10126	Royal Life Saving Society WA	23-Nov-23	Education and Training Services	793.65
061833	10141	City of Armadale (PrintHub)	23-Nov-23	Government Authority	1,607.41
061834	10149	Toolmart Australia Pty Ltd	23-Nov-23	Tools and General Hardware Supply	189.00
061835	10152	Able Westchem	23-Nov-23	Cleaning Products and Accessories Supply	1,265.00
061836	10162	Spotlight Stores Pty Ltd	23-Nov-23	General Homewares Supply	100.20
061837	10174	McGees National Property Consultants	23-Nov-23	Appraisal and Valuation Services	2,145.00
061838	10184	Miss Maud	23-Nov-23	Catering Services	489.00
061839	10193	Exteria Street & Park Outfitters	23-Nov-23	Parks Furniture and Amenities Supply	7,910.10
061840	10194	Natural Area Management & Services	23-Nov-23	Wholesale Nursery Services	19,958.16
061841	10222	Data#3 Limited	23-Nov-23	Computer Software Licensing and Support Services	8,615.22
061842	10223	Commercial Aquatics Australia Pty Ltd	23-Nov-23	Pool Plant Equipment Services	1,034.00
061843	10225	Paperbark Technologies	23-Nov-23	Arboricultural Consultancy Services	440.00
061844	10230	Speedo Australia Pty Ltd	23-Nov-23	Retail Swimwear and Accessories	4,663.45
061845	10249	Vorgee Pty Ltd	23-Nov-23	Retail Swimwear and Accessories	9,721.08
061846	10252	Woodlands Distributors & Agencies Pty Ltd	23-Nov-23	Parks Furniture and Amenities Supply	8,768.65
061847	10254	West Coast Profilers Pty Ltd	23-Nov-23	Road Profiling Services	39,252.15
061848	10262	Department Of Human Resources	23-Nov-23	Government Authority	76.23
061849	10274	Landcare Weed Control	23-Nov-23	Weed Control Services	4,838.06
061850	10282	South Metropolitan TAFE	23-Nov-23	Education and Training Services	833.90
061851	10286	Sign-A-Rama (Welshpool)	23-Nov-23	Graphic Design Services	194.16
061852	10289	Turf Care WA Pty Ltd	23-Nov-23	Turf Supply and Maintenance Services	28,893.82
061853	10306	SJR Civil Consulting Pty Ltd	23-Nov-23	Civil Engineering Consultancy Services	4,664.00
061854	10347	Ascon Survey & Drafting Pty Ltd	23-Nov-23	Surveying and Drafting Services	7,836.94
061855	10394	Department Fire & Emergency Services	23-Nov-23	Government Authority	171,892.58
061856	10405	Statewide Cleaning Supplies Pty Ltd	23-Nov-23	Cleaning Products and Accessories Supply	360.32
061857	10406	Australia Post	23-Nov-23	Courier and Postage Services	4,569.76
061858	10424	Chefmaster Australia	23-Nov-23	Cleaning Products and Accessories Supply	13,989.20
061859	10427	GHD Pty Ltd	23-Nov-23	Audit and Assurance Services	17,219.82
061860	10443	Galvins Plumbing Supplies	23-Nov-23	Irrigation and Plumbing Components Supply	1,108.81
061861	10458	Award Contracting	23-Nov-23	Roads and Transport Assets Construction Services	5,720.00
061862	10466	Midalia Steel	23-Nov-23	Steel and Aluminium Fabrication Supply	156.57
061863	10526	Go Doors	23-Nov-23	Window and Door Installation and Maintenance Services	4,492.14
061866	10574	Elan Energy Matrix	23-Nov-23	Waste Management and Recycling Services	3,216.13
061867	10593	The Worm Shed	23-Nov-23	Animal Containment and Habitat Services	130.00
061868	10635	Easialary	23-Nov-23	Operating Lease Services	15,901.58
061869	10641	Swan Towing Service Pty Ltd	23-Nov-23	Vehicle Towing Services	220.00
061870	10649	NAPA (Ashdown-Ingram)	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	240.08
061871	10650	Heavy Automatics	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	12,937.42
061872	10664	Metro Traffic Planning Pty Ltd	23-Nov-23	Traffic Management Services	2,079.00
061873	10676	Repeat Plastics (WA)	23-Nov-23	Fencing and Gate Services	1,756.22
061874	10687	Connect Call Centre Services	23-Nov-23	Call Centre Solution Services	3,550.38
061875	10705	Lynwood Super IGA	23-Nov-23	Groceries and Milk Supply	438.27
061876	10715	Aussie Natural Spring Water	23-Nov-23	Water Cooler Rental Services	94.71
061877	10760	Autosmart South Metro	23-Nov-23	Cleaning Products and Accessories Supply	645.70
061878	10766	Aurora Environmental Perth	23-Nov-23	Environmental Consultancy Services	15,838.30
061879	10781	Western Australia Police Service	23-Nov-23	Police Services	34.00
061880	10802	Compu-Stor	23-Nov-23	Document Management Services	838.68
061881	10806	Workpower Incorporated	23-Nov-23	Fire Protection System and Equipment Service	5,299.12
061882	10817	Bricks 4 Kidz Applecross	23-Nov-23	Childrens Activities	211.20
061883	10844	Truck Centre (WA) Pty Ltd	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	749.64
061884	10964	Parkland Mazda	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	288.35
061885	10972	Canning-South Perth State Emergency Service	23-Nov-23	Government Authority	2,214.56
061886	10991	Hempfield Small Motor Services	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	118.30
061887	10997	AE Hoskins & Sons	23-Nov-23	Building Construction Services	12,105.50
061888	11024	Ultimo Catering & Events Pty Ltd	23-Nov-23	Catering Services	886.00
061889	11118	Ergoline Commercial Furniture	23-Nov-23	Office Furniture Supply	1,300.20
061890	11145	RAC Business Wise	23-Nov-23	Insurance Services	42.06
061891	11155	SoCo Studios	23-Nov-23	Photography and Videography Services	880.00
061892	11157	Cannon Hygiene Australia Pty Ltd	23-Nov-23	Cleaning and Hygiene Services	7,188.07
061893	11160	Charter Plumbing & Gas	23-Nov-23	Plumbing and Gas Services	5,347.60
061894	11187	Access Without Barriers Pty Ltd	23-Nov-23	General Building Maintenance Services	1,309.00
061895	11190	Repco Auto Parts	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	40.15
061896	11226	Living Turf	23-Nov-23	Turf Supply and Maintenance Services	23,958.00
061897	11228	Office Line	23-Nov-23	Office Furniture Supply	10,929.60
061898	11263	West Coast Shade	23-Nov-23	Blinds and Shades Services	5,170.00
061899	11290	Flexible Drive Agencies	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	181.79
061900	11342	Shred-X Pty Ltd	23-Nov-23	Document Management Services	88.53
061901	11361	Trayd Australia Pty Ltd	23-Nov-23	General Building Maintenance Services	1,432.25
061902	11378	The Redbook	23-Nov-23	Membership Subscription Services	1,395.00
061903	11435	Monteleone Fencing	23-Nov-23	Fencing and Gate Services	29,172.77
061904	11437	Crommelins Machinery	23-Nov-23	Tools and General Hardware Supply	1,039.90

Warrant Listing Report 30.11.2023 FINAL Sheet: WarrantListingReport

6/12/2023 15:06

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
061905	11449	Contraflow Pty Ltd	23-Nov-23	Traffic Management Services	10,162.01
061906	11518	CMS Engineering Pty Ltd	23-Nov-23	Heating Ventilation and Air Conditioning Services	4,492.81
061907	11567	Team Global Express Pty Ltd	23-Nov-23	Courier and Postage Services	196.72
061908	11577	Resource Recovery Group	23-Nov-23	Government Authority	165.00
061909	11593	Department of Biodiversity Conservation & Attractions	23-Nov-23	Government Authority	2,200.00
061910	11597	Millennium Kids Inc	23-Nov-23	Childrens Activities	1,705.00
061911	11916	Flex Fitness Equipment	23-Nov-23	Fitness Equipment Supply and Maintenance Services	355.57
061912	11942	Industrial Recruitment Partners	23-Nov-23	Temporary Personnel Services	1,851.56
061913	11944	Surun Services Pty Ltd	23-Nov-23	Electrical Supply and Maintenance Services	2,090.88
061914	11957	Reln Pty Ltd	23-Nov-23	Building and Constructions Material Supply	1,353.00
061915	12007	Maxeey Plumbing Pty Ltd	23-Nov-23	Plumbing and Gas Services	1,241.48
061916	12008	Elxacom	23-Nov-23	Electrical Supply and Maintenance Services	252.03
061917	12009	Northlake Electrical Pty Ltd	23-Nov-23	Electrical Supply and Maintenance Services	2,763.30
061918	12024	Thomson Geer	23-Nov-23	Legal Services	4,140.65
061919	12053	Southern Cross Protection Pty Ltd	23-Nov-23	Cash Collection and Deposit Services	194.92
061920	12058	Gardner Suzuki	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	328.73
061921	12063	Streamline Entertainment Pty Ltd	23-Nov-23	Entertainment Services	594.00
061923	12163	O'Brien Boiler Services Pty Ltd	23-Nov-23	Pool Plant Equipment Services	2,150.06
061924	12232	Laminar Capital Pty Ltd	23-Nov-23	Banking and Investment Services	1,485.00
061925	12287	Print & Sign Co	23-Nov-23	Print Advertising	1,573.00
061927	12389	Perth Region NRM Inc	23-Nov-23	Landscaping Construction and Maintenance Services	30.00
061928	12396	AD Coote & Co (Sheetmetal) Pty Ltd	23-Nov-23	Computer Hardware Supply	623.70
061929	12398	Calm Kids, Calm Families	23-Nov-23	Fitness Class Services	715.00
061930	12457	HAS Earthmoving	23-Nov-23	Plant or Equipment Hire Services	4,253.10
061931	12479	Patel Transport	23-Nov-23	Printed Publications and Newspapers Supply	31.00
061932	12517	Willetton District Cricket Club Inc	23-Nov-23	Ground Maintenance Subsidy	48,232.80
061933	12583	Bug Busters	23-Nov-23	Pest Control Services	8,574.50
061934	12623	Active Discovery	23-Nov-23	Playground Equipment and Maintenance Services	6,270.00
061935	12700	United Fasteners WA Pty Ltd	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	26.81
061939	12833	Minterrellison	23-Nov-23	Legal Services	9,063.34
061940	12841	Heart Notes	23-Nov-23	Education and Training Services	630.00
061941	12842	Bitumen Surfacing	23-Nov-23	Asphalt Services	412.50
061942	12849	Kee Surfacing Pty Ltd	23-Nov-23	Asphalt Services	134,888.34
061943	12889	Linemarking WA Pty Ltd	23-Nov-23	Line Marking Services	3,245.00
061944	12983	Transcoat Engineering	23-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,963.50
061945	12998	Fortis Security Pty Ltd	23-Nov-23	Surveillance Equipment Services	26,550.00
061946	12999	BrightMark Group Pty Ltd	23-Nov-23	Cleaning and Hygiene Services	4,424.60
061947	13012	Irrigation Australia Limited	23-Nov-23	Education and Training Services	3,822.25
061948	13018	4Cabling Pty Ltd	23-Nov-23	Computer Hardware Supply	945.49
061949	13024	ONQ Oil Solutions Pty Ltd	23-Nov-23	Waste Management and Recycling Services	99.00
061950	13045	The Trustee for Auslan Services Trust	23-Nov-23	Interpreter Services	253.00
061951	13075	Nagis Ceylon Catering	23-Nov-23	Event Catering	4,097.50
061952	13079	Your Local GM	23-Nov-23	Entertainment Services	350.00
061953	13085	Flexi Staff Group Pty Ltd	23-Nov-23	Temporary Personnel Services	8,094.24
061954	13088	David Golf & Engineering Pty Ltd	23-Nov-23	Sports and Recreational Activity Services	1,238.60
061955	13092	ChoiceOne Pty Ltd	23-Nov-23	Temporary Personnel Services	115,953.65
061956	13124	LD Total	23-Nov-23	Landscaping Construction and Maintenance Services	3,049.20
061957	13147	Salary Packaging Australia Pty Limited	23-Nov-23	Employee Assistance Program Services	978.57
061958	13150	Horizon West Landscape & Irrigation	23-Nov-23	Irrigation Maintenance Services	51,055.57
061959	13205	Forpark Australia	23-Nov-23	Playground Equipment and Maintenance Services	1,598.30
061960	13207	Canning Community Computer Club Inc	23-Nov-23	Graphic Design Services	560.00
061961	13223	Cafe Corporate (Aust) Pty Ltd	23-Nov-23	Retail Café Products Supply	630.00
061962	13241	AAA Windscreens & Tinting Cannington	23-Nov-23	Window and Door Installation and Maintenance Services	597.00
061964	13272	Sheridans	23-Nov-23	Badges, Tags, Engraving Services	143.88
061965	13375	Specialized Cleaning Group Pty Ltd	23-Nov-23	Road Sweeping Services	28,474.77
061966	13379	GFG Temporary Assist	23-Nov-23	Project Management Consultancy Services	674.03
061967	13432	College of Professional Development	23-Nov-23	Education and Training Services	1,500.00
061968	13476	Canford Hospitality Consultants Pty Ltd	23-Nov-23	Catering Services	108.00
061969	13493	Abbeystown Construction Services Pty Ltd	23-Nov-23	Building Construction Services	3,840.10
061970	13495	The Fruit Box Group Pty Ltd	23-Nov-23	Catering Services	23.77
061971	13535	Poolshop Online Pty Ltd	23-Nov-23	Pool Chemicals Supply	3,082.20
061972	13538	AOT Consulting Pty Ltd	23-Nov-23	Probity Advisor Services	316.25
061973	13539	SLR Consulting Australia Pty Ltd	23-Nov-23	Asbestos Monitoring and Management Services	9,900.00
061974	13554	Mick Dixon Photography	23-Nov-23	Photography and Videography Services	1,375.00
061978	13562	Alyka Pty Ltd	23-Nov-23	Publicity and Marketing Support	5,500.00
061979	13564	Velocity Vacuum Trucks	23-Nov-23	Road Sweeping Services	2,573.59
061980	13566	Reunionese Association in Australia Inc	23-Nov-23	Education and Training Services	350.00
061981	13569	Champion Music	23-Nov-23	Entertainment Services	495.00
061982	13575	Maureen Deborah Lipa	23-Nov-23	Education and Training Services	825.00
061983	13576	Dreamy Dome Events	23-Nov-23	Event Management Services	907.50
062023	10001	ATO Mail Payments	30-Nov-23	Government Authority	132,494.00
062024	10003	Aslab Pty Ltd	30-Nov-23	Investigation and Laboratory Testing Services	6,652.37
062025	10004	Bunnings Ltd	30-Nov-23	Tools and General Hardware Supply	1,441.26
062026	10006	Boral Construction Materials Group Ltd	30-Nov-23	Building and Constructions Material Supply	2,175.35
062027	10008	Dulux Australia	30-Nov-23	Paints and Solvents Supply	1,635.68
062028	10010	Landgate	30-Nov-23	Government Authority	6,185.37
062029	10011	Daynite Towing Services (WA) Pty Ltd	30-Nov-23	Vehicle Towing Services	286.00
062030	10012	Enzed Welshpool	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,223.90
062031	10017	Janissen Electrics	30-Nov-23	Electrical Supply and Maintenance Services	9,853.87
062032	10018	Blackwoods	30-Nov-23	Tools and General Hardware Supply	5,852.00
062033	10019	Major Motors Pty Ltd	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	914.50
062034	10022	New Town Toyota	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	31,235.50
062035	10026	Terweys Hardware Pty Ltd	30-Nov-23	Tools and General Hardware Supply	317.90
062036	10031	John Hughes	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	200.95
062037	10037	Westbooks	30-Nov-23	Printed Publications and Newspapers Supply	2,139.74
062038	10042	Satellite Security Services	30-Nov-23	Surveillance Equipment Services	6,383.56
062039	10043	Beaver Tree Services	30-Nov-23	Tree Maintenance Services	20,282.84
062040	10044	Capital Recycling	30-Nov-23	Waste Management and Recycling Services	2,143.04
062041	10048	ABCO Products	30-Nov-23	Cleaning Products and Accessories Supply	2,476.66
062042	10062	T-Quip	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	3,507.90
062043	10063	Totally Work Wear	30-Nov-23	Corporate Uniforms and Work Wear Supply	1,007.55
062044	10066	Japanese Truck & Bus Spares Pty Ltd	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	131.95
062045	10067	Complete Office Supplies Pty Ltd	30-Nov-23	Office Stationery and Consumables Supply	759.51
062046	10070	Michael Page International	30-Nov-23	Temporary Personnel Services	5,903.56
062047	10073	Curost Milk Supply	30-Nov-23	Groceries and Milk Supply	130.03
062048	10076	Superior Pak Pty Ltd	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	2,695.30
062049	10078	Sonic Health Plus Pty Ltd	30-Nov-23	Medical Assessment Services	198.70
062050	10082	Aquamoni Pty Ltd	30-Nov-23	Irrigation Maintenance Services	471.90
062051	10088	A Bobcat Service	30-Nov-23	Plant or Equipment Hire Services	5,115.00

Warrant Listing Report 30.11.2023 FINAL Sheet: WarrantListingReport

6/12/2023 15:06

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
062052	10089	Tree Planting & Watering	30-Nov-23	Tree Maintenance Services	392.70
062053	10102	Baileys Fertilisers	30-Nov-23	Fertiliser Supply	4,114.00
062054	10104	Castrol Australia Pty Ltd	30-Nov-23	Oil and Lubricants Supply	1,985.30
062055	10111	Nutrien Water	30-Nov-23	Irrigation and Plumbing Components Supply	28,630.22
062056	10112	Jason Signmakers	30-Nov-23	Signage and Accessories Supply	1,322.57
062057	10114	Western Australian Local Government Association	30-Nov-23	Professional Association Services	4,922.50
062058	10125	Tudor Glass & Glazing	30-Nov-23	Glass and Glazing Services	5,274.00
062059	10130	Work Clobber	30-Nov-23	Personal Protective Equipment Supply	139.00
062060	10141	City of Armadale (PrintHub)	30-Nov-23	Government Authority	1,803.21
062061	10146	Fulton Hogan Industries Pty Ltd	30-Nov-23	Asphalt Services	439.99
062062	10167	Green Skills Inc	30-Nov-23	Temporary Personnel Services	1,474.39
062063	10174	McGees National Property Consultants	30-Nov-23	Appraisal and Valuation Services	2,145.00
062064	10184	Miss Maud	30-Nov-23	Catering Services	104.40
062065	10205	JB HiFi (Cannington)	30-Nov-23	Electronic Supply and Maintenance Services	1,271.95
062066	10233	Mizco Pty Ltd	30-Nov-23	Heating Ventilation and Air Conditioning Services	1,452.00
062067	10250	Avantgarde Technologies Pty Ltd	30-Nov-23	Computer Software Licensing and Support Services	1,777.40
062068	10254	West Coast Profilers Pty Ltd	30-Nov-23	Road Profiling Services	7,259.57
062069	10270	Technology One Limited	30-Nov-23	Computer Software Licensing and Support Services	12,687.71
062070	10274	Landcare Weed Control	30-Nov-23	Weed Control Services	4,032.00
062071	10314	Top of The Ladder Gutter Cleaning	30-Nov-23	Cleaning and Hygiene Services	27,807.73
062072	10346	HHG Legal Group	30-Nov-23	Legal Services	327.25
062073	10351	Etranslate.com.au	30-Nov-23	Interpreter Services	2,841.00
062074	10387	Kimberly-Clark Australia Pty Ltd	30-Nov-23	Cleaning Products and Accessories Supply	11,701.39
062075	10404	Wattleup Tractors	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	1,104.32
062076	10405	Statewide Cleaning Supplies Pty Ltd	30-Nov-23	Cleaning Products and Accessories Supply	1,808.66
062077	10441	Institute of Public Works Engineering Australasia (WA)	30-Nov-23	Education and Training Services	7,650.00
062078	10458	Award Contracting	30-Nov-23	Roads and Transport Assets Construction Services	11,308.00
062079	10465	Black Box Control Pty Ltd	30-Nov-23	GPS Monitoring Services	641.50
062080	10482	TJ Depiazzi & Sons	30-Nov-23	Sand Soil and Mulch Supply	4,610.86
062081	10492	Powell Industrial Pty Ltd	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	230.24
062082	10516	Website Weed & Pest WA Pty Ltd	30-Nov-23	Weed Control Services	46,404.60
062083	10519	Planning Institute Of Australia Limited	30-Nov-23	Education and Training Services	360.00
062084	10526	Go Doors	30-Nov-23	Window and Door Installation and Maintenance Services	9,812.00
062085	10527	Feral Invasive Species Eradication Management	30-Nov-23	Animal Containment and Habitat Services	2,365.00
062086	10531	Infocouncil Pty Ltd	30-Nov-23	Computer Software Licensing and Support Services	605.00
062087	10574	Elan Energy Matrix	30-Nov-23	Waste Management and Recycling Services	791.99
062088	10592	Sprayline Spraying Equipment	30-Nov-23	Tools and General Hardware Supply	395.00
062089	10607	Air Liquide Australia Ltd	30-Nov-23	Industrial or Medical Gas Supply	389.88
062090	10634	BP Australia Pty Ltd	30-Nov-23	Fuel and Fuel Card Services	112,117.13
062091	10635	Easialary	30-Nov-23	Operating Lease Services	12,245.93
062092	10641	Swan Towing Service Pty Ltd	30-Nov-23	Vehicle Towing Services	211.75
062093	10649	NAPA (Ashdown-Ingram)	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	472.73
062094	10650	Heavy Automatics	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	849.84
062095	10705	Lynwood Super IGA	30-Nov-23	Groceries and Milk Supply	229.41
062096	10766	Aurora Environmental Perth	30-Nov-23	Environmental Consultancy Services	7,896.57
062097	10789	Focus Consulting WA	30-Nov-23	Electrical Consultancy Services	4,950.00
062098	10840	Sports Surfaces	30-Nov-23	Field and Court Sports Equipment Supply	5,351.50
062099	10844	Truck Centre (WA) Pty Ltd	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	339.87
062100	10880	Bowden Tree Consultancy	30-Nov-23	Arboricultural Consultancy Services	495.00
062101	10964	Parkland Mazda	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	97.57
062102	10977	Battery World Welshpool	30-Nov-23	Tyres, Tubes and Automotive Battery Supply	346.50
062103	10997	AE Hoskins & Sons	30-Nov-23	Building Construction Services	2,357.41
062104	11083	BGC Concrete	30-Nov-23	Concrete and Cement Supply	14,437.67
062105	11160	Charter Plumbing & Gas	30-Nov-23	Plumbing and Gas Services	294.57
062106	11187	Access Without Barriers Pty Ltd	30-Nov-23	General Building Maintenance Services	2,575.74
062107	11195	Reward Hospitality	30-Nov-23	Electronic Supply and Maintenance Services	325.00
062108	11228	Office Line	30-Nov-23	Office Furniture Supply	10,420.30
062109	11263	West Coast Shade	30-Nov-23	Blinds and Shades Services	1,925.00
062110	11287	Oleology	30-Nov-23	Water Treatment Services	979.00
062111	11290	Flexible Drive Agencies	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	172.62
062112	11346	Subway (Riverton)	30-Nov-23	Catering Services	352.00
062113	11349	Poolegrave Signs & Engraving	30-Nov-23	Signage and Accessories Supply	187.00
062114	11359	Media Engine	30-Nov-23	Graphic Design Services	1,800.00
062115	11361	Trayd Australia Pty Ltd	30-Nov-23	General Building Maintenance Services	35,808.30
062116	11392	West Oz Wildlife	30-Nov-23	Childrens Activities	1,413.50
062117	11422	Nessco Pressure Systems	30-Nov-23	General Building Maintenance Services	1,676.53
062118	11449	Contraflow Pty Ltd	30-Nov-23	Traffic Management Services	37,391.65
062119	11454	Nature Play (WA) Inc	30-Nov-23	Childrens Activities	23,210.00
062120	11500	Liquid Gold Beekeeping	30-Nov-23	Animal Containment and Habitat Services	660.00
062121	11518	CMS Engineering Pty Ltd	30-Nov-23	Heating Ventilation and Air Conditioning Services	1,965.94
062122	11521	Jaybro Group Pty Ltd	30-Nov-23	Building and Constructions Material Supply	3,851.11
062123	11522	Bee Jays Canvas Pty Ltd	30-Nov-23	Passenger Motor Vehicles Supply	286.00
062124	11567	Team Global Express Pty Ltd	30-Nov-23	Courier and Postage Services	21.13
062125	11715	Nightlife Music Pty Ltd	30-Nov-23	Entertainment Services	805.48
062126	11771	Plant Assessor	30-Nov-23	Audit and Assurance Services	2,200.00
062127	11789	New Ground Water Services Pty Ltd	30-Nov-23	Irrigation Maintenance Services	7,979.49
062128	11863	TR Hirecom	30-Nov-23	Event Staging Lighting and Audio	308.00
062129	11866	Ambius	30-Nov-23	Floral Arrangement	290.64
062130	11944	Surun Services Pty Ltd	30-Nov-23	Electrical Supply and Maintenance Services	602.58
062131	12000	Community Greenwaste Recycling Pty Ltd	30-Nov-23	Waste Management and Recycling Services	6,894.69
062132	12007	Maxey Plumbing Pty Ltd	30-Nov-23	Plumbing and Gas Services	11,156.00
062133	12008	Elxacom	30-Nov-23	Electrical Supply and Maintenance Services	1,770.26
062134	12009	Northlake Electrical Pty Ltd	30-Nov-23	Electrical Supply and Maintenance Services	745.16
062135	12058	Gardner Suzuki	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	69.12
062136	12067	Inclusion Solutions Ltd	30-Nov-23	Education and Training Services	1,613.70
062137	12089	Range Ford	30-Nov-23	Passenger Motor Vehicles Supply	1,947.90
062138	12090	Natsync Environmental	30-Nov-23	Environmental Services	1,135.00
062139	12135	Carlisle Events Hire Pty Ltd	30-Nov-23	Event Management Services	2,393.60
062140	12160	Skyline Landscape Services (WA)	30-Nov-23	Landscaping Construction and Maintenance Services	7,733.92
062141	12243	Information Proficiency & Sigma Data Solutions	30-Nov-23	Computer Software Licensing and Support Services	13,719.20
062142	12245	Ralph & Beattie Bosworth Pty Ltd	30-Nov-23	Civil Engineering Consultancy Services	6,761.70
062143	12257	Lit Letters Pty Ltd	30-Nov-23	Event Staging Lighting and Audio	622.50
062144	12258	CloudWave Pty Ltd	30-Nov-23	ICT Consultancy Services	1,990.74
062145	12272	Ejan Communications	30-Nov-23	Vehicle Two Way Radio Repair Services	82.50
062146	12279	Mills Recruitment	30-Nov-23	Temporary Personnel Services	7,323.91
062147	12285	Go2Cup Pty Ltd	30-Nov-23	Waste Bags and Containers Supply	3,489.20
062148	12373	JB Hi-Fi Solutions (Osborne Park)	30-Nov-23	Electronic Supply and Maintenance Services	5,446.80
062149	12391	National Interpreting & Communication Services	30-Nov-23	Interpreter Services	292.60
062150	12479	Patel Transport	30-Nov-23	Printed Publications and Newspapers Supply	10.94

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
062151	12583	Bug Busters	30-Nov-23	Pest Control Services	14,077.49
062152	12595	WA Top Class Cleaners	30-Nov-23	Cleaning and Hygiene Services	737.00
062153	12688	Rustico Gourmet Pty Ltd	30-Nov-23	Ready to Eat Meals Services	128.00
062154	12699	Main Event Hire	30-Nov-23	Event Staging Lighting and Audio	1,785.20
062155	12700	United Fasteners WA Pty Ltd	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	722.90
062156	12712	Enviro Sweep	30-Nov-23	Road Sweeping Services	9,224.05
062157	12810	Greensteam Australia Pty Ltd	30-Nov-23	Weed Control Services	3,850.00
062158	12849	Kee Surfacing Pty Ltd	30-Nov-23	Asphalt Services	13,343.63
062159	12887	The Study Pty Ltd	30-Nov-23	Architectural Consultancy Services	8,910.00
062160	12889	Linemarking WA Pty Ltd	30-Nov-23	Line Marking Services	2,695.00
062161	12992	Signarama Canning Vale	30-Nov-23	Signage and Accessories Supply	907.50
062162	12999	BrightMark Group Pty Ltd	30-Nov-23	Cleaning and Hygiene Services	39,933.88
062163	13017	Finishing WA	30-Nov-23	Printing Services	760.65
062164	13024	ONQ Oil Solutions Pty Ltd	30-Nov-23	Waste Management and Recycling Services	148.50
062165	13060	Wolfcom Australia Pty Ltd	30-Nov-23	Corporate Uniforms and Work Wear Supply	230.68
062166	13085	Flexi Staff Group Pty Ltd	30-Nov-23	Temporary Personnel Services	21,621.95
062167	13088	David Golf & Engineering Pty Ltd	30-Nov-23	Sports and Recreational Activity Services	382.80
062168	13092	ChoiceOne Pty Ltd	30-Nov-23	Temporary Personnel Services	59,569.70
062169	13131	Farm Information Services Pty Ltd	30-Nov-23	Education and Training Services	2,000.00
062170	13150	Horizon West Landscape & Irrigation	30-Nov-23	Irrigation Maintenance Services	2,687.14
062171	13178	Perth is OK	30-Nov-23	Advertising Management Services	5,121.60
062172	13205	Forpark Australia	30-Nov-23	Playground Equipment and Maintenance Services	413.60
062173	13223	Cafe Corporate (Aust) Pty Ltd	30-Nov-23	Retail Café Products Supply	60.50
062174	13229	Beyond Solution	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	6,325.00
062175	13241	AAA Windscreens & Tinting Cannington	30-Nov-23	Window and Door Installation and Maintenance Services	297.00
062176	13253	Youth Futures WA Inc	30-Nov-23	Sports and Recreational Activity Services	118.80
062177	13272	Sheridans	30-Nov-23	Badges, Tags, Engraving Services	173.01
062178	13294	Robert Walters Pty Ltd	30-Nov-23	Temporary Personnel Services	3,227.40
062179	13380	Kim Tierney	30-Nov-23	Fitness Class Services	120.00
062180	13381	Farmarama Pty Ltd	30-Nov-23	Fertiliser Supply	4,435.20
062181	13389	Cowley Smash Repairs	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	2,123.89
062182	13438	Hydroquip pumps & Irrigation Pty Ltd	30-Nov-23	Irrigation Maintenance Services	13,741.20
062183	13476	Canford Hospitality Consultants Pty Ltd	30-Nov-23	Catering Services	108.00
062184	13491	C&H Sweeping	30-Nov-23	Road Sweeping Services	297.00
062185	13493	Abbeystown Construction Services Pty Ltd	30-Nov-23	Building Construction Services	1,684.65
062186	13495	The Fruit Box Group Pty Ltd	30-Nov-23	Catering Services	47.50
062187	13519	Quik Corp Pty Ltd	30-Nov-23	New Vehicles, Spare Parts and Maintenance Services	5,419.70
062188	13535	Poolshop Online Pty Ltd	30-Nov-23	Pool Chemicals Supply	2,215.07
062189	13547	Tuscom Subdivision Consultants Pty Ltd	30-Nov-23	Surveying and Drafting Services	498.91
062190	13568	Blooming Minds WA Pty Ltd	30-Nov-23	Education and Training Services	5,500.00
062191	13573	Bookitlive International Pty Ltd	30-Nov-23	Computer Software Licensing and Support Services	3,388.00
DD002231	10032	Synergy - DIRECT DEBIT ONLY	01-Nov-23	Electricity Distribution Services	1,592.38
DD002234	10028	Water Corporation - DIRECT DEBIT ONLY	03-Nov-23	Water and Sewerage Distribution Services	12,322.27
DD002233	10032	Synergy - DIRECT DEBIT ONLY	03-Nov-23	Electricity Distribution Services	5,011.40
DD002235	10087	Kleenheat Gas - DIRECT DEBIT ONLY	03-Nov-23	Natural Gas Distribution Services	109.50
DD002237	10028	Water Corporation - DIRECT DEBIT ONLY	06-Nov-23	Water and Sewerage Distribution Services	14,067.04
DD002236	10032	Synergy - DIRECT DEBIT ONLY	06-Nov-23	Electricity Distribution Services	3,684.25
DD002238	10087	Kleenheat Gas - DIRECT DEBIT ONLY	06-Nov-23	Natural Gas Distribution Services	103.05
DD002239	12143	Ezidebit Pty Ltd	06-Nov-23	Banking and Investment Services	7,257.39
DD002241	10028	Water Corporation - DIRECT DEBIT ONLY	07-Nov-23	Water and Sewerage Distribution Services	36.42
DD002240	10032	Synergy - DIRECT DEBIT ONLY	07-Nov-23	Electricity Distribution Services	2,548.15
DD002242	10087	Kleenheat Gas - DIRECT DEBIT ONLY	07-Nov-23	Natural Gas Distribution Services	2,012.90
DD002243	10032	Synergy - DIRECT DEBIT ONLY	08-Nov-23	Electricity Distribution Services	8,858.13
DD002244	10087	Kleenheat Gas - DIRECT DEBIT ONLY	08-Nov-23	Natural Gas Distribution Services	190.40
DD002245	10028	Water Corporation - DIRECT DEBIT ONLY	09-Nov-23	Water and Sewerage Distribution Services	28,445.98
DD002246	10028	Water Corporation - DIRECT DEBIT ONLY	10-Nov-23	Water and Sewerage Distribution Services	670.35
DD002248	10028	Water Corporation - DIRECT DEBIT ONLY	13-Nov-23	Water and Sewerage Distribution Services	1,517.74
DD002247	10032	Synergy - DIRECT DEBIT ONLY	13-Nov-23	Electricity Distribution Services	2,602.90
DD002249	10087	Kleenheat Gas - DIRECT DEBIT ONLY	13-Nov-23	Natural Gas Distribution Services	752.90
DD002250	10028	Water Corporation - DIRECT DEBIT ONLY	14-Nov-23	Water and Sewerage Distribution Services	5,866.33
DD002251	10028	Water Corporation - DIRECT DEBIT ONLY	15-Nov-23	Water and Sewerage Distribution Services	3,025.26
DD002252	10032	Synergy - DIRECT DEBIT ONLY	15-Nov-23	Electricity Distribution Services	1,466.94
DD002253	10087	Kleenheat Gas - DIRECT DEBIT ONLY	15-Nov-23	Natural Gas Distribution Services	1,663.20
DD002255	10028	Water Corporation - DIRECT DEBIT ONLY	16-Nov-23	Water and Sewerage Distribution Services	743.07
DD002254	10032	Synergy - DIRECT DEBIT ONLY	16-Nov-23	Electricity Distribution Services	82,802.60
DD002256	10087	Kleenheat Gas - DIRECT DEBIT ONLY	16-Nov-23	Natural Gas Distribution Services	1,097.50
DD002258	10028	Water Corporation - DIRECT DEBIT ONLY	17-Nov-23	Water and Sewerage Distribution Services	2,592.05
DD002257	10032	Synergy - DIRECT DEBIT ONLY	17-Nov-23	Electricity Distribution Services	59.34
DD002259	10087	Kleenheat Gas - DIRECT DEBIT ONLY	17-Nov-23	Natural Gas Distribution Services	177.50
DD002261	10028	Water Corporation - DIRECT DEBIT ONLY	20-Nov-23	Water and Sewerage Distribution Services	2,947.96
DD002260	10032	Synergy - DIRECT DEBIT ONLY	20-Nov-23	Electricity Distribution Services	12,649.94
DD002262	10087	Kleenheat Gas - DIRECT DEBIT ONLY	20-Nov-23	Natural Gas Distribution Services	96.30
DD002264	10028	Water Corporation - DIRECT DEBIT ONLY	21-Nov-23	Water and Sewerage Distribution Services	4,636.50
DD002263	10032	Synergy - DIRECT DEBIT ONLY	21-Nov-23	Electricity Distribution Services	2,964.23
DD002269	10087	Kleenheat Gas - DIRECT DEBIT ONLY	22-Nov-23	Natural Gas Distribution Services	922.20
DD002268	10028	Water Corporation - DIRECT DEBIT ONLY	23-Nov-23	Water and Sewerage Distribution Services	2,523.76
DD002267	10032	Synergy - DIRECT DEBIT ONLY	23-Nov-23	Electricity Distribution Services	22,261.43
DD002265	11244	Department of Justice	23-Nov-23	Government Authority	1,002.00
DD002266	11244	Department of Justice	23-Nov-23	Government Authority	835.00
DD002271	11244	Department of Justice	23-Nov-23	Government Authority	83.50
DD002270	13465	Lotek NZ Limited	23-Nov-23	Electrical and Electronic Engineering Consultancy Services	4,471.00
DD002272	10032	Synergy - DIRECT DEBIT ONLY	24-Nov-23	Electricity Distribution Services	1,034.92
DD002273	10032	Synergy - DIRECT DEBIT ONLY	27-Nov-23	Electricity Distribution Services	2,576.42
DD002274	10032	Synergy - DIRECT DEBIT ONLY	28-Nov-23	Electricity Distribution Services	8,933.47
DD002275	10032	Synergy - DIRECT DEBIT ONLY	29-Nov-23	Electricity Distribution Services	347,887.70
DD002276	10053	Commonwealth Bank	29-Nov-23	Banking and Investment Services	36,320.70
245850	99999	Edwina Oppelaar	01-Nov-23	Refund	77.50
061274	99998	CT & CF Britto	02-Nov-23	Refund	10,813.89
061275	99998	Domestic Drafting Service WA Pty Ltd	02-Nov-23	Refund	295.00
061276	99998	Inspired Property Group Pty Ltd	02-Nov-23	Refund	110.00
061277	99998	Sheryl Chen	02-Nov-23	Refund	295.00
061278	99998	Phillip Van Den Einden	02-Nov-23	Refund	171.65
061279	99998	M & Ca Pirone Pty Ltd Atf M & Ca Pirone	02-Nov-23	Refund	2,873.94
061280	99998	Xijun Wang	02-Nov-23	Refund	132.00
061284	99998	Association for Christian Education Inc	02-Nov-23	Refund	133.20
061286	99998	Angel Anne Boyd	02-Nov-23	Refund	82.00
061287	99998	Skye Tuffin	02-Nov-23	Refund	70.80
061288	99998	Ayudya Purnamasari	02-Nov-23	Refund	35.40
061289	99998	Takya Mohammed Abdulkareem Sharaf Aldeen	02-Nov-23	Refund	108.00

