



POLICY			
<b>TITLE:</b>	<b>COMMUNITY GRANTS PROGRAM</b>	<b>CODE:</b>	<b>CS.01</b>
<b>PURPOSE or OBJECTIVE:</b>	A partnership with the community through the provision of community grants to assist delivery of activities which are in line with the City's Strategic Community Plan.		
<b>REFERENCE DOCUMENTS:</b>	Local Government Act 1995 s 2.7.(2)(a) – Role of Council Community Partnership Fund Guidelines (D18/138454)		

POLICY STATEMENT
<p><b>The City will consider applications from eligible applicants located within the boundaries of the City, for financial grants and assistance in the program areas of:</b></p> <ul style="list-style-type: none"> <li>• <b>Arts and Culture.</b></li> <li>• <b>Community Initiatives.</b></li> <li>• <b>Sport and Recreation.</b></li> <li>• <b>Sustainability and Environment; and</b></li> <li>• <b>Disability Access and Inclusion.</b></li> </ul> <p><b>Applications must meet the Eligibility Criteria and will be assessed in accordance with this Policy.</b></p>

### 1. Scope

The policy defines the grant categories and eligibility criteria for assessing and approving applications submitted by individuals, community and sporting organisations within the City of Canning.

### 2. Definitions

<i>Grant</i>	A contribution by the City of Canning to a recipient for a specific purpose or project, with the understanding that there will be a defined outcome that directly or indirectly benefits the community.
<i>Political Party</i>	An organisation that represents a particular group of people or set ideas which aim to have members elected to Parliament.
<i>Government departments and agencies</i>	Defined by the Australian Federal and Western Australian State Government as listed on the Australian Federal and State Government websites.

### 3. Grants

The City of Canning awards grants to applicants for initiatives in the areas of:

- (a) Arts and Culture.
- (b) Community Initiatives.
- (c) Sport and Recreation.
- (d) Sustainability and Environment; and
- (e) Disability Access and Inclusion.

#### 4. Eligibility Criteria

To be eligible for community grants, applicants must either reside, be located and / or operate in the City of Canning. All applicants must be able to demonstrate the benefit to the Canning community.

The following are eligible for the outlined grant levels:

- 4.1 Grants up to \$500
  - (a) Individuals.
  - (b) Not-for profit organisations.
  - (c) Government and Not-for-Profit kindergartens primary and secondary schools.
- 4.2 Grants greater than \$500
  - (a) Incorporated Not-for-Profit organisations.
  - (b) Government and Not-for-Profit kindergartens primary and secondary schools.

#### 5. Assessment and Approval

- 5.1 Grant funding is competitive. Grant applications will be assessed on:
  - (a) Community need
  - (b) Planning and management.
  - (c) Value for money.
  - (d) Ability to assist in delivering the Strategic Community Plan.
- 5.2 A panel of senior City Officers will assess and rank grant applications against the assessment criteria and process through the approval process, outlined in the Grant Guidelines.
- 5.3 Grants up to and including \$500 to be approved by a City of Canning Director.
- 5.4 Grants greater than \$500, up to and including \$5,000, to be approved by the Chief Executive Officer.
- 5.5 Grants greater than \$5,000 to be referred to Council for determination, following assessment.

#### 6. Grant Funding Agreement

Applicants who are awarded a grant by the City of Canning shall enter into a grant funding agreement with the City of Canning, setting out:

- (a) Reporting and accountability requirements.
- (b) The purpose that the grant is to be used for.
- (c) Any requirements to recognise the City of Canning as the grant provider; and
- (d) Acquittal requirements.

#### 7. Ineligibility

The following are ineligible for grant funding:

- (a) Political parties.
- (b) Government departments and agencies; and
- (c) Applicants that have an outstanding grant acquittal with the City of Canning, unless there is evidence of exceptional circumstances which are approved by the Chief Executive Officer.

#### GOVERNANCE REFERENCES

<b>Statutory Compliance</b>	Local Government Act 1995 – D.2.7 (2)(a)
<b>Process Links</b>	1. Community Partnership Fund Guidelines (D18/138454).

## POLICY ADMINISTRATION

Directorate responsible		Officer Title	Date last approved by Exec Team
Community and Commercial		Director Community and Commercial	N/A
Version	Decision Reference	Synopsis	Delegation No 38 and 571
1	OCM 5/3/2013 (CR-021-13)	New policy adopted AF300	N/A
2	25/02/2014	Policy reformatted to new template – AF300	N/A
3	OCM 15/4/2014 (CR-018-14)	Adopted AF300	N/A
4	OCM 15/7/2014 (CD-017-14)	Amendments adopted – AF300	N/A
5	AB 03/05/2016 (CD-004-16)	Policy Revised. New Numbering System CS.01	N/A
6	OCM 17/5/2016 (CD-004-16)	Revised Policy Adopted	N/A
7	OCM 16/4/2019 (CD-016-19)	Revised Policy Adopted	N/A