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Legal (Parent): 1. Section 5.41 (d) of the Local Government Act 1995.

Legal (Subsidiary): 1.

ADOPTED POLICY	
Title:	EVENTS AND RISK MANAGEMENT
Objective:	To ensure that sound risk management practices and procedures are fully integrated into all events organised by the City of Canning.

1.0 Introduction

The City of Canning is committed to ensuring all events held by the City will include a risk management approach to identify and manage all risks associated with each individual event.

This policy has been developed as part of an overall risk management strategy for the organisation.

In implementing this policy the City will actively:

- i) identify and prioritise all strategic and operational risks and opportunities relating to an event using the risk management process;
- ii) ensure risk management is an integral part of organising and managing all events organised by the City;
- iii) provide staff involved with the organisation and management of any event with the policies and procedures necessary to manage risks;
- iv) ensure staff involved with the organisation and management of any event are aware of risks and how to identify, assess, control or minimise them;
- v) compile and monitor a risk assessment for each individual event in order to achieve continuous improvement in risk management;
- vi) ensure all risk assessment documentation is available to the City's insurer for each individual event;
- vii) ensure all risk assessment documentation is available for inspection for each individual event;
- viii) ensure the risk management assessment is accompanied by a crisis management assessment and procedure, and traffic management plan, if required

2.0 Risk Management

Australian Standard AS/NZS 4360:2004 Risk Management shall be used as the basis for the implementation of the risk management strategy for each event.

Officers involved in events are to be familiar with, and competent in, the application of risk management principles and practices and are accountable for applying them within their areas of responsibility.