



Annual Report 2001/2002



City of Canning

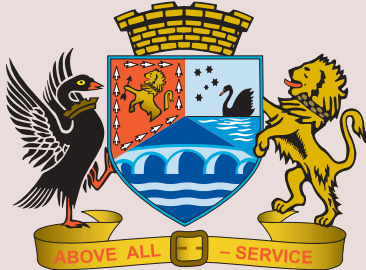
ANNUAL REPORT

2001/2002

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KEY GOALS



The Council has set a series of key goals that will provide a tangible expression of what it wants to see achieved in the future.

They are:

Serve the people of the City of Canning with sensitivity to their needs and, encapsulate as part of its culture, the organisation's motto...

“ABOVE ALL SERVICE”

Provide for the convenience, comfort and safety of all persons of the City.

Ensure appropriate development and maintenance of the amenities of every part of the City.

Build a City of opportunities and one in which people will be proud to live, work and recreate.

Promote the economic development and substantial growth of the City.

Provide open and fair government for all residents and ratepayers.

Safeguard the health and welfare of those who reside or work within the City.

Objectives and Highlights

Objectives for 2001/2002

- Allocation of more funds for Capital Works and Services from own Resources.
- Maintain Rates and Charges increase to approximately the rate of Inflation.
- No new Loan Borrowings to fund the City's Capital Works Programme.
- Incorporate the programs and activities proposed in the Plan of Principal Activities in the Annual Budget and adhere to the Objectives as set out in the Plan.
- Achieve the Performance Measures detailed in the Business Plans of the various Service Units.
- Requirement that 97.5% of Funds allocated for Capital Works and Services be spent by June 30 of each year.

Achievements for 2001/2002

- \$13.4M was allocated for Capital Works and Services from own resources, a decrease of \$0.8M when compared to previous year.
- Rates increases were limited to 3.4%.
- No new Loans, excluding Self-Supporting Loans, were raised during the year.
- All programs and activities proposed in the Plan of Principal Activities were incorporated in the Annual Budget and the Objectives as set out in the Plan were followed.
- The City's objective is to ensure that 97.5% of the funds allocated for Capital Works and Services be spent by 30 June each year. The Capital Works and Services Program has been finalised with the exception of the following major initiatives:
 - Centenary Park Passive Development/Streetscape - \$0.22M
 - Gerard Street Bridge and Associated Roadworks - \$1.755M
 - Transfer Station Construction and Associated Plant - \$1.93M
 - Canning Regional Park Dual Use Path - \$0.15M
 - Multi-Purpose Complex Mason Ward - \$0.38M
 - Part Funding Refurbishment Council Administration Building - \$4.98M
 - Whaleback Golf Course Construction of two-storey driving range/upgrade of facility- \$1.6M

Highlights for 2001/2002

During the 2001/2002 financial year the City achieved the following:

- No new Loans to fund its Capital Works Program were raised.
- Net surplus of \$2.6M after allowing for committed expenditure.
- Council adopted a general Rate in the Dollar of 6.0 cents and a minimum rate at \$365p.a. resulting in 3.4% additional Revenue from this source after allowing for Natural Growth.
- The total expenditure on the Capital Program amounted to \$19.9M.
- \$44.2M was spent to maintain services at current levels.

Objectives for 2002/2003

- Allocation of more funds for Capital Works and Services from own Resources.
- Maintain Rates and Charges increase to approximately the rate of Inflation.
- No new Loan Borrowings to fund the City's Capital Works Program.
- Incorporate the programs and activities proposed in the Plan of Principal Activities in the Annual Budget and adhere to the Objectives as set out in the Plan.
- Achieve the Performance Measures detailed in the Business Plans of the various Service Units.
- Requirement that 97.5% of Funds allocated for Capital Works and Services be spent by June 30 of each year.

Statement by the Mayor



The 2001/2002 financial year is once again a reflection of the City's efficiency in maintaining acceptable rate levels. The City of Canning ended the year with a net surplus of \$2.6 million.

The responsible management of funds and the City's consolidated sound financial position ensures residents and ratepayers will continue to receive quality service and facilities.

The value of the Riverton Leisureplex has been amply demonstrated in its first year of operation. The world class facility is fulfilling the recreation and aquatic sporting needs of the region and will continue to do so for many years to come.

The City began 2002 with its spectacular New Years Day Celebration on the Shelley Foreshore. The event's continued success has led to Council placing it on the events calendar for 2003.

Development within the City Centre is continuing and it is hoped to see the project completed by 2012.

The Southern Metropolitan Regional Council, in which the City of Canning has joined Cockburn, East Fremantle, Fremantle and Melville in using the same waste collection and processing system, won first prize in the Resource Management Category of the prestigious WA Environmental Awards.

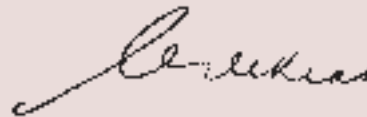
The SMRC was also a finalist in the Categories of "Communication" and "Government Leading by Example" in connection with the Regional Resource Recovery Strategy/RRRC.

