

Crèche Enrolment Form

<u>Child 1 Details</u>	
First Name: _____	Surname: _____
Date of Birth: _____	Age: _____
Address: _____	
Suburb: _____	Post Code: _____
<u>Medical Information</u>	
Allergies: _____	
Special Needs: _____	
<u>Office Use Only:</u>	
<u>Immunisation records sighted</u> YES <input type="checkbox"/> No <input type="checkbox"/>	
Staff Member Signature: _____	Name: _____ Date: _____

Membership/Token: # _____

Parent/Guardian's Details

First Name: _____ Surname: _____
 Phone (H): _____ Phone (M): _____
 Email Address: _____

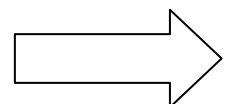
Other person Authorised To Collect Child Other Than Parent/Guardian

First Name: _____ Surname: _____
 Relationship to child: _____ Phone: _____

Under no circumstances will the child be permitted to leave the Crèche with another person, without written authorisation of the Parent/Guardian.

Parent/Guardian Signature: _____ Date: _____

PLEASE TURN OVER TO READ SIGN CONDITIONS OF ENTRY



Condition of Entry

1. Parents to remain within the Leisureplex.
2. Parents are required to complete information form.
3. Parents are required to show proof of Immunisation.
4. All children must be signed in on arrival and out on departure.
5. If children are sick on arrival to the crèche it is up to the supervisor to decide if the child will be permitted to stay. Any of the following illnesses will also be excluded from the crèche.

Conjunctivitis	Vomiting	Cold sores
Rashes-contagious	School sores	Fever
Colds	Head lice	Chicken pox's
Gastroenteritis/Diarrhoea	Foot and Mouth	General unwell

6. Parents must notify crèche staff if any other person apart from themselves will pick up their child/children. This person must have written permission and be over the age of 16years.
7. Crèche caregivers will not administer any medication.
8. If your child becomes distressed during their stay in the crèche and cannot be settled, the parents will be requested to return to the crèche.
9. As children will be having morning tea while in the crèche (at 10am) parents are asked to supply their child with their own morning tea and drink. (Crèche staff encourages healthy eating.) Crèche ask that no nut products are brought into the centre because of allergies and no popcorn as this can be a choking hazard.
10. Parents are asked to ensure that all children's items coming into the crèche must be clearly labelled including bags, prams and dummies.

Parents/Guardian sign _____ Date _____