

CLEARANCE OF SUBDIVISION CONDITIONS – APPLICATION FORM AND CHECKLIST

Owner Details

Name: _____
Telephone: _____
Email: _____

Application Details

WAPC Reference: _____
Date of Approval: _____
LG Conditions: _____

Property Details

Lot & Plan Number: _____
Street Address: _____

Contact Person Details

Name: _____
Company: _____
Address: _____
Telephone: _____
Email: _____
Your Reference: _____

HOW TO LODGE YOUR APPLICATION:

You can lodge your request for clearance via our online lodgment service, please click [here](#) for further information.

Payment: Upon receipt of this completed application we will notify you of what fee is required and how to make payment.

Clearance recommendations will be provided in PDF format via email only. If you would like a hardcopy to be posted to you then please check this box

COUNCIL USE ONLY		
Council Reference:	Internal Referrals:	
Date Lodged:	Building	
Fee Paid:	Engineering	
Planning Officer:	Health	
	Land Administration	
Notes:	Parks	
	Planning	

LODGMET CHECKLISTS:

LODGEMENT CHECKLIST – PART 1	Check box when complete	Council Use Only
Application Form and Checklist – Read the checklist carefully, complete and sign the declaration.		
Deposited Plan or Survey-Strata Plan (two copies are required if submitting in hardcopy format)		
<p>Information required to demonstrate compliance:</p> <ul style="list-style-type: none"> • Statutory declaration; • Geotechnical report; • Post-earthworks Geotechnical Report with Compaction Certificate; • Relevant legal agreements; • Stormwater plans or as-constructed drawings for retained dwelling(s). Plans must be accompanied by capacity calculations; and • Photographic evidence demonstrating; <ul style="list-style-type: none"> ○ Site has been cleared and is in fit state to accommodate intended development, ○ Removal of existing crossovers and reinstating the existing verge and kerb, ○ Construction of common property access way, drainage and crossover, ○ Retained dwellings that comply with the R-Codes, and ○ Downpipes are connected to soakwells for retained dwelling(s). <p><i>Common property access ways have been constructed and drainage installed ready for inspection by the City's Development Engineering Officers. Please liaise with the City's Development Engineering Officers prior to the submission of this application should you have any queries regarding the City's construction standards. Bonds will not be accepted for works. If you have already made arrangements for a bond to be taken please attach a copy of the written approval or supporting documentation to this application or provide the appropriate reference number.</i></p> <p><i>Note that crossovers must comply with the City's dimensions and construction standards as outlined in the Residential Crossover Standard Specification Drawing STD01.</i></p>		
Surveyor must have 'pegged' the new lot boundaries.		

Guided Development Scheme Costs/POS Contribution(s) been paid.			
<p>Application Fees</p> <p>Upon receipt of this completed application the City's officers will notify the applicant of what fee is required and how to make payment.</p> <p>The applicant agrees that the failure to arrange payment to be received (cleared) within 7 days of the date of notification will be construed by the City as the applicant does not wish to proceed with the application and wishes to "withdraw the application."</p>			
LODGEMENT CHECKLIST – PART 2		Check box when complete	Council Use Only
<i>Condition No.</i>	<i>Explain how the condition has been fulfilled (refer to the City's Planning Information Sheet for requirements)</i>		

Name:..... Signature:

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Surveyor or Landowner Date:

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HPRM: D14/174833
Last updated: September 2020

<p>1317 Albany Highway, Cannington Locked Bag 80, Welshpool WA 6986 P 1300 422 664</p>	<p>CANNING.WA.GOV.AU</p>
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