The City continues to be a leader in providing assistance to other Councils. The councils of Wiluna, Chittering and Ngaanyatjarraku, which have been assisted by the City for some time, have been joined by the Town of Vincent and the Shires of Cue and Wickepin.

The City of Canning is a progressive City and as we move forward our achievements will continue to grow. The decisions of Council are based on finding the best overall outcome for the City and its residents/ratepayers and we ensure this is done in an open and fully accountable manner.

It is always my pleasure to acknowledge the contribution made by my Council Members, management and staff.

As a Council and a City, we will continue to operate on the basis of co-operation, honesty and integrity in all our decisions and above all work as a team for the progressive and efficient operation of the City.



Dr Mick Lekias





The Council



Elected Members in the Council Chambers

From Left to Right

Front: Cr Stuart Clarke JP, Cr Mary Daly, Mayor Dr Mick Lekias, Cr Faye Morgan, Cr Norm Snell.

Back: Cr George Beacroft, Cr Lindsay Elliott, Cr Bruce Mason, Cr John Wibberley, Deputy Mayor Joe Delle Donne.



Mayor
Dr Mick Lekias

Mason Ward Councillors



Deputy Mayor
Cr Joe Delle Donne JP

Beeliar Ward Councillors



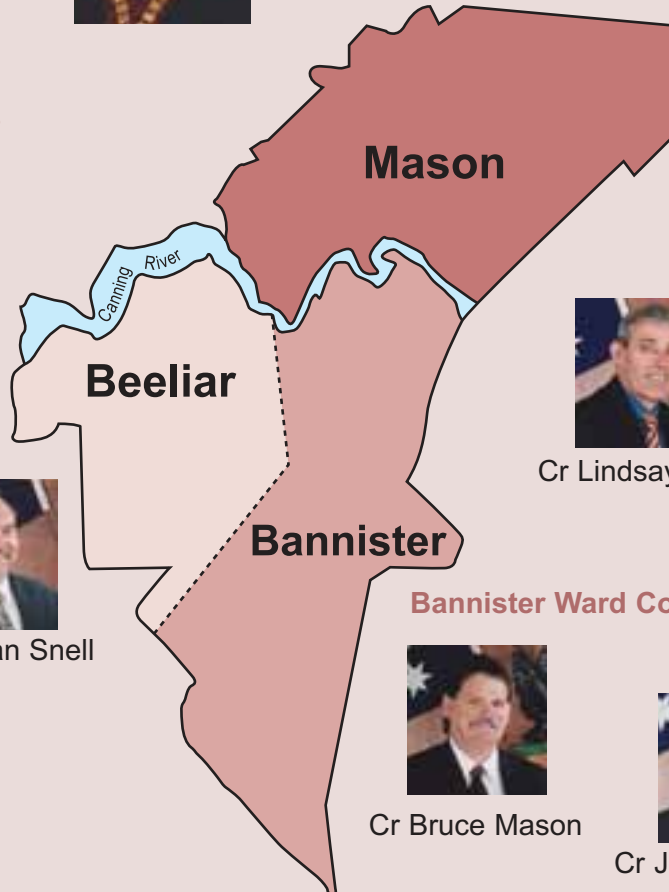
Cr Faye Morgan OAM



Cr Stuart Clarke JP



Cr Norman Snell



Cr Lindsay Elliott



Cr George Beacroft

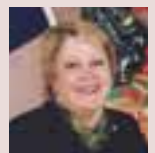
Bannister Ward Councillors



Cr Bruce Mason



Cr John Wibberley



Cr Mary Daly

Chief Executive Report



During the past year, the City has put in place its Business Plans and Performance Measures.

The Business Plans, prepared by each division, are the more specific documents that address the activities under nominated programs. These Plans are designed to ensure that Council addresses the legal requirements of the Local Government Act 1995, National Competition Policy (NCP) and other legislation.

Every major trading and land transaction of the City is covered by a well-formulated and documented Business Plan.

As part of the City's on-going commitment to quality service and efficient operation, monthly management reports on the Business Plans are reviewed.

This ensures the objectives and strategies contained within the Business Plans and the Plan of Principal Activities are achieved in an efficient and timely manner.

The random surveys sent to residents and ratepayers have proved to be a valuable assessment.

The level of interest in the wide range of questionnaires that have been sent out has provided strong feedback to staff on projects and works within all divisions.

The Service Request system continues to be a strong reflection of the value of communication between both residents and the City.

The growth of interest in residents using the system, and the many areas of concern that are raised, indicates the concept of ensuring resident concerns are handled with speed and efficiency is operating correctly.

The financial position of the City is strong and viable and the planned development and growth will continue to benefit residents and ratepayers.

