

Checklist for Application Form BA2 Building Permit Uncertified: Class 10a & 10b

	Required Information	Yes/No (If no, provide reason)
1	Completed BA2 application form: <ul style="list-style-type: none"> - Signed by all owners of the land/property (where required) - With registered builder's signature and registration number where works exceed \$20,000.00 in value (or owner-builder approval letter from the Building Commission) - Email address provided 	
2	BA20 form (where applicable) signed by all affected land owners: <ul style="list-style-type: none"> - Required where building work may encroach on or adversely affect adjoining property or land 	
3	Payment of all fees: <ul style="list-style-type: none"> - See the "Permit Application Fee Structure" Building Information Sheet 	
4	Development Approval from the City's Planning Services department (if applicable) <ul style="list-style-type: none"> - Please tick if applicable: <ul style="list-style-type: none"> <input type="checkbox"/> Development is in a bushfire prone area <input type="checkbox"/> Development does not comply with the Residential Design Codes <p><u>IF ANY OF THE ABOVE APPLY, A DEVELOPMENT APPROVAL WILL BE REQUIRED UNLESS CONFIRMATION FROM CITY'S PLANNING SERVICES DEPARTMENT IS PROVIDED</u></p>	
5	All prescribed authorities have been obtained where applicable: <ul style="list-style-type: none"> - Water Corporation Approval (e.g. if work is near/over a sewer or water main) 	
6	One complete and separate sets of scaled plans, details and specifications: Plans and details must be legible, to the nominated scale and include lot address	
7	PATIOS: <ul style="list-style-type: none"> - Site plan showing all setback distances to a minimum scale of 1:200 as well as north point and any road reserves - Floor plan(s) to a minimum scale of 1:100 - All elevations to a minimum scale of 1:100 - Ink signed Structural Engineer's details - Development Application where closer than 500mm to a lot boundary 	

8	RETAINING WALLS: <ul style="list-style-type: none"> - Site plan showing the location of the retaining wall(s) in relation to the property boundaries and existing buildings. Intermittent existing and proposed spot levels at top and bottom of wall are required. Min 1:200 scale - All elevations to a minimum scale of 1:100 - Development Application where more than 500mm of fill proposed - Structural details and certification from a professional Structural Engineer 	
9	POOL/SPA: <ul style="list-style-type: none"> - Site plan showing all existing buildings/structures and the location of the proposed pool, fence and gates - Setback dimensions of pool from any building or structure to ascertain if undermining will/could occur. (This should include the depth of the pool at the closest point to boundaries and existing structures) - Manufacturers or Engineers details of the proposed pool stating suitable soil types - Structural certification for design variations or proposed locations that are in close proximity to boundary fences, dwellings or other existing structures where additional loads may be transferred to the pool structure or excavations causing surcharges on buildings on adjoining land - Details of remedial works to be undertaken to upgrade window openings in the pool enclosure if building walls with windows form part of the enclosure - Details of proposed pool isolation fence and location of gate/s. (It should be annotated on the plan that the fencing will comply with AS 1926.1) 	

Applicant Signature

Print Name

Date

Please note that if all the above information is not provided in full, your application may be returned.

The above information must be provided to enable a detailed assessment of the application to be undertaken. The City may make a further request for additional information to facilitate the assessment process.

By providing this information you enable the City's Building Services Department to process your application in a timely and efficient manner.

Further information may be available on the City's website www.canning.wa.gov.au or the Building Commission website www.commerce.wa.gov.au/building-commission