Warrant Listing Report 30.11.2023 FINAL Sheet: WarrantListingReport

6/12/2023 15:06

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
061290	99998	Priyantha Abeywickrama Gama Arachchige	02-Nov-23	Refund	50.00
061291	99998	Michelle Minjoot	02-Nov-23	Refund	112.00
061292	99998	Anna Nishioka	02-Nov-23	Refund	212.40
061293	99998	Leonie Chai	02-Nov-23	Refund	17.70
061294	99998	Yuyi Li	02-Nov-23	Security Incentive Scheme	200.00
061295	99998	Jocelyn Chua	02-Nov-23	Security Incentive Scheme	150.00
061296	99998	Gerard & Salina Kaczmarek	02-Nov-23	Security Incentive Scheme	300.00
061297	99998	Maurice Beverley Reed	02-Nov-23	Security Incentive Scheme	300.00
061298	99998	Merina Maharjan	02-Nov-23	Security Incentive Scheme	200.00
061299	99998	Theodolinda Rullo	02-Nov-23	Security Incentive Scheme	300.00
061300	99998	Yveena Chia	02-Nov-23	Security Incentive Scheme	200.00
061301	99998	Arnold Wong	02-Nov-23	Security Incentive Scheme	60.00
061491	99998	Phuong Ngoc Lan HUYNH	09-Nov-23	Refund	3,590.52
061492	99998	Brendan Dinardo	09-Nov-23	Council Crossover Contribution	579.00
061499	99998	Adrian Clements	09-Nov-23	Security Incentive Scheme	200.00
061500	99998	Alicia Yoong	09-Nov-23	Security Incentive Scheme	160.00
061501	99998	Mrs J MacBean	09-Nov-23	Refund	680.59
061502	99998	Prasanna Dixit	09-Nov-23	Refund	500.00
061503	99998	Meenakshi Meenakshi	09-Nov-23	Refund	212.40
061504	99998	Luminda Ashok Weerasinghe	09-Nov-23	Security Incentive Scheme	200.00
061505	99998	Teddy Susanto	09-Nov-23	Security Incentive Scheme	200.00
061506	99998	James Pinto	09-Nov-23	Security Incentive Scheme	300.00
061507	99998	Bernard Tien	09-Nov-23	Security Incentive Scheme	200.00
061508	99998	Jak Kuser	09-Nov-23	Security Incentive Scheme	200.00
061509	99998	Christine Bali	09-Nov-23	Security Incentive Scheme	300.00
061510	99998	Kin Chung	09-Nov-23	Refund	436.02
061511	99998	Jacob Delfos	09-Nov-23	Security Incentive Scheme	200.00
061512	99998	Roma Fasanini	09-Nov-23	Security Incentive Scheme	120.00
061513	99998	Elsie Hoogland	09-Nov-23	Security Incentive Scheme	300.00
061514	99998	Julie Hill	09-Nov-23	Security Incentive Scheme	200.00
061515	99998	Nadeem Shaukat	09-Nov-23	Refund	17.70
061516	99998	Melissa H P Koh	09-Nov-23	Refund	32.00
061517	99998	Jessica Loy	09-Nov-23	Refund	48.00
061518	99998	Asmaa A-Ali	09-Nov-23	Refund	98.00
061521	99998	Reza Vind	09-Nov-23	Security Incentive Scheme	240.00
061522	99998	Nayane Gunawardena	09-Nov-23	Council Crossover Contribution	579.00
061523	99998	Geoffrey William Parrott	09-Nov-23	Security Incentive Scheme	300.00
061524	99998	Hector Mauricio Morales Fernandez	09-Nov-23	Security Incentive Scheme	200.00
061525	99998	Siew Meng Hiew	09-Nov-23	Security Incentive Scheme	120.00
061526	99998	Sze Ming Simon Ip	09-Nov-23	Security Incentive Scheme	200.00
061531	99998	Rebecca Robbie	09-Nov-23	Small Grant	300.00
061532	99998	Bentley Community Garden Inc	09-Nov-23	Small Grant	500.00
061533	99998	Nursen atik	09-Nov-23	Small Grant	500.00
061739	99998	Rotary Canning River Community	16-Nov-23	Small Grant	500.00
061740	99998	Sumathi Seetharaman	16-Nov-23	Refund	92.40
061741	99998	Biju Joy	16-Nov-23	Refund	135.00
061742	99998	Perth Afghan Football Association Inc	16-Nov-23	Small Grant	500.00
061743	99998	Peter Murray	16-Nov-23	Security Incentive Scheme	300.00
061744	99998	Robyn Farrow	16-Nov-23	Security Incentive Scheme	120.00
061745	99998	Sek Cheng Tan	16-Nov-23	Security Incentive Scheme	40.00
061746	99998	Orlando Tompkin-Drew	16-Nov-23	Small Grant	300.00
061747	99998	Thumpati Naresh	16-Nov-23	Refund	817.50
061748	99998	Christine Ward	16-Nov-23	Refund	50.00
061749	99998	Peter Cunnell	16-Nov-23	Refund	5.55
061750	99998	WABC	16-Nov-23	Refund	171.65
061751	99998	Kumar Atish	16-Nov-23	Refund	163.20
061752	99998	Aussie Patio Designs	16-Nov-23	Refund	171.65
061753	99998	One Stop Patio Shop	16-Nov-23	Refund	171.65
061754	99998	Angelique Fernandez	16-Nov-23	Refund	17.70
061755	99998	Alice Goret	16-Nov-23	Refund	32.00
061756	99998	Agatha Khaw	16-Nov-23	Refund	35.40
061757	99998	Jia Jia Lee	16-Nov-23	Refund	96.00
061758	99998	Lisa West	16-Nov-23	Refund	123.90
061759	99998	Maria Tartaglia	16-Nov-23	Access Way Construction Bond	12,160.00
061760	99998	Lance Boucat	16-Nov-23	Subdivision Works Bond	21,600.00
061763	99998	Chun Peng Yeow	16-Nov-23	Security Incentive Scheme	200.00
061764	99998	Annie Pui Hui Lin	16-Nov-23	Security Incentive Scheme	180.00
061765	99998	Peter Gidman	16-Nov-23	Security Incentive Scheme	240.00
061766	99998	Eumir Gaspar	16-Nov-23	Security Incentive Scheme	159.00
061769	99998	Ban Hwa Yap	16-Nov-23	Security Incentive Scheme	300.00
061770	99998	Tukar Wang	16-Nov-23	Security Incentive Scheme	300.00
061771	99998	Ashley Cridge	16-Nov-23	Security Incentive Scheme	60.00
061772	99998	Drvendra Chhangani	16-Nov-23	Security Incentive Scheme	189.00
061775	99998	Teresa Lee	16-Nov-23	Refund	523.36
061776	99998	Maxi Realty	16-Nov-23	Refund	1,466.77
061777	99998	PM & MH Mathias	16-Nov-23	Refund	414.80
061778	99998	Cyber Real Estate	16-Nov-23	Refund	433.83
061779	99998	Felicia Tirtokusumo	16-Nov-23	Refund	1,043.97
061780	99998	Riverton Little Athletics Club	16-Nov-23	Small Grant	460.00
061785	99998	B B Bickley & Virginia Kate Walker	16-Nov-23	Refund	417.71
061786	99998	Maria Elena Vega Manriquez	16-Nov-23	Refund	690.00
061787	99998	Menno Ben Luitjens	16-Nov-23	Refund	1,427.90
061788	99998	Mark Richard Stein	16-Nov-23	Refund	420.50
061789	99998	Empire Property Solutions	16-Nov-23	Refund	1,098.03
245851	99999	C F Turner and Mr J A Turner	16-Nov-23	Refund	21.00
245852	99999	Scott Wiltshire	16-Nov-23	Refund	75.00
061984	99998	Berriman Resources P/L Atf The Nadia F/T	23-Nov-23	Refund	331.15
061985	99998	Scuzzi Co Pty Lts - ITFMAI Family Trust	23-Nov-23	Refund	61.65
061987	99998	Rebekah Rowbottom	23-Nov-23	Small Grant	300.00
061988	99998	Maoyuan Miao	23-Nov-23	Small Grant	300.00
061989	99998	Ya Ping Lee	23-Nov-23	Small Grant	300.00
061990	99998	Lijuan Wang	23-Nov-23	Small Grant	300.00
061991	99998	Aik Mee Lau	23-Nov-23	Small Grant	300.00
061992	99998	Lit Siong Ding	23-Nov-23	Small Grant	300.00
061993	99998	Rodney Byrom Hawkyard	23-Nov-23	Refund	254.43
061995	99998	Christopher Bryant	23-Nov-23	Redundant Crossover Removal Bond	1,162.00
061996	99998	Katelyn Collins	23-Nov-23	Refund	1,000.00
061997	99998	Rosalie Evans	23-Nov-23	Refund	97.00
061998	99998	Alison Phelps	23-Nov-23	Security Incentive Scheme	300.00

Warrant Listing Report 30.11.2023 FINAL Sheet: WarrantListingReport

6/12/2023 15:06

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
062000	99998	June Josemans	23-Nov-23	Security Incentive Scheme	300.00
062001	99998	Jennifer Gan	23-Nov-23	Security Incentive Scheme	300.00
062002	99998	Michelle Boys	23-Nov-23	Security Incentive Scheme	300.00
062003	99998	Angelo Montero	23-Nov-23	Security Incentive Scheme	200.00
062004	99998	Jianmei Zhang	23-Nov-23	Small Grant	300.00
062005	99998	Daniel Siew	23-Nov-23	Refund	96.00
062006	99998	Amanda Stone	23-Nov-23	Refund	16.00
062008	99998	Louise Hort	23-Nov-23	Refund	35.40
062009	99998	Yumi Gim	23-Nov-23	Refund	82.00
062010	99998	Akansha Shinghal	23-Nov-23	Refund	80.00
062012	99998	Ann Lee Kong	23-Nov-23	Security Incentive Scheme	200.00
062014	99998	Lee Hoon Kinkela	23-Nov-23	Security Incentive Scheme	300.00
062015	99998	Mohitasam Elkhatib	23-Nov-23	Security Incentive Scheme	300.00
062016	99998	Darryl Clarke	23-Nov-23	Security Incentive Scheme	161.99
062017	99998	Lynette Parker	23-Nov-23	Security Incentive Scheme	200.00
062020	99998	Say Lee New	23-Nov-23	Security Incentive Scheme	200.00
062022	99998	Muthamizh Kalachara Maiyam (MuKaMai) Inc	23-Nov-23	Small Grant	500.00
062192	99998	Charita's Enterprise Pty Ltd	30-Nov-23	Refund	566.39
062193	99998	Anh Bui	30-Nov-23	Refund	147.00
062194	99998	Old Oak Building And Construction Pty Lt	30-Nov-23	Refund	147.00
062195	99998	Gary Tulett	30-Nov-23	Security Incentive Scheme	200.00
062196	99998	Mr E Rodriguez Puig	30-Nov-23	Refund	130.00
062198	99998	Ashley Nelson	30-Nov-23	Refund	826.00
062199	99998	Jane Maddern	30-Nov-23	Refund	14.25
062202	99998	Glenys Campbell	30-Nov-23	Security Incentive Scheme	200.00
062204	99998	Wai Yee Chan	30-Nov-23	Security Incentive Scheme	200.00
062205	99998	Vinayak Surekar	30-Nov-23	Security Incentive Scheme	200.00
062207	99998	Kathleen Fleur Trewavas	30-Nov-23	Security Incentive Scheme	80.00
062208	99998	Gordon Thompson	30-Nov-23	Security Incentive Scheme	300.00
062210	99998	The Lotteries Commission of WA	30-Nov-23	Refund	1,079.60
062212	99998	Rossmyrne Shelley Scout Group	30-Nov-23	Small Grant	1,000.00
Total Non Payroll					10,797,107.88
Staff Reimbursements					
061281	99998	Stacey Johnson	02-Nov-23	Reimbursement of Expenses - Staff	98.10
061282	99998	Daniel Bryan	02-Nov-23	Reimbursement of Expenses - Staff	72.35
061283	99998	Frederic Morin-Gagnon	02-Nov-23	Reimbursement of Expenses - Staff	19.80
061285	99998	Ben Armstrong	02-Nov-23	Reimbursement of Expenses - Staff	106.33
061493	99998	Sulari Gunasekera	09-Nov-23	Reimbursement of Expenses - Staff	550.00
061494	99998	Daniel Anderson	09-Nov-23	Reimbursement of Expenses - Staff	45.35
061495	99998	Meagan Price	09-Nov-23	Reimbursement of Expenses - Staff	15.50
061496	99998	Zac Northeast	09-Nov-23	Reimbursement of Expenses - Staff	30.95
061497	99998	Dilrukshan Henry De Silva	09-Nov-23	Reimbursement of Expenses - Staff	550.00
061498	99998	Ben Armstrong	09-Nov-23	Reimbursement of Expenses - Staff	74.75
061519	99998	Frederic Morin-Gagnon	09-Nov-23	Reimbursement of Expenses - Staff	27.97
061520	99998	Brenton Trew	09-Nov-23	Reimbursement of Expenses - Staff	17.00
061527	99998	Leah Adams	09-Nov-23	Reimbursement of Expenses - Staff	69.96
061528	99998	Rachel Williams	09-Nov-23	Reimbursement of Expenses - Staff	26.50
061529	99998	Geoff Moor	09-Nov-23	Reimbursement of Expenses - Staff	23.10
061530	99998	Sally Nicholas	09-Nov-23	Reimbursement of Expenses - Staff	294.60
061534	99998	Debra May	09-Nov-23	Reimbursement of Expenses - Staff	112.00
061761	99998	Yveena Chia	16-Nov-23	Reimbursement of Expenses - Staff	2,500.00
061762	99998	Nanette Nguyen	16-Nov-23	Reimbursement of Expenses - Staff	27.60
061767	99998	Hayley Towne	16-Nov-23	Reimbursement of Expenses - Staff	12.00
061768	99998	Leesa Miller	16-Nov-23	Reimbursement of Expenses - Staff	97.98
061773	99998	Samuel Murphy	16-Nov-23	Reimbursement of Expenses - Staff	109.07
061774	99998	Darren Quinlivan	16-Nov-23	Reimbursement of Expenses - Staff	49.63
061781	99998	Bree Forsyth	16-Nov-23	Reimbursement of Expenses - Staff	324.00
061782	99998	Holly-Anne Harvey	16-Nov-23	Reimbursement of Expenses - Staff	19.95
061783	99998	Rochelle Booth	16-Nov-23	Reimbursement of Expenses - Staff	165.94
061784	99998	Gary McCullough	16-Nov-23	Reimbursement of Expenses - Staff	30.45
061986	99998	Sara Severin	23-Nov-23	Reimbursement of Expenses - Staff	498.00
061994	99998	Stacey Johnson	23-Nov-23	Reimbursement of Expenses - Staff	97.70
061999	99998	Geoff Moor	23-Nov-23	Reimbursement of Expenses - Staff	34.32
062007	99998	Dion Johnson	23-Nov-23	Reimbursement of Expenses - Staff	318.65
062011	99998	Lillian Kensell	23-Nov-23	Reimbursement of Expenses - Staff	76.25
062013	99998	Jessika Van Der Mark	23-Nov-23	Reimbursement of Expenses - Staff	164.97
062018	99998	Adam Binneweg	23-Nov-23	Reimbursement of Expenses - Staff	18.50
062019	99998	Leesa Miller	23-Nov-23	Reimbursement of Expenses - Staff	51.37
062021	99998	Sara Severin	23-Nov-23	Reimbursement of Expenses - Staff	158.23
062197	99998	Giles Pickard	30-Nov-23	Reimbursement of Expenses - Staff	110.43
062200	99998	Zac Northeast	30-Nov-23	Reimbursement of Expenses - Staff	52.97
062201	99998	Samuel Murphy	30-Nov-23	Reimbursement of Expenses - Staff	17.60
062203	99998	Leesa Miller	30-Nov-23	Reimbursement of Expenses - Staff	122.75
062206	99998	Leesa Miller	30-Nov-23	Reimbursement of Expenses - Staff	177.06
062209	99998	Rachel Williams	30-Nov-23	Reimbursement of Expenses - Staff	19.50
062211	99998	Karen Spinks	30-Nov-23	Reimbursement of Expenses - Staff	71.75
Total Staff Reimbursements					7,460.93
Mayoral and Councillor Payments					
061371	10561	Councillor B Kunze	09-Nov-23	Councillor Allowances	1,722.98
061434	12107	Councillor MJ Bain	09-Nov-23	Councillor Allowances	1,402.31
061439	12289	Councillor AC Spencer-Teo	09-Nov-23	Councillor Allowances	1,979.52
061453	12809	Councillor Paul Tucek	09-Nov-23	Councillor Allowances	1,402.31
061454	12813	Councillor Hardeep Singh	09-Nov-23	Councillor Allowances	1,402.31
061455	12815	Councillor Stephen Parkinson	09-Nov-23	Councillor Allowances	1,402.31
061477	13246	Councillor Shenjeet Kaur Gill-Sekhon	09-Nov-23	Councillor Allowances	1,402.31
061490	13558	Councillor Ivonne Astrid Rodriguez Junco	09-Nov-23	Councillor Allowances	400.66
061370	10558	Mayor PV Hall	09-Nov-23	Mayoral Allowance	5,227.50
061734	13558	Councillor Ivonne Astrid Rodriguez Junco	16-Nov-23	Councillor Allowances	1,402.31
061736	13560	Councillor Michelle Hum	16-Nov-23	Councillor Allowances	1,802.97
061737	13561	Councillor Joanne Page	16-Nov-23	Councillor Allowances	1,802.97
061865	10561	Councillor B Kunze	23-Nov-23	Councillor Allowances	1,402.31
061922	12107	Councillor MJ Bain	23-Nov-23	Councillor Allowances	1,402.31
061926	12289	Councillor AC Spencer-Teo	23-Nov-23	Councillor Allowances	2,300.19
061936	12809	Councillor Paul Tucek	23-Nov-23	Councillor Allowances	1,402.31
061937	12813	Councillor Hardeep Singh	23-Nov-23	Councillor Allowances	1,402.31
061938	12815	Councillor Stephen Parkinson	23-Nov-23	Councillor Allowances	1,402.31
061963	13246	Councillor Shenjeet Kaur Gill-Sekhon	23-Nov-23	Councillor Allowances	1,402.31

Reference	Supplier No.	Supplier Name	Date	Narration	Amount
Non Payroll Transactions					
061975	13558	Councillor Ivonne Astrid Rodriguez Junco	23-Nov-23	Councillor Allowances	1,402.31
061976	13560	Councillor Michelle Hurn	23-Nov-23	Councillor Allowances	1,402.31
061977	13561	Councillor Joanne Page	23-Nov-23	Councillor Allowances	1,402.31
061864	10558	Mayor PV Hall	23-Nov-23	Mayoral Allowance	5,227.50
Total Mayoral and Councillor Payments					41,498.94
Payroll Transactions					
3 26/10/2023		Cycle 3 - Period Ending 26/10/2023	01-Nov-23		1,073.72
3 27/10/2023		Cycle 3 - Period Ending 27/10/2023	01-Nov-23		20,661.46
4 28/10/2023		Cycle 4 - Period Ending 28/10/2023	01-Nov-23		736.05
5 27/10/2023		Cycle 5 - Period Ending 27/10/2023	01-Nov-23		419.61
5 29/10/2023		Cycle 5 - Period Ending 29/10/2023	02-Nov-23		300,978.99
2 05/11/2023		Cycle 2 - Period Ending 05/11/2023	08-Nov-23		196,489.85
4 29/10/2023		Cycle 4 - Period Ending 29/10/2023	08-Nov-23		155,730.74
5 06/11/2023		Cycle 5 - Period Ending 06/11/2023	08-Nov-23		2,128.58
3 05/11/2023		Cycle 3 - Period Ending 05/11/2023	10-Nov-23		692,320.52
5 09/10/2023		Cycle 5 - Period Ending 09/10/2023	10-Nov-23		1,047.49
2 10/11/2023		Cycle 2 - Period Ending 10/11/2023	15-Nov-23		5,017.83
3 10/11/2023		Cycle 3 - Period Ending 10/11/2023	15-Nov-23		2,294.82
5 12/11/2023		Cycle 5 - Period Ending 12/11/2023	15-Nov-23		294,050.64
4 12/11/2023		Cycle 4 - Period Ending 12/11/2023	17-Nov-23		158,772.04
2 19/11/2023		Cycle 2 - Period Ending 19/11/2023	22-Nov-23		197,062.41
4 16/11/2023		Cycle 4 - Period Ending 16/11/2023	22-Nov-23		308.88
3 19/11/2023		Cycle 3 - Period Ending 19/11/2023	24-Nov-23		710,930.84
5 15/11/2023		Cycle 5 - Period Ending 15/11/2023	24-Nov-23		967.59
2 23/11/2023		Cycle 2 - Period Ending 23/11/2023	29-Nov-23		3,831.65
3 22/11/2023		Cycle 3 - Period Ending 22/11/2023	29-Nov-23		4,413.80
3 24/11/2023		Cycle 3 - Period Ending 24/11/2023	29-Nov-23		9,509.39
3 27/11/2023		Cycle 3 - Period Ending 27/11/2023	29-Nov-23		2,203.21
4 26/11/2023		Cycle 4 - Period Ending 26/11/2023	29-Nov-23		160,880.82
5 24/11/2023		Cycle 5 - Period Ending 24/11/2023	29-Nov-23		7,309.92
5 26/11/2023		Cycle 5 - Period Ending 26/11/2023	29-Nov-23		300,427.33
Total Payroll					3,229,568.18
Investments					
005825		Transfer from Trust to ING Bank	21-Nov-23		1,427,000.00
005828		Transfer from Muni to Judo Bank	21-Nov-23		2,000,000.00
005831		AUSWIDE TDLC187437 maturing 14/05/2024	29-Nov-23		2,000,000.00
Total Investments					5,427,000.00
Commonwealth Bank Fees					
005799		Other Bank Fees & Charges	02-Nov-23		4,888.77
005800		Other Bank Fees & Charges	02-Nov-23		4,276.31
005802		Other Bank Fees & Charges	06-Nov-23		3.30
005807		Other Bank Fees & Charges	09-Nov-23		1.65
005810		Other Bank Fees & Charges	13-Nov-23		8.25
005817		Other Bank Fees & Charges	15-Nov-23		3,543.55
005818		Other Bank Fees & Charges	15-Nov-23		73.92
005819		Other Bank Fees & Charges	15-Nov-23		109.88
005820		Other Bank Fees & Charges	15-Nov-23		242.59
005822		Other Bank Fees & Charges	15-Nov-23		30.00
005823		Other Bank Fees & Charges	15-Nov-23		24.28
005815		Other Bank Fees & Charges	16-Nov-23		1.65
005824		Other Bank Fees & Charges	20-Nov-23		1.65
005827		Other Bank Fees & Charges	23-Nov-23		23.10
005830		Other Bank Fees & Charges	27-Nov-23		4.95
Total Commonwealth Bank Fees					13,233.85
Grand Total					19,515,869.78

City of Canning
Corporate Credit Cards Transactions Report
for the period 28 October 2023 to 28 November 2023

Coordinator Business Support • Office of Infrastructure & Environment			
Date	Supplier Name	Description	Amount
30-Oct-23	Unicorn Transport Equipment	Motor Vehicle Expenses	1,662.00
30-Oct-23	Australian Refrigeration Council Ltd	Licenses/Subscriptions	35.00
31-Oct-23	Water Corporation	Utilities	2,171.72
31-Oct-23	Jucer Australia	Motor Vehicle Expenses	428.00
31-Oct-23	Rota Moulding WA Pty Ltd	Motor Vehicle Expenses	173.25
01-Nov-23	Pack and Send	Motor Vehicle Expenses	75.00
07-Nov-23	Water Corporation	Utilities	1,243.63
07-Nov-23	Automotive Institute of Technology	Motor Vehicle Expenses	1,440.00
15-Nov-23	Huyen Nguyen	Staff Amenities	54.00
15-Nov-23	OPTraffic	Motor Vehicle Expenses	467.50
16-Nov-23	Target	Staff Amenities	12.00
17-Nov-23	Water Corporation	Utilities	1,243.63
20-Nov-23	Rustico Gourmet	Catering (Internal Staff)	68.84
20-Nov-23	Rustico Gourmet	Catering (Internal Staff)	48.16
21-Nov-23	Huyen Nguyen	Catering (Internal Staff)	4.00
22-Nov-23	Woolworths	Catering (Internal Staff)	69.25
27-Nov-23	Woolworths	Catering (Internal Staff)	99.85
Sub Total			9,295.83
Executive Assistant • Planning & Development			
Date	Supplier Name	Description	Amount
30-Oct-23	Lombard The Paper People	Event Equipment	88.72
20-Nov-23	Miss Maud	Catering (Internal Staff)	68.90
27-Nov-23	Costco	Event Catering	493.69
28-Nov-23	Coles	Event Catering	178.92
Sub Total			830.23
Coordinator City Events			
Date	Supplier Name	Description	Amount
03-Nov-23	Sidekicker	Muddy Hands 2023 - Community Engagement	201.23
09-Nov-23	Kmart	Community Engagement - Catering	19.20
09-Nov-23	Coles	Community Engagement - Catering	121.41
09-Nov-23	Officeworks	Community Engagement - Training supplies	83.38
09-Nov-23	Officeworks	Community Engagement - Training supplies	76.84
14-Nov-23	Bunnings	General Event Equipment 23/24	87.58
14-Nov-23	Woolworths	Office of the CEO - Catering	104.40
16-Nov-23	Rustico Gourmet	Community Engagement - Catering	250.00
16-Nov-23	Miss Maud	New Year's Day 2024 - Catering	125.75
21-Nov-23	Sidekicker	Muddy Hands 2023 - Staffing	546.74
22-Nov-23	Kmart	Pride Lunch 2023 - Event Equipment	102.00
22-Nov-23	Kmart	Pride Lunch 2023 - Event Equipment	102.00
22-Nov-23	Kmart	Pride Lunch 2023 - Catering	57.00
22-Nov-23	Muffin Break	Community Engagement - Catering	39.80
24-Nov-23	Sidekicker	Carols By Candlelight 2023 - Community Engagement	136.69
27-Nov-23	Williams Sonoma	Office of the CEO - Hospitality Equipment	241.95
27-Nov-23	Sidekicker	Carols By Candlelight 2023 - Community Engagement	136.69
Sub Total			2,228.66
Supervisor Facility Administration • Recreation & Leisure Services			
Date	Supplier Name	Description	Amount
01-Nov-23	Cash & Carry	Materials / Equipment	214.33
01-Nov-23	Cash & Carry	Materials / Equipment	0.01
01-Nov-23	Cash & Carry	Materials / Equipment	214.33
01-Nov-23	Cash & Carry	Materials / Equipment	214.33
08-Nov-23	Red Dot	Materials / Equipment	46.98
09-Nov-23	Bunnings	Materials / Equipment	59.00
09-Nov-23	Bunnings	Materials / Equipment	59.00
09-Nov-23	Spotlight	Materials / Equipment	23.00
09-Nov-23	Officeworks	Materials / Equipment	92.83
10-Nov-23	Crazy Bazaar	Materials / Equipment	10.47
10-Nov-23	Kmart	Materials / Equipment	50.00
10-Nov-23	Kmart	Materials / Equipment	6.00
10-Nov-23	Kmart	Materials / Equipment	24.50
13-Nov-23	The Reject Shop	Materials / Equipment	12.00
14-Nov-23	66fit Australia	Materials / Equipment	49.49
15-Nov-23	Officeworks	Materials / Equipment	34.58
20-Nov-23	Lombard The Paper People	Materials / Equipment	30.30
20-Nov-23	Coles	Materials / Equipment	53.45
20-Nov-23	T2	Materials / Equipment	61.00
20-Nov-23	Big W	Materials / Equipment	42.60
20-Nov-23	Woolworths	Materials / Equipment	52.50
22-Nov-23	Bunnings	Materials / Equipment	12.99
22-Nov-23	Spotlight	Materials / Equipment	24.00
23-Nov-23	Bunnings	Materials / Equipment	49.24
27-Nov-23	Officeworks	Materials / Equipment	16.50
28-Nov-23	Officeworks	Materials / Equipment	63.25
Sub Total			1,088.00
Director Planning & Development			
Date	Supplier Name	Description	Amount
28-Nov-23	Canning River Cafe	Meeting Expenses	17.70
Sub Total			17.70

Marketing & Communications Lead			
Date	Supplier Name	Description	Amount
01-Nov-23	Linkedin	Communication	119.01
01-Nov-23	Facebook	Communication	997.37
02-Nov-23	Linkedin	Communication	24.68
08-Nov-23	Linkedin	Communication	41.78
09-Nov-23	Canning River Cafe	Catering (Internal staff)	59.44
10-Nov-23	Wonder Wash	Disputed Transaction	2.00
16-Nov-23	The Little Posy	Administration	90.00
28-Nov-23	DISPUTE REFUND	Disputed Transaction Refunded	- 2.00
Sub Total			1,332.28
Manager People & Culture			
Date	Supplier Name	Description	Amount
27-Nov-23	Inugo	Disputed Transaction	5.00
Sub Total			5.00
Executive Assistant - Corporate & Commercial			
Date	Supplier Name	Description	Amount
17-Nov-23	Zonta House Refuge Association	Staff Fundraising	284.50
21-Nov-23	Blue Tree Project	Staff Fundraising	531.05
22-Nov-23	Aldi	Catering (Internal)	93.77
Sub Total			909.32
Executive Assistant - Customer & Community			
Date	Supplier Name	Description	Amount
01-Nov-23	Costco	Catering (internal staff)	470.81
01-Nov-23	Costco	Staff Recognition	99.99
02-Nov-23	Coles	Catering (internal staff)	93.09
07-Nov-23	Rustico Gourmet	Catering (internal staff, working lunch)	318.50
08-Nov-23	Subway	Catering (internal staff, working lunch)	255.50
09-Nov-23	Coles	Marketing and Promotion Expenses	211.90
10-Nov-23	Peibarn	Marketing and Promotion Expenses	100.00
14-Nov-23	Coles	Catering (internal staff)	126.50
14-Nov-23	Miss Maud	Catering (internal staff, working morning tea)	509.95
16-Nov-23	Kmart	Catering (internal staff)	10.00
16-Nov-23	Coles	Catering (internal staff)	104.10
Sub Total			2,300.34
Manager Information			
Date	Supplier Name	Description	Amount
01-Nov-23	Exclaimer	Communication	28.08
02-Nov-23	Intl Transaction Fee	Bank Fee	13.78
02-Nov-23	Bitly	Communication	551.32
03-Nov-23	Amazon	Online Backup - Services	2,535.54
06-Nov-23	Amazon	AWS - Services	1.54
07-Nov-23	Intl Transaction Fee	Bank Fee	3.51
07-Nov-23	Twilio SendGrid	Communication	140.30
10-Nov-23	Microsoft	Software License	147.57
10-Nov-23	Mailchimp	Communication	2,082.71
13-Nov-23	Shutterstock	Communication	199.00
20-Nov-23	Eventbrite	Communication	39.00
27-Nov-23	BuildingPoint Australia	Software License	1,100.00
28-Nov-23	SDKits	Communication	2,291.09
28-Nov-23	Intl Transaction Fee	Bank Fee	57.28
Sub Total			9,190.72
Coordinator - Hillview Intercultural Community Centre			
Date	Supplier Name	Description	Amount
30-Oct-23	Eventbrite	Subscription	39.00
20-Nov-23	Eventbrite	Subscription	69.99
Sub Total			108.99
Service Lead Leisure Facilities			
Date	Supplier Name	Description	Amount
31-Oct-23	Bunnings	Materials/ Equipment	24.60
02-Nov-23	Coles	Staff amenities	42.00
07-Nov-23	Woolworths	Catering (Internal staff)	23.00
10-Nov-23	Royal Life Saving WA	Subscriptions/ Licenses	113.00
10-Nov-23	Face Paint Shop	Materials/ Equipment	77.26
14-Nov-23	Facebook	Communication	43.80
28-Nov-23	POS Supply	Materials/ Equipment	188.65
Sub Total			512.31
Chief Executive Officer			
Date	Supplier Name	Description	Amount
31-Oct-23	Fairfax Subscriptions	Digital Newsletter Subscription	59.00
06-Nov-23	Secure Parking	Meeting Expenses	6.13
08-Nov-23	Lo Quay River Café	Meeting Expenses	10.71
20-Nov-23	Canning River Café	Meeting Expenses	33.00
20-Nov-23	Canning River Café	Meeting Expenses	90.00
23-Nov-23	Canning River Café	Meeting Expenses	11.00
23-Nov-23	The Coffee Club	Meeting Expenses	17.02
24-Nov-23	Secure Parking	Meeting Expenses	12.00
24-Nov-23	Rustico Gourmet	Meeting Expenses	360.00
27-Nov-23	Wilson Parking	Meeting Expenses	4.05
Sub Total			602.91

Executive Assistant - Office of the Elected Members - Business, Strategy & Advocacy			
Date	Supplier Name	Description	Amount
30-Oct-23	Nespresso Australia	Office supplies	233.00
06-Nov-23	Archival Survival	Office supplies	166.38
07-Nov-23	Officeworks	Office supplies	28.99
10-Nov-23	Big W	Office supplies	30.00
15-Nov-23	Senso Espresso	Meeting Expenses	28.83
17-Nov-23	Hocking News	Office supplies	45.00
17-Nov-23	Woolworths	Catering (Internal staff)	20.85
20-Nov-23	Rustico Gourmet	Catering (Internal staff)	40.00
21-Nov-23	Kynd Coffee Co.	Meeting Expenses	22.20
23-Nov-23	Officeworks	Office supplies	70.45
27-Nov-23	Kmart	Office supplies	147.00
27-Nov-23	Myer Pty Ltd	Office supplies	323.32
28-Nov-23	Myer Pty Ltd	Office supplies	386.43
Sub Total			1,542.45
Manager Community Development			
Date	Supplier Name	Description	Amount
31-Oct-23	City of Joondalup	Staff Training	11.00
07-Nov-23	Dominos	Catering (External Attendees)	196.76
10-Nov-23	Play Australia	Materials/Equipment	550.00
28-Nov-23	Dominos	Catering (External Attendees)	209.15
Sub Total			966.91
Director Customer & Community			
28-Nov-23	Facebook	Communication	1,250.00
Sub Total			1,250.00
Manager Community Safety			
Date	Supplier Name	Description	Amount
03-Nov-23	Full Steam Ahead Laundry Services	Materials/ Equipment	100.00
Sub Total			100.00
Coordinator Talent Acquisition and Development			
Date	Supplier Name	Description	Amount
02-Nov-23	WA local Government Association	Staff Training - Course	15.50
02-Nov-23	IGA	Office Supplies	11.53
03-Nov-23	EB Crafting	Staff Training - Course	296.96
10-Nov-23	IGA	Office Supplies	50.46
14-Nov-23	Miss Maud	Work Health & Safety Event	138.55
17-Nov-23	AIVD Gladstone Park	Staff Training - Course	313.50
24-Nov-23	Blue Tree Project	Work Health & Safety Event	951.36
24-Nov-23	IGA	Office Supplies	10.64
Sub Total			1,788.50
Director Infrastructure & Environment			
Date	Supplier Name	Description	Amount
03-Nov-23	Rustico Gourmet	Catering (External attendees)	155.00
03-Nov-23	Woolworths	Promotion and Marketing	450.00
03-Nov-23	Woolworths	Promotion and Marketing	250.00
08-Nov-23	Officeworks	IT Equipment	74.00
08-Nov-23	Western Power	Design and Consultancy	276.98
13-Nov-23	FEDEX Express	Equipment	544.62
23-Nov-23	City of Canning	Licence	81.50
23-Nov-23	Job Trainer Australia	Staff Training	136.00
24-Nov-23	Woolworths	Catering (Internal)	18.45
27-Nov-23	JaD Creations	Catering (Internal)	264.00
Sub Total			2,250.55
Grand Total			36,320.70

13.3 Director Planning & Development**PD-012-23 Adjourned Motion - Consideration of Environmental Conservation Boundary to Inform Scheme Amendment at Lot 500 (No. 81) Ranford Road, Canning Vale**

PROGRAM:	Planning & Development
SUB PROGRAM:	City Planning
FILE REF:	Q23/184
REPORT DATE:	8 December 2023
REPORTING OFFICERS:	Amber Currie - Leader Strategic Planning Patricia Tan - Strategic Projects Planner Zoe Lavranos - Acting Manager City Planning
RESPONSIBLE OFFICER:	Graeme Bride - Director Planning & Development

Strategic Plan Theme	ENHANCE Our Environment, Sustainability and Awareness
Sub-themes	E1 Natural Areas
Aspiration	E1.1 Natural Areas are conserved and enjoyed
Objective	E1.1.3 Increase the City's urban forest canopy
Authority/Discretion:	Legislative: Includes adopting Local Laws, Town Planning Schemes and Policies. Review when Council reviews decisions made by Officers.

Attachments:	<ol style="list-style-type: none"> 1. Scheme Amendment No. 15 map (Option 1) (D23/62293). 2. Scheme Amendment No. 15 map (Option 2) (D23/52814). 3. Scheme Amendment No. 15 map (Option 3) (D23/62295). 4. Scheme Amendment No. 15 map (Option 4) (D23/62296). 5. Scheme Amendment No. 15 map (Option 5) (D23/110735). 6. Advice Letter - Pre-Lodgement MRS Amendment - Jandakot Eastern Link Road Removal (D23/110760).
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In Brief:

At the Ordinary Council Meeting held on 16 May 2023 (Item CD-006-23), Council resolved not to proceed with the Jandakot Eastern Link Road (JELR) project primarily due to its environmental impact. At that same meeting, Council requested that a report be prepared for its consideration seeking the initiation of a Scheme Amendment to Local Planning Scheme No. 42 (LPS 42) that would amend the reserve classification of Lot 500 (81) Ranford Road, Canning Vale from 'Public Open Space' to 'Environmental Conservation' by the August 2023 Council Meeting.

In preparing the scheme amendment documentation it has become clear that there are five distinct options that Council could consider as to where the boundary of the Environmental Conservation reservation could be drawn. These options and the relevant implications of each are outlined in this report.

Option 1 or 2 are considered the most closely aligned options to the resolution of the 16 May 2023 Ordinary Council Meeting based on the decision not to progress with the JELR project, to seek the support from the Western Australian Planning Commission (WAPC) to remove the JELR alignment from the Metropolitan Region Scheme (MRS) and pursue revegetation works however they do somewhat compromise the future operation and development options of the Waste Transfer Station, if the City is to pursue development of a Strategic Waste Precinct on this site. Option 1, 2

and 4 involves an encroachment of the Environmental Conservation boundary into the JELR 'Other Regional Roads' reservation boundary under the MRS which gives rise to a conflict between the City's Scheme and the MRS. Option 3 is positioned along the southern boundary of the JELR and would therefore pose no conflict with the MRS.

Council is asked to identify its preferred option because it will:

1. Provide direction as to which boundary the Council wishes to pursue, enabling the City to finalise the scheme amendment documentation;
2. Seek to achieve the recommendations outlined in the City's endorsed Local Biodiversity Strategy; and
3. Seek to provide a further layer of protection, additional to its classification as a Bush Forever Site, over the subject land from development/infrastructure.

Should Council not support the Officer Recommendation it will mean that the amendment could not progress and will remain reserved as 'Public Open Space', which does not reflect the conservation status of the land being predominantly designated as a Bush Forever Site (Site No. 388).

ORDINARY COUNCIL MEETING 15 AUGUST 2023

CD-012-23 MOTION UNDER DEBATE

MOVED Cr A Spencer-Teo, **SECONDED** Deputy Mayor B Kunze, that Council requests the CEO prepare a Scheme Amendment Report proposing Option 5 as the proposed 'Environmental Conservation' boundary and present the Scheme Amendment to the September 2023 Ordinary Council Meeting for its consideration.

Mayor P Hall, in accordance with cl 10.1(a) of the Standing Orders Local Law moved a Procedural Motion that the item be adjourned to the Ordinary Council Meeting to be held in December 2023 to allow the CEO sufficient time to provide information to Elected Members in relation to the area containing the waste transfer station.

PROCEDURAL MOTION

MOVED Mayor P Hall, **SECONDED** Cr J Jacobs, that Council adjourn item CD-012-23 - Consideration of Environmental Conservation Boundary to Inform Scheme Amendment at Lot 500 (No. 81) Ranford Road, Canning Vale to the December 2023 Ordinary Council Meeting.

CARRIED BY ABSOLUTE MAJORITY 7/4

*For: Mayor P Hall, Crs Jacobs, Parkinson, Sekhon, Singh, Sweeney, Tucek
Against: Deputy Mayor B Kunze, Crs Bain, Saberi, Spencer-Teo*

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
19 June 2018	EN-014-18	That Council adopts the Draft Local Biodiversity Strategy, with the modifications set out in this report, and authorizes the Chief Executive Officer to submit the Strategy to the Western Australian Planning Commission for assessment and endorsement. <i>CARRIED 11/0</i>
16 May 2023	CD-006-23	That Council: 1. Notify Main Roads Western Australia (MRWA) of Council's

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
		<p><i>decision and return any relevant funding received in the 2022/23 year to MRWA and forgo the funding to be received in future years.</i></p> <p>3. <i>Prepare a report for Council consideration by the August 2023 Ordinary Council Meeting to initiate a Scheme Amendment to Local Planning Scheme 42 that would amend the reserve classification on Lot 500, 81 Ranford Road to Environmental Conservation and to close both Govan Road and Lothian Road.</i></p> <p>4. <i>Write to the Western Australian Planning Commission (WAPC) requesting an amendment to the Metropolitan Region Scheme be commenced to remove the 'Other Regional Roads' reservation relating to the Jandakot Eastern Link Road and rezoning appropriately under the Metropolitan Region Scheme.</i></p> <p style="text-align: right;"><i>CARRIED 8/3</i></p> <p>2. <i>Proceed with proposed Environmental Revegetation Rehabilitation Fund (ERRF) project at Lots 166 and 167, Clifton Road, Canning Vale.</i></p> <p>5. <i>List appropriate funding in future budgets including the draft 2023/2024 budget to enable the preservation, restoration, and revegetation of the degraded bushland on the Bush Forever 388 site.</i></p> <p style="text-align: right;"><i>CARRIED 7/4</i></p>

PROPERTY DETAILS

Property Address:	Lot 500 (No. 81) Ranford Road, Canning Vale
Applicant:	N/A
Owner:	City of Canning
Zoning	MRS: Other Regional Roads; Railways; Rural
	LPS: Public Open Space
Lot Size:	328,951m ²

LOCATION MAP**BACKGROUND**

- 1 This report seeks Council's consideration as to the boundary of the Environmental Conservation Reserve to be applied over Lot 500 (81) Ranford Road, Canning Vale.
- 2 In response to the 16 May 2023 Ordinary Council Meeting to not proceed with the recommended alignment of the Jandakot Eastern Link Road (JELR), the City has carried out the following actions:
 - a) Main Roads Western Australia (MRWA) have been notified of Council's decision not to proceed with the project and the \$500,000 received from MRWA in the 2022/2023 financial year has been returned;
 - b) A letter has been sent to the Western Australian Planning Commission (WAPC) requesting an amendment to the Metropolitan Region Scheme (MRS) be commenced to remove the 'Other Regional Roads' reservation relating to the JELR; and
 - c) This report has been prepared to guide the preparation of a scheme amendment to classify Lot 500, Ranford Road from 'Public Open Space' to 'Environmental Conservation'.

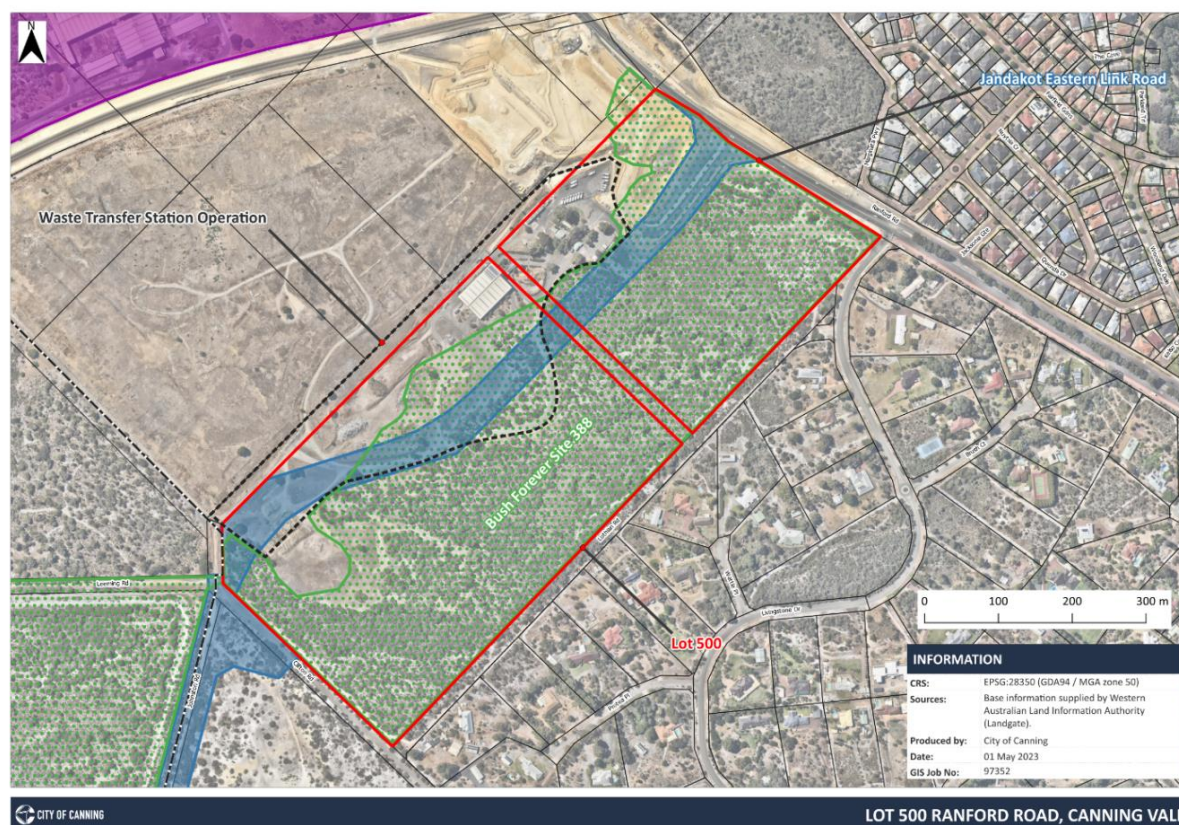
- 3 The Council resolution also requested that the City commence the process to close both Govan and Lothian Roads. The closure of these road reserves will be advertised in late August 2023 with a report to Council post this public consultation period to review any comments received. The future amendment will include these road reserve areas within the 'Environmental Conservation' reservation.
- 4 The objectives of the 'Environmental Conservation' reserve under LPS 42 are as follows:
- a) *To identify areas with biodiversity and conservation value, and to protect those areas from development and subdivision.*
 - b) *To identify and protect areas of biodiversity conservation significance within National Parks and State and other conservation reserves.*
- 5 The subject site is generally bounded by Ranford Road, the City's Waste Transfer Station, Clifton Road and Livingston Estate in Canning Vale.
- 6 When preparing the amendment report it was clear that there are a number of options that are available when positioning the extent of the Environmental Conservation boundary. Before the amendment can be completed and presented to Council for initiation a decision on its alignment is required. These Options are outlined under the 'Scheme Amendment Options' section below.

DETAILS

Jandakot Eastern Link Road (JELR) Project

- 7 The JELR alignment was the subject of a minor amendment to the MRS (No. 1312/57) to rezone 6.14 hectares of land (including four hectares of Bush Forever Site 388) from 'Rural' and 'Public Purposes' to the 'Other Regional Road' reservation. This MRS Amendment was approved by the Minister for Planning and came into effect in July 2017.
- 8 This MRS Amendment was referred to the Environmental Protection Authority (EPA) who noted two environmental factors relevant to the Amendment:
- a) Flora and vegetation – impacts to Bush Forever Site 388; and
 - b) Inland waters – impacts to a Conservation Category Wetland (CCW).
- 9 The EPA on 1 September 2016 advised that the proposed amendment should not be assessed under Part IV Division 3 of the *Environmental Protection Act 1986*, primarily as the potential impacts from the amendment could be adequately managed to meet the EPA's objectives through the implementation of State Planning Policy 2.8 – *Bushland Policy for the Perth Metropolitan Region*. This Policy identifies offset provisions which the Western Australian Planning Commission (WAPC) had proposed in response to the clearing of vegetation identified to facilitate the project.
- 10 The proposed construction of the unmade sections of Johnston and Acourt Roads was not assessed by the EPA as part of the MRS Amendment. However, the impacts related to this aspect of the project were included in the assessment of the Jandakot Eastern Link Road Environment Impact Assessment Report 2022, which was previously presented to Council.
- 11 The balance of the JELR Project area (including the upgrade to Johnston and Acourt Roads) covers a total area of 9.12 hectares. This includes 4.69 hectares of cleared land and 4.43 hectares of vegetation in variable condition ranging from 'Completely Degraded' to 'Excellent'. The JELR Project area intersects with 2.72 hectares of Bush Forever Site 388. This includes 1.11 hectares of cleared land and directly impacts on 1.61 hectares of native vegetation in variable condition.
- 12 Based on Council's decision not to proceed with the JELR project the referral of the proposal to the Department of Climate Change, Energy, the Environment and Water (DCCEEW) for formal assessment will not progress.

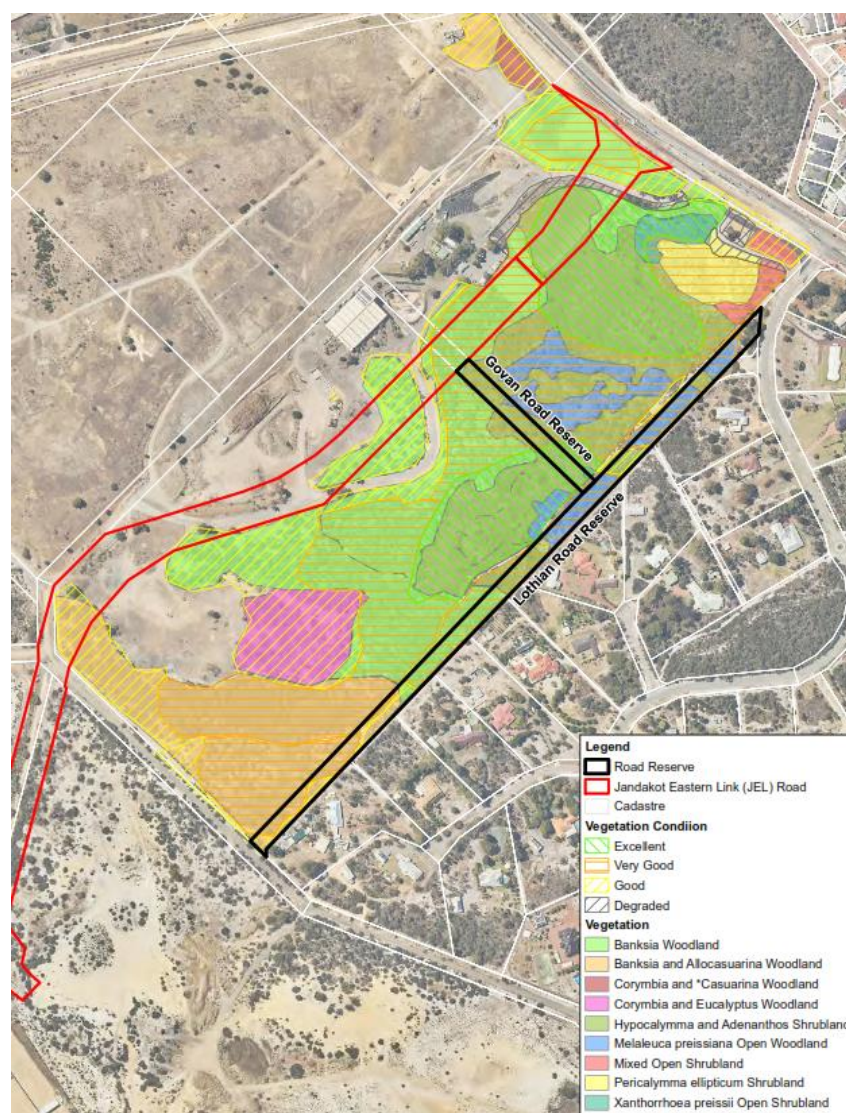
- 13 The below map identifies the extent of Lot 500 Ranford Road (outlined in red), the alignment of the JELR and the boundary of Bush Forever Site 388.



Environmental Values (Whole of Lot 500 Ranford Road)

- 14 The JELR project impacts around 4 hectares or 12% of Lot 500 Ranford, with the balance of this land parcel having significant conservation value. Whilst the report prepared by Aurora Environmental, being the Jandakot Eastern Link Road Environment Impact Assessment Report (2022), focused on the JELR project it also included a review of the environmental values of the broader site which builds on previous environmental studies undertaken.
- 15 The majority of Lot 500 Ranford Road is mapped as an Environmentally Sensitive Area (ESA). This classification is attributed to the presence of conservation category wetlands (CCW), Bush Forever areas and threatened flora.
- 16 Bush Forever Site 388 (located on Lot 500 Ranford Road) extends west and south of the JELR project area and includes areas of the Banksia Woodlands of the Swan Coastal Plain ecological community (Banksia Woodlands TEC). Bush Forever Site 388 covers a total area of 410.9 hectares.
- 17 No threatened flora species have been recorded within Lot 500 Ranford Road, however vegetation within the JELR project area may provide habitat for the Grand Spider Orchid *Caladenia huegelii*. Multiple populations of the species are known in nearby bushland, including Jandakot Airport Bushland, Ken Hurst Park, west of Ken Hurst Park and in Caladenia Grove Wetland Reserve.

- 18 From a targeted flora survey and a high-level review of vegetation types within Lot 500 Ranford Road that was undertaken, various vegetation types were observed. These vegetation types can be seen on the map below.



- 19 These findings highlight the diverse vegetation communities within Lot 500 Ranford Road including significant Banksia woodlands, wetland areas, and transitional zones, which contribute to its environmental and conservation value. Another survey identified one Commonwealth listed conservation significant ecological community and one State listed priority ecological community (PEC) occurring in this area:
- Banksia woodlands TEC – a Commonwealth listed TEC; and
 - Low lying Banksia attenuata woodlands or shrublands – a state listed PEC and a subcommunity of the Commonwealth listed Banksia woodlands TEC.

- 20 A fauna survey (including trapping) that included Lot 500 Ranford Road and the Caladenia Grove Wetland Reserve (east of Ranford Road) was also undertaken. During the survey, the following species were recorded:
- a) Seven mammal species, including four introduced species of which two are declared pests, and one Priority species (Quenda);
 - b) 19 bird species including two introduced species and two conservation significant species (forest red-tailed black cockatoo and the rainbow bee-eater);
 - c) 12 reptile species, all native species;
 - d) Two frog species, both native species; and
 - e) 57 invertebrate species.
- 21 The City estimate that up to 250 Western Grey Kangaroos inhabit Lot 500 Ranford Road, and individual specimens of Western Brush Wallaby (*Notamacropus irma*) and Honey Possum (*Tarsipes rostratus*) have been observed in the project area. The Western Brush Wallaby is listed as a Priority 4 species by DBCA. It has been recorded in most habitats on the adjacent Jandakot Airport land within the conservation areas, with densities between 0.24 and 0.3 wallabies per hectare. It is likely that the Western Brush Wallaby moves between bushland on airport managed lands, Ken Hurst Park and bushland on Lot 500 Ranford Road. Similarly, Southern Brown Bandicoots were also captured in all habitats within the Jandakot Airport site, and have been observed on Lot 500 Ranford Road, within Lots 166 and 167 Clifton Road and Ken Hurst Park.
- 22 Lot 500 Ranford Road is within the modelled feeding distribution range for Carnaby's cockatoo, with fauna studies conducted having observed evidence of foraging by Carnaby's cockatoo. No potential breeding trees have been recorded in the JELR project area and therefore the project area does not contain any breeding or roosting habitat values. There are seven confirmed and one unconfirmed Carnaby's cockatoo roost areas, with the closest located approximately 2.5km from the project area. There is one confirmed breeding location for the species within 5km of the project area. The impacted habitat is consistent with the definition of critical habitat for the species due to its proximity to known roost locations and one breeding location. The Black Cockatoo Referral Guidelines indicate that the clearing of more than one hectare of quality foraging habitat is regarded as high risk of having a significant impact on the species.
- 23 There was also a reported sighting of the species of Baudin's cockatoo in Canning Vale within or near the bushland on Lot 500 Ranford Road. Approximately 90% of the forest red-tailed black cockatoo diet is comprised of Marri seed and the fruits from the Jarrah tree. These two species of trees have been observed within Lot 500 Ranford Road.

SCHEME AMENDMENT OPTIONS

- 24 The City's Officers believe there are five options available in relation to progressing a Scheme Amendment to Local Planning Scheme No. 42, which are:
- a) Option 1 – Reclassify all of Lot 500 Ranford Road and the road reserves of Lothian and Govan Roads to 'Environmental Conservation';
 - b) Option 2 – Reclassify a portion of Lot 500 Ranford Road and the road reserves of Lothian and Govan Roads to 'Environmental Conservation', following the northern boundary of the JELR MRS designation;
 - c) Option 3 – Reclassify a portion of Lot 500 Ranford Road and the road reserves of Lothian and Govan Roads to 'Environmental Conservation', following the southern boundary of the JELR MRS designation;

- d) Option 4 – Reclassify a portion of Lot 500 Ranford Road and the Road and the road reserves of Lothian and Govan Roads to 'Environmental Conservation', following the existing access and operation areas associated with the City's Waste Transfer Station; and

25 Further details on each of the options are presented below:

Option 1

- 26 As per the map below (and in Attachment 1), Option 1 simply involves the reclassification of all of Lot 500 Ranford Road and the adjacent road reserves (Lothian and Govan Roads), excluding the land recently purchased and developed by the State for the Ranford Road Train Station works, to 'Environmental Conservation'.



- 27 This Option is not recommended as the 'Environmental Conservation' reservation would apply to the operational areas of the City's Waste Transfer Station (WTS). The purpose and objectives of the Environmental Conservation zone would not align with the current activities on the site and any future development or expansion of this facility (sheds, patios etc) would need to be assessed against the objectives of the Reserve (outlined in Paragraph 4). The type of development likely to be contemplated in the future on the WTS portion of the site (including a future Strategic Waste Precinct) would be incongruous with the purpose and objectives of the Environmental Conservation reserve.

Option 2

- 28 As per the map below (and in Attachment 2), Option 2 relates to the reclassification of a portion of Lot 500 Ranford Road and the road reserves of Lothian and Govan Roads to 'Environmental Conservation' following the northern boundary of the JELR MRS designation. As per Option 1 this Option more closely reflects Council's intention and direction at the 16 May 2023 Ordinary Council Meeting, noting the Council resolution was to not proceed with the JELR project, to write to the WAPC requesting that they commence with the process to remove the JELR designation from the MRS and progress revegetation works.



- 29 It is noted that this option includes the area that is currently designated as an 'Other Regional Roads' reservation within the existing MRS. A local government proposing an amendment to its town planning scheme should ensure the amendment is consistent with the zoning or classification identified in the MRS, which is the higher order planning document. There is the risk as per Option 1 that the Minister for Planning will not endorse the amendment for the purposes of advertising which is explained in further detail below under the MRS heading.
- 30 Whilst the City has acted upon Council's resolution seeking the WAPC's support to initiate an amendment to the MRS, it is unlikely that this request, even if supported, would be progressed for a number of years. This would mean until this conflict is resolved the Minister for Planning may withhold his consent to advertise the amendment.
- 31 This Option also impacts the current and future operation of the City's Waste Transfer Station as it would reduce the footprint for future development and incorporates an existing internal accessway leading to the rear of the site.

Option 3

- 32 As per the map below (and in Attachment 3), Option 3 relates to the reclassification of a portion of Lot 500 Ranford Road and the road reserves of Lothian and Govan Roads to 'Environmental Conservation' following the southern boundary of the JELR MRS designation.



- 33 This Option ensures that the majority of Lot 500 Ranford Road is classified as 'Environmental Conservation', reflecting the environmental values of the land and the recommendations of the within the Local Biodiversity Strategy, whilst avoiding any conflict with the MRS. This Option would have the best chance of success with the WAPC/Minister for Planning and it does not preclude the City proceeding with a further scheme amendment in the future to include the MRS land within the 'Environmental Conservation' reserve, should the State Government agree to the removal of the JELR designation from the MRS.

Option 4

- 34 As per the map below (and in Attachment 4), Option 4 looks at a hybrid proposal which accommodates the high value bushland adjacent to the existing JELR currently under construction, whilst accommodating the existing internal access for the Waste Transfer Station, providing more options for its future operation and development. Whilst there will still be a conflict between the proposed 'Environmental Conservation' reservation and the MRS (which may not be supported by the WAPC) it is more nuanced to the operational needs of the City and the environmental values of the site. Option 4 has merit given it aligns with Council's intent to not proceed with the JELR, conserves the high quality bushland adjacent to the existing portion of the constructed JELR and allows the City to expand the WTS at a later time should Council support such development.



Legal Compliance

Public Consultation and Approvals Process

- 35 Depending on the Option chosen the City's Officers will be able to classify the amendment as a
Standard or Complex Amendment. Those Options which involve a conflict with the MRS will likely
need to be identified as a Complex Amendment.
- 36 Under Part 5, Division 2 of the P&D Regulations 2015, if a local government proposes to adopt a
'Complex' Scheme Amendment for the purposes of public consultation, the Scheme Amendment is
required to be referred to the WAPC for review and possible modifications prior to the Scheme
Amendment being advertised for public comment. The WAPC then has 60 days to provide
comments on whether any modifications are required to the proposed Scheme Amendment prior to
it being put up for public consultation.
- 37 In addition to seeking WAPC approval to advertise the Scheme Amendment, under Part 5, Division 3,
Section 81 of the *Planning and Development Act 2005*, the Scheme Amendment is also required to be
referred to the Environmental Protection Agency (EPA) for comment to determine if a review is
needed. The City will refer the Scheme Amendment to the EPA for consent to advertise at the same
time as when it is referred to the WAPC.
- 38 Following completion of the above processes, the Scheme Amendment will be advertised for public
comment, after which the City is required to consider all submissions and then refer the Scheme
Amendment to Council for recommendation to support (with or without modifications), or to not
support the Scheme Amendment. If Council resolves to support the Scheme Amendment, the
Scheme Amendment is then referred to the WAPC for the Minister for Planning's determination.

Local Biodiversity Strategy (LBS)

- 39 The LBS was adopted by Council at its meeting dated 19 June 2018. Within the Action Plan for this Strategy, amendments to the City's Planning Scheme (LPS 42) to change the classification of selected high conservation value reserves to 'Environmental Conservation' was identified. As the Scheme Amendment relates to land identified for this purpose, the Scheme Amendment would be consistent with the LBS.

Metropolitan Region Scheme (MRS)

- 40 A Local Planning Scheme zoning or reservation should be consistent with the relevant MRS zoning or reservation that applies. The WAPC would consider this aspect as part of their assessment of the Scheme Amendment, and may request the 'Environmental Conservation' reserve boundary be modified to align with the MRS.
- 41 It is noted that the MRS reservation should be read as being part of the City's Local Planning Scheme, and any conflict between a scheme Amendment and the MRS, would need to be classified as a 'Complex Amendment' under Regulation 34 of the Planning and Development (Local Planning Schemes) Regulations 2015. A Complex Amendment requires consent of the WAPC to advertise the Scheme Amendment, and also a longer public consultation period (60 days). It should be noted that referral to the Minister for Planning for approval to advertise now applies to both Standard and Complex Amendments (the requirement commenced on 1 August 2023) given recent changes to the P&D Regulations 2015.
- 42 In accordance with Council's resolution, the City has written to the WAPC requesting its support to initiate an amendment to the MRS to remove the 'Other Regional Roads' designation from the MRS. Besides a preliminary response (which will be circulated to Elected Members under separate cover) expressing concerns with the departure from the planning framework for the Perth Central Perth Sub-Region and suggesting lodgment through the WAPC Schemes Portal, no formal position has yet been received. It is unlikely that any decision or formal position on this matter will be forthcoming whilst this Scheme Amendment is progressed.
- 43 If the proposed 'Environmental Conservation' reservation was limited to the southern boundary of the JELR MRS designation, this may be a relatively straight forward Scheme Amendment. This option could be considered by Council (refer Option 3 above). Thereafter if the WAPC and the Minister for Planning ultimately supports the removal of the JELR MRS designation, a further Scheme Amendment to include this area as 'Environmental Conservation' could be undertaken at that time.

Policy Implications

- 44 Not applicable.

Financial Considerations**Business Plan**

- 45 The assessment and progression of scheme amendments are in line with the Strategic Planning service plan under the 'Strategic Land Use Planning' core service.

Internal Budget

- 46 Work undertaken for the Scheme Amendment will be funded from the Strategic Planning budget.

Asset Management

- 47 Not applicable.

Sustainability Considerations

- 48 The proposal aligns with Policy CM194 by ensuring that the City ‘protect, conserve and enhance our natural environment through active environmental stewardship and responsible natural resource management’.

Consultation

- 49 Once the amendment is initiated by Council, the Scheme Amendment will be referred to the EPA for comment. The EPA will advise whether or not an assessment is required under Part IV Division 3 of the *Environmental Protection Act 1986*.
- 50 The City will also need to refer the Scheme Amendment to the Minister for approval prior to public consultation commencing, as required under the P&D Regulations 2015 (for both Standard and Complex Amendments).
- 51 Following the receipt of advice from the EPA and WAPC, the City would then advertise the Scheme Amendment for public consultation in accordance with the requirements outlined in the P&D Regulations 2015 and the City’s LP.02 Public Consultation of Planning Proposals.

Other Considerations or Risks

Risk/ Opportunity	Consequences	Mitigation/ Actions	Consequence Likelihood X	Consequence Rating =	Overall Risk/ Opportunity
<i>Officer Recommendation approved by the Council (positive outcomes)</i> Opportunity A	Clear direction of the reserve boundary will be provided.	Prepare scheme amendment and present to September 23 OCM.	Almost Certain	Significant	High (Opportunity)
<i>Officer Recommendation approved by the Council (negative outcomes)</i> Risk B	Not applicable.	Not applicable.	Not applicable.	Not applicable.	Not applicable.
<i>Officer Recommendation deferred by the Council</i> Risk C	The preparation of the amendment will be delayed.	Appropriate information provided to Council to enable an informed decision.	Likely	Moderate	Medium (Risk)
<i>Officer Recommendation declined by the Council</i> Risk D	No direction or clarity on the amendment would be received.	Appropriate information provided to Council to enable an informed decision.	Almost Certain	Significant	High (Risk)

COMMENT

- 52 This report provides a number of options for Council’s consideration. Whilst all options would ensure the majority of Lot 500 Ranford Road, Canning Vale has a higher level of environmental protection, the City believes that Option 3 or 4 represent the best outcome if it is to optimise the development of the Waste Transfer Station in future.
- 53 Once Council has endorsed its preferred Option the City will prepare an amendment report for Council’s consideration at the September 2023 Ordinary Council Meeting.

UPDATE POST THE 15 AUGUST 2023 ORDINARY COUNCIL MEETING

- 54 At the OCM an Option 5 was presented by Councillor Spencer-Teo for Council's consideration. Option 5 involves reclassifying a portion of Lot 500 Ranford Road and the road reserves of Lothian and Govan Roads to 'Environmental Conservation', following the northern boundary of the JELR MRS designation. It is similar to Option 2 as it follows the northern boundary of the JELR MRS designation, however Option 5 extends further to include the existing vegetation to the eastern portion of the waste transfer station. This is an addition 1,469m² in comparison to Option 2. The reason for this inclusion is to protect the established bushland next to the waste station. This Option has been added as an additional attachment (Attachment 5). An exert of this Option is found below.



- 55 In response to the City's request for consideration of an MRS amendment (as outlined in Paragraph 42) the Western Australian Planning Commission (WAPC) at its meeting dated 25 October 2023 formally considered Council's request to remove the JELR Other Regional Roads Reservation (ORR) from the Metropolitan Region Scheme. The WAPC in its correspondence dated 9 November 2023 advised that the City's proposal was not supported on the basis that the JELR provides an improved access to the Jandakot Airport precinct, the proposed Canning Vale Sports Precinct, the future Ranford Road Station, and the existing Canning Vale Waste Disposal facility site. The WAPC advised that an alternative alignment and modified access arrangement would need to be investigated by the City prior to any reclassification considerations. A copy of the full letter can be found in Attachment 6.
- 56 Based on the WAPC's position to retain the JELR designation under the MRS, any option to establish an Environmental Conservation reserve that encroaches into this area would not be supported. This is because any amendment to the City's local planning scheme must be consistent with the designation outlined within the MRS. It would seem more reasonable for Council to progress with Option 3, which has the Environmental Conservation reserve boundary follow the southern boundary of the JELR reservation. Any further expansion of the Environmental Conservation reserve (as per Options 1, 2, 4 and 5) could be considered in the future should the WAPC change its position.

- 57 At the Ordinary Council Meeting the CEO advised that it would also be prudent to do some more work on the needs of the City's Resource Recovery and Waste Transfer Station (RRWTS), including a revised access arrangement and future expansion before determining the boundary of the Environmental Conservation reservation under Local Planning Scheme No. 42. In this regard staff have developed concept plans based on the spatial constraints the proposed conservation area may create, and the options for site layout and development that are impacted by retaining or removing the road reservation of the JELR.
- 58 Preliminary concepts of how a Waste Precinct at the RRWTS site may set up and operate were presented to Elected Members at the Strategic Issues Briefing on 29 November 2023.
- 59 A summary of matters raised at the SIB include –
- a) The draft State Waste Infrastructure Plan included a Waste Precinct in the Southern metropolitan area of Perth;
 - b) The RRWTS is a strong candidate with available capacity to aggregate and process municipal solid waste (MSW), food organics and garden organics (FOGO), and potentially accommodate a Material Recovery Facility (MRF);
 - c) Vehicular access into the site is already constrained and problematic on account of the Metronet project;
 - d) Infrastructure and increased capacity will attract additional tonnage through the facility which –
 - i) Can be used to address the waste supply commitments under the Waste to Energy contract and de-risks the potential financial penalties contained in the contract; and
 - ii) Enable the City to modify our current waste services offering to the community.
- 60 In addition to aligning the City's scheme amendment proposal with the MRS, Option 3 also provides the greatest flexibility in which to progress future options for the establishment of a Southern Waste Precinct. Staff would therefore recommend Council proceeds with the following recommendation:
- 'That Council requests the CEO prepare a Scheme Amendment Report proposing Option 3 as the proposed 'Environmental Conservation' boundary and present the Scheme Amendment to the February 2024 Ordinary Council Meeting for its consideration.'*

VOTING REQUIREMENT

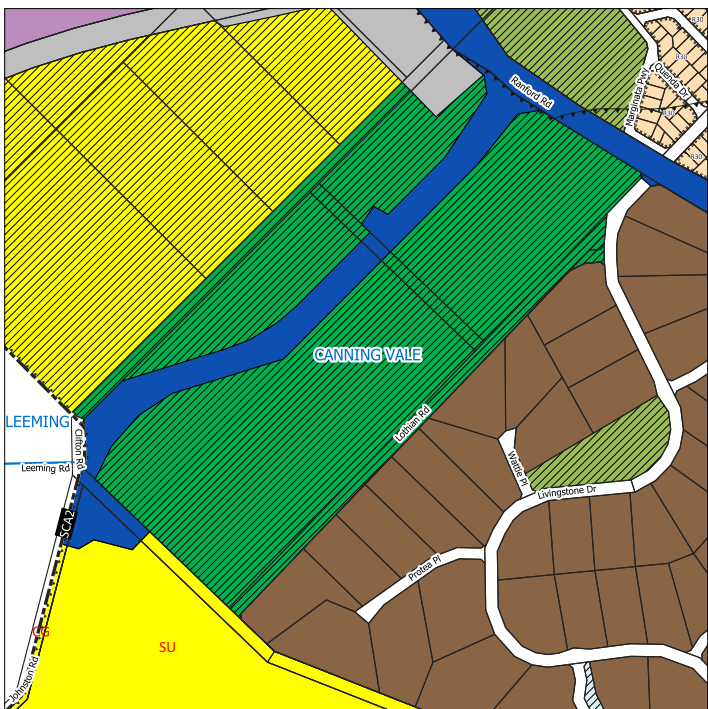
- 61 Simple majority.

DECEMBER 2023 AGENDA BRIEFING COMMENT

- 62 At the Agenda Briefing Meeting a request was made to provide a copy of the correspondence sent to the Western Australian Planning Commission in support of Council's resolution to pursue the removal of the Jandakot Eastern Link Road Reservation from the Metropolitan Region Scheme. Information pertaining to this request has been circulated to Elected Members.
- 63 Information was also requested as to the other options that were previously considered for the JELR and why these options were not preferred by the State Government. The options and considerations were identified in the Background section of the previous report considered by Council in May 2023 (Item CD-006-23) and this information (along with slide excerpts from a previous SIB briefing) have also been circulated to Elected Members.

- 64 An additional request was made in relation to the reason for the removal of content from the Department of Planning, Lands and Heritage website in May 2023 that had previously been publicly accessible. The City is awaiting a reply from officers at the Department and if a response is received before the OCM it will be circulated to Elected Members.

LOCAL PLANNING SCHEME NO. 42 - AMENDMENT NO. 15 - ALTERNATIVE OPTION 1



EXISTING ZONING

(SHOWING THE ZONING BEFORE THE AMENDMENT)

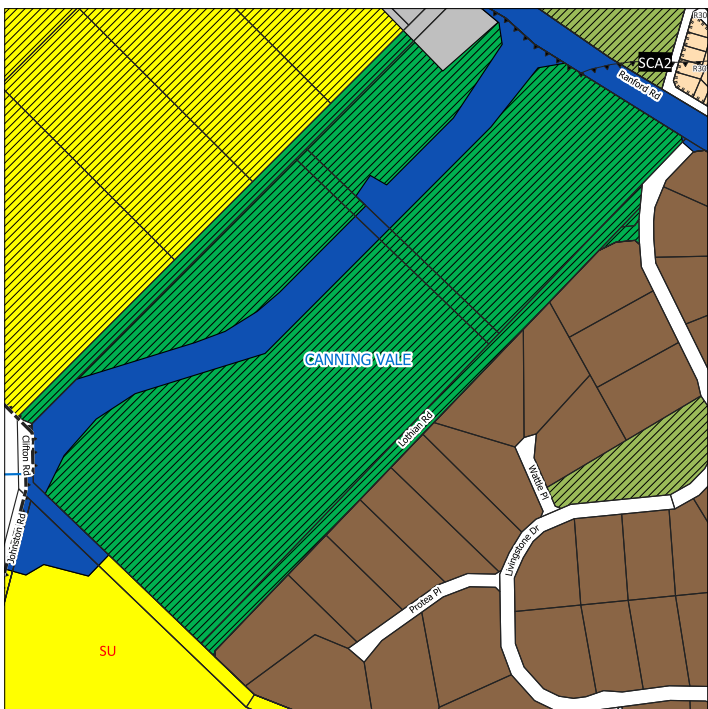


SCHEME AMENDMENT MAP
(SHOWING THE NEW ZONING AFTER THE AMENDMENT)

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Scale (A3)

RESOLVE TO ADOPT (LG)		RESOLVE TO SUPPORT (LG)	FINAL APPROVAL (WAPC)	LEGEND	
<div><p>This Amendment was adopted by resolution of the Council of the City of Canning at the Ordinary Meeting of the Council held on the _____ day of _____ 2023</p><p>_____</p><p>Mayor</p><p>_____</p><p>Date</p><p>_____</p><p>Chief Executive Officer</p><p>_____</p><p>Date</p><p>_____</p></div>	<div><p>This Amendment is recommended for support by resolution of the City of Canning at the Ordinary Meeting of the Council held on the _____ day of _____ 2023 and the Common Seal of the City of Canning was hereto affixed by the authority of a resolution of the Council in the presence of:</p><div><div></div><div>Seal</div></div><p>_____</p><p>Mayor</p><p>_____</p><p>Date</p><p>_____</p><p>Chief Executive Officer</p><p>_____</p><p>Date</p><p>_____</p></div>	<div><p>WAPC Endorsement (r.63)</p><p>_____</p><p>Delegated under S.16 of the P&B Act 2005</p><p>_____</p><p>Date</p><p>_____</p><p>Approval Granted</p><p>_____</p><p>Minister for Planning</p><p>_____</p><p>Date</p><p>_____</p></div>	<div><div><div><div>MRS Reserves</div><div><div>Other regional roads</div><div>Public purposes - Commonwealth Gov</div><div>Public purposes - special uses</div><div>Railways</div></div></div><div><div>LPS42 Zones & Reserves</div><div><div>Drainage / Waterway</div><div>Environmental Conservation</div><div>Infrastructure Services</div><div>Public Open Space</div><div>Public Purposes</div><div>Residential</div><div>Rural Residential</div><div>General Industry</div></div></div><div><div>LPS42 Special Control Areas</div><div><div>SCA 2</div><div>Other</div><div>R-Code Boundary</div><div>City of Canning LGA Boundary</div><div>Suburb Boundary</div><div>Cadastral Boundary</div></div></div></div></div>	<div><div><div>Record No:</div><div>106.0076</div></div><div><div>Date Saved:</div><div>01-August-2023 10:37:56</div></div><div><div>Projection:</div><div>EPSG:28350 (GDA94 / MGA Zone 50)</div></div><div><div>File Name:</div><div>101540_Scheme_Amendment_No.15_Map.qgz</div></div></div> <div><div><div>Revision No:</div><div>1</div></div><div><div>Base information supplied by Western Australian Land Information Authority (Landgate) and Department of Planning, Lands and Heritage 2023</div></div></div>	

LOCAL PLANNING SCHEME NO. 42 - AMENDMENT NO. 15


















EXISTING ZONING

(SHOWING THE ZONING BEFORE THE AMENDMENT)

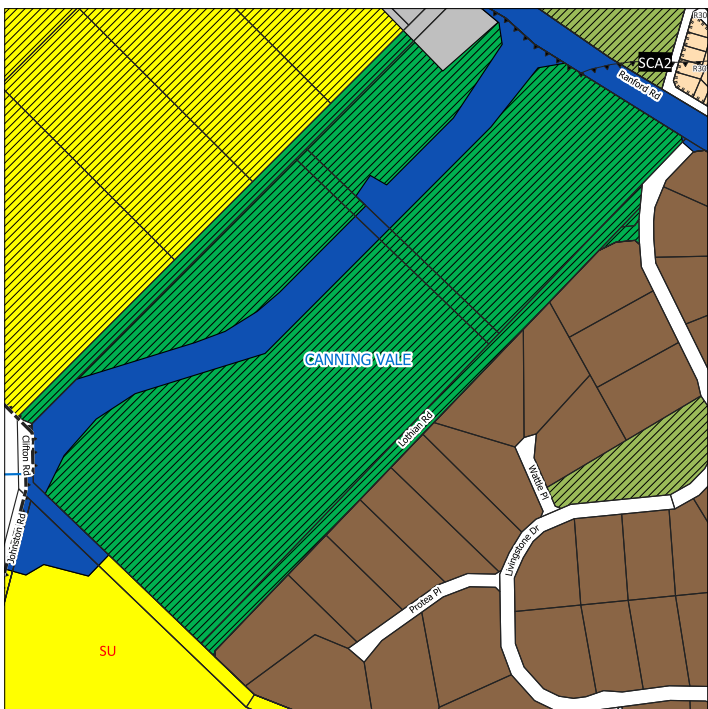


SCHEME AMENDMENT MAP
(SHOWING THE NEW ZONING AFTER THE AMENDMENT)

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Scale (A3)

RESOLVE TO ADOPT (LG)		RESOLVE TO SUPPORT (LG)		FINAL APPROVAL (WAPC)		LEGEND	
<p>This Amendment was adopted by resolution of the Council of the City of Canning at the Ordinary Meeting of the Council held on the _____ day of _____ 2023</p> <p>_____ Mayor</p> <p>_____ Date</p> <p>_____ Chief Executive Officer</p> <p>_____ Date</p>		<p>This Amendment is recommended for support by resolution of the City of Canning at the Ordinary Meeting of the Council held on the _____ day of _____ 2023 and the Common Seal of the City of Canning was hereunto affixed by the authority of a resolution of the Council in the presence of:</p> <div><div>_____ Mayor</div><div>_____ Date</div><div>_____ Chief Executive Officer</div><div>_____ Date</div></div> <div><div>Seal</div></div>		<p>WAPC Endorsement (r:63)</p> <p>_____ Delegated under S.16 of the P&D Act 2005</p> <p>_____ Date</p> <p>_____ Approval Granted</p> <p>_____ Minister for Planning</p> <p>_____ Date</p>		<div><div><div><div>MRS Reserves</div><div><div> Other regional roads</div><div> Public purposes - Commonwealth Gov</div><div> Public purposes - special uses</div><div> Railways</div></div></div><div><div><div>LPS42 Zones & Reserves</div><div><div> Drainage / Waterway</div><div> Environmental Conservation</div><div> Public Open Space</div><div> Public Purposes</div><div> Residential</div><div> Rural Residential</div></div></div><div><div><div>LPS42 Special Control Areas</div><div><div> SCA 2</div><div><div>Other</div><div><div> R-Code Boundary</div><div> City of Canning LGA Boundary</div><div> Suburb Boundary</div><div> Cadastral Boundary</div></div></div></div></div></div></div></div></div>	
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LOCAL PLANNING SCHEME NO. 42 - AMENDMENT NO. 15 - ALTERNATIVE OPTION 3


















EXISTING ZONING
(SHOWING THE ZONING BEFORE THE AMENDMENT)



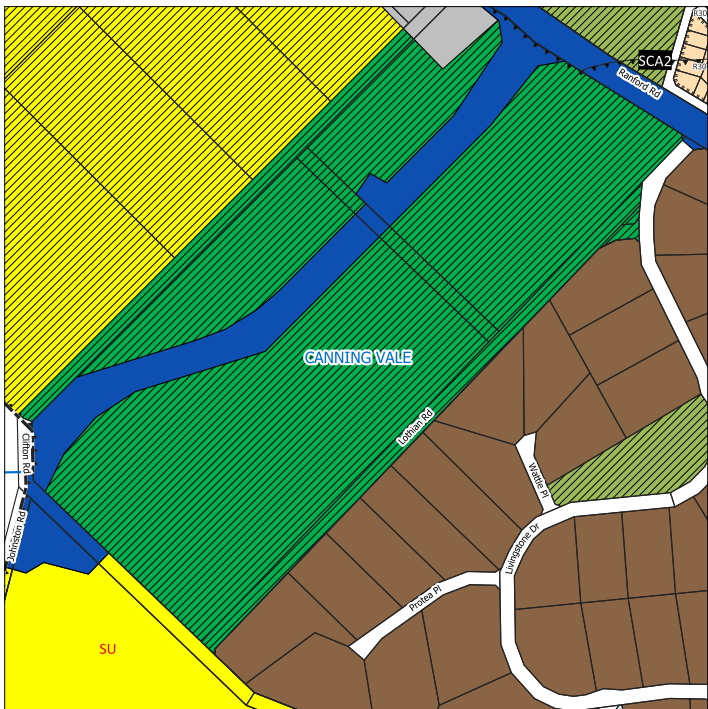
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SCHEME AMENDMENT MAP
(SHOWING THE NEW ZONING AFTER THE AMENDMENT)

RESOLVE TO ADOPT (LG)		RESOLVE TO SUPPORT (LG)		FINAL APPROVAL (WAPC)		LEGEND	
<p>This Amendment was adopted by resolution of the Council of the City of Canning at the Ordinary Meeting of the Council held on the _____ day of _____, 2023</p> <p>_____ Mayor</p> <p>_____ Date</p> <p>_____ Chief Executive Officer</p> <p>_____ Date</p>		<p>This Amendment is recommended for support by resolution of the City of Canning at the Ordinary Meeting of the Council held on the _____ day of _____, 2023 and the Common Seal of the City of Canning was heretunto affixed by the authority of a resolution of the Council in the presence of:</p> <div><div>Seal</div></div> <p>_____ Mayor</p> <p>_____ Date</p> <p>_____ Chief Executive Officer</p> <p>_____ Date</p>		<p>WAPC Endorsement (r.63)</p> <p>_____ Delegated under S.16 of the P&D Act 2005</p> <p>_____ Date</p> <p>_____ Approval Granted</p> <p>_____ Minister for Planning</p> <p>_____ Date</p>		<div><div><div>MRS Reserves</div><div><div> Other regional roads</div><div> Public purposes - Commonwealth Gov</div><div> Public purposes - special uses</div><div> Railways</div></div></div><div><div>LPS42 Zones & Reserves</div><div><div> Drainage / Waterway</div><div> Environmental Conservation</div><div> Public Open Space</div><div> Public Purposes</div><div> Residential</div><div> Rural Residential</div></div></div><div><div>LPS42 Special Control Areas</div><div><div> SCA 2</div><div>Other</div><div><div> R-Code Boundary</div><div> City of Canning LGA Boundary</div><div> Suburb Boundary</div><div> Cadastral Boundary</div></div></div></div></div>	
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LOCAL PLANNING SCHEME NO. 42 - AMENDMENT NO. 15 - ALTERNATIVE OPTION 4



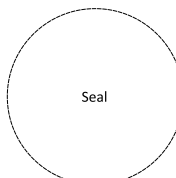















EXISTING ZONING

(SHOWING THE ZONING BEFORE THE AMENDMENT)

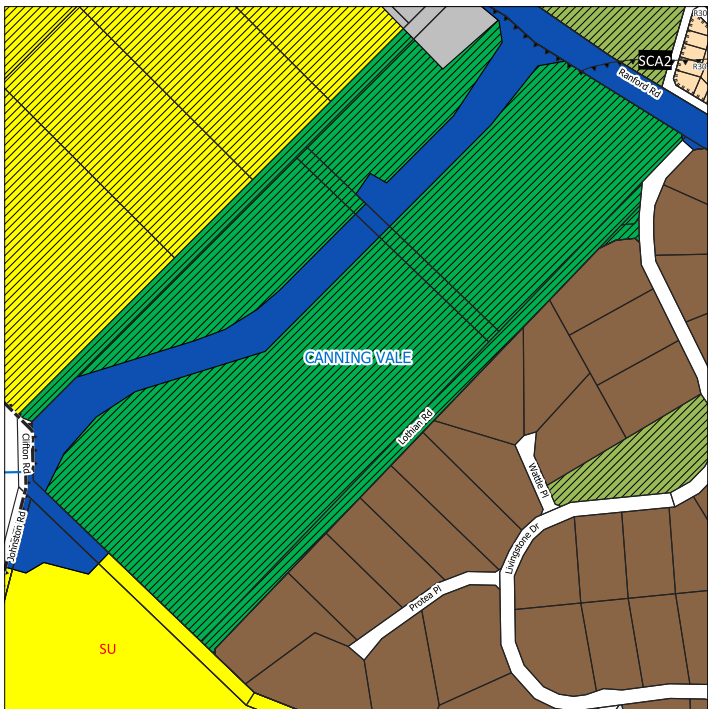


SCHEME AMENDMENT MAP
(SHOWING THE NEW ZONING AFTER THE AMENDMENT)

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Scale (A3)

RESOLVE TO ADOPT (LG)		RESOLVE TO SUPPORT (LG)	FINAL APPROVAL (WAPC)	LEGEND	
<p>This Amendment was adopted by resolution of the Council of the City of Canning at the Ordinary Meeting of the Council held on the _____ day of _____ 2023</p> <p>_____</p> <p>Mayor</p> <p>_____</p> <p>Date</p> <p>_____</p> <p>Chief Executive Officer</p> <p>_____</p> <p>Date</p>	<p>This Amendment is recommended for support by resolution of the City of Canning at the Ordinary Meeting of the Council held on the _____ day of _____ 2023 and the Common Seal of the City of Canning was hereunto affixed by the authority of a resolution of the Council in the presence of:</p> <div style="text-align: center;">  <p>Seal</p> </div> <p>_____</p> <p>Mayor</p> <p>_____</p> <p>Date</p> <p>_____</p> <p>Chief Executive Officer</p> <p>_____</p> <p>Date</p>	<p>WAPC Endorsement (r.63)</p> <p>_____</p> <p>Delegated under S.16 of the P&D Act 2005</p> <p>_____</p> <p>Date</p> <p>_____</p> <p>Approval Granted</p> <p>_____</p> <p>Minister for Planning</p> <p>_____</p> <p>Date</p>	<p>MRS Reserves</p> <ul style="list-style-type: none">  Other regional roads  Public purposes - Commonwealth Gov  Public purposes - special uses  Railways 	<p>LPS42 Zones & Reserves</p> <ul style="list-style-type: none">  Drainage / Waterway  Environmental Conservation  Public Open Space  Public Purposes  Residential  Rural Residential 	<p>LPS42 Special Control Areas</p> <ul style="list-style-type: none">  SCA 2 Other  R-Code Boundary  City of Canning LGA Boundary  Suburb Boundary  Cadastral Boundary
		<p>Record No: 106.0076 Date Saved: 01-August-2023 10:40:24 Projection: EPSG:28350 (GDA94 / MGA Zone 50) File Name: 101540_Scheme_Amendment_No.15_Map.qgd</p> <p>Revision No: 1 Base information supplied by Western Australian Land Information Authority (Landgate) and Department of Planning, Lands and Heritage 2023</p>			

LOCAL PLANNING SCHEME NO. 42 - AMENDMENT NO. 15 - ALTERNATIVE OPTION 5



EXISTING ZONING

(SHOWING THE ZONING BEFORE THE AMENDMENT)



SCHEME AMENDMENT MAP
(SHOWING THE NEW ZONING AFTER THE AMENDMENT)

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Scale (A3)

RESOLVE TO ADOPT (LG)		RESOLVE TO SUPPORT (LG)	FINAL APPROVAL (WAPC)	LEGEND		
<p>This Amendment was adopted by resolution of the Council of the City of Canning at the Ordinary Meeting of the Council held on the _____ day of _____ 2023</p> <p>_____</p> <p>Mayor</p> <p>_____</p> <p>Date</p> <p>_____</p> <p>Chief Executive Officer</p> <p>_____</p> <p>Date</p> <p>_____</p>	<p>This Amendment is recommended for support by resolution of the City of Canning at the Ordinary Meeting of the Council held on the _____ day of _____ 2023 and the Common Seal of the City of Canning was hereunto affixed by the authority of a resolution of the Council in the presence of:</p> <div><div></div><div>Seal</div></div> <p>_____</p> <p>Mayor</p> <p>_____</p> <p>Date</p> <p>_____</p> <p>Chief Executive Officer</p> <p>_____</p> <p>Date</p> <p>_____</p>	<p>WAPC Endorsement (r.63)</p> <p>_____</p> <p>Delegated under S.16 of the P&D Act 2005</p> <p>_____</p> <p>Date</p> <p>_____</p> <p>Approval Granted</p> <p>_____</p> <p>Minister for Planning</p> <p>_____</p> <p>Date</p> <p>_____</p>	<p>MRS Reserves</p> <div><div></div>Other regional roads</div> <div><div></div>Public purposes - Commonwealth Gov</div> <div><div></div>Public purposes - special uses</div> <div><div></div>Railways</div> <p>LPS42 Zones & Reserves</p> <div><div></div>Drainage / Waterway</div> <div><div></div>Environmental Conservation</div> <div><div></div>Public Open Space</div> <div><div></div>Public Purposes</div> <div><div></div>Residential</div> <div><div></div>Rural Residential</div> <p>LPS42 Special Control Areas</p> <div><div></div>SCA 2</div> <p>Other</p> <div><div></div>R-Code Boundary</div> <div><div></div>City of Canning LGA Boundary</div> <div><div></div>Suburb Boundary</div> <div><div></div>Cadastral Boundary</div>			
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OFFICIAL



Department of Planning,
Lands and Heritage

Your ref: EM.J11.3
Our ref: PLH2020P0799
Enquiries: Parwez Jahmeerbacus (6551 9233)

Amber Currie
City of Canning
1317 Albany Highway,
Cannington
Welshpool WA 6986

Via email: amber.currie@canning.wa.gov.au

Dear Ms Currie,

REQUEST FOR PRE-LODGE MRS AMENDMENT ADVICE – REMOVAL AND RECLASSIFICATION OF JANDAKOT EASTERN LINK ROAD ORR RESERVATION

Thank you for your letter dated 17 July 2023 requesting Metropolitan Region Scheme (MRS) amendment pre-lodgement advice to remove and reclassify the Jandakot Eastern Link Road (JELR) Other Regional Roads (ORR) reservation in Canning Vale. The Department of Planning, Lands and Heritage (the Department) notes that the City of Canning (the City) Council resolved not to proceed with the JELR detailed design due to the environmental impacts from its future construction.

On 25 October 2023, the Western Australian Planning Commission (WAPC) assessed the City's request and pursuant to section 14(d) of the *Planning and Development Act 2005*, resolved not to progress with the removal and reclassification of the JELR ORR reservation as the reservation provides a significant future link that serves a regional transport function.

The JELR ORR reservation provides an improved access to Jandakot Airport precinct, the proposed Canning Vale Sports Precinct, future Ranford Road Station, and existing Canning Vale Waste Disposal facility site. The WAPC recommends that an alternative alignment and modified access arrangement be investigated by the City prior to reclassification considerations.

The Department acknowledges that the ORR reservation has environmental impacts within Bush Forever 388 (BF 388). However, as per MRS amendment 1312/57 Jandakot Airport Eastern Link Road, offset strategies were considered such as the closure of Govan Road and Lothian Road reserves to retain existing native vegetation in BF 388, revegetation of degraded section of BF 388 including the decommissioned waste transfer access road and restoration of Harrisdale Swamp in the City of Armadale to Banksia Woodland.

Should the City consider the removal and reclassification of the JELR ORR reservation, further regional transport studies including an investigation of alternate route/s is recommended.

If you wish to discuss this matter further, please contact Mr Parwez Jahmeerbacus on 6551 9233.

OFFICIAL

Yours sincerely



Damien Martin
Executive Director
Infrastructure Policy and Projects

9 November 2023

Postal address: Locked Bag 2506 Perth WA 6001 Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 8002 Fax: (08) 6551 9001 info@dplh.wa.gov.au www.dplh.wa.gov.au
ABN 68 565 723 484

PD-019-23 **Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'**

PROGRAM:	Planning & Development
SUB PROGRAM:	Strategic Planning
FILE REF:	Q23/402
REPORT DATE:	8 December 2023
REPORTING OFFICER:	Patricia Tan - Strategic Projects Planner
RESPONSIBLE OFFICER:	Graeme Bride - Director Planning & Development

Strategic Plan Theme LEAD Accountable, Responsible and Forward-Thinking
Sub-themes L3 Progressive and Resilient
Aspiration L3.1 Innovation, flexibility and resilience
Objective L3.1.3 Promote resilient approaches to respond to future challenges and opportunities

Authority/Discretion: **Legislative:** Includes adopting Local Laws, Town Planning Schemes and Policies. Review when Council reviews decisions made by Officers.

Attachments:

1. Draft Payment-in-lieu of Parking Plan 2023 (D23/34181). ([Large Attachments](#))
2. Draft 'LP.08 Payment in Lieu of Parking in the Centre Zone' - Modified after advertising (Track Changes) (D23/115476). ([Large Attachments](#))
3. Schedule of Submissions (D23/111821).

In Brief:

State Government Planning reforms introduced amendments to car parking provisions for non-residential development, including the requirement for a Payment in Lieu of Parking Plan (Parking Plan) to enable local governments to continue to apply cash in lieu of parking provisions. Accordingly, to allow the City to apply cash in lieu of parking conditions, the City has prepared a draft Parking Plan and a revised Local Planning Policy LP.08 'Payment in lieu of Parking in the Centre Zone' (LP.08).

At its meeting dated 18 July 2023, Council resolved to advertise the draft Parking Plan and amended LP.08. These documents are found in Attachment 1 and Attachment 2 respectively.

Council is requested to support the Officer Recommendation to approve the Parking Plan and amended LP.08, because the Parking Plan meets the new requirements identified in the Planning and Development (Local Planning Schemes) Regulations 2015 and will allow the City to lawfully collect payment in lieu for car parking shortfalls in the Canning City Centre and Queens Park Structure Plan areas.

If the Officer Recommendation is not supported, the City will not be able to lawfully collect payment in lieu for car parking in the Canning City Centre and Queens Park Structure Plan areas, resulting in reduced opportunities to receive revenue which could be applied to the installation of additional parking bays and associated infrastructure.

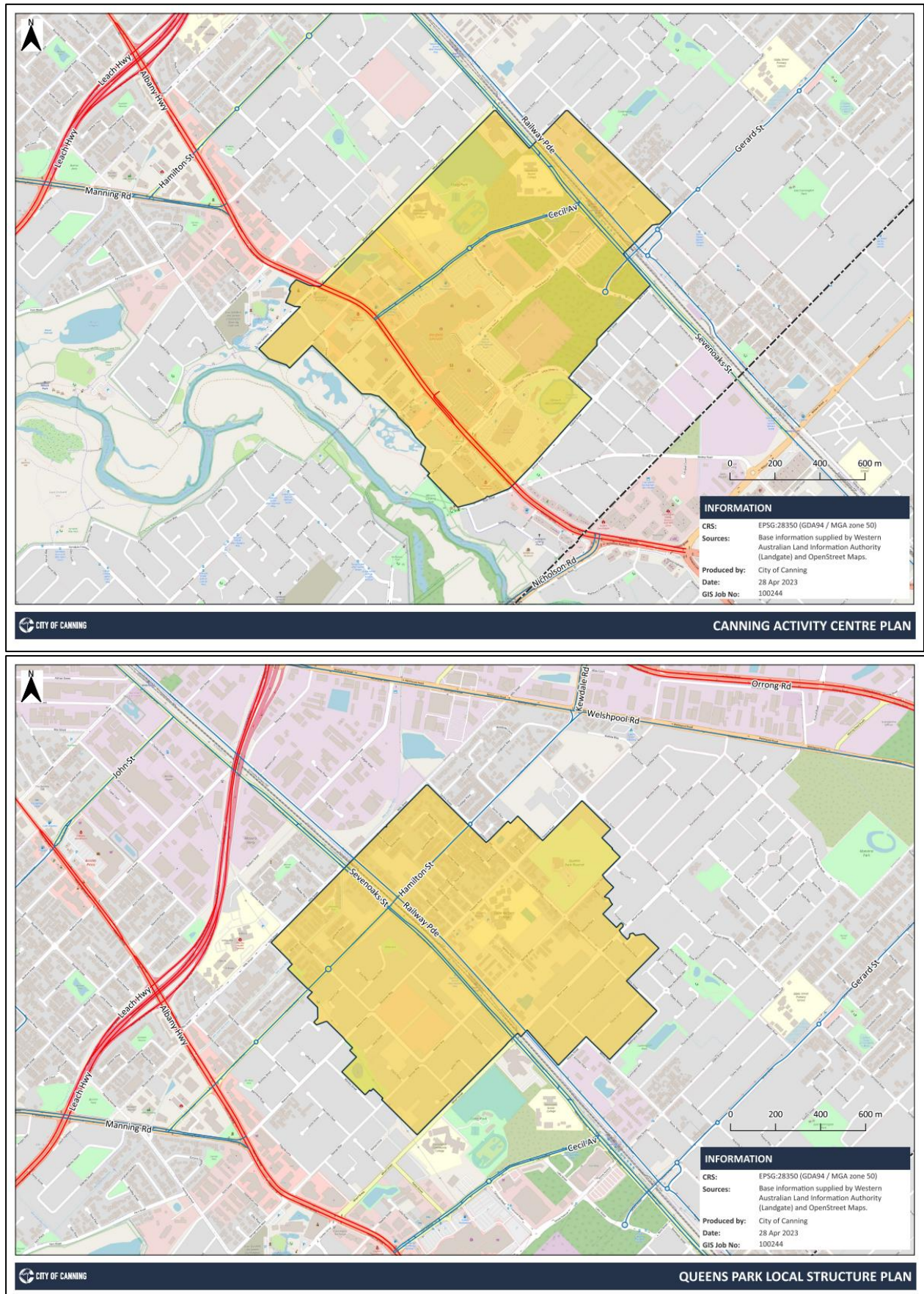
OFFICER RECOMMENDATION

That Council:

1. Pursuant to Schedule 2, Part 9A, Clause 77K of the Planning and Development (Local Planning Scheme) Regulations 2015, approves the 'Payment in Lieu of Parking Plan 2023' without modifications (refer Attachment 1).
2. Pursuant to Schedule 2, Part 2, Clause 5(1) of the Planning and Development (Local Planning Scheme) Regulations 2015, proceeds with LP.08 'Payment in lieu of Parking in the Centre zone' with modifications (refer Attachment 2).

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
OCM 18 July 2023	CD-011-23	<p>MOVED Cr J Jacobs, SECONDED Cr A Spencer-Teo, that Council:</p> <ol style="list-style-type: none"> 1. Pursuant to Schedule 2, Part 9A, Clause 77K of the Planning and Development (Local Planning Scheme) Regulations 2015, adopts for the purpose of public consultation the Payment-in-Lieu of Parking Plan 2023 (refer Attachment 1). 2. Pursuant to Schedule 2, Part 2, Clause 5(1) of the Planning and Development (Local Planning Scheme) Regulations 2015, adopts for the purpose of public consultation the draft LP.08 'Payment in lieu of Parking in the Centre zone' (refer Attachment 2). <p style="text-align: right;">CARRIED 8/1</p>

LOCATION MAP



BACKGROUND

- 1 Payment in lieu (also called cash in lieu) for car parking refers to a payment made by a developer “in lieu” of providing the minimum number of on-site car parking spaces specified in the planning framework. Local governments can use the funds generated from these payments to construct additional shared public parking for a particular area, or it can be used for initiatives such as new footpaths, cycling infrastructure, improved public transport and other appropriate community benefits.
- 2 The City has prepared a ‘Payment in Lieu of Parking Plan’ (referred to as ‘Parking Plan’ from hereon) for the Canning City Centre and Queens Park Structure Plan areas, for consideration by Council. This Parking Plan will guide the City’s collection of payment in lieu contributions from developers for car parking shortfalls in these areas.
- 3 Schedule 2, Part 9A of the Planning and Development (Local Planning Scheme) Regulations 2015 (the Regulations) outlines that a Parking Plan must identify:
 - a) The area to which the Parking Plan applies to;
 - b) The purposes for which any payment in lieu contributions for car parking collected will be used for; and
 - c) How the funds collected will be administered.
- 4 The funds may only be directed to the provision or maintenance of public parking infrastructure or other transport infrastructure. This could include public transport infrastructure or cycling and pedestrian paths. The funds may only be directed to be used for this purpose within the area that the Parking Plan applies to.

DETAILS**Western Australian Planning Commission’s (WAPC) New Requirement for Parking Plans**

- 5 The City’s collection of payment in lieu contributions for car parking shortfalls was previously governed by the City’s ‘LP.08 Cash-in-Lieu for Parking in the Centre zone’ (a Local Planning Policy).
- 6 However, in 2021 the State Government planning reforms introduced amendments to car parking provisions, including the requirement for local governments to prepare Parking Plans to continue applying payment in lieu of parking conditions for car parking shortfalls.
- 7 The introduction of the Parking Plan requirement is intended to provide greater transparency and a standardised approach across all local governments to situations where a parking shortfall may occur, and a payment contribution for that shortfall is required from a developer.
- 8 Under the WAPC guidelines, as of the 1 July 2023, payment in lieu for car parking shortfalls can only be requested by local governments through the planning process if that local government has adopted a Parking Plan. If a local government does not have a Parking Plan in place by that time, they will not be able to collect any contributions from developers even where a shortfall of parking bays is proposed and approved by the decision maker (whether it be the Joint Development Assessment Panel or Council).
- 9 This means that LP.08 is now no longer the proper planning instrument to govern the collection of payment in lieu for car parking shortfalls. Accordingly, to enable the City to continue applying payment in lieu conditions for car parking shortfalls, a Parking Plan has been prepared for Council’s consideration.

City’s Payment in Lieu of Parking Plan

- 10 The City’s Parking Plan has been created under Schedule 2, Part 9A of the Regulations, and in accordance with the WAPC’s ‘Manner and Form – Payment in Lieu of Parking Plan’ document.

- 11 The Parking Plan, together with the Regulations, will govern the application of payment in lieu contributions for car parking in the Canning City Centre and the Queens Park Local Structure Plan areas.

Purposes For Which Payment in Lieu Contributions Will Be Used

- 12 The Parking Plan outlines the purposes for which payment in lieu contributions will be used in the Canning City Centre and the Queens Park Local Structure Plan areas, and how money collected will be administered.
- 13 The parking and transport infrastructure included in the Parking Plan were selected based on the predicted future need for such infrastructure in each Structure Plan area. The types of infrastructure that could be included in the Parking Plan were also dependent on the estimated amount of in lieu contributions that the City could receive in the next 10 years for each area.
- 14 The City has also prepared two maps as part of the Parking Plan document for both the Canning City Centre and Queens Park Local Structure Plan areas. The maps identify what types of infrastructure could be funded by payment of in lieu contributions collected in their respective areas, and where these infrastructures could be located.
- 15 The following items have been identified as potential infrastructure that could be provided by the payment of in lieu contributions (as per the locations outlined in the maps):
- a) Embayed parking bays;
 - b) Electric Vehicle (EV) charging machines;
 - c) Variable message boards and wayfinding signage (to indicate the availability of public parking spaces); and
 - d) Footpaths.

WAPC's Method of Calculation for Payment in Lieu of Parking Contributions

- 16 In June 2021 the WAPC published a method of calculation for determining the amount a local government could require as a contribution. All local governments are required to follow this method which became operational on 1 July 2021. The WAPC's method of calculation is as follows:
- 'Infrastructure cost per m² x 15m² x car parking space shortfall'.*
- 17 The 15m² area represents a 50% discount to a car parking space and manoeuvring area of 30m².
- 18 The infrastructure cost lump sum is to be established at the commencement of the Parking Plan and is to be based on the cost per square metre to construct a car parking space and manoeuvring area of 30m².
- 19 It was established that for the purposes of calculating payment in lieu contributions, the 'infrastructure cost per square metre' is \$117 (as of 1 July 2023). The City's Officers have determined this figure on the basis of the minimum cost required for at-grade car bays. The City's estimated cost of constructing at-grade bays is \$3,500 (with 30m² for car parking space and manoeuvring area).
- 20 Under the new WAPC method of calculation, the City's new payment in lieu contribution per car bay shortfall is \$1,755.

The City's Application of the Payment In Lieu of Parking Contributions Requirement

Types of development which Parking Plan and LP.08 apply to

- 21 The Parking Plan and amended 'LP.08 Cash-in-Lieu for Parking in the Centre zone' only applies to non-residential (commercial) uses that do not comply with the City's minimum car parking requirements. It does not apply to the car parking (both for residents and visitors) for residential developments, as this is determined under State Planning Policy 7.3 - Residential Design Codes (R-Codes).
- 22 Schedule 2, Part 9A, Clause 77(B)(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 states that car parking provisions (including payment in lieu provisions for car parking shortfalls) do not apply to residential developments.
- 23 This means that the proposed Parking Plan and amended LP.08 are stricter compared to the previous LP.08, as the payment in lieu for car parking shortfalls provision can now only apply to non-residential developments. Previously under the City's former LP.08 the payment in lieu option could be applied to both non-residential developments and the visitor car parking components in residential developments.

When the Parking Plan and LP.08 is applied

- 24 It is important to note that it would not be up to a developer to determine whether the Parking Plan and LP.08 is applied to their development. The decision-making authority (either Council or a Development Assessment Panel), would need to be satisfied that any variation to parking requirements specified in the City's planning scheme is appropriate in the first instance. The City would not be obliged to accept a payment in lieu contribution if it is practicable and desirable to provide the required number of car parking spaces on-site.
- 25 Having the Parking Plan in place allows the City to collect contributions it would not otherwise receive where car parking shortfalls are deemed acceptable. The City can then use such funds to provide on-street parking or other transport related infrastructure outlined in the Parking Plan for the benefit of the surrounding community. Without such a Plan in place, variations to parking standards may still be approved, however the City could not request or receive a payment contribution from a developer for parking infrastructure.

City's Local Planning Policy LP.08 'Cash-in-Lieu for Parking in the Centre Zone'

- 26 Prior to the WAPC's requirement for the preparation of a Parking Plan, the City's payment in lieu collection for car parking bay shortfalls was governed by the City's Local Planning Policy LP.08 'Cash-in-Lieu for Parking in the Centre Zone'. This Policy was created as part of the work on Local Planning Scheme No. 42 and was approved by Council at its meeting on 15 October 2019 (Council item SD-014-19).
- 27 LP.08 'Cash-in-Lieu for Parking in the Centre zone' Policy applies to the City's 'Centre' zones, which covers the Canning City Centre Activity Centre Plan and Queens Park Local Structure Plan areas. This Policy also previously applied to both non-residential uses and residential visitor parking that do not comply with the parking requirements. LP.08 provides guidance for the collection of payment in lieu contributions for car parking, and the use of the contributions collected.
- 28 As mentioned in the section above, under the previous LP.08 the payment in lieu option could be applied to both commercial developments and also the visitor car parking component in residential developments. However, as part of State Government's car parking reforms in 2020, a new clause was inserted into the Planning Regulations 2015 which states that car parking provisions (including payment in lieu provisions for car parking shortfalls) do not apply to residential developments.

- 29 As such, the City has proposed a modification to LP.08 after public consultation to ensure that it aligns with this provision (refer Attachment 2). The proposed modifications will also address the concerns of submitters who had objected to developers being allowed to provide a payment in lieu contribution for car parking shortfalls for all aspects of residential developments.

CONSIDERATIONS

Legal Compliance

- 30 The Parking Plan and amended LP.08 'Cash-in-Lieu for Parking in the Centre zone' are to be processed in line with the requirements of the Planning & Development (Local Planning Scheme) Regulations 2015 (the Regulations).

Parking Plan

- 31 In accordance with Schedule 2, Part 9A, Clause 77K of the Regulations, after public consultation, the local government is to review the proposed Parking Plan in light of any submissions made and resolve to approve the Parking Plan (with or without modifications) or not approve the Parking Plan.
- 32 The Parking Plan has been prepared in line with the prescribed WAPC 'Manner and Form – Payment In Lieu of Parking Plan' document. As a result, the City does not need to seek further approval from the WAPC. The City will be responsible for the adoption of, or amendments to, the Parking Plan.

Amended LP.08 'Cash-in-Lieu for Parking in the Centre zone'

- 33 In accordance with Schedule 2, Part 2, Clause 5(1) of the Regulations, after public consultation, a local government is to consider all submissions received and pass a resolution to proceed (with or without modifications) or not proceed with the local planning policy.
- 34 A modification has been proposed to LP.08 in response to public submissions and the guidance within the Regulations to remove the reference to visitor parking in residential developments, which will address in part the concerns raised by submitters.

Strategy and Policy Implications

- 35 LP.08 'Cash-in-Lieu for Parking in the Centre zone' has been updated to ensure that it aligns with the Parking Plan provisions.

Financial Considerations

Internal Budget

- 36 The development and progression of the Parking Plan is in line with the Strategic Planning Business Plan under the 'Strategic Land Use Planning' core service.

Asset Management

- 37 Work undertaken for the amendment has been funded from the City's Strategic Planning Budget.

Sustainability Considerations

- 38 The proposal aligns with Policy CM194 by ensuring that the 'City's policies and practices endeavour to meet the needs of the present without compromising future generations' ability to meet their own needs' and 'undertake land-use planning that takes an integrated, transit-oriented design approach to facilitate accessibility, mobility and appropriate local economic growth'.

Consultation

- 39 Public consultation of the Parking Plan and the draft LP.08 'Payment in lieu of Parking in the Centre zone' was carried out in accordance with the requirements of the Regulations and the City's LP.02 Public Consultation of Planning Proposals.
- 40 Schedule 2, Part 9A, Clause 77K of the Regulations requires Parking Plans to be advertised for a period of no less than 21 days. Schedule 2, Part 2, Clause 5(1) of the Regulations also requires amendments to local planning policies to be advertised for a period of no less than 21 days.
- 41 For consistency purposes and to allow for the community's ease of reference, the Parking Plan and draft LP.08 'Payment in lieu of Parking in the Centre zone' were advertised concurrently. As the proposed changes are fairly complex, the City's Officers extended the advertising period to 28 days to allow the community more time to provide a submission.
- 42 The Parking Plan and draft LP.08 'Payment in lieu of Parking in the Centre zone' were advertised from 10 August 2023 to 6 September 2023.
- 43 Advertising took place through the following means:
- a) An advertisement was placed in the Perth Now newspaper on 10 August 2023;
 - b) Letters were sent to affected landowners and occupiers of properties within the subject area (the 'Centre' zone) and also within a 150m radius of the subject area;
 - c) Letters were sent to relevant service agencies;
 - d) The relevant documentation for the proposals were placed on the City's Your Say Canning online engagement platform; and
 - e) An advertisement was placed on the noticeboard at the City's Administration Building.
- 44 A total of 17 submissions were received during the advertising period. 11 opposed the proposals, and six provided comments on the proposals. No submissions stating support for the proposals were received.
- 45 The concerns raised by the submitters included:
- a) The proposals exacerbating the current issues in the City Centre areas caused by insufficient parking for both residents and visitors;
 - b) The current on-street parking situation creating hazards for road users;
 - c) The proposals leading to future parking, access and congestion issues in the area;
 - d) The proposals enabling unsuitable projects (that do not provide sufficient parking onsite) to proceed; and
 - e) The proposals favouring developers.
- 46 A table detailing all the submissions received and the corresponding City Officer's comments is outlined in Attachment 3.

Other Considerations or Risks

Risk/ Opportunity	Consequences	Mitigation/ Actions	Consequence Likelihood X	Consequence Rating =	Overall Risk/ Opportunity
<i>Officer Recommendation approved by the Council (positive outcomes)</i> Opportunity A	The Parking Plan and the draft LP.08 'Payment in lieu of Parking in the Centre zone' will be brought into effect.	Implement the Parking Plan and draft LP.08 'Payment in lieu of Parking in the Centre zone' in accordance with the P&D Regulations 2015.	Almost Certain	Moderate	High (Opportunity)
<i>Officer Recommendation approved by the Council (negative outcomes)</i> Risk B	The Parking Plan and the draft LP.08 'Payment in lieu of Parking in the Centre zone' may face some opposition in the community.	Appropriate information to be to allow a clear understanding of the Parking Plan and the draft LP.08 'Payment in lieu of Parking in the Centre zone'.	Possible	Minor	Low (Risk)
<i>Officer Recommendation deferred by the Council</i> Risk C	The approval of the Parking Plan and the draft LP.08 'Payment in lieu of Parking in the Centre zone' will be delayed, and the City may miss out on payment in lieu contributions for car parking.	The Parking Plan developed as per the prescribed WAPC Manner and Form document. The draft LP.08 'Payment in lieu of Parking in the Centre zone' has also been amended to ensure that it is consistent with the requirements outlined in the Parking Plan.	Almost Certain	Moderate	High (Risk)
<i>Officer Recommendation declined by the Council</i> Risk D	The approval of the Parking Plan and the draft LP.08 'Payment in lieu of Parking in the Centre zone' will not proceed, and the City will not be legally able to collect payment in lieu contributions for car parking.	The Parking Plan developed as per the prescribed WAPC Manner and Form document. The draft LP.08 'Payment in lieu of Parking in the Centre zone' has also been amended to ensure that it is consistent with the requirements outlined in the Parking Plan.	Almost Certain	Significant	High (Risk)

COMMENT

- 47 The Parking Plan and draft LP.08 'Payment in lieu of Parking in the Centre zone' have been advertised for public consultation in line with the requirements of the Regulations and are now presented to Council for consideration and approval.
- 48 The Parking Plan has been created in line with the prescribed WAPC Manner and Form document. Adoption of the Parking Plan will bring the City into alignment with the requirements under Schedule 2, Part 9A of the Regulations. The Parking Plan will allow the City to lawfully collect payment in lieu for car parking shortfalls in the Canning City Centre and Queens Park Structure Plan areas. No changes are proposed for the Parking Plan after public consultation.

- 49 The LP.08 'Cash-in-Lieu for Parking in the Centre zone' Policy has been amended to ensure that it is consistent with the requirements outlined in the Parking Plan. Further modifications were made to the amended LP.08 after public consultation to remove the reference to visitor parking in residential developments. The modifications made will address concerns from submitters who had objected to developers being allowed to provide a payment in lieu contribution for car parking shortfalls for all aspects of residential development.
- 50 It is recommended that Council approve the Parking Plan (without modifications) as shown in Attachment 1 and amended LP.08 (with modifications) as shown in Attachment 2.

VOTING REQUIREMENT

- 51 Simple majority.

AGENDA BRIEFING COMMENT

- 52 Nil.

Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

Submitter no.	Submission content	City officer's response
Object to proposals		
#1	<p>The submitter opposes the proposal, and provides the following comments:</p> <ul style="list-style-type: none"> a) The proposal will make the current parking problems in the City Centre areas worse. b) Queries if the City has the land to provide for car parking, or if the land will be purchased at the ratepayers' expense. c) Raised concerns that the apartments close to his residence provided 0.7 bays per unit, and that the adjacent vacant block is often full of parked cars. Previous conditions had stated that all apartments were to provide one bay per unit and provide visitor parking. d) Raised concerns that new proposals favour developers, and that this proposal will pose problems in the future. e) Raised concerns that the approved proposal to erect 27 units on Civic Gardens would have had no alternative to permanent street parking had it been approved under this proposal. 	<p>Noted. No changes proposed.</p> <p>a) The City was already previously able to collect payment in lieu contributions for car parking shortfalls under our local planning policy – 'LP.08 Cash-in-Lieu for Parking in the Centre zone'. However, recent State Government planning reforms introduced the requirement for local governments to prepare Parking Plans to continue applying payment in lieu of parking conditions for car parking shortfalls.</p> <p>The Parking Plan applies to commercial developments only and does not apply to residential development. The reference to visitor parking in residential developments has been removed from the version of LP.08 presented for final adoption to further address the concerns raised.</p> <p>It is also important to note that it would not be up to a developer to determine whether the Parking Plan and LP.08 is applied to their development. The decision-making authority (City Officers, Council or a Development Assessment Panel), would need to be satisfied that any variation to parking requirements specified in the City's planning scheme is appropriate in the first instance. The City would not be obliged to accept a payment in lieu contribution if it is practicable and desirable to provide the required number of car parking spaces on-site.</p> <p>The Parking Plan will ensure that the City has a legal avenue to ask for payment in lieu for car parking shortfalls from developers should the need arise. These payment in lieu contributions collected will then be used to provide the parking and transport</p>

Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

		<p>infrastructure outlined in the Parking Plan, for the benefit of the community.</p> <p>b) The potential embayed car parking to be provided with payment in lieu contributions will be on the road verge areas (City-owned land), so there won't be a need for the City to purchase land for this purpose.</p> <p>c) The Parking Plan and amended LP.08 do not apply to car parking for residential developments. The number of car parking bays to be provided (both for residents' and visitors' parking) is determined under State Planning Policy 7.3 - Residential Design Codes (R-Codes).</p> <p>Schedule 2, Part 9A, Clause 77(B)(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 states that car parking provisions (including payment in lieu provisions for car parking shortfalls) do not apply to development to which the R-Codes apply. This clause was included into the Planning Regulations 2015 as part of the State Government's requirements for Parking Plans to be created.</p> <p>This means that the payment in lieu for car parking shortfalls provision can now only apply to non-residential developments, whereas previously the payment in lieu option could be applied to both non-residential developments and the visitor car parking components in residential developments.</p> <p>d) The City is not obliged to accept a payment in lieu contribution if it is practicable and desirable to provide the required number of car parking spaces on-site.</p> <p>e) The development was considered under a previous version of the R-Codes when a parking ratio of 0.75 bays per unit was permitted for developments close to high frequency public transport. The</p>
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Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

		current version of the R-Codes now applies 1 bay per unit (unless the unit is a one-bedroom dwelling). As above the Parking Plan/LP.08 does not apply to residential developments.
#2	<p>The submitter opposes the proposal, and provides the following comments:</p> <ul style="list-style-type: none"> a) The apartment complex at the corner of Carden Drive and Wharf Street has insufficient parking, with the available street parking full outside of business hours. This forces the residents/visitors to park on the vacant block next to the apartments, as well as down Civic Gardens. When an apartment complex is built on the vacant land next to the existing apartment complex on Carden Drive, there will be further pressure on available road space (roads that were not designed to have long-term street parking), particularly on Mason Street. b) Unless the roads have been specifically designed for on-street parking (i.e. wide roads with dedicated bays), there should be no discretion available for developers to even consider a cash-in-lieu option, particularly along Mason Street and Civic Gardens. Developers should be forced to have sufficient parking available without exception. This proposal will add to congestion on local streets, impeding access in and out of residences, and create a hazard for the residents. c) They had witnessed an accident between a bicycle and a vehicle exiting their driveway on Civic Gardens (driving in a non-reckless manner), 	<p>Noted. No changes proposed.</p> <ul style="list-style-type: none"> a) Refer to response to Submitter #1 (point e). b) It is important to note that the Canning City Centre and Queens Park Structure Plan areas (where the Parking Plan applies to) are zoned 'Centre'. One of the objectives of the 'Centre' zone under the City's Local Planning Scheme No. 42 is "to designate land for future development as a town centre or activity centre". These centres have a number of existing and proposed streets which can accommodate on-street parking as identified in the Parking Plan. The Canning City Centre Activity Centre Plan identifies future road linkages and provides for improved public transport (bus lanes) and pedestrian/cycling infrastructure to support all modes of transport as the City Centre grows. c) The City was already previously able to collect payment in lieu contributions for car parking shortfalls under our local planning policy – 'LP.08 Cash-in-Lieu for Parking in the Centre zone'. However, recent State Government planning reforms introduced the requirement for local governments to prepare Parking Plans to continue applying payment in lieu of parking conditions for car parking shortfalls. As referenced in the response to Submitter One, the Parking Plan and LP.08 would not apply to residential developments. <p>In terms of the incident referenced the City's Infrastructure team has been informed and will investigate the layout of the Carden Drive and Civic Gardens intersection to determine if there are any improvements that can be done to prevent confusion for drivers and cyclists.</p>

Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

	<p>with the contributing factor being the driver is unable to clearly see down the road if there is traffic approaching, particularly cyclists. Civic Gardens is a bicycle thoroughfare which is supposed to be a 'safe space', and the current arrangement with car parking (particularly on weekends) creates a risk that should not be there in the first place.</p> <p>d) They are not anti-development, however in their local circumstances, they do not agree with this proposal unless part of the old Bunnings carpark can be acquired by the council specifically for the purpose of parking for the surrounding apartments.</p> <p>e) Alternatively, Council should consider removing Mason Street and Civic Gardens from the proposal area.</p>	<p>d) The old Bunnings carpark is on private land, and there are no guarantees that the land would not be required for future developments/businesses that operate on the land.</p> <p>e) The Parking Plan proposal covers the entire 'Centre' zone, which includes Mason Street and Civic Gardens. The majority of this area will be residential development which will need to meet all parking requirements identified in the Residential Design Codes.</p>
#3	<p>The submitter opposes the proposal, and provides the following comments:</p> <p>a) They do not own a car so they do not want to pay for something they don't use.</p> <p>b) The City should put money towards the parking shortfall, as opposed to planting lots of trees and installing enormous speed bumps.</p>	<p>Noted. No changes proposed.</p> <p>a) It is not the intent of the Parking Plan to request the submitter to pay for anything. The Parking Plan deals with the payment in lieu contributions from developers to the City when those developments do not comply with the City's minimum car parking requirements.</p> <p>The submitter has been sent a copy of the Frequently Asked Questions document that explains the purpose of the Parking Plan.</p> <p>b) The Parking Plan only covers the collection of payment in lieu contributions from developers when their Development Applications do not meet the City's minimum parking requirement</p>

Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

		(meaning where there is a parking shortfall). It does not cover the City's contributions to planting of trees and installation of speed bumps which will continue to be funded from existing budgets where deemed necessary.
#4	<p>The submitter opposes the proposal, and provides the following comments:</p> <ul style="list-style-type: none"> a) This new proposal is not viable. Allowing developers to provide payment in lieu will lead to serious parking and access issues in the future. b) The proposal will not address the current parking issues in the Canning City Centre. The rough number of bays provided by this plan are not central to the businesses that will want to see customers. c) They are concerned residential developments were not required to provide (even if off site) a suitable number of parking bays for residents to park their cars. It is unacceptable for developments to progress without suitable infrastructure. d) The failure of the City to address the existing access problems for the City Centre has resulted in them avoiding area during the peak periods due to the lack of access. 	<p>Noted. No changes proposed.</p> <ul style="list-style-type: none"> a) The Parking Plan is not a new proposal, as the City was already previously able to ask for cash-in-lieu payments from developers for car parking shortfalls under our local planning policy. However, recent State Government planning reforms introduced the requirement for local governments to prepare Parking Plans for this purpose. Accordingly, the City has now prepared a Parking Plan for public consultation, as required by State Government regulations. b) As the embayed parking bays will be provided on the road verges (in between driveways), the locations identified for this purpose were determined based on where there is capacity on the road verges to do so. c) As referenced in the response to Submitter #1, the Parking Plan and LP.08 would not apply to residential developments. <p>It is important to note that it would not be up to a developer to determine whether the Parking Plan and LP.08 is applied to their development. The decision-making authority (Council or a Development Assessment Panel), would need to be satisfied that any variation to parking requirements specified in the City's planning scheme is appropriate in the first instance. The City would not be obliged to accept a payment in lieu contribution if it is practicable and desirable to provide the required number of car parking spaces on-site.</p>

Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

		d) The City acknowledges that there is congestion along Albany Highway. The upgrading of Sevenoaks Street, the removal of rail level crossings and the City's support for increased walking, cycling and public transport facilities will enable the growth of the Canning City Centre while alleviating the access issues in the area.
#5	<p>The submitter opposes the proposal, and provides the following comments:</p> <ul style="list-style-type: none"> a) Their street is a residential street with many strata houses. b) They do not want to pay to park on their street. 	<p>Noted. No changes proposed.</p> <ul style="list-style-type: none"> a) It is not the intent of the Parking Plan to charge residents for parking on their street. The Parking Plan deals with the payment in lieu contributions from developers to the City when their developments do not comply with the City's minimum car parking requirements. b) The submitter has been sent a copy of the Frequently Asked Questions document that explains the purpose of the Parking Plan.
#6	<p>The submitter opposes the proposal, and provides the following comments:</p> <ul style="list-style-type: none"> a) Their street is a residential street with many strata houses. b) They do not want to pay to park on their street. 	<p>Noted. No changes proposed.</p> <ul style="list-style-type: none"> a) It is not the intent of the Parking Plan to charge residents for parking on their street. The Parking Plan deals with the payment in lieu contributions from developers to the City when their developments do not comply with the City's minimum car parking requirements. b) The submitter has been sent a copy of the Frequently Asked Questions document that explains the purpose of the Parking Plan.
#7	<p>The submitter opposes the proposal and commented that they do not agree with charging for parking in a residential area that is far from the train station.</p>	<p>Noted. No changes proposed.</p> <p>It is not the intent of the Parking Plan to charge residents for parking on their street. The Parking Plan deals with the payment in lieu contributions from developers to the City when their developments do not comply with the City's minimum car parking requirements.</p>

Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

		The submitter has been sent a copy of the Frequently Asked Questions document that explains the purpose of the Parking Plan.
#8	The submitter opposes the proposal and commented that they do not want residential street to have paid parking.	<p>Noted. No changes proposed.</p> <p>It is not the intent of the Parking Plan to charge residents for parking on their street. The Parking Plan deals with the payment in lieu contributions from developers to the City when their developments do not comply with the City's minimum car parking requirements.</p> <p>The submitter has been sent a copy of the Frequently Asked Questions document that explains the purpose of the Parking Plan.</p>
#9	The submitter opposes the proposal.	Noted. No changes proposed.
#10	The submitter opposes the proposal and commented that the streets are already clogged with cars. They are concerned that this will become more dangerous if there are more development.	<p>Noted. No changes proposed.</p> <p>Refer to response to Submitter #2 (point b).</p>
#11	<p>The submitter opposes the proposal, and provides the following comments:</p> <ul style="list-style-type: none"> a) The proposal will enable unsuitable projects to be implemented. b) The fallout of excess parked vehicles, due to an insufficient supply of parking, will result in cars parking where they are not supposed or intended to. This means damaging lawns, damaging park areas, damaging family areas, and higher traffic flow in residential areas. More moving vehicles where people live means more injuries and fatalities. The government will be taking 	<p>Noted. No changes proposed.</p> <ul style="list-style-type: none"> a) Refer to response to Submitter #1 (point a). b) Refer to response to Submitter #1 (point a).

Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

	payments at the cost of people lives and standard of living.	
Comment on proposals		
#12	<p>The submitter provided the following comments:</p> <ul style="list-style-type: none"> a) The WAPC's method of calculation is worse than the City's previous method of calculation. The City and other adversely affected local governments should tell the State Government about the negative impact of this as it takes effect. b) Electric vehicle charging stations may encourage people to drive in. c) The City should be cautious of where the new on-street bays are placed, as new bus routes that will travel along different City Centre streets will occur in the future. d) The replacement of the footpath north of Wharf Street is acceptable. e) The City should have a discussion with the regular employees of certain businesses (such as Hungry Jacks) to stop them from driving in and parking in the parking lots, as they drive in their cars alone and park for hours. 	<p>Noted. No changes proposed.</p> <ul style="list-style-type: none"> a) The City had previously brought up the exclusion of the land value in the WAPC method of calculation with the Department of Planning Lands and Heritage (DPLH) Officers, and raised concerns on how it would impact on the amount of contributions the City can request. As of October 2022, the Reform, Design and State Assessment section of DPLH confirmed that the method of calculation will remain as gazetted (to exclude the land value). b) The parking and transport infrastructure outlined in the Parking Plan were selected based on the predicted future need for such infrastructure in each respective area. The Parking Plan indicates infrastructure that could potentially be provided with any payment in lieu contributions received, however the provision of this infrastructure will be determined based on the needs of the area at the time the payment in lieu contributions are disbursed. c) The City is comfortable that where on-street parking bays are identified will not conflict with bus movements. d) This comment is noted. e) This is outside the scope of this proposal, and it is not in the City's authority to stop businesses' employees from driving and parking in the area.
#13	<p>The submitter provided the following comments:</p> <ul style="list-style-type: none"> a) The submitter is concerned they will be required to pay for parking at Bentley Plaza. 	<p>Noted. No changes proposed.</p> <ul style="list-style-type: none"> a) The submitter has been advised that the purpose of the Parking Plan is not to charge residents for parking. It is also noted that

Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

	<ul style="list-style-type: none"> b) Queries if the new parking areas will be close to shopping areas, as the City Centre is already built up. c) Queries what percentage of payment in lieu funds collected will go into the creation of new parking areas. d) Queries if the City is intending to place parking meters at Bentley Plaza or other areas. 	<p>Bentley Plaza is outside the two precincts identified under the Parking Plan (City Centre and Queens Park).</p> <ul style="list-style-type: none"> b) The areas where embayed parking bays are proposed are as per the locations outlined in the Parking Plan potential infrastructure maps. As the embayed parking bays will be provided on the road verges (in between driveways), the locations identified for this purpose were determined based on where there is capacity on the road verges to do so. c) The Parking Plan identifies the various parking and transport infrastructure that could be provided with payment in lieu contributions received. The prioritisation of this infrastructure will be determined based on the needs of the area at the time the payment in lieu contributions are disbursed. d) Bentley Plaza is outside of the areas involved and paid parking machines were not identified as an infrastructure item to be funded.
#14	<p>The submitter provided the following comments:</p> <ul style="list-style-type: none"> a) Exemptions from the requirements of <i>State Planning Policy 3.7 – Planning in Bushfire Prone Areas</i> (SPP 3.7) should be applied pragmatically by the decision maker and are identified in <i>Guidelines for Planning in Bushfire Prone Areas (section 2.6)</i>. 	Noted. No changes proposed.
#15	<p>The submitter provided the following comments:</p> <ul style="list-style-type: none"> a) Developments are to use Western Power's provided mapping tools and Before You Dig Australia to locate any assets that may be affected by any proposed change or development, 	Noted. No changes proposed.

Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

	<p>b) If there are transmission assets (66,000VOLTS-330,000 VOLTS) in proximity to the work, developers are to apply via Western Power's move or remove transmission and communication assets form,</p> <p>c) Developers involved are to be aware that they will need to make an application to deal with any assets that are in the development area as well as for the power requirements for the development.</p>	
#16	<p>The submitter provided the following comments:</p> <p>a) The proposed areas fall within the WAPC Draft Development Control 4.3 Trigger Distance for ATCO Infrastructure. Any sensitive land use or high density community use developments within this Trigger Distance of a High Pressure Gas Pipeline requires further consultation with ATCO prior to preliminary designs being finalised. Please consider the WAPC's draft DC4.3 and also the site PlanWA for development planning.</p> <p>b) ATCO identifies that the proposed future development may require additional safety measures to be considered, identified and in place for the high pressure gas pipeline risk mitigation.</p> <p>c) Anyone proposing to carry out construction or excavation works within 15 metres of Critical Asset Infrastructure must contact 'Before You Dig Australia' (www.byda.com.au) to determine the location of buried gas infrastructure. Refer to</p>	Noted. No changes proposed.

Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

	<p>ATCO document AGA-O&M-PR24- Additional Information for Working Around Gas Infrastructure.</p> <p>d) All works occurring within 15 metres of Critical Asset Infrastructure must undergo ATCO Engineering Assessment to determine if additional safety measures are required. Risk mitigation and asset protection measures may be necessary. Notification for the works must be submitted to ATCO via the online web portal.</p> <p>e) All works occurring within 15 metres of Critical Asset Infrastructure must comply with the ATCO document Additional Information for Working Around Gas Infrastructure - AGA-O&M-PR24.</p> <p>f) Future construction and any proposed access roads across the ATCO Critical Asset gas mains (including proposed roads and road upgrades) need to be managed in accordance with the ATCO document Additional Information for Working Around Gas Infrastructure - AGA-O&M-PR24.</p> <p>g) Anyone proposing to carry out construction or excavation works must contact 'Before You Dig Australia' (www.byda.com.au) to determine the location of buried gas infrastructure. Refer to ATCO document AGA-O&M-PR24- Additional Information for Working Around Gas Infrastructure.</p>	
#17	The submitter provided the following comments:	Noted. No changes proposed.

Schedule of Submissions – Proposed Payment in lieu of Parking Plan for the Canning City Centre and Queens Park Structure Plan areas & Amendment to LP.08 'Cash-in-lieu for Parking in the Centre zone'

	<div>a) They support the efforts of local governments to align local policies with State Government policy.</div> <div>b) Parking infrastructure should not be located within the State Road reservation or within the functional area of an intersection.</div>	
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PD-024-23 Recommendation to the Western Australian Planning Commission for a Six Lot Survey Strata Subdivision at 185 Hamilton Street (Lot 5), Queens Park

PROGRAM:	Planning & Development
SUB PROGRAM:	Statutory Planning
FILE REF:	Q23/477
REPORT DATE:	6 December 2023
REPORTING OFFICERS:	William Thompson - Statutory Planning Officer Zoe Lavranos - Acting Manager City Planning
RESPONSIBLE OFFICER:	Graeme Bride - Director Planning & Development

Strategic Plan Theme	BUILD Accessible, Connected Urban Place and Spaces
Sub-themes	B5 Housing
Aspiration	B5.1 A range of housing for different lifestyles
Objective	B5.1.1 Enable housing density and diversity that suits differing needs
Authority/Discretion:	Executive: The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Attachments:	1. Subdivision Plans (D23/117608). 2. Schedule of Submissions (D23/109772).

In Brief:

Council consideration is required to provide referral comments to the Western Australian Planning Commission (WAPC) for a proposed Six Lot Survey Strata Subdivision (five Residential Lots and one Common Property Lot) at 185 Hamilton Street (Lot 5), Queens Park.

The application proposes a variation to the Guided Scheme Map of Town Planning Scheme 21. The variation involves an encroachment into an area designated as a future road resulting in a lot fronting future Public Open Space. Access to the new lots is proposed via a common property access way to Hamilton Street.

The variation to the Guided Scheme Map was advertised between 9 October 2023 and 30 October 2023. One submission was received during the public advertising period, raising an objection to the proposal. Where a variation to the Guided Scheme Map is proposed and an objection has been received the item is required to be Considered by Council.

Council is asked to support the Officer Recommendation because:

1. The variation to the Guided Scheme Map will not jeopardise the current or future objectives of Town Planning Scheme 21; and
2. The proposed changes to the Guided Scheme map will provide for improved urban development outcomes and assist in facilitating further development in Queens Park.

Should Council not support the Officer Recommendation and the WAPC follows the City's recommendation it will result in less desirable urban development outcomes and restrict future development of the site.

OFFICER RECOMMENDATION

That Council supports the variation to Town Planning Scheme No. 21 and a recommendation being provided to the Western Australian Planning Commission to approve the Six Lot Survey Strata Subdivision (five residential lots, one common property) at 185 Hamilton Street (Lot 5), Queens Park (WAPC Reference 645-23), subject to the following conditions being imposed:

1. Other than buildings, outbuildings and/or structures shown on the approved plan for retention, all buildings, outbuildings and/or structures present on lots CP6 at the time of subdivision approval being demolished and materials removed from the lots. Existing structures on Lot 1 are to comply with the National Construction Code 2019 volume 2 with regards to setbacks for fire separation purposes from Lot 2.
2. The landowner/applicant contributing towards development infrastructure and Public Open Space contribution provisions pursuant to the City of Canning Local Planning Scheme No. 21.
3. Prior to the commencement of subdivisional works, the landowner/applicant is to provide a pre-works geotechnical report certifying that the land is physically capable of development or advising how the land is to be remediated and compacted to ensure it is capable of development; and in the event that remediation works are required, the landowner/applicant is to provide a post geotechnical report certifying that all subdivisional works have been carried out in accordance with the pre-works geotechnical report.
4. Prior to lodging for clearance, a geotechnical report prepared by a City of Canning approved consultant is required to certify the land has been remediated to accommodate the intended development.
5. The land being filled, stabilised, drained and/or graded as required to ensure that:
 - a) lots can accommodate their intended development;
 - b) finished ground levels at the boundaries of the lot(s) the subject of this approval match or otherwise coordinate with the existing and/or proposed finished ground levels of the land abutting; and
 - c) stormwater is contained on-site, or appropriately treated and connected to the local drainage system.
6. The proposed access way(s) being constructed and drained at the landowner/applicant's cost to the specifications of the local government.
7. Suitable arrangements being made with the local government for the upgrading of vehicular crossover(s) to service the lot(s) shown on the approved plan of subdivision.
8. All street trees located in verge areas, and park trees in public open space adjoining the subject lot/s are to be retained and protected. Pruning or removal of the tree(s) must be approved in writing by the City's Service Lead, City Greening.
9. Uniform fencing being constructed along the boundaries of lots abutting the Public Open Space reserve.
10. The existing dwelling is to comply with the requirements of the Residential Design Codes.
11. All septic sewer systems including all tanks and pipes and associated drainage systems (soak wells or leach drains) and any stormwater disposal systems are to be decommissioned, in accordance with the Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974, removed, filled with clean sand and compacted. Proof of decommissioning is to be provided in the form of either certification from a licensed plumber or a statutory declaration from the landowner/applicant, confirming that the site has been inspected and all septic tanks, soak wells, leach drains and any associated

pipework have been removed.

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
Not applicable.		

PROPERTY DETAILS

Property Address:	185 Hamilton Street Queens Park
Applicant:	The Land Division
Owner:	Truong Le & Matcha International Pty Ltd
Zoning MRS:	Urban
TPS:	Residential R30
Use Class and Permissibility	Discretion of the WAPC
Lot Size:	2658m ²
Application Serial No.:	103.0630

LOCATION MAP



BACKGROUND

- 1 The City has received a referral application from the Western Australian Planning Commission (WAPC) for a Six Lot Survey Strata Subdivision Application at 185 Hamilton Street (Lot 5), Queens Park. The application includes five Residential Lots and one Common Property Lot in the form of an access driveway.

- 2 The subject site has an area of 2658m² and currently contains a single storey residential dwelling. The surrounding area is primarily zoned Residential R30 to north and west, private community purpose to the east and public open space to the south.
- 3 The subject site is within the area identified as Town Planning Scheme No. 21 and is affected by Public Open Space and Subdivisional Road designations as per the Guided Scheme Map.
- 4 The WAPC is responsible for approving all subdivision applications. Subdivision applications submitted to the WAPC are referred to the Local Government (as well as other relevant authorities and utility services) for comment and recommended conditions.

DETAILS

- 5 The subdivision proposal comprises the following:
- a) Lot 1: 529m², Lot 2: 334m², Lot 3: 333m², Lot 4: 332m², Lot 5: 345m², Lot 6: 436m² (common property);
 - b) Lot 5 is proposed to be located on a Subdivisional Road designation as per the Guided Scheme Maps;
 - c) 349m² of land being ceded to the City as public open space; and
 - d) The width of the common property access way is proposed to vary between 4m and 5.5m to accommodate passing vehicles.
- 6 Subdivision plans including the lot layout are attached to this report (refer Attachment 1).

Planning Assessment

Development Control Policy 2.2 – Residential Subdivision

- 7 Development Control Policy 2.2 – Residential Subdivision (DCP2.2) sets out the WAPC requirements for subdivisions of land into residential lots. The main objective of DCP2.2 is to establish a consistent and coordinated approach to the creation of residential lots throughout Western Australia. The relevant policy measures are discussed below.

Policy Measures	Officer Comments
General requirements	
Applications for the subdivision of land into residential lots will be assessed against:	
a) The context of the general subdivision requirements of Development Control Policy 1.1 — Subdivision of Land — General Principles;	a) The proposal is not departing from the general principles of land subdivision as identified under DCP1.1
b) State and local planning frameworks, including Liveable Neighbourhoods; and	b) The proposed subdivision is for the purpose of infill development.
c) Water sensitive urban design (WSUD) principles.	c) WSUD principles will be managed through future development applications.
If the WAPC considers that a subdivision application may affect a local government, a public authority or utility service provider, it is required under the Planning and Development Act 2005 (as amended) to consult with and consider the advice of the local government and any relevant public bodies and	The City is an affected authority and has been asked to provide comments and recommended conditions on the application.

Policy Measures	Officer Comments
<p>General requirements</p> <p>government departments before making a decision on the subdivision application.</p> <p>All new residential lots will be:</p> <p>a) Capable of development in accordance with the R-Code density assigned under the relevant local planning scheme, and any local variations that may apply under the local planning framework;</p> <p>b) Located in an area with physical characteristics suitable for subdivision (such as topography, soils, drainage, vegetation and natural features);</p> <p>c) Located within a system of vehicle and pedestrian movement consistent with the principles of Liveable Neighbourhoods and Development Control Policy 2.6 — Residential Road Planning, in terms of street hierarchy, safety, lot access and provision of cycleways and pedestrian walkways;</p> <p>d) Convenient to areas of passive and active open space in accordance with Liveable Neighbourhoods and Development Control Policy 2.3 — Public Open Space, in terms of appropriate location and configuration, and having regard for the existing and proposed distribution of open space in the immediate locality;</p> <p>e) Served by a suitable level of community services, schools, retail and other facilities and services as determined under Liveable Neighbourhoods and other relevant WAPC policies;</p> <p>f) The WAPC may require lot reconfiguration to facilitate retention of significant trees and mature vegetation; and</p> <p>g) Subdivision proposals proximate to specified road and rail transport corridors are to address the requirements in SPP 5.4 Road and Rail Noise.</p>	<p>a) The proposed lot sizes are in accordance with the assigned residential density (R30) under the Residential Design Codes.</p> <p>b) Specialist reports such as a Geotechnical Report and Stormwater Drainage Report will be a recommended condition.</p> <p>c) All access is provided via Hamilton Street which is a 'Distributor B' road under the Main Roads WA hierarchy. Access to and from the site is to be in a forward motion.</p> <p>d) A portion of the site will be ceded as Public Open Space which will contribute to the existing Public Open Space adjoining the subject site. Any new dwellings adjoining the public open space will require passive surveillance in the form of visually permeable fencing and appropriate orientation of outdoor living areas.</p> <p>e) The subject site is located within Queens Park and is in close proximity to necessary community services.</p> <p>f) Noted. Any future dwellings will be required to address the City's Local Planning Policy 09 – Tree Retention and Planting.</p> <p>g) The subject site is not within the trigger distance of SPP 5.4.</p>
Lot Sizes	
The minimum and average lot size and frontage requirements of the relevant R-Code	The proposed lot sizes comply with the minimum and average lot size requirements under the

Policy Measures	Officer Comments
General requirements	
form the basis for the subdivision of residential land. Lot sizes greater than the specified minimum will be considered unless, having regard for the reasons for the selection of the particular R-Code and any commitments made to service infrastructure, the uneconomic use of services or under achievement of WAPC density targets would result.	Residential Design Codes.
Single Residential Lots	
Single residential lots are square or rectangular in shape to accommodate project housing, with preferably a greater depth than width to maximise private space, privacy, amenity and street frontage. WAPC will consider lot shapes, having regard to effective lot size, existing and prevailing lot configurations, site circumstances, solar access and streetscape.	The proposed lots are rectangular in shape and offer a typical design for residential lots.
Access to Residential Lots	
<p>The creation of lots having dual street access and frontage to is not generally favoured, although exceptions may be made if the proposed lot is specifically designed for multiple or grouped dwelling development and the proposal is consistent with the operational and safety requirements of the abutting streets and relevant R-Code provisions.</p> <p>The R-Codes requires minimum 4 metre wide driveways, reduced to 3 metres where necessary to retain an existing dwelling. For survey strata lots proposing a shared driveway, the driveway is shown as common property and includes the driveway, side lot boundary landscaping, passing bay/s (where required) and all lot truncations for vehicle maneuvering and sight lines. Driveways must be designed to allow vehicles to pass in opposite directions at one or more points where five or more dwellings are served by the driveway</p>	<p>Dual access is required to retain the existing dwelling on Lot 1. The four lots at the rear will be accessed via a common property access leg.</p> <p>The proposed common property access leg has sufficient width to accommodate passing vehicles in accordance this Policy and the R-Codes. Lot truncations have been provided to the rear lots to allow for sightlines and vehicle maneuvering.</p>
Where it is proposed to retain an existing dwelling and access is not by common property, the WAPC, in considering any subdivision will generally require that:	Dual access is required to retain the existing dwelling on lot 1.

Policy Measures	Officer Comments
General requirements	
There should be no eaves overhangs or other protrusions into the driveway space and no major opening in the wall adjacent to the driveway.	Eaves are not to overhang the common property driveway and major opening can be sufficiently screened through landscaping and fencing if considered necessary.
There will be adequate space for the car parking required by the R-Codes, and sufficient space for safe vehicle maneuvering.	Vehicle maneuvering and car parking spaces comply with the requirements of the R-Codes.
Provision of Screen Fencing	
Where lots are being created with rear or side boundaries that abut public reserves — particularly major streets to which the lots have no access — passive surveillance, amenity and user safety of those reserves is best protected by the provision of uniform visually permeable fencing along the common boundary. Arrangements for such fencing should be made at the time of subdivision. A condition of subdivision may require the subdivider to reach agreement with the local government on fencing to include such matters as specification, complementary landscaping and the timing of its provision.	The rear lot (Lot 5) will adjoin future public open space. A condition to provide uniform fencing along the boundary abutting public open space will be recommended in accordance with the City's Local Planning Policy LP.01 – Residential Development.
Where residential subdivisions include or adjoin public uses such as schools and open spaces, it is preferable to separate the residential lots and public uses by streets. Arranging parklands and schools to front streets contributes to the local streetscape, creates a safer and more secure environment and avoids the unattractive appearance of extensive back fences.	The application is proposing a variation to the Guided Scheme Map of Town Planning Scheme No. 21 as the applicant is not proposing to construct the subdivision road which would otherwise separate the lots from the public open space reserve. This can be managed through the provision of visually permeable fencing and orientating future outdoor living areas to overlook the Public Open Space reserve.

State Planning Policy 73 Residential Design Codes Volume 1

- 8 The Residential Design Codes (R-Codes) are used in the assessment of residential subdivision proposals. The policy sets out the average and minimum lot sizes for each residential zoning. The subject site is zoned Residential R30 and requires an average lot size of 300m² and a minimum lot size of 260m². The proposed lots have a minimum lot size of 332m² with an average lot size of 384m² and comply with the R-Codes.
- 9 Where more than five lots are proposed, the R-Codes require a minimum driveway width of 4m with an area of at least 5.5m by 7m to allow two-way passage. The proposed driveway has a minimum width of 4m with a passing area of 5.5m by 25.35m which complies with the R-Codes.

Town Planning Scheme 21 - Queens Park/East Cannington Guided Development Scheme

- 10 Town Planning Scheme No. 21 is a historic Guided Development Scheme (Gazetted in 1982) that facilitates the redevelopment of land within the Queens Park and East Cannington area. This includes the facilitation of some services, roads and public open space.

- 11 The Development Guide Map is a guide for the development of the Scheme Area showing the location of scheme roads, public open space, main drains and compensating basins, and forms an overall plan of subdivision for the Scheme Area.
- 12 The Development Guide Map indicates an acceptable New Road Network within the Scheme Area. The WAPC may, on the recommendation of Council, permit variations to the road network design shown on the Development Guide Map, so long as such variation would not impede the intent or objectives for development within the Scheme Area.
- 13 Should the application be approved by the WAPC, the Development Guide Map including the subdivision road layout will need to be amended through a future scheme amendment. The alignment of the future road designation will likely be proposed as a cul-de-sac at the end of Darter Place.
- 14 The lot to the north of the subject land does not form part of the future TPS21 design and any future development can gain access via Hamilton Street. The southern adjoining lot currently has access via Hamilton Street and any future lots will be able to gain direct access via Darter Place. As such, the short extension road off Darter Place as shown on the Guided Map is not considered necessary to achieve the overall objectives and design of TSP21. Additionally, the proposed removal of this short extension road would not jeopardise the subdivision or development potential of the adjoining lots.



Current Road Designation

Potential Road Designation

CONSIDERATIONS

Legal Compliance

- 15 The proposed six lot survey strata subdivision requires approval from the WAPC.
- 16 As identified above Development Control Policy 2.2 provides guidance to the WAPC when considering subdivision proposals on residential zoned land.

Strategy and Policy Implications

- 17 The Proposal was referred to adjoining landowners, in accordance with the City's Local Planning Policy LP.02 – Public Consultation of Planning Proposals (Policy LP.02).

Financial Considerations

- 18 The property is affected by Public Open Space designations under the Guided Scheme Map of TPS21 and therefore requires the designation to be transferred to the City.
- 19 If the value of the land to be transferred to the Council is greater or less than 5% of the value of the land, the subject of the subdivision, the owner shall receive from or pay to the Council the difference in such value as the case may be, so as to achieve a 5% value contribution.

- 20 The area to be ceded as Public Open Space is over the required 5%, therefore (after valuation and once the title has been transferred to the City) the landowner will be due compensation from the City. The compensation is paid from the TPS 21 POS Reserve Account.

Internal Budget

- 21 Not applicable.

Asset Management

- 22 Should the WAPC grant approval for the proposed subdivision, 349m² of land will be ceded to the City for the purpose of Public Open Space and would be monitored and maintained by the City.

Sustainability Considerations

- 23 With regard to the Sustainability Principles of the City's Policy CM194 – Sustainability, it is considered that:
- a) The proposal is for a residential subdivision which intends to accommodate future population growth and stimulate the local economy;
 - b) Future development of the created lots will provide landscaping and tree planting in accordance with relevant state and local planning policies. Tree planting and landscaping commitments will assist in future proofing the area from the impacts of climate change; and
 - c) The proposal will contribute to Public Open Space further assisting in the provision of sustainable public greenspaces.

Consultation

- 24 The application was advertised to adjoining neighbours in accordance with the City's Policy LP.02. The consultation was conducted for a period of 21 days between 9 October 2023 and 30 October 2023. Following the consultation period, one submission was received raising an objection to the proposal. A Schedule of Submissions, containing a summary of the submission and corresponding comments from both the applicant and the City's reporting officer, are attached to this report (refer to Attachment 2).

Other Considerations or Risks

Risk/ Opportunity	Consequences	Mitigation/ Actions	Consequence Likelihood x	Consequence Rating =	Overall Risk/ Opportunity
<i>Officer Recommendation approved by the Council (positive outcomes)</i> Opportunity A	The City provides its position on the development proposal.	Council's recommendation is forwarded to the WAPC.	Almost Certain	Significant	High (Opportunity)
<i>Officer Recommendation approved by the Council (negative outcomes)</i> Risk B	Support for the proposal would likely face opposition from objector.	The proposal has been advertised with views being expressed and detailed analysis against planning framework undertaken.	Likely	Minor	Low (Risk)
<i>Officer Recommendation deferred by the Council</i> Risk C	The WAPC will likely make a determination without Council input.	Provide all relevant information to allow Council to make a decision on the proposal.	Likely	Significant	High (Risk)

Risk/ Opportunity	Consequences	Mitigation/ Actions	Consequence Likelihood X	Consequence Rating =	Overall Risk/ Opportunity
<i>Officer Recommendation declined by the Council</i> Risk D	Development of site will likely be deferred until the adjoining owner constructs the start of the subdivision road.	Provide all relevant information to allow Council to make a decision on the proposal.	Likely	Moderate	Medium (Risk)

COMMENT

- 25 The proposed subdivision layout is typical for residential lots including a common property accessway to Hamilton Street. A portion of the land will be ceded to the City as Public Open Space which will contribute to the provision of publicly accessible greenspaces within the City.
- 26 The current road designation shown on the Guided Scheme map ends at the subject site and does not extend through the north-eastern adjoining lot. The proposed variation to the road designation will not jeopardise future access to the north-eastern adjoining lot.
- 27 It is recommended that Council advises the WAPC it supports the proposed six lot Survey Strata Subdivision in its current format subject to the conditions contained within this report.

VOTING REQUIREMENT

- 28 Simple majority.

AGENDA BRIEFING COMMENT

- 29 At the Agenda Briefing Meeting the Director Planning and Development advised Elected Members that amended plans had been received from the WAPC. The amended plans reduce the number of residential lots from six to five. The revised plans do not change the Officer Recommendation, the area of public open space or the purpose of the report (ie. to consider the impacts of not progressing the small subdivisional road from Darter Place).
- 30 Minor changes to the officer report have been made to note the changes to the lot yield/lot sizes based on the amended plans.
- 31 A question was also asked as to whether support for this subdivision would set an undesirable precedent for additional subdivision proposals in the scheme area to subdivide independently of a designated scheme road under the Guided Development Scheme. It was noted that this proposal has been assessed on its individual merits, with the reasoning for the officer support identified primarily in Paragraph 14 of this report.

SUBJECT TO APPROVAL AND FINAL SURVEY (LOT AREAS, DIMENSIONS AND NUMBERS MAY CHANGE)

Note: All improvements in Lot 1 to be retained unless otherwise stated. All other improvements to be demolished.

Note: Council has advised that advertising for the amendments to TPS21 is required which will allow this subdivision design to comply.

**INDICATIVE INTERNAL SEWER
AND WATER CONNECTIONS
FOR WAPC PURPOSES ONLY**

Existing Lot 5	area 2658m ²
Proposed Lot 1	area 529m ²
Proposed Lot 2	area 334m ²
Proposed Lot 3	area 333m ²
Proposed Lot 4	area 332m ²
Proposed Lot 5	area 345m ²
Proposed CP Lot 6	area 436m ²
Proposed P.O.S.	area 349m ²



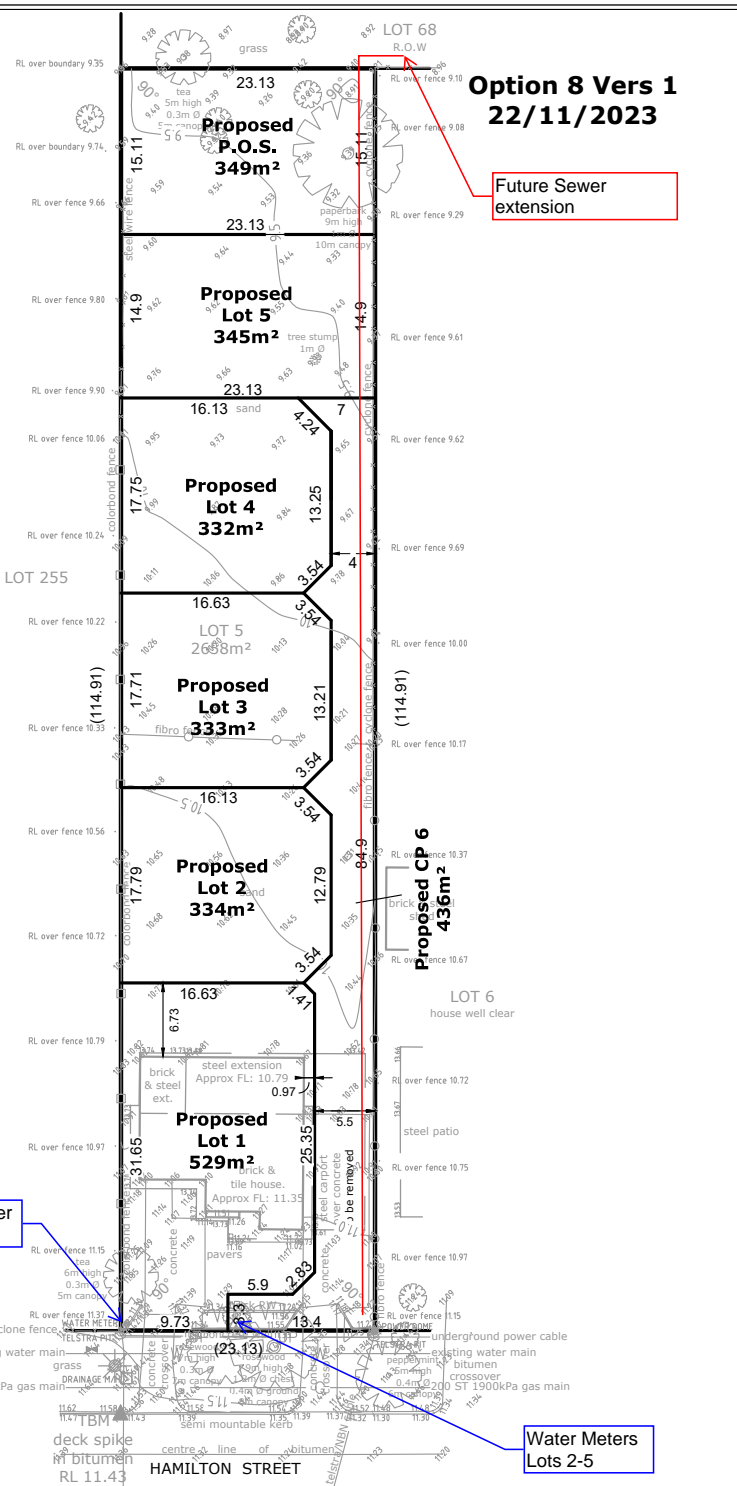
Existing Water Meter
Lot 1

**Option 8 Vers 1
22/11/2023**

Future Sewer
extension

Proposed CP 6
436m²

Water Meters
Lots 2-5



IMPORTANT EXPLANATORY NOTES:

1. Plan is prepared for the client named in the title block. 2. Sole purpose of plan is for presentation to WAPC for process of conditional approval. 3. Original lot dimensions taken from LTO survey plans. 4. Final lot dimensions, areas and number may vary due to WAPC requirements, government authority conditions and final field survey. 5. This plan is for the purpose of application and in no way represents WAPC conditional approval. 6. The Land Division does not accept liability for loss or damage to any person or corporation who may rely on this plan for any purpose. 7. Repeg recommended before design commences if house is to be retained. 8. Approval is needed from The Land Division for the reproduction / copying of this plan.

<p>0 10 20</p> <p>SCALE 1:400 ORIGINAL PLAN SIZE: A3</p> <p>Base Mapping Prepared By The Land Division</p> <p>DATE: 22-09-2023 REF: 23-0032-7 CLIENT: Matcha International Pty Ltd</p> <p>THE LAND DIVISION PLANNING & SURVEYING 1988 PO BOX 2444, MALAGA, WA 6090 T: 9209 3232 F: 9249 2551 E: INFO@LANDDIVISION.COM.AU</p>	<p>LEGEND:</p> <p>Subject Land </p> <p>Note: Features are related to fence-lines only. No connection made to boundaries.</p>	<p>PROPOSED SURVEY STRATA SUBDIVISION</p> <p>LOT 5 ON DIAGRAM 21610 185 Hamilton Street, Queens Park CT 1221-527</p>
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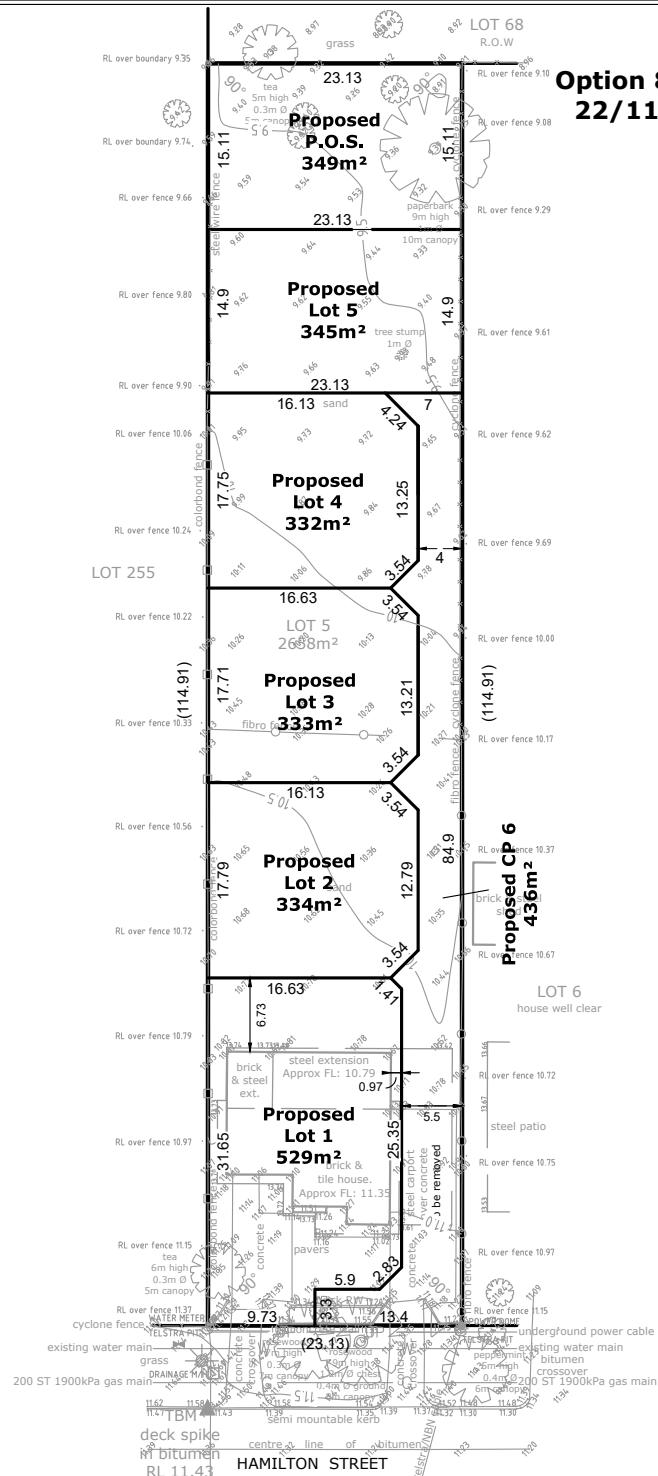
Document Set ID: 1605670
Version: 1, Version Date: 01/12/2023

**SUBJECT TO APPROVAL
AND FINAL SURVEY**
(LOT AREAS, DIMENSIONS AND
NUMBERS MAY CHANGE)

Note: All improvements
in Lot 1 to be retained
unless otherwise stated.
All other improvements
to be demolished.

Note: Council has advised that
advertising for the amendments
to TPS21 is required which will
allow this subdivision design to
comply.

Existing Lot 5	area 2658m ²
Proposed Lot 1	area 529m ²
Proposed Lot 2	area 334m ²
Proposed Lot 3	area 333m ²
Proposed Lot 4	area 332m ²
Proposed Lot 5	area 345m ²
Proposed CP Lot 6	area 436m ²
Proposed P.O.S.	area 349m ²



**Option 8 Vers 1
22/11/2023**

IMPORTANT EXPLANATORY NOTES:

1. Plan is prepared for the client named in the title block. 2. Sole purpose of plan is for presentation to WAPC for process of conditional approval. 3. Original lot dimensions taken from LTO survey plans. 4. Final lot dimensions, areas and number may vary due to WAPC requirements, government authority conditions and final field survey. 5. This plan is for the purpose of application and in no way represents WAPC conditional approval. 6. The Land Division does not accept liability for loss or damage to any person or corporation who may rely on this plan for any purpose. 7. Repeg recommended before design commences if house is to be retained. 8. Approval is needed from The Land Division for the reproduction / copying of this plan.

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Document Set ID: 1605670
Version: 1, Version Date: 01/12/2023

SCHEDULE OF SUBMISSIONS TABLE

**RECOMMENDATION TO THE WESTERN AUSTRALIAN PLANNING COMMISSION FOR A SEVEN LOT SURVEY STRATA SUBDIVISION -
185 HAMILTON STREET (LOT 5), QUEENS PARK**

OBJECTORS CONCERNS	APPLICANTS COMMENTS	OFFICER COMMENT
I have been told by representatives from the Council that the road increases the value of my property, by having two blocks facing the public open space. So by removing the road you are devaluing my property. I have no idea of what the Scheme Map is going to look like if the road is removed. Your letter states "the proposal results In the subdivisional road (purple) being removed". My understanding is that means the section of road across both lots 5 and 6 on D021610 that being removed. When I attempted to gather more information, William Thompson informed me verbally that it was only the section of road on Lot 5 on D021610 that being removed. So I am not sure what exactly is being proposed.	The proposal reduces traffic in the street so future lots will be able to access the POS safely. It will provide all residents in the street with a more private location with the Southern lots retaining a park outlook.	Fluctuations in property value are not a valid planning consideration. This application relates to applicant non-construction the subdivisional road as designated under TPS21. The re-configuration of the road layout as shown on the guided scheme map will be completed as part of a future scheme amendment.
On the subdivision layout diagram, it clearly states "(LOT AREAS, DIMENSIONS AND NUMBERS MAY CHANGE)" - How can 1 comment on the on layout that may change?	The variations to the proposed subdivision will be minor and relate to accurately defining the lot boundaries by survey unless changes are requested by WAPC.	The WAPC may require amendments to the plan prior to making a determination.
The location of a bedroom wall on the boundary line. - Why do they need to build on the boundary? They can move the house to the west and build on the other boundary or have a	Due to parking and manoeuvring it is likely a wall on the boundary will be the design outcome. On any site the developer is entitled to build what complies with relevant approvals.	The current application is for the subdivision of land. Any future boundary walls will be required to comply with the Residential Design Codes.

OBJECTORS CONCERNS	APPLICANTS COMMENTS	OFFICER COMMENT
three bedroom house instead (do they really need 4 bedrooms and a study?)		
It will be an eye saw in my back yard. Devaluing my property. The only way to make it look normal would be to set it up as a soccer/tennis/basketball rebound wall.	A parapet wall will have little impact on the neighbouring property as it is currently undeveloped, and in the future will provide privacy.	Any future dwellings will be required to comply with the Residential Design Codes. Any boundary walls will require either face-brick or a rendered clean finish to minimise the visual impact.
What retaining walls are going to be needed?	The design blends with existing levels and attempts to minimise retaining walls.	The City's Engineers are recommending a condition which requires a geotechnical report to be provided to demonstrate the land is physically capable of development and identify any remediation or compactions works that are required.
The water table is very high down the bottom of my property. In winter my property is sometimes under 250mm of water for two weeks. If there is a need for retaining walls where are they going to be built?	Any retaining walls will need prior Council approval.	The City's Engineers are recommending a condition which requires the land being filled, stabilised, drained and/or graded as required.
Who is going to maintain the gutters so they don't overflow into my property? Currently there are gutters on the property that are growing weeds in excess of 500mm high.	The parapet wall will ensure the gutters are located within the property and are designed to ensure runoff into stormwater soak wells on site.	A specific stormwater management plan prepared by a suitably qualified professional will be required as part of any future development. Maintenance is the responsibility of the owner/occupier.
The positioning of the five new dwellings roofs facing west. One already have an issue with sunlight reflecting off solar panels on the existing dwelling into kitchen window and my side door, that the Council is unable do anything about. With five new roofs will I be able to navigate my backyard without being blinded every time I look to the east?	Solar panels are generally oriented to the North. I don't believe there are solar panels on the existing dwelling.	The City is unable to regulate or control the orientation of solar panels.

OBJECTORS CONCERNS	APPLICANTS COMMENTS	OFFICER COMMENT
Asbestos clean-up. Who is going to monitor and deal with Asbestos clean-up off the site? (Backyard has broken bits of asbestos (some buried).	Asbestos on the development site (if any) will be the responsibility of the developer to remove in accordance with applicable safety standards.	Removal of building materials will be the responsibility of the developer. Any concerns can be raised with the City's Environmental Health Department.
Rubbish. Who is going to monitor and deal with rubbish blowing off the site?	At construction stage, the registered builder will be responsible.	The builder is responsible for managing site rubbish. Any concerns can be raised with the City's Compliance Department.
Working hours. Who is going to monitor and deal with the working hours at the site?	The development approval will provide working hour limits and dust control.	Working hours will be conditioned on any future building approvals.
Vibrating compaction equipment of the site. Who is going to monitor and deal with the use of compaction equipment at the site?	At construction stage, the registered builder will be responsible. It should be noted that construction in any area yet to be developed is inevitable.	The builder is responsible for managing the operation of equipment.
The development has the right amount of parking allocated according to the code. This doesn't exclude Council from having to provide safe environment. What is the Council going to do to fix the dangerous parking issues?	The development will comply with R-Codes.	Future development will be required to comply with the Residential Design Codes. Any illegal parking concerns can be raised with the City's Ranger Service.
People illegally park on verges, causes an increase in the amount of litter in the area. Costs residents time and frustration trying to get it policed (not including damage done to verge lawns). Complaint retaliation from people fined for illegal parking.	This is not caused by this development.	Future development will be required to comply with the Residential Design Codes. Any illegal parking concerns can be raised with the City's Ranger Service.
Fencing as the Council does not contribute to boundary fence (upgrades/maintenance etc.) How is the Council going to compensate me in regards to the part of the fence they will in the future share with me? Is the Council going to maintain this newly created area of Public Open Space?	For Council to respond.	Construction and maintenance of fencing is the responsibility of the lot owner. Council will maintain and monitor the newly ceded public open space.

OBJECTORS CONCERNS	APPLICANTS COMMENTS	OFFICER COMMENT
One final Question I have, is "Why have I been asked to respond to the removal of the subdivisional road, across the back of my property, when I was never consulted on plans to put in the subdivisional road across the back of my property in the first place?"	For the City to respond.	The Citys Local Planning Policy - LP.02 Public Consultation of Planning Proposals requires variations to Town Planning Scheme No. 21 to be advertised to potentially affected properties.

13.4 Director Infrastructure & Environment**IE-021-23****Tender 16/2023 Urban Forest Management Services**

PROGRAM:	Infrastructure & Environment
SUB PROGRAM:	Parks & Environment
FILE REF:	Q23/187
REPORT DATE:	6 December 2023
REPORTING OFFICERS:	Dion Johnson - Manager Parks & Environment Annette Footer - Senior Procurement Officer Glen Williams - Service Lead City Greening Megan Andrews - Senior Procurement Officer
RESPONSIBLE OFFICER:	Warren Bow - Director Infrastructure & Environment

Strategic Plan Theme	ENHANCE Our Environment, Sustainability and Awareness
Sub-themes	E1 Natural Areas
Aspiration	E1.1 Natural Areas are conserved and enjoyed
Objective	E1.1.3 Increase the City's urban forest canopy
Authority/Discretion:	Executive: The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Attachments:	<ol style="list-style-type: none"> 1. 16/2023 Evaluation Report - Urban Forest Management (D23/111686). (<i>Confidential</i>) 2. 16/2023 Urban Forest Management - Probity Certificate (D23/114331).

In Brief:

This report seeks Council approval to appoint a Contractor to provide Urban Forest management services in response to the City of Canning's (the City) Request for Tender 16/2023 for Urban Forest Management Services.

This report summarises the Tender and Evaluation Process undertaken, and the reasoning behind the recommendation for the selected Respondents.

The Evaluation Report, containing an in-depth analysis of each Respondent and the evaluation panel assessment of their offer, is considered to include commercially sensitive information and as such, has been provided to Council under a separate cover as a Confidential Attachment 1.

An independent Probity Advisor was engaged throughout the evaluation process and has reviewed all tender documentation from the initial procurement plan through to the final evaluation report, but not to assist or engage in decision making. Attachment 2, Urban Forest Management Probity Certificate, of this report outlines the Probity Advisors consideration of the process undertaken.

Council is asked to support the Officer Recommendation because:

1. Acceptance will present the best value outcome for the City, specifically in achieving greater resource efficiencies in time and cost through the City's procurement and contract management processes.
2. Establishment of a contract with a highly competent and qualified contractor to service the City's efficiencies in time and cost through the City's procurement and contract management processes.

3. Establishment of a contract with a highly competent and qualified contractor to service the City's tree management needs will ensure the City continues to strive to deliver exceptional customer service as customer requests for tree management services is one of the highest requested categories the City receives annually.

If the Officer Recommendation is not supported, the consequences are likely to be:

1. Increased risk of costs being born by the City for compliance pruning undertaken by Western Power contractors for works not completed in the required timeframe.
2. Risk of community dissatisfaction and City reputational damage through poor pruning practices resulting in disfigured street tree assets and additional costs to remediate.
3. Increased City resource and contract management processes, specifically in terms of time, labour and cost.
4. Potential delays in the delivery of standard work programs as a consequence of less efficient procurement processes. Awarding this tender will ensure the continued delivery of services needed to maintain the City's tree assets and clearance compliance requirements are met.

OFFICER RECOMMENDATION

That Council

1. **Accepts the Tender submitted by:**

Beaver Tree Services as the most advantageous Tenderers to form the contract for Urban Forest Management Services for an initial contract term of two (2) years, with three options to extend the term, with each option at the City's discretion having a duration of up to 12 months.

2. **Authorises the Chief Executive Officer to execute the contract documents.**

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
12 September 2018	EN-024018	<p>COUNCIL DECISION</p> <p>That Council awards Tender 30/2018 – Tree Pruning, Removal and Planting to Beaver Tree Services Aust Pty Ltd, and authorises the Chief Executive Officer to enter into a formal contract, in accordance with the respondent's submission, for an initial period of two years, with three 12 month extensions options, subject to any final contract negotiations.</p> <p>ADOPTED EN BLOC CARRIED UNANIMOUSLY (10/0)</p>

BACKGROUND

- 1 The City's current tree management contract Tender 30/2018 - Tree Pruning Removal and Planting expired on 30 September 2023. The City undertook the procurement process to appoint a suitably qualified, resourced and experienced supplier to safely undertake ongoing management of the City's tree assets.

- 2 The tendering process for Tender 02/2023 - Urban Forest Management yielded a single response from the market. Given the value of the proposed contract, a review of the tender was undertaken and it was felt that the estimated volumes of work and documented scope may have influenced the market in responding to this request.
- 3 A three month contract extension for Tender 30/2018 - Tree Pruning Removal and Planting was granted to provide time for the City to review the estimated volumes of work and go back to market.
- 4 Tender 16/2023 - Urban Forest Management which closed on 31 October 2023, received two compliant submissions.
- 5 This report seeks Council endorsement to appoint Beaver Tree Services to undertake arboricultural works on the City's tree assets.
- 6 Urban forests are ecosystems characterised by the presence of trees and related flora and fauna, the soils, and landscapes they populate and the air and water resource they co-exist with. They are considered essential to the ongoing health and wellbeing of humans.
- 7 The City's Urban Forest is estimated to consist of over 90,000 tree assets. To date approximately 78,000 trees have been audited. Of these approximately 55,000 are within streetscapes and 28,000 of these beneath power wires. Approximately 23,000 trees are within public open spaces.
- 8 Tree management in urban environments requires a variety of arboricultural practices to ensure tree health and maintain compliance-based clearance requirements for Western Power assets. Trees are pruned to maintain safe clearance for power lines, maintain pedestrian and vehicular access, correct structural problems and to introduce correct structure in juvenile trees. Tree removal is required when trees die, when structural problems cannot be corrected by pruning, and when a tree's location conflicts with planned works which cannot be adjusted to accommodate retention of the tree.
- 9 Tree planting is required as part of the City's Urban Forest Strategy to plant and establish new trees to grow the City's tree canopy cover. Trees are living growing organisms which require ongoing maintenance in order to ensure their health and continued delivery of ecological functions.
- 10 The City provides in house arboricultural services to the community through the Urban Forest Team. This team undertakes ground-based requests for pruning and provides exceptional customer service through rapid response.
- 11 Power line compliance pruning of trees in streetscapes is high risk work. To maintain Western Power compliance, the City is required to prune approximately 1,700 trees per month. This work is outsourced by contract due to the volume of work, specialised certification and equipment required to perform this work safely.
- 12 The City receives approximately 2,500 requests for tree management works annually through the City's Request It function. This represents the majority (~85%) of customer requests the Parks and Environment Business area receives annually. Critical to the customer experience is the ability for the main contractor to complete the works required within the pre-determined Service Level Agreement depending on the request type.

DETAILS

- 13 Procurement planning for the Tender commenced in June 2023. Planning for this process considered a broad spectrum of requirements, including but not limited to:
- a) Previous and proposed procurement process.
 - b) Risk analysis.
 - c) Sustainability issues and considerations.
 - d) Market research.

e) Evaluation requirements.

f) Contract management requirements.

14 A City Procurement Plan, covering all the above was endorsed by the Director Infrastructure and Environment in June 2023.

15 The Tender was compiled based on the information within the procurement plan and using the adopted City Request Submission Conditions and Goods and Services Agreement.

16 The Tender was advertised under the Local Government Tenders section in the West Australian newspaper on Saturday 30 September 2023 and the Perth Now Canning newspaper on Thursday 05 October 2023. It was also advertised on the City's public website under 'Current Tenders' and on the City's notice boards at the libraries and administration building. It was released on the City's TenderLink e-tendering portal on 30 September 2023.

17 One addenda were released in relation to the Tender and related to answering questions received from potential Respondents during the open tender period.

18 The Tender closing date was 2.30pm on 31 October 2023 for a total open tender period of 30 days, greater than the minimum 14 day open tender period required under legislation.

19 The City received two submissions from the following Respondents:

a) Geoff's Tree Services

b) Beaver Tree Services

20 The Qualitative Assessment was comprised of the following criteria, as identified in the Request for Tender document:

a) Demonstrated Experience – 30%

b) Suitability of Proposed Services – 20%

c) Specified Personnel – 20%

d) Work Health and Safety – 30%

21 A pre-consensus meeting was called between the four evaluation panel members, the independent Probity Advisor and a Procurement representative, where the process requirements were covered, and the Respondents identified. All evaluation panel members completed a Declaration of Confidentiality and Interest, prior to evaluation.

22 Respondents offers were then individually assessed against the above criteria by the evaluation panel members, who then convened for a consensus meeting with the independent Probity Advisor and Procurement representative, to determine the final score applied to each criteria for each Respondent.

23 During the consensus meeting, it was considered the recommended Respondent had addressed the criteria to a high level, submitted a competitive pricing structure, and was considered to represent best value for money for the City.

24 The recommended Respondents provided details of their Director's relationships with other entities. The detail of these relationships is outlined below:

Officeholders Name and Title	Associated With Any Other Organisations
Paul William Harrison – Director	Beaver Traffic Management Pty Ltd MIPA Super Nominees Pty Ltd BTSA Holdings Pty Ltd Wollaston Avenue Development Pty Ltd Beaver Hire Pty Ltd

CONSIDERATIONS

Legal Compliance

- 25 Under the Energy Operators (Powers) Act 1979, the occupier of the land (the City) on which vegetation is growing is required to manage the vegetation so as not to cause interference or obstruction to the construction, maintenance or safe use of the energy supply system.
- 26 Under the *Local Government (Functions and General) Regulations 1996 – Part 4, Division 2, Clause 11(1)*, the City is required to publicly invite tenders if the consideration is expected to be more than \$250,000.

Policy and Strategy Implications

- 27 City Policy ET525 Trees in Streets Thoroughfares and Parks applies to the management of trees in public open spaces and streetscapes, and all other trees under the City's control and management.
- 28 City Policy AF301 Procurement of Goods and/or Services applies to this procurement process and has been fully complied with.
- 29 Due to the expected value of the resulting contract exceeding \$750,000 excluding GST over the contract duration, an external Probity Advisor was engaged to provide advice on probity risks.
- 30 This contract supports the delivery of the City's [Urban Forest Strategy](#) and [Street Tree Strategy](#) and provides detailed prices to manage the City's urban forest over the duration of the contract.

Financial Considerations

Internal Budget

- 31 Parks and Environment Cost Centres 4100 and 4270 will be used to cover costs associated with the contract. The 2023/2024 Budget has an allocation of -
- a) \$1,844,214 - Urban Forest Maintenance
 - b) \$350,000 - Park Tree Maintenance and
 - c) \$30,000 - Main Roads Tree Maintenance
 - d) \$30,000 - Streetscape Tree Maintenance
- 32 Approximately \$2,254,214 per annum is allocated in the Budget to complete park and street tree maintenance services under this contract.
- 33 A comparison of the estimated spend based on historical quantities for this contract compared to the current contract pricing represents an overall increase of 32.6%.

- 34 For the remainder of the 2023/2024 financial year Parks and Environment will absorb these cost increases by prioritising compliance works and community requests only, with proactive works (amenity pruning in parks and dead tree removals) less likely to be completed. As part of the draft 2024/2025 Budget deliberations, the impact that these cost increases will have on the levels of service that are currently provided under the contract will be considered.

Asset Management

- 35 Whilst not formally recognised as financial assets, the City maintains over 78,000 trees assets throughout its parks and streetscapes. These living assets provide essential environmental services to the community including provision of shade, cooling, habitat and food source for local wildlife as well as contributing to the green space amenity, known to support community health and wellbeing.
- 36 Trees are essential in contributing to provide a sustainable liveable City. Effective management of the City's tree assets contributes to the visual and environmental amenity of the City.

Sustainability Considerations

- 37 This project addresses the following Sustainability Policy CM194 commitments:
- a) Commitment 2 – A commitment to intergenerational equity. Managing the City's Urban Forest through best practice management techniques for future generations of Canning residents.
 - b) Commitment 5 – A commitment to protecting environmental integrity and biodiversity. Taking effective stewardship of protecting and enhancing the City's Urban Forest by effectively managing our living assets.
 - c) Commitment 7 – A commitment to risk mitigation, evidence based governance and observing the precautionary principle. Undertaking proactive management of the City's living assets to manage the City's risk profile while continuing to grow the Urban Forest canopy.

Consultation

- 38 The City approached industry service providers to seek feedback on reviewing the schedule of services to align with plant and equipment available to the industry to service this contract.
- 39 Staff within Service Areas including Community Safety, Business Support, Parks Operations, Whaleback Public Golf Course, Facility Maintenance, Waste Services and City Greening were consulted in relation to provision of tree management services.

Other Considerations or Risks

Risk/ Opportunity	Consequences	Mitigation/ Actions	Consequence Likelihood X	Consequence Rating =	Overall Risk/ Opportunity
Officer Recommendation approved by the Council (positive outcomes) Opportunity A	Tree assets maintained to a high standard adding value to City's green spaces. Tree assets pruned to Australian Standards, mitigating risk of failure due to poor pruning practice. Reduced the risk of cost recovery resulting from Western Power initiated compliance pruning .	Establish contract requirements with successful respondent and form a contract.	Likely	Significant	High (Opportunity)
Officer Recommendation approved by the Council (negative outcomes) Risk B	Market displeased with contract awarded to a single supplier	Detailed evaluation process compliant with Local Government Act. Probity Advisor engaged to oversee the process.	Possible	Minor	Low (Risk)
Officer Recommendation deferred by the Council Risk C	City will not have a contract formed in time to continue to meet compliance pruning program. Western Power contractors undertake work and invoice the City for cost recovery. Reputational risk to the City by not meeting community expectations	Detailed evaluation process compliant with Local Government Act. Probity Advisor engaged to oversee the process.	Possible	Significant	Medium (Risk)
Officer Recommendation declined by the Council Risk D	Engaging tree pruning contractors will need to be completed through an interim RFQ. Delay in procuring contractors risks Western Power completing work and invoicing the City at significant cost Reputational risk to the City	Detailed evaluation process compliant with Local Government Act. Probity Advisor engaged to oversee the process.	Possible	Significant	Medium (Risk)

COMMENT

- 40 The evaluation panel have thoroughly evaluated the submissions in accordance with the evaluation criteria to determine the recommended respondent and considers the recommended respondent submission represents value for money to the City.
- 41 An independent Probity Advisor was engaged to review all tender documentation from the initial procurement plan through to the final evaluation report, to ensure a fair, honest, and transparent process was undertaken.

- 42 This report recommends that Council accept the tender submission from the recommended Respondent, and to authorise the Chief Executive Officer to execute the contract for Urban Forest Management.

VOTING REQUIREMENT

- 43 Simple Majority.

AGENDA BRIEFING COMMENT

- 44 A question was raised at the Agenda Briefing meeting of 5 December 2023 whether the proposed increase will have an impact on the City's Long Term Financial Plan. While the Parks and Environment budgets will attempt to absorb the cost increases as much as possible in this financial year, the contract rates of the recommended Respondent will see a level of service impact. Whilst this change in service level may not solely be in the in Urban Forest Management field, the broader Parks and Environment business area will need to accommodate these increases. The potential impacts are still to be determined and will be quantified and communicated to Elected Members during 2024/2025 budget workshops and in the context of the City's Long Term Financial Plan.
- 45 Feedback via other Local Governments has indicated that over the past two years there has been a minimum of 5% increases to awarded contracts in tree management and similar maintenance activities. It is recognised within the private and local government sector, that the City of Canning is known to have enjoyed an extremely competitive contract over the past five years.



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24 November 2023

Mr Michael Littleton
CEO
City of Canning
1317 Albany Highway
Cannington WA 6107

Dear Mr Littleton,

RE: PROBITY CERTIFICATE – CITY OF CANNING – URBAN FOREST MANAGEMENT – REQUEST 16/2022

1. Introduction

This report details our opinion regarding the probity of the processes undertaken in the development of the Request documentation, the management of the proposal preparation phase and the conduct of the evaluation process for the above Request.

This report outlines the involvement of Stantons in the process and our opinion that this has been a thorough process that has complied fully with appropriate probity requirements.

2. Involvement of Stantons International

On this occasion, the City of Canning (the City) engaged Stantons as the probity advisors to the process from the procurement planning stage of the project and we have provided probity support from prior to completion of the development of the Request document through to recommended outcome. As such, we have been involved throughout the process and have been able to make a progressive contribution to the conduct of the process and the review of probity issues.

3. Purpose and Scope

The purpose of this review was to ensure that the evaluation process was administered fairly and impartially to all parties and was consistent with relevant Local Government and City regulations, policies and guidelines.

4. Summary and Evaluation Methodology

In summary, this procurement was structured as a single-stage, open tender process that was advertised publicly, allowing any interested organisation to participate. After the receipt of submissions from the Respondents, an evaluation process was carried out by an Evaluation Panel in conformity with the Evaluation Handbook document that was developed for the Request. The evaluation process involved individual assessment and scoring of the responses, followed by a consensus process and group assessment to identify the Preferred Respondent for recommendation. Stantons was present at all critical points during the process and observed the process as being conducted in an unbiased manner that was fair to the Respondents at all times.



Liability limited by a scheme approved under Professional Standards Legislation

Stantons is a member of the Russell
Bedford International network of firms

**5. Notable Events**

During our review no significant issues were identified that would be likely to have an impact on the outcome of the process from a probity perspective. The process was conducted in a professional and well managed manner at all times.

6. Recommendations

No specific recommendations are made to improve the probity of future evaluations such as this.

7. Deviations from Agreed Procedures

No deviations were observed from normal procedure during this process.

8. Conclusion

We are satisfied in relation to the following:

- The Evaluation Panel applied all relevant Local Government and City supply policies and complied with all relevant probity requirements during the evaluation process.
- It is our opinion that the evaluation process was free from bias and inequity.
- Documentation supporting the evaluation process provides sufficient evidence for third party review and accurately describes the process undertaken.
- The process was conducted fairly and equitably.

It is our opinion that the process was fair and equitable and in accordance with the requirements of the Request document and the supporting Evaluation Handbook. Should you wish to discuss any matters raised in this report, please contact the undersigned.

Yours faithfully

Kevin Donnelly
Principal, Probity & Procurement

IE-022-23 Business Plan Submissions - Whaleback Golf Course

PROGRAM:	Infrastructure & Environment
SUB PROGRAM:	Whaleback Golf Course
FILE REF:	Q23/327
REPORT DATE:	8 December 2023
REPORTING OFFICERS:	Matthew Day - Manager Whaleback Golf Course Jane Maddern - Business Development Projects Officer
RESPONSIBLE OFFICER:	Warren Bow - Director Infrastructure & Environment

Strategic Plan Theme	CONNECT An inclusive, safe and vibrant community
Sub-themes	C3 Health and Wellbeing
Aspiration	C3.1 An active and healthy community
Objective	C3.1.2 Facilitate and partner to deliver a range of recreation and leisure services/facilities

Authority/Discretion:	Executive: The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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Attachments:	1. Whaleback Golf Course Business Plan (D23/38088).
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In Brief:

Council at the March 2023 Ordinary Council Meeting (OCM) passed a resolution for the City of Canning (City) to undertake the direct management of Whaleback Golf Course (Whaleback) at the expiry of the existing leases in December 2023.

Whilst the management of Whaleback does not trigger the threshold requirements of Section 3.59 of the *Local Government Act 1995 - Commercial enterprises by local governments – Major trading undertaking*, the expenditure provisions for both the management and the proposed capital investment means that it is 'likely' to expend more than \$5M in any financial year and trigger the notional threshold. On that basis the City believed that it was appropriate to meet the provisions of section 3.59 of the Local Government Act to ensure compliance.

At its meeting held 19 September 2023, Council endorsed the Business Plan for the Management of Whaleback Golf Course and authorised to give state-wide public notice of the proposed major trading undertaking under Section 3.59 of the Local Government Act 1995.

The Business Plan was advertised for six weeks as required and no submissions were received. Endorsement to enact the Business Plan is now sought.

OFFICER RECOMMENDATION**That Council**

1. Notes there were no submissions received during the advertising period of the Business Plan for the Management of Whaleback Golf Course; and
2. Authorises the Chief Executive Officer to proceed with the Business Plan for the Management of Whaleback Golf Course as proposed and advertised, in accordance with section 3.59(5) of the *Local Government Act 1995*.*

***ABSOLUTE MAJORITY REQUIRED**

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
17 March 2023	EN-003-23	<p>Council passed a resolution for the City to undertake the direct management of Whaleback at the expiry of the lease in Dec 2023. The item was the subject of a confidential report presented to Council.</p> <p>MOVED Deputy Mayor B Kunze, SECONDED Cr A Spencer-Teo, that Council:</p> <ol style="list-style-type: none"> 1. Endorses the recommendation as outlined in paragraph 44 of the report. 2. Authorises the Chief Executive Officer to undertake the key actions as outlined in paragraph 45 of the report. <p>CARRIED UNANIMOUSLY 10/0</p>
19 September 2023	EN-017-23	<p>Council endorsed the Business Plan for the Management of Whaleback Golf Course and authorised that State-wide public notice pursuant to Section 3.59(2)(a) of the Local Government Act 1995 be given.</p> <p>MOVED Cr A Spencer-Teo, SECONDED Cr J Jacobs, that Council:</p> <ol style="list-style-type: none"> 1. Endorses the attached Business Plan 2. Authorises the State-wide public notice be given pursuant to Section 3.59(2)(a) of the Local Government Act 1995 of the proposed Major Trading Undertaking incorporated in the attached Business Plan, with a period of six weeks being allowed for submissions. <p>CARRIED UNANIMOUSLY 9/0</p>

BACKGROUND

- 1 Whaleback Golf Course lies across City-owned freehold land (Lots 121 and 122) and Crown Reserve 46959 vested in the State over which the City has a management order.



2 A confidential report exploring alternate management models for the operation of Whaleback was prepared for the 17 March 2023 OCM, where Council endorsed the proposal to bring the management of Whaleback in house at the expiry of the current leases, and for the CEO to initiate key business actions to enable the transition to an in-house management model.

3 In undertaking the above-mentioned business actions, the City is likely to be obligated to comply with the requirements of Section 3.59 of the *Local Government Act 1995 - Commercial enterprises by local governments – Major trading undertaking*.

4 Section 3.59 requires the local government to prepare and publicly advertise a business plan requiring Council to consider public comments, prior to commencement of the trading undertaking.

DETAILS

5 At the September 2023 OCM, Council endorsed the Business Plan for the Management of Whaleback Golf Course and authorised to give state-wide public notice of the proposed major trading undertaking under Section 3.59 of the *Local Government Act 1995*.

6 The Business Plan was advertised for six weeks as required and no submissions were received.

7 Endorsement to enact the Business Plan is now sought.

CONSIDERATIONS

Legal Compliance

8 Section 3.59 requires the local government to prepare and publicly advertise the business plan for a period of not less than six weeks and consider submissions from the public before deciding to commence a major trading undertaking.

Policy Implications

9 Not applicable.

Financial Considerations

Internal Budget

10 Not applicable.

Asset Management

11 Not applicable.

Sustainability Considerations

12 Not applicable.

Consultation

13 The Business Plan was advertised for six weeks in accordance with Section 3.59 of the *Local Government Act 1995*.

Other Considerations or Risks

14 Not applicable.

Risk/ Opportunity	Consequences	Mitigation/ Actions	Consequence Likelihood X	Consequence Rating =	Overall Risk/ Opportunity
<i>Officer Recommendation approved by the Council (positive outcomes)</i> Opportunity A	City's Statutory obligations have been met. City can enact the business plan.	State-wide advertising and consideration of submissions. No submissions received.	Likely	Significant	High (Opportunity)
<i>Officer Recommendation approved by the Council (negative outcomes)</i> Risk B	Submissions received that make it difficult to enact the business plan.	Actions to mitigate consequence B	Likelihood of Consequence B (defaults to the highest likelihood)	Consequence rating for Consequence B (defaults to consequence of the highest likelihood)	Overall Risk Rating (Risk)
<i>Officer Recommendation deferred by the Council</i> Risk C	Deferral of the item will create delays for the future development of Whaleback.	Business cases have been developed for the proposed capital projects which support the proposed investment.	Unlikely	Moderate	Medium (Risk)
<i>Officer Recommendation declined by the Council</i> Risk D	Can progress the management of Whaleback but with limited investment in asset improvement.	Business cases have been developed for the proposed capital projects which support the proposed investment.	Unlikely	Significant	Medium (Risk)

COMMENT

15 The Business Plan for the Management of Whaleback Golf Course considered potential impacts on facilities and services offered by the City, by others, and the expected financial impact on the City of Canning. The decision to take the management of Whaleback Golf Course in house and the services offered thereby does not depart from the City's Strategic Community Plan objectives.

16 Given there were no submissions received by the City during the statutory advertising period, there are no further decisions required of Council other than to authorise the CEO to enact the Business Plan.

VOTING REQUIREMENT

17 Absolute Majority Absolute Majority pursuant to section 3.59(5) of the Local Government Act 1995.

AGENDA BRIEFING COMMENT

18 Not applicable.



Capital Projects Whaleback Golf Course

Business Plan

31 August 2023

Contents

1. Introduction and Background	3
2. The Proposal	4
2.1 Expected effect on the provision of facilities and services by the City of Canning.	5
2.2 Expected effect on the other persons providing facilities and services in the district.	5
2.3 Expected financial effect on the City of Canning.	5
2.3.1 Existing Whaleback Business	5
2.3.2 City's Management of Whaleback	5
2.4 Expected effect on matters referred in the Strategic Community Plan 2021-2031.	6
2.5 The ability of the City of Canning to perform the transaction.	7
2.6 Other matters of which details are required to be given.	7
3. Legislative Requirements	7
4. Business Plan access and submissions	7

Business Plan

Council at the March 2023 Ordinary Council Meeting passed a resolution for the City of Canning (City) to undertake the direct management of Whaleback Golf Course (Whaleback) at the expiry of the existing leases in December 2023.

This Business Plan considers the City's proposal to undertake the management of Whaleback, as well as proposed capital investment in improvements to the facilities at Whaleback. The proposed capital investment includes upgrades to the entry link and alfresco area, improvement to the safety of the driving range and renewal of the ball management and other equipment at the driving range.

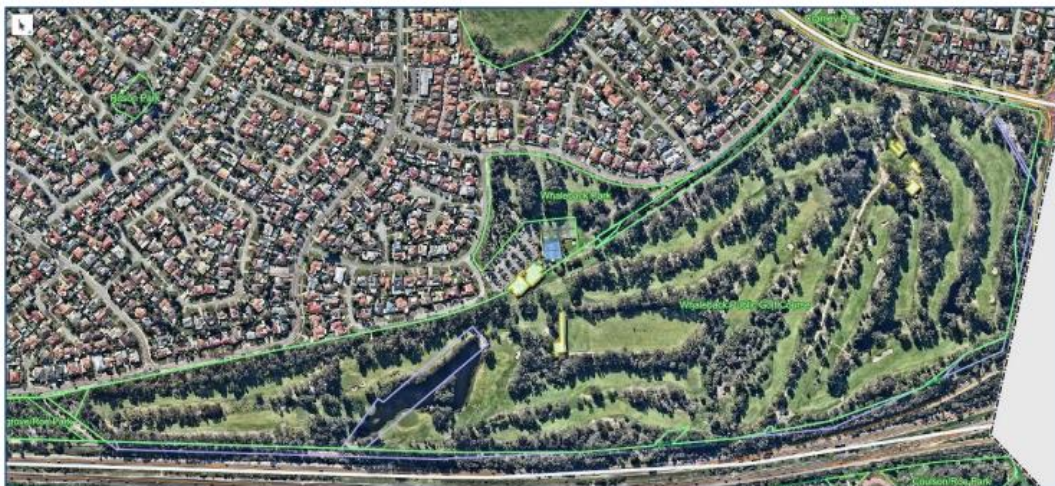
Whilst the management of Whaleback does not trigger the threshold requirements of Section 3.59 of the *Local Government Act 1995 - Commercial enterprises by local governments – Major trading undertaking*, the expenditure provisions for both the management and the proposed capital investment means that the City is 'likely' to expend more than \$5M in any financial year and exceed the notional threshold. On that basis the City believes that it is appropriate to address the provisions of section 3.59 of the Local Government Act (the Act) to ensure compliance.

The Business Plan requires consideration of public comments, prior to commencement of the subject trading undertaking. The public comment period, will be advertised state-wide and will be open for a period of not less than six weeks. During this advertising period, submissions are invited from members of the public.

Council must consider any submission received during the advertised period before it decides to proceed with the Business Plan, or not. The Business Plan has been developed to comply with the Act and the Local Government (Functions and General) Regulations 1996.

1. Introduction and Background

Whaleback Golf Course lies across City-owned freehold land (Lots 121 and 122) and Crown Reserve 46959 vested in the State over which the City has a management order.



There are currently two leases in place over facilities on these holdings, known as the “Reserve Land” lease and the “City Land” lease. Mr Peter Hopkins, via his company Whaleback Golf Course Management PTY LTD, is the lessee. The expiry of these leases is 17 December 2023.

A report exploring alternate management models for the operation of Whaleback was prepared for the 17 March 2023 Ordinary Council Meeting, where Council endorsed the proposal to bring the management of Whaleback in house at the expiry of the current leases, and for the CEO to initiate key business actions to enable the transition to an in-house management model.

The operation of Whaleback Golf Course utilises an asset base with a value of \$16.3M, which comes with an annual depreciation value of \$0.3M and requires an allocation of similar, to fund base asset renewal works.

Historically, operational expenditure to cover golf course and other maintenance/operating requirements at Whaleback was budgeted at approximately \$1.7M annually.

The City has underinvested in asset management at Whaleback over many years and it is recognised that significant capital investment is required. An Asset Management Plan has been developed to guide this investment which –

- was informed by a review that identified the needs of both the course and site infrastructure;
- incorporates Strategic Asset Modelling (SAM) principles;
- allocated priority to these needs;
- estimated costings; and
- nominated a proposed timeline of implementation.

This Business Plan contemplates capital expenditure; the allocation of which was confirmed by Council as part of their deliberations and adoption of the City’s 2023/2024 annual budget. These priority capital projects mitigate risk in the operation of the driving range, and aim to ensure ongoing operational efficiencies and meet strategic asset management obligations at Whaleback.

2. The Proposal

The proposal will see the City control all aspects of golf at Whaleback, including rounds of golf, driving range revenue, cart hire, teaching and programs, pro shop sales, café services and community hall hire. The City will manage all communication and marketing, with full control of the website and social media channels.

Capital investment will be directed to achieve the following at Whaleback –

1. Renewal of the driving range ball management equipment, ensuring the ongoing operational efficiency of this large commercial asset.
2. Upgrade of the safety netting at the driving range to reduce the risk to golfers of the ongoing operation of the driving range.
3. Investment in infrastructure that will ensure water security for irrigation purposes.
4. Investment to combine necessary maintenance and feasible upgrades to improve the appearance and functionality of the buildings at Whaleback, particularly the café alfresco area and entry link.

2.1 Expected effect on the provision of facilities and services by the City of Canning.

The priority capital projects mitigate risk in the operation of the driving range, and aim to ensure ongoing operational efficiencies and meet strategic asset management obligations at Whaleback, which are likely to have a positive effect on the provision of services at Whaleback and therefore services by the City of Canning.

The proposal is not expected to have a positive or negative effect on the current provision of other facilities and services by the City – the Council decision and implementation thereof relates only to services contained within Whaleback. However, as the City's management of Whaleback will result in increased financial returns to the City, this may assist to reduce reliance on general rates to subsidise the operation and or capital investments at Whaleback.

2.2 Expected effect on the other persons providing facilities and services in the district.

Whaleback Golf Course is the only golf course, public or private, located within the City of Canning. There are no other driving range facilities within the City of Canning.

Public Golf Courses located within a radius of Whaleback are Collier Park (11km, City of South Perth), Hillview Golf Course (18km, City of Kalamunda) and The Springs Golf Course (17km, City of Armadale).

There are plans for an automated, entertainment driving range to open in late December 2023, located at Murdoch Pines (proposed to be rebranded as Outta Bounds), within the City of Melville, 12kms from Whaleback Golf Course. The City of South Perth is tendering for long term golf course operator in September 2023 which is expected to include upgrades to the pro shop, driving range and F&B facilities.

2.3 Expected financial effect on the City of Canning.

2.3.1 Existing Whaleback Business

Financial Performance for individual facilities is not shown in the City's Statutory Financial Reports, but Operating Revenue and Expenditure for Whaleback is contained in the total figures shown in the City's Annual Budget and reported in the Annual Financial Statements.

For the 2022/23 Annual Budget the Whaleback Operating Revenue Budget is \$2.07M and the Whaleback Operating Expenditure Budget is \$1.7M.

2.3.2 City's Management of Whaleback

The operation of Whaleback by the City, will impact on all three of the main statutory financial statements, these being the Comprehensive Income (Profit & Loss), the Statement of Financial Position (Balance Sheet) and the Statement of Cashflows.

Non-Current Assets will reduce over time, represented by Accumulated Depreciation, with possible revaluations, in accordance with Australian Accounting Standards and Local Government Act and Regulations.

In terms of the Profit and Loss, there will be Operating Revenue and Operating Expenditure in relation to the operation of the facility each year. These amounts will be included in the Annual Budget of the City, approved by Council. A summary of the balances are reported in the Monthly Financial Statements to the Ordinary Council Meetings, as well as reported in the Annual Financial Statements, audited by the Office of the WA Auditor General.

The operating models prepared for the City's management of Whaleback forecast an average annual net operating surplus for the City of at least \$426,000 per annum. The operating position is dependent on variables such as patronage, green fees, pro shop and food and beverage sales, project costs, borrowings and repayments and more generally the success of operating the Whaleback Golf Course.

On this basis, if Council were to approve the Business Plan, the operation of Whaleback will have a positive effect on the financial health of the City.

In considering the Business Case and passing their resolution to take on the management of Whaleback, Council recognised that capital investment is required at Whaleback and an Asset Management Plan and a pipeline of projects has been developed that will ensure the ongoing efficient and effective operation and security of income, safety of operation of the driving range, water security to meet irrigation needs and capacity to meet strategic assets management timelines for the built facilities.

In the next financial year 2023-24 the City has budgeted for approximately \$5.5M of combined operational and capital expenditure. The planned expenditure over the 2023-24 financial years and the two years following is –

	OPEX	CAPEX	TOTAL
FY 2023/24	\$2.6M	\$2.9M	\$5.5M
FY 2024/25	\$3.2M	\$0.5M	\$3.7M
FY 2025/26	\$3.2M	\$5.2M	\$5.2M

Decisions regarding subsequent investment around more substantial redevelopment works that will contribute to a further increase in revenue and attendance will be referred to Council as and when required, with Business Case(s) to support.

2.4 Expected effect on matters referred in the Strategic Community Plan 2021-2031.

The services offered at Whaleback align with the City's Strategic Community Plan (SCP), particularly in the CONNECT Theme and supports the aspiration of an active and healthy community.

CONNECT, an inclusive, safe, and vibrant community

Aspiration: C3.1 – an active and healthy community

C3.1.1: Advocate and deliver opportunities for healthy activity and lifestyle

C3.1.2: Facilitate and partner to deliver a range of recreation and leisure services/ facilities

Measure 3. Satisfaction with the provision of sport and recreation facilities and services improving or above industry benchmark.

2.5 The ability of the City of Canning to perform the transaction.

The City has appointed a suitably qualified and competent General Manager to oversee the implementation of the capital projects that are contemplated in this Business Plan.

2.6 Other matters of which details are required to be given.

Nil.

3. Legislative Requirements

A trading undertaking is considered a major trading undertaking if the expenditure by the City –

- a) in the last completed financial year is more than the prescribed amount; or
- b) the likely expenditure in the current financial year or the financial year after the current financial year is more than the prescribed amount.

Regulation 8 of the Local Government (Functions and General) Regulations 1996 provides that, for a local government the district of which is in the metropolitan area, the prescribed amount is the lesser of \$5M or 10% of the lowest operating expenditure incurred by the local government from its municipal fund in the last completed financial year (ie 2021-2022) or likely to be incurred in the current financial year (ie 2022-2023) or the year after the current year (ie 2023-2024).

Ten percent of \$121.85M, being the lowest operating expenditure from the City's municipal fund across the relevant years is \$12.185M. Therefore, \$5M is the prescribed amount for the purposes of section 3.59(2).

A trading undertaking will become a major trading undertaking when that expenditure is 'likely'.

The planned expenditure for financial year 2023-24, as detailed in the table in Section 2.3 (above), has been captured in the approved budget, which means that the prescribed threshold has been met and operating Whaleback Golf Course will be classified as a major trading undertaking.

It is therefore appropriate to fulfil the requirements of the relevant legislation prior to commencement of the City's management of Whaleback in December 2023.


Section 3.59 requires the local government to prepare and publicly advertise a business plan requiring Council to consider public comments, prior to commencement of the trading undertaking.

4. Business Plan access and submissions

The Business Plan is available from the City's website www.canning.wa.gov.au. Alternatively you can request a copy by telephone 1300 422 664 or via email at whaleback@canning.wa.gov.au.

A hard copy of the Business Plan is available at:

- City Administration: Cnr Albany Highway and George St West Cannington WA 6107
- Riverton Library: Cnr High Road and Riley Road, Riverton
- Cannington Library: Cnr Sevenoaks and Wharf Street, Cannington WA 6107



Submissions related to this proposal are invited from members of the public. Any submissions received during the six week advertising period will be considered by Council, at a Council Meeting, before Council make a decision on whether to proceed with the Business Plan, or not.

Written submissions should be addressed to: Chief Executive Officer, City of Canning, Locked Bag 80, Welshpool WA 6986 or emailed to whaleback@canning.wa.gov.au.

Submissions must be received by 4pm, 9 November 2023.

Any enquiries relating to this proposal should be directed to the Manager Whaleback Golf Course on 1300 422 664 or email whaleback@canning.wa.gov.au.

IE-023-23

Request for Tender - 22 / 2022 - Pre-Qualified Panel of Suppliers for Dry Hire Road Construction Equipment

PROGRAM:	Infrastructure & Environment
SUB PROGRAM:	Build Canning
FILE REF:	Q23/464
REPORT DATE:	8 December 2023
REPORTING OFFICERS:	Maurice O'Driscoll - Project Construction Engineer David Janssens - Service Lead Engineering Projects Ashley McKinnon - Manager Infrastructure
RESPONSIBLE OFFICER:	Warren Bow - Director Infrastructure & Environment

Strategic Plan Theme	BUILD Accessible, Connected Urban Place and Spaces
Sub-themes	B1 Safe Roads
Aspiration	B1.1 Safe, well designed and maintained roads
Objective	B1.1.3 Ensure road and associated infrastructure is well maintained
Authority/Discretion:	Legislative: Includes adopting Local Laws, Town Planning Schemes and Policies. Review when Council reviews decisions made by Officers.
Attachments:	<ol style="list-style-type: none"> 22/2022 - PPQS Dry Hire Road Construction Equipment - Evaluation Report (D23/93318). (<i>Confidential</i>) 22/2022 - Probity Certificate (D23/115302).

In Brief:

This report seeks Council approval to appoint the recommended Respondents to the City of Canning's (the City) Request 22/2022 Pre-Qualified Panel of Suppliers for Dry Hire Road Construction Equipment.

This report summarises the Request and Evaluation Process undertaken, and the reasoning behind the recommendation for the selected Respondents.

The Evaluation Report, containing an in-depth analysis of each Respondent and the evaluation panel assessment of their offer, is considered to include commercially sensitive information and as such, has been provided to Council under a separate cover as a Confidential Attachment One.

An independent Probity Advisor was engaged through the tender process, from planning through to evaluation and recommendation phase, to review the process but not to assist or engage in decision making. Attachment Two of this report is a Probity Certificate outlining the Probity Advisors consideration of the process undertaken.

Council is asked to support the Officer Recommendation because:

- Acceptance will present the best value outcome for the City.
- The establishment of a panel of Pre-qualified Suppliers offers the ready availability to hire the appropriate road construction equipment for assisting in the efficient and safe execution of budgeted capital construction and asset renewal projects.

If the Officer Recommendation is not supported, the consequences are likely to be:

- Increased City resource requirements to procure hire equipment through current procurement processes, specifically in terms of time and cost.

- | |
|--|
| 2. A higher rate of expenditure for project delivery, through more expensive hire rates. |
|--|

OFFICER RECOMMENDATION**That Council**1. **Accepts the Tenders submitted by**

- **Budget Mini Excavator ATF Fenton Family Trust t/a Miniquip**
- **Coates Hire Operations Pty Ltd t/a Coates**
- **Brooks Hire Service Pty Ltd**

as the most advantageous Tenderers to form the Pre-Qualified Panel of Suppliers for Dry Hire Road Construction Equipment for an initial term of two years, with three options to extend the term, with each option at the City's discretion having a duration of up to 12 months.

2. **Authorises the Chief Executive Officer to finalise the appointments to the Panel.**

Relevant Council Resolutions		
Council Meeting and Date	Report No	Decision
Not Applicable		

BACKGROUND

- 1 The City requires the services to dry hire (without operator) certain plant on an as required basis as part of the road, drainage and concrete construction works program. This includes graders, excavators, large rollers, multi wheel rollers, side tippers and water carts.

DETAILS

- 2 Procurement planning for the Request commenced in August 2023. Planning for this process considered a broad spectrum of requirements, including but not limited to:
- a) Previous and proposed procurement process.
 - b) Risk analysis.
 - c) Sustainability issues and considerations.
 - d) Market research.
 - e) Evaluation requirements.
- 3 A City Procurement Plan, covering all the above was endorsed by the Director Infrastructure and Environment in August 2023.
- 4 The Request was compiled based on the information within the procurement plan and using the City's standard Goods and Services Supply Agreement.
- 5 The Request was advertised in The West Australian, City of Canning website and notice board on Wednesday, 16 August 2023, and PerthNow Canning on Thursday, 17 August 2023.
- 6 No addenda were released in relation to the Tender and related to answering questions received from potential Respondents during the open tender period.

- 7 The Tender closing date was 2.30pm on Wednesday, 06 September 2023 for a total open tender period of 20 days.
- 8 The City received a total of 5 submissions from the following Respondents:
- a) Budget Mini Excavator ATF Fenton Family Trust t/a Miniquip
 - b) Pepler Investments Pty Ltd ATF Pepler Trust t/a Kevin's Water Cartage
 - c) Coates Hire Operations Pty Ltd t/a Coates
 - d) Brooks Hire Service Pty Ltd
 - e) A1 Plant Hire (Australia) Pty Ltd
- 9 All Respondents addressed the Compliance and Disclosure requirements and passed through to the qualitative criteria.
- 10 The Qualitative Assessment was comprised of the following criteria, as identified in the Request for Tender document:
- a) Demonstrated Experience – 30% weighting.
 - b) Service and Maintenance – 30% weighting.
 - c) Delivery Schedule – 20% weighting.
 - d) Organisational Capability – 20% weighting.
- 11 A pre-consensus meeting was called between the three evaluation panel members, the independent Probity Advisor and a Procurement representative, where the process requirements were covered, and the Respondents identified. All evaluation panel members completed a Declaration of Confidentiality and Interest, prior to evaluation.
- 12 Respondent's offers were then individually assessed against the above criteria by the evaluation panel members, who then convened for a consensus meeting with the independent Probity Advisor and a Procurement representative, to determine the final score applied to each criteria for each Respondent.
- 13 Following the consensus meeting, it was considered the recommended Respondents had addressed the criteria to a good level, and at a competitive pricing structure, and was considered to best represent value for money for the City.
- 14 The recommended Respondents provided details of their Director's relationships with other entities, as requested by Council. The detail of these relationships is outlined below:

<ul style="list-style-type: none"> Miniquip - Officeholders Name and Title 	<ul style="list-style-type: none"> Associated With Any Other Organisations
<ul style="list-style-type: none"> John Fenton – Director 	<ul style="list-style-type: none"> Nil
<ul style="list-style-type: none"> Coates - Officeholders Name and Title 	<ul style="list-style-type: none"> Associated With Any Other Organisations
<ul style="list-style-type: none"> Jeffrey Brian Proctor – Director 	<ul style="list-style-type: none"> Coates Hire Limited Coates Fleet Pty Limited Coates Group Pty Limited Australian Highway Plant Services Pty. Ltd.
<ul style="list-style-type: none"> Murray John Vitlich – Director 	<ul style="list-style-type: none"> Coates Group Holdings Pty Limited Coates Fleet Pty Limited Coates Hire Limited Coates Group Pty Limited Seven Network International Limited Australian Highway Plant Services Pty. Ltd.

<ul style="list-style-type: none"> Brooks Hire Service Pty Ltd - Officeholders Name and Title 	<ul style="list-style-type: none"> Associated With Any Other Organisations
<ul style="list-style-type: none"> Douglas Allan Brooks - Director 	<ul style="list-style-type: none"> Breaker Hire Pty Ltd Brooks Hire Superannuation Pty Ltd Brooks Equipment Hire Pty Ltd Brooks Hire Pty Ltd Brooks Equipment Sales Pty Ltd Brooks Access Pty Ltd Brooks Transport Equipment Pty Ltd Brooks Heavy Transport Service Pty Ltd Mandurah Airport Pty Ltd Brooks Cranes Pty Ltd Brooks 5 Pty Ltd Brooks 1 Pty Ltd

Other Respondent Details

• A1 Plant Hire - Officeholders Name And Title	• Associated With Any Other Organisations
• Mike Keane – Director	<ul style="list-style-type: none"> • Cats Labour Hire Pty Ltd • Cats Construction Pty Ltd • A1 Plant and Machinery Pty Ltd • Haverstock Pty Ltd • Cats & Oaks JV Pty Ltd

• A1 Plant Hire - Officeholders Name And Title	• Associated With Any Other Organisations
• Kevin Edward O'Connor - Director	• WA Drop Decks Pty Ltd

CONSIDERATIONS**Legal Compliance**

- 15 City Policy *AF301 Procurement of Goods and/or Services* applies to this procurement process and has been fully complied with.
- 16 Due to the nature of the tender being for a pre-qualified panel of suppliers, an external Probity Advisor was engaged to provide advice on probity risk.

Strategy and Policy Implications

- 17 Not applicable.

Financial Considerations**Internal Budget**

- 18 Forming this panel does not guarantee any quantum of work. Over the term of the previous panel, the City spent approximately \$112,000 per year on Dry Hire Road Construction Equipment.
- 19 The pre-Tender estimate total expenditure over the five years for these services was \$552,753.
- 20 Any works issued under the panel will be funded through the relevant budget allocation in the adopted Annual Budget. The relevant works are covered in the Infrastructure, Construction Works allocated budgets.

Asset Management

- 21 By having access to this panel, the City's Infrastructure team will be able to ensure City's assets are maintained, renewed and upgraded in a safe and suitable for purpose state.

Sustainability Considerations

- 22 The City's Sustainability policy was adopted 18 June 2019. This project addresses the following Sustainability Policy CM194 commitments:
- 23 Commitment 3: A commitment to responsible resource management and impact reduction. This panel enables the City to procure the services of skilled contractors, with availability for a term of up to five years. This reduces and optimises the level of effort of local government resources to further procure these services when required for upcoming projects. In addition, by engaging skilled and component contractors, the time required to complete works would be reduced.

Other Considerations or Risks

Risk/ Opportunity	Consequences	Mitigation/ Actions	Consequence Likelihood X	Consequence Rating =	Overall Risk/ Opportunity
<i>Officer Recommendation approved by the Council (positive outcomes)</i> Opportunity A	Streamlined procurement process. Value for Money. Competitive decision making.	Advise successful and unsuccessful Respondents finalise appointment(s)	Likely	Significant	High (Opportunity)
<i>Officer Recommendation approved by the Council (negative outcomes)</i> Risk B	Supplier performance issues.	Regular contract performance reviews.	Unlikely	Minor	Low (Risk)
<i>Officer Recommendation deferred by the Council</i> Risk C	Any planned or unplanned works will be required to be procured on a project by project basis. Duplication of efforts with time cost and quality implications.	Thorough evaluation and assessment conducted including qualitative analysis. Adherence to all required policy and legislation.	Possible	Moderate	Medium (Risk)
<i>Officer Recommendation declined by the Council</i> Risk D	Any planned or unplanned works will be required to be procured on a project by project basis. Duplication of efforts with time cost and quality implications.	Thorough evaluation and assessment conducted including qualitative analysis. Adherence to all required policy and legislation.	Possible	Moderate	Medium (Risk)

COMMENT

- 24 The evaluation panel have thoroughly evaluated the submissions in accordance with the evaluation criteria, to determine the recommended Respondents and consider these Respondents are best suited to provide value for money to the City.
- 25 An independent Probity Advisor was engaged to review all tender documentation from the initial procurement plan through to the final evaluation report, and to witness the pre-consensus and consensus meetings, to ensure a fair, honest, and transparent process was undertaken.
- 26 This report seeks to accept the submission from the recommended Respondents, and to authorise the Chief Executive Officer to finalise the appointments.

VOTING REQUIREMENT

- 27 Simple Majority.

AGENDA BRIEFING COMMENT

- 28 Not applicable.



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24 November 2023

Mr Michael Littleton
CEO
City of Canning
1317 Albany Highway
Cannington WA 6107

Dear Mr Littleton,

**RE: PROBITY CERTIFICATE – CITY OF CANNING – PRE-QUALIFIED PANEL OF SUPPLIERS
FOR DRY HIRE ROAD CONSTRUCTION EQUIPMENT – REQUEST 22/2022**

1. Introduction

This report details our opinion regarding the probity of the processes undertaken in the development of the Request documentation, the management of the proposal preparation phase and the conduct of the evaluation process for the above Request.

This report outlines the involvement of Stantons in the process and our opinion that this has been a thorough process that has complied fully with appropriate probity requirements.

2. Involvement of Stantons International

On this occasion, the City of Canning (the City) engaged Stantons as the probity advisors to the process from the procurement planning stage of the project and we have provided probity support from prior to completion of the development of the Request document through to recommended outcome. As such, we have been involved throughout the process and have been able to make a progressive contribution to the conduct of the process and the review of probity issues.

3. Purpose and Scope

The purpose of this review was to ensure that the evaluation process was administered fairly and impartially to all parties and was consistent with relevant Local Government and City regulations, policies and guidelines.

4. Summary and Evaluation Methodology

In summary, this procurement was structured as a single-stage, open tender process that was advertised publicly, allowing any interested organisation to participate. After the receipt of submissions from the Respondents, an evaluation process was carried out by an Evaluation Panel in conformity with the Evaluation Handbook document that was developed for the Request. The evaluation process involved individual assessment and scoring of the responses, followed by a consensus process and group assessment to identify the Preferred Respondents for recommendation. Stantons was present at all critical points during the process and observed the process as being conducted in an unbiased manner that was fair to the Respondents at all times.



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Bedford International network of firms

**5. Notable Events**

During our review no significant issues were identified that would be likely to have an impact on the outcome of the process from a probity perspective. The process was conducted in a professional and well managed manner at all times.

6. Recommendations

No specific recommendations are made to improve the probity of future evaluations such as this.

7. Deviations from Agreed Procedures

No deviations were observed from normal procedure during this process.

8. Conclusion

We are satisfied in relation to the following:

- The Evaluation Panel applied all relevant Local Government and City supply policies and complied with all relevant probity requirements during the evaluation process.
- It is our opinion that the evaluation process was free from bias and inequity.
- Documentation supporting the evaluation process provides sufficient evidence for third party review and accurately describes the process undertaken.
- The process was conducted fairly and equitably.

It is our opinion that the process was fair and equitable and in accordance with the requirements of the Request document and the supporting Evaluation Handbook. Should you wish to discuss any matters raised in this report, please contact the undersigned.

Yours faithfully

Kevin Donnelly
Principal, Probity & Procurement

13.5 Director Customer & Community

Nil.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**NOM-007-23 Canning Open Art Studios**

FILE REF:	Q23/497
REPORT DATE:	4 December 2023
RESPONSIBLE OFFICER:	Sarah McQuade - Director Customer & Community
ATTACHMENTS	Nil.

In accordance with Clause 4.13 of the City of Canning Standing Orders Local Law 2015, Deputy Mayor Amanda Spencer-Teo has submitted the following Notice of Motion:

NOTICE OF MOTION

That Council requests the Chief Executive Officer to:

- 1. Recognise the City of Canning is home to many talented artists whether they be residents, studio owners or leaders of art education programs within the Canning area.**
- 2. Consult with the City of Melville and City of Stirling regarding their open art studio program and create a “Canning Open Art Studio”. This could be as a standalone program or in conjunction with these and other local governments with the aim of promoting local artists within the Canning area.**
- 3. Provide a report and recommendation to Council by 30 April 2024 for consideration on how to progress the Canning Open Art Studio concept along with any budget allocation required to fund the program in the 2024/2025 financial year.**

DEPUTY MAYOR RATIONALE

- 1 Canning is home to many talented artists who practise a range of arts, including drawing, pottery, painting, sculptures, wood, glass and fabric art plus many, many more.
- 2 Canning artists are currently having to display their artwork as guests in these other local governments and are often not prioritised due to them not living or operating from within these other local governments.
- 3 Both the City’s of Melville and Stirling run an Open Art Studios program which is designed to help promote artists and their work in their local government area. This not only supports local artists financially, but it also inspires those who have artistic talents and interests, but do not have the networks or connections to get started.
- 4 This program could be run in conjunction with these local governments, independently or in conjunction with the local governments within the southeast corridor alliance.
- 5 The recent feedback and success of the Canning Arts awards is a testament to how many artists there are who are keen to display their artwork in casual art settings and this is testament to the independence and welcoming nature of the Canning Art awards program. The open studio program will be a very welcomed complimentary extension of this very popular event and will be well received by local artists.

OFFICER COMMENT

- 6 In recognition of the many talented artists within the City of Canning, the City's Administration is supportive of this Notice of Motion.

15. URGENT BUSINESS**16. CONFIDENTIAL MATTERS**

In accordance with section 4.16 of the Standing Orders, the Chief Executive Officer is of the opinion that the reports listed below are of a confidential nature. These reports have been kept confidential until Council has the opportunity to resolve that all relevant documents should remain confidential and be dealt with behind closed doors.

RECOMMENDATION

That Council resolves, in accordance with section 5.23(2) of the *Local Government Act 1995* and/or section 4.15(2) of the Standing Orders, that the following reports are confidential, for the reasons as shown.

CC-028-23 Report of CEO Performance Review Committee Held on 29 November 2023

This report contains information of a confidential nature in accordance with Section 5.23(2(a) of the *Local Government Act 1995*, as it contains information relating to a matter affecting an employee or employees

16.1 Director Corporate & Commercial

CC-028-23 Report of CEO Performance Review Committee Held on 29 November 2023

***** CONFIDENTIAL TO MEMBERS ONLY *****

The Chief Executive Officer is of the opinion that this report contains information of a confidential nature in accordance with Section 5.23(2)(a) of the Local Government Act 1995, as it contains information relating to a matter affecting an employee or employees. In accordance with section 4.16 of the Standing Orders this report will be kept confidential until Council has the opportunity to resolve that this document should remain confidential and be dealt with behind Closed Doors.

17. CLOSURE