

50/50 Equipment Grant (up to \$5,000)

Grant Application 2019/2020. Grant request must be matched in cash from applicant.

Please read the Community Grant Program Guidelines from [Community Grants](#) before completing this form.

Contact the Grants Officer on **1300 422 664** or grants@canning.wa.gov.au for help.

1. Applicant Details		
Applicant Name	Contact Name	Position Held
	Email	Phone
Operating Address	GST Registered	
	ABN	
Postal Address (if different from above)	Yes	No
	Applicant Status	
	Not-for profit, incorporated organisation	Kindergarten, primary, secondary school
2. Activity		
Activity Name	Activity Start Date	
	Activity Finish Date	
Amount Requested	Total Cost of Activity	
a) What equipment will you purchase, how will it be used and how often?		
b) Describe how your activity aligns with the grant objectives outlined in 7.6 of the Grant Guidelines.		
c) i. How will the equipment improve the activities you provide?		
ii. How many people will benefit from the equipment? How was this figure calculated? e.g. total number of members		
d) What are the main activities of your organisation?		

e) Where will the items purchased be stored? How will members be able to access this equipment?

f) Will you need to make changes to any council owned facilities? e.g. Fixtures being installed in leased properties

Yes No

If yes, please provide details

3. Making a Difference

a) Select the objectives below which **best** align with your activity.

Varied and accessible community events, services and facilities

Flourishing art and culture

Aboriginal culture is respected

Diverse cultures and beliefs are respected

High levels of participation in community groups, clubs and organisations

Community groups with capacity to meet members needs and grow as needed

Collaboration and partnerships make better use of limited resources and facilities

Clean and safe public spaces

Improved health and wellbeing

An environmentally aware, motivated and well-informed community

b) Describe how your proposal aligns with **each** of the strategies selected

c) Which suburb(s) will benefit **most** from your activity?

Riverton	Leeming	Cannington	Bentley East	Canning Vale
Rossmoyne	Willetton	Ferndale	Cannington	Parkwood
Shelley		Lynwood	Queens Park	
		Wilson	St James	
			Welshpool	

Other suburbs (outside the City of Canning)

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Grant Application 2019/2020



4. Promotion

i. Select the methods you will use to promote the grant. How will use each method selected and how many people will you reach?

Social Media

Website

Newsletter to membership

Other (please describe)

i. Explain how you will publicly acknowledge the City of Canning grant.

5. Budget Details

a) Costs (Items \$250 and over must include a quote).

Quote Ref	List items to be purchased with the grant	Amount (\$) GST Inclusive
Total		

List any items you will purchase. (Your cash contribution should equal the grant request i.e. a \$5000 grant will require a \$5000 cash contribution).	Amount (\$) GST Inclusive
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Total

Total Activity Costs (GST Inclusive)

50/50 Equipment Grant (up to \$5,000)

Grant Application 2019/2020

b) How will pay for this equipment *The total in 5(a) should equal the total in 5(b)*

Source	Description (grant must be cash matched)	Value
City of Canning Grant		
Applicant's cash		
Other Sources <i>Is this funding confirmed</i>		
Total		

c) Describe your "in-kind" contribution (if applicable)

In-Kind Contribution e.g. coaching, admin	Description (Refer to Grant Guidelines Section 7 for information on in-kind contributions) e.g. coaching for 10 hours @ \$25ph	Value
Total		

6. Financial Management

a) How will you manage the finances for this activity? *Include an explanation of the processes you have in place to manage the grant, including who will be responsible for the grant.*

Support Materials

Please enclose copies of the following with all applications

Supplier issued quote in writing for items \$250 and over

Evidence of permission and/or insurances for your activity

Evidence of support from any organisations listed in your application (*Emails or letters to include a contact name and phone number*)

Other requirements

Applicants are responsible for securing all permissions and statutory compliances (e.g. venue bookings; event, health and compliance, planning approvals). These are to be obtained separately to this grant application through the appropriate department within the City of Canning.

Declaration

I hereby certify that I am authorised to prepare and submit this.

The information contained herein is to the best of my knowledge true and correct.

Name

Name

Position Held

Position Held

Date

Date

Complete this form electronically.

Attach your grant application and all supporting documents by email and send to

customer@canning.wa.gov.au.

Use the subject heading "50/50 Equipment Grant Application" and include the name of your Club/Organisation/Applicant.

Allow 8 weeks for your application to be assessed