Ian Kinner



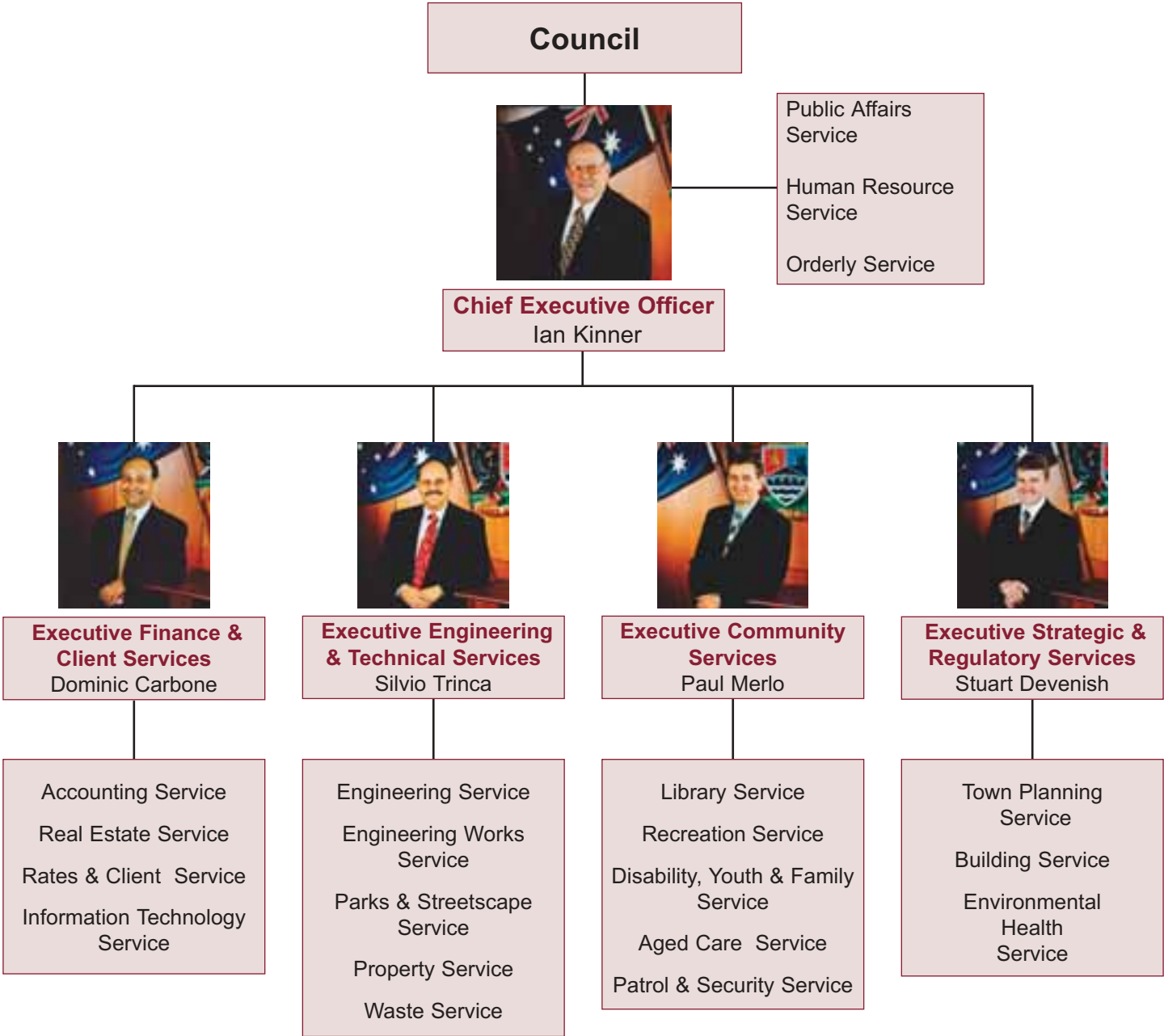


Organisational Structure

The City of Canning staff members are part of the corporate structure headed by the Chief Executive Officer. This corporate approach ensures that staff members work towards achieving common goals.

The staff is organised across four Divisions. Whilst the Chief Executive Officer is responsible for the overall management of the organisation and in particular the Corporate Services area, each Division is overseen by its own Executive.

The Corporate Management team implements and administers the policies of the elected Members.

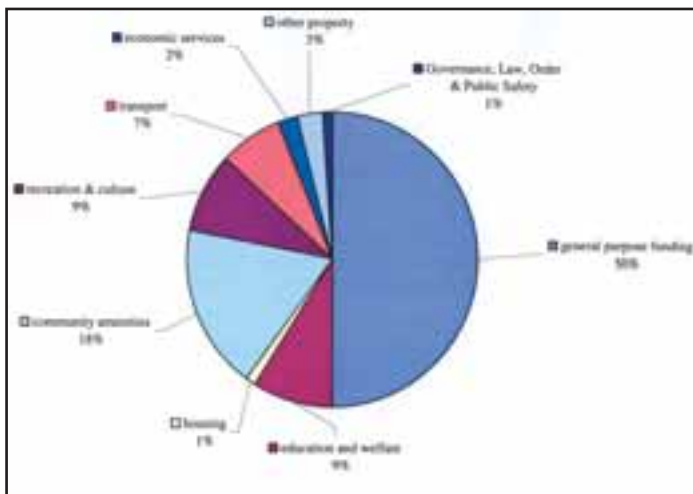




Finance and Client Services

The City of Canning ended the year with an operating surplus before abnormal items of \$12.4M.

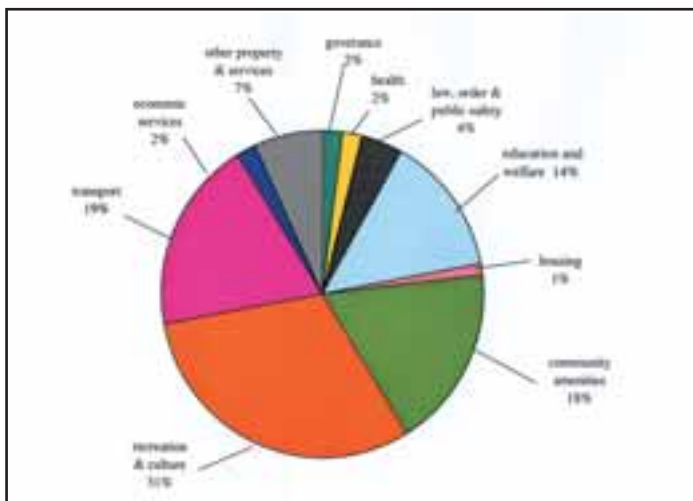
Operating Revenue



Operating Revenue amounted to \$56.5M. General Purpose Income comprising of Rates levied \$25M, Interest on Investment \$1.4M, Government Grants \$1.9M and Rates Penalties \$0.1M represents 50% of the City's total revenue.

Operating Expenditure incurred amounted to \$44M with Recreation and Culture and Transport utilising 49% of the City's Resources.

Operating Expenditure

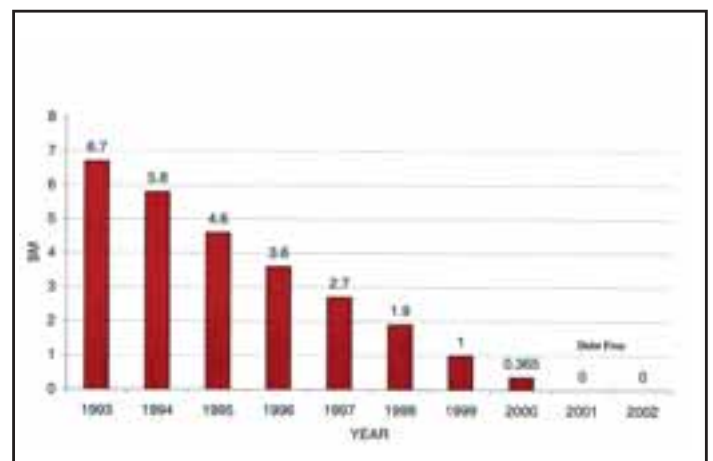


One of the City's main financial objectives is to be Debt Free. The benefits associated with the "Debt Free" concept are:

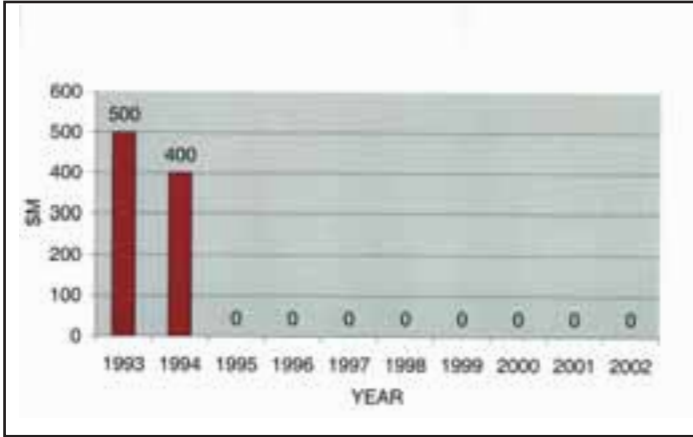
- Independence from uncontrollable Market Forces such as interest and inflation, which add cost without real benefit.
- The whole of the Council Revenue being available to meet current expenditure for services and new Capital Works instead of the allocation of funds to the repayments of Loans.
- Promote efficiency in Planning Resources for major Capital Expenditure.
- The City has financial control of its destiny and it is not restricted in Planning and Annual Expenditures by decisions of the past.
- Money now paid as interest is saved and available for service and facility programs and/or for lessening the impact on annual rates levied.

The City's objective was to become Debt Free by the year 2000/2001. The following graphs illustrate this achievement.

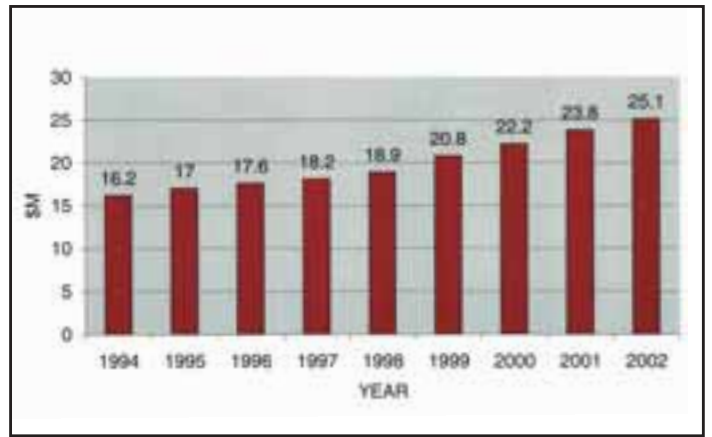
Long Term Loans Outstanding (Excluding Self-Supporting Loans)



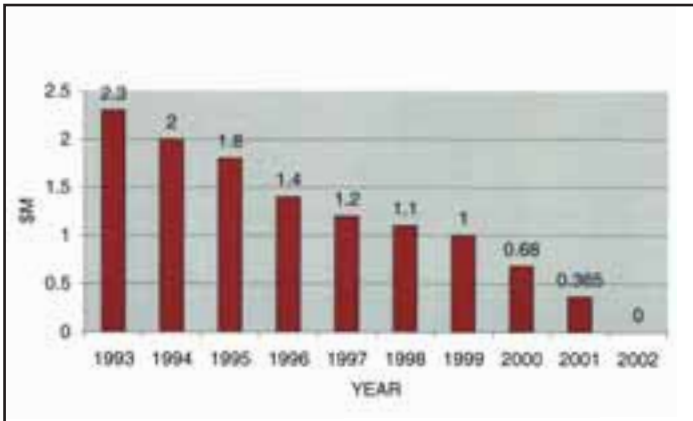
Long Term Loans Raised
(Excluding Self-Supporting Loans)



Rates Levied
(General and Minimum Only)

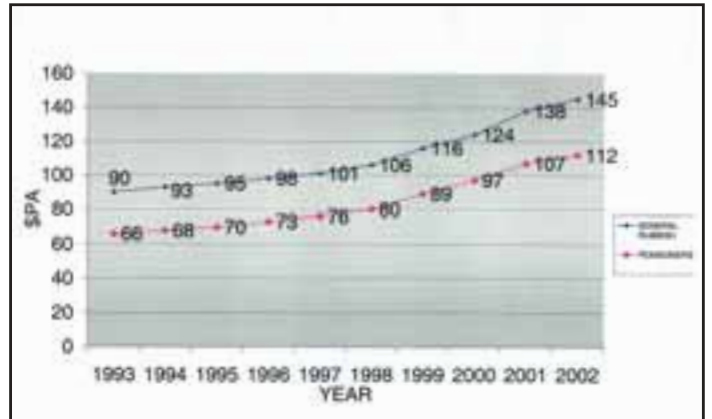


Long Term Loans Repayments
(Principal and Interest)

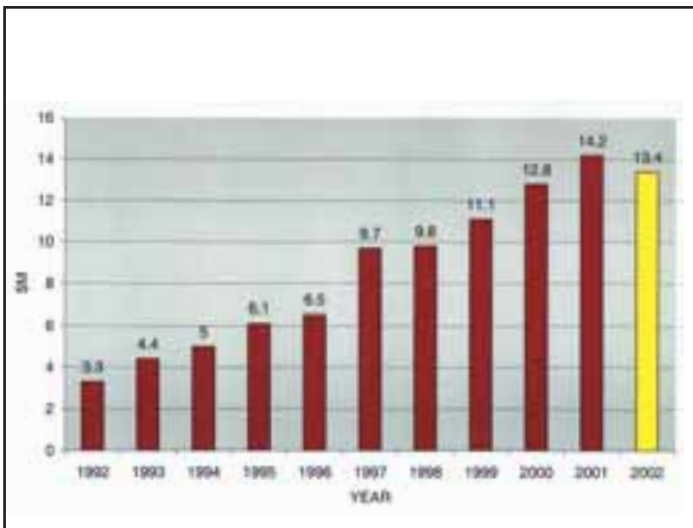


Improved efficiency by placing controls over operating costs, debt free concept and financial restructuring has resulted in more funds being allocated from own resources for capital works and services.

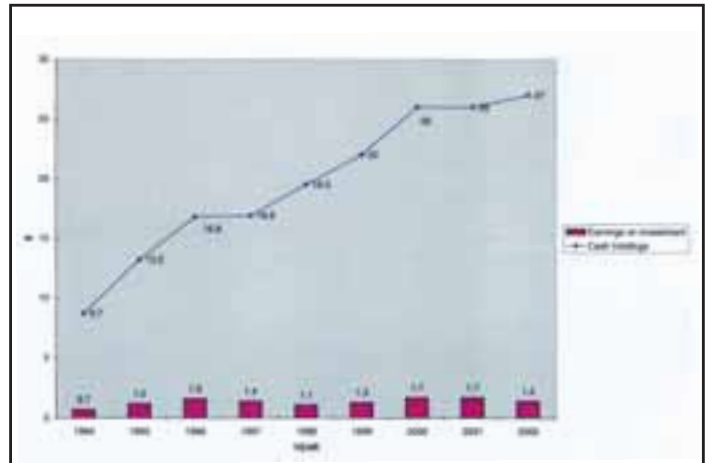
Domestic Rubbish Charges



Funds Allocated for Capital Works and Services



Investment Earnings and Cash Holdings



Dominic Carbone
Executive Finance and Client Services

Strategic and Regulatory Services



Planning Services

The role of strategic planning for the City, plus the assessment and determination of applications for rezoning, land development and property subdivision falls within the area of Planning Services.

Substantial progress has been made on the “Local Planning Strategy” for the City of Canning, which forecasts the needs of residents, taking into account predicted development and population scenarios.

Key issues range from housing development, commercial floor space allocations, rail precinct and City Centre development, airport buffers and development control through to groundwater protection.

The Local Planning Strategy underpins the regulatory controls set out in the proposed Town Planning Scheme No 41. Significant progress has been made during the year on drafting the new Scheme that embraces development across the whole municipality. Work on the Strategy and the new Scheme, which is being done “in-house”, will continue into 2002/2003.

A comprehensive study of Public Open Space across the City included an evaluation of the adequacy of open space, taking into account the size of parks along with the distance from homes, the areas available for active recreation and the standard of park maintenance.



As the City believes that residents should enjoy quality open space within walking distance of their home, recommendations were put forward to overcome areas that do not meet expectation. These include provision of new parkland through Development Schemes, purchase of residential property for open space, upgrading of existing reserves and landscaping to public purpose reserves.

A 'Development Plan' adopted in May 2002 established a \$2.14million program, spread over 8 years, addressing shortfalls in Bentley and St James.

Aircraft noise associated with Perth Airport has been a major factor in planning and development in Queens Park and East Cannington.

The original ANEF (Australian Noise Exposure Forecast) footprint, issued by the airport owner, was so severe that allowing residents to remain within the Queens Park 'Maniana Precinct' did not appear to be viable.



The revised ANEF footprint has shown an improvement for the northern suburbs of the City of Canning. The red dotted line shows the original footprint extending well into the City's environs.

Council's continued pursuit of this matter, involving assistance of specialist consultant services, led to a revised ANEF that illustrates a change in the distribution of aircraft movement over the Perth metropolitan area. This has resulted in a significant reduction in the level of forecast noise for Canning, which has led to the decision to redevelop the Homeswest precinct.

Overflights from Jandakot Airport also have an effect on the City and efforts have continued for the implementation of recommendations in the “Jandakot Airport Flight Path and Circuit Training Review”. The City continued to lobby for increased altitudes of aircraft engaged in circuits over the Canning Vale residential area, seeking a reduction in the level of aircraft noise and associated disturbance.

Managing the fine balance between industrial activity and quality of living conditions for residents continues to be an important issue for the planning and development of the City - particularly in Bentley and Canning Vale.

Meetings have been held with Bentley residents to address these issues and discussions continue in Canning Vale to ensure the future of substantial vacant industrial holdings will maintain harmony with residents.

An industrial development 'compliance monitoring' program was undertaken with properties inspected in Welshpool, Willetton and Canning Vale.

Some landowners were asked to make improvements, including the upgrade of landscaping and carparking to ensure a suitable standard of presentation and amenity is maintained. The program for Welshpool and Canning Vale is continuing into 2002/2003.

A formal review of a Development Scheme for Queens Park and East Cannington has continued. This is the first time such a review has been undertaken since Scheme 21 was introduced in 1982.

Subdivision designs for remaining development areas were reviewed, in some instances radically changed, to help simplify requirements, allow a greater level of independence between landowners and encourage progressive subdivision.

An ongoing series of landowner meetings were held to discuss the changes with property owners. The meetings will continue, to ensure residents concerns will be taken into account before the process is completed.



During the year, 684 development applications were processed along with 184 subdivision applications and 3 Scheme amendments.

A significant proportion of applications related to in-fill housing development throughout residential areas of the City.

Further progress was made to improve the level of customer service and reduce turn around time in the processing of town planning approvals.

Development of the Integrated Development Application System has included the introduction of automation to the subdivision approvals process.

The range of planning related services on the web has expanded to include documentation that will assist landowners and designers when preparing plans for consideration by Council.

Building Services

The administration of building, fencing and signs control, swimming pool inspections and building related functions normally undertaken by large metropolitan local governments is looked after by Building Services.

Applications for 2191 building licences were approved during the year, representing a 42% increase on the previous year's 1547 approvals. Dwellings accounted for 826, with the balance in industrial/commercial and other non-residential development. The construction value of works totalled \$136.8 million, showing continued and strong investment within the City.

A total of 91 fence and retaining wall applications were processed along with 46 applications for strata titles and 108 applications for demolition licences.

Swimming pools in the City totalled 6042 at the end of the financial year and the City's safety inspection program for public and private pools is on track.

The quality and cost effectiveness of the swimming pool inspection services at the City of Canning led to an approach from the Town of Vincent to take over their inspection services on a contract basis.



The City of Canning has successfully completed the second year of providing Environmental Health and Building Services to the Shire of Ngaanyatjarraku. A total of 25 building licences were processed and approved for the Shire during 2001/2002.

The relationship between the City of Canning and Ngaanyatjarraku led to an invitation from the Shire of Cue to provide similar services. A tender was submitted and accepted.

The contracts between the City and these Council's provide valuable benefits to all parties concerned, an arrangement which has been strongly promoted and supported by the Minister for Local Government.

Environmental Health Services

These Services maintain regulatory responsibilities of the Health Act and other legislation, inspection services and offer a wealth of information on a wide range of health-related issues.

Food safety remains a core function. Council has continued to encourage food premises proprietors to implement food safety program into their operations. Residents can contact Council if they have doubts about the safety of food purchased or the standards of a food premises.

To ensure maximum food safety standards are maintained, over 1200 inspections of food premises were undertaken throughout the year plus around 140 complaints relating to food premises, food handling, food poisoning and food products were investigated.

Approximately 36 notifiable enteric diseases were investigated. Bacterial in origin, these diseases generally relate to incidences of food poisoning associated with poor food handling and food hygiene. They include salmonella, giardia, listeria or campylobacter.

Mosquito control, to minimise nuisance to residents, continues to be a high priority. Although mosquito breeding cycles were considered to be low compared to previous years, the risk of contracting mosquito borne disease is still present. It is pleasing to note that during 2001/2002, no cases of Ross River Virus or Barmar Forrest Virus were reported in the City of Canning.

To assist with the efficient management of Council's mosquito control program, residents are encouraged to contact Council as and when mosquito presence is detected so that early investigations can be undertaken. In many instances, the breeding may be localised and can be easily eliminated.

A number of projects in environmental management were undertaken over the previous year, including the development of a gross pollutant register and risk rating for all stormwater sub-catchments within the City and the review of stormwater gully educting processes.

The information from these projects will contribute to the ongoing development of integrated catchment management throughout the City.

The City is also a major stakeholder in the development of a stormwater quality management plan for the Canning Plain Catchment which encompasses the Mills Street, Cockram Street, Wilson and Leige Street Main Drain systems.

Significant pollution incidents in Welshpool included a fire at a hazardous goods store and a large spill of

ammonium nitrate on a major highway. There were also numerous minor discharges, involving small fires, odour, noise and industrial waste discharges related to industry, that required the City's attention.

Progress towards the resolution of odour issues from the Canning Vale industrial area have continued over the year with the formation of the Parkwood Odour Committee.

The committee, with representatives from the City of Canning, the Department of Environmental Protection, industry and the Parkwood Air Quality Monitoring Group, is working cooperatively to reduce the impacts of industry odour on the adjoining Parkwood area.

To respond more effectively to aircraft noise issues, the City has established a noise complaint procedure that allows residents to ask for noise readings to be undertaken at their property. Details of these readings, along with resident complaints, are forwarded to the regulatory authorities with a request for a review of the noise abatement procedures.

Over the past two years the City has been in the process of developing a "Community Health Plan" involving the review of existing and future operations according to community expectations relating to a broad range of community health issues.

The plan has also given consideration to population health trends across Australia, the obligations and expectations of local government and local, national and international trends relating to local government planning.

Following further community consultation, it is expected the plan will be implemented during 2002/2003.



Stuart Devenish
Executive Strategic and Regulatory Services

Community Services



Community Recreation Facilities & Programs

A number of halls and community centres were upgraded during the year.

Air-conditioning was installed at the Canning Vale Community Centre and the kitchen in the Wandarrah Hall was upgraded.

Extensive upgrade at the Bentley Community Centre included air-conditioning above the stage area and in the local seniors office, plus provision of an acoustic ceiling in the multipurpose rooms and the installation of two new stoves.



Planning for new facilities to the north of the Canning River commenced. Consultants, appointed to assess existing facilities and future community needs, undertook an extensive survey of residents, organisations, business houses and schools.

The Riverton Pavilion was completed and a number of community groups have already found the facilities ideal.

Restoration of the Canning Town Hall commenced, which will result in improved community facilities whilst retaining the atmosphere of the heritage building.

Ongoing programs included celebrations for Foundation and Australia Day, activities for people with disabilities and children, the running of the Canning Art Award that attracted over 270 entries and the Autumn series of free concerts.

Sporting amenities at Burrendah, Queens Park, Willetton and Coker Parks benefited from upgrades of car parking, the recovering of cricket pitches and the change rooms at Queens Park received extensive renovation.

Library Services

The City's Library Service at Riverton, Bentley, Queens Park and Willetton continued to provide effective and well-patronised services during 2001/2002.

Circulation transactions, combination of loans and returns, increased by 3.5% to 1.72 million and almost 94,000 reservations were placed on in-demand items.

Interlibrary loans from other library services, on behalf of patrons, accounted for 4,500 items and 13,800 items were lent to other libraries.

Services introduced during the year included document binding facilities at Riverton, laminating services at Willetton and the sending of facsimiles from all libraries.

Small scale retailing of confectionery and stationery at all libraries provides convenience for patrons and an income stream for the libraries.

The addition of DVDs to the loan collections has proved very popular. While DVD numbers are growing, loans are limited to one per borrower at a time.

A growing collection of spoken word ('talking book') titles on CD are also in great demand.

Modifications were made at Willetton Library, incorporating a room into the main library, allowing more space for childrens collections and activities. Additional shelving was also installed to make access throughout the collection easier.

Disability Youth & Family Services

The Community Inclusion Project oversees the improvement of access for people with disabilities across all areas of Council services and buildings.

Access progress has included improved parking, ramps, accessible toilets and automatic doors. It has also included access improvement to the website, reading material, audio-visual equipment and assisted in changing community attitudes towards people with disabilities.

The Open Door Access Awards were launched at Good Samaritan Industries on 3 December 2001, during celebrations for the International Day of Disability.

The Awards are to encourage and acknowledge local businesses, organisations or individuals who have improved access for people with disabilities.



The first Award was presented to Swan Transit for their exceptional customer service to people with disabilities.

Youth and Family Services provide support and services across a number of facilities. The main facility, located in Lynwood, serves as the administration centre. Other facilities are located in Willeton and Bentley.

The new Cannington Youth Centre at Sevenoaks Senior College in Cannington will cater for young people from the Cannington and Queens Park area. Lotteries Commission funding of around \$19,000 has provided for furniture and equipment. The Centre, managed by the City, will be fully operational in late 2002.

Youth Accommodation Services provided accommodation and support to ten young people from five properties around the City.

The objective is to provide assistance, training and accommodation to young people who are homeless and help them to live independently once they leave the service.

Accommodation and Respite Services provided supported accommodation, in various locations throughout the City, for up to twenty people with disabilities during this period.

Respite Services catered for up to thirty people with disabilities. The school holiday program for teen-age children with disabilities proved popular once again. This service provides an opportunity for children to participate in holiday fun activities and also offers respite for parents and carers during this critical period.

Leisure Services

Many new programs were implemented at the Riverton Leisureplex which opened in November 2001. Well received by the community, the quality of the programs resulted in record numbers participating.

After an initial settling-in period, a number of areas associated with the construction of the multipurpose centre were attended to, including the replacement of a section of floor tiles. These warranty works were carried out with minimal disruption and at no cost to the City.

Stage 2 of the air-conditioning replacement was completed at the Queens Park Recreation Centre.

The entrance to the popular recreation facility was also beautified after the old pergola area was replaced with new fully reticulated garden beds.

The Canning Aquatic Centre in Bentley continues to be a popular cooling off place during summer months. New shade structures were installed over three of the junior pools and across an outdoor café area. Gardening equipment was also purchased to assist in the maintenance of the lush tropical landscape.



Construction of the two-storey, floodlit driving range, new pro-shop and facelift to the existing clubrooms and dining facilities commenced at the Whaleback Golf Course in June 2002. The work is expected to be completed by December 2002.

Aged Care Services

In March 2002 Canning HACC Services, which covers Queens Park Community Care, South Canning Community Care, Meals on Wheels, Multicultural Respite and Home and Community Care Services, was successful in achieving a "High Standard" rating after a National Service Standards verification visit from the Department of Health & Aged Care.

Canning HACC Services also received additional recurrent funding for 2,000 transport trips per annum, 3,120 hours pa of social support, 1,560 hours pa of Centre Based Day Care (Dementia Specific), 2,038 hours pa of Home Maintenance, 4,160 hours pa of domestic assistance.

Non Recurrent funding was received for a Toyota Commuter Van - Queens Park Community Care Services, Home Maintenance Equipment - HACC Services, Mitsubishi Rosa Bus with modifications - South Canning Community Care Services, various kitchen equipment - Meals on Wheels Service, barbeque, outdoor furniture and mobile library - South Canning Community Care Services.

A Feasibility Study and Development Plan for an extension to the existing Queens Park Community Care Services building has been completed. Subject to satisfactory community consultation the plan allowed for construction to begin in May 2002.

Individual houses at Canning Lodge have been repainted, recarpeted and new curtains completed. Canning Lodge is now in the process of preparing for the next accreditation visit which will take place in 2003.



Patrol and Security Services

Patrol & Security Services continued to provide a 24-hour, 7 day week service to residents and those with business interests in the City of Canning.

Security officers provided a prompt response to a total of approximately 9,000 recorded incidents. Of these incidents 3,715 required an urgent response and in all but 22 calls these responses were provided within the required time of 16 minutes. Delays in response times were considered unavoidable.

As part of a strategy to increase the number of dogs registered and increase owner awareness of the need to adequately control dogs at all times, the City employed an additional officer to carry out a 'door knock' of the City.

From November, when the strategy was introduced, until the end of June 2002 the officer visited 6,235 premises.



Additional strategies, introduced to increase the rehoming of unclaimed impounded dogs, proved effective with the number of dogs euthanased reduced from 23% during the previous year to 16%.

Patrol & Security Services provided additional assistance to the Neighbourhood Watