



Frequently Asked Questions – Community Popup Trailer

How much does the trailer cost to hire?

The trailer is free to use for community groups and Not For Profit Organisations. However for insurance purposes you must be incorporated.

How do we book the trailer?

Complete the trailer booking form and email to trailer@canning.wa.gov.au

If you plan to serve food ensure you complete the food permit application form and send in at the same time.

What equipment does the trailer have?

The trailer has a range of equipment to set up a pop up community space, tables, shade, chairs and the built in bbq. For a full list of equipment take a look at the inventory checklist.

How long can we hire the trailer for?

There is no rule in length of use, as long as it is available and you plan to use it for community purposes.

What do we do if we have the trailer overnight or on a weekend?

The trailer is insured, however the tow hitch lock must be used at all times. It is up to the hirer as per the conditions of use to ensure this is stored in a safe place. These conditions are found within the booking form.

Where and how do we pick up the trailer?

The trailer is stored at a secure location at the City of Canning Depot, 51 Fleming Ave, Wilson WA 6107. When you book the trailer you will arrange a pick up time with a City of Canning staff member preferable Monday - Friday between 8am-5pm.

However this can be discussed on booking.

At this time the staff member will run you through hitching and towing the trailer, run through the inventory checklist and cover the packing guidelines.

What happens if we break or lose items?

As per the hire agreement it is your responsibility to ensure items are used correctly and kept safe and secure. On return of the trailer to the City of Canning, items will be reviewed with the inventory checklist and any issues discussed then.

What if I have an accident while towing the trailer?

Accidents do happen and the trailer is insured. In the event that this does happen immediately get in contact with the trailer booking officer. This number will be given to you when picking up the trailer for your booking.

Your vehicle isn't covered, you need to make sure you have car insurance and this is your responsibility.

What sort of events can it be used for?

The trailer and contents can be used for any community event. You can use it to run a fundraiser for your group, host a community event, host an event for your group etc.

If you are unsure your idea is suitable contact the team via trailer@canning.wa.gov.au

Can we use the Generator?

Yes the Generator is available for use, however when picking up the trailer you will have to complete a use guidelines checklist with staff.

You will need to remember to purchase fuel for your event; however the jerry can is included with the trailer.

If you forget how to use the generator even after being shown, there are instructions attached to the generator.

Remember: Unleaded Fuel Only!

What if I want to run an event in a Canning park or open space?

You will need to book the reserve by calling recreation bookings 1300 422 664 or fill our and email the reserves booking form.