

Checklist for Application Form BA2 Building Permit Uncertified: Class 1a

	Required Information	Yes/No (If no, provide reason)
1	Completed BA2 application form: <ul style="list-style-type: none"> - Signed by all owners of the land/property (where required) - With registered builder's signature and registration number where works exceed \$20,000.00 in value (or owner-builder approval letter from the Building Commission) - Email address provided 	
2	Development Approval from the City's Planning Services department (if applicable) <ul style="list-style-type: none"> - Please tick if applicable: <ul style="list-style-type: none"> <input type="checkbox"/> Development is in a bushfire prone area <input type="checkbox"/> Development is in an aircraft noise area <input type="checkbox"/> Development does not comply with the Residential Design Codes <p><u>IF ANY OF THE ABOVE APPLY, A DEVELOPMENT APPROVAL WILL BE REQUIRED UNLESS CONFIRMATION FROM CITY'S PLANNING SERVICES DEPARTMENT IS PROVIDED</u></p>	
3	Home Indemnity Insurance from approved insurer: <ul style="list-style-type: none"> - Required where works exceed \$20,000.00 in value - Not required if owner-builder 	
4	BA20 form (where applicable) signed by all affected land owners: <ul style="list-style-type: none"> - Required where building work may encroach on or adversely affect adjoining property or land 	
5	Payment of all fees: <ul style="list-style-type: none"> - See the "Permit Application Fee Structure" Building Information Sheet 	
6	All prescribed authorities have been obtained where applicable: <ul style="list-style-type: none"> - Heritage notification to Heritage Council - Water Corporation Approval (e.g. if work is near/over a sewer or water main) 	
7	One complete set of scaled plans, details and specifications: <ul style="list-style-type: none"> - Plans and details must be legible, to the nominated scale and include lot address 	
8	Site plan showing all setback distances to a minimum scale of 1:200 as well as north point and any road reserves	
9	Floor plan(s) to a minimum scale of 1:100	

10	All elevations which include dimensioned window locations, existing and proposed ground levels to a minimum scale of 1:100	
11	Cross section of the building to minimum scale of 1:100	
12	Contour survey showing spot levels, datum point, finished floor and ground levels	
13	Electrical services plan which includes location of smoke alarms and details of any mechanical ventilation requirements	
14	Stormwater disposal details	
15	Ink signed Structural Engineer's details	
16	A site soil report or geotechnical report (contact the City's Engineering Services Department to check on the requirements for a geotechnical report)	
17	Energy efficiency report with stamped plans from the Assessor	
18	Termite management details	
19	Specifications	

Applicant Signature

Print Name

Date

Please note that if all the above information is not provided in full, your application may be returned.

The above information must be provided to enable a detailed assessment of the application to be undertaken. The City may make a further request for additional information to facilitate the assessment process.

By providing this information you enable the City's Building Services Department to process your application in a timely and efficient manner.

Further information may be available on the City's website www.canning.wa.gov.au or the Building Commission website www.commerce.wa.gov.au/building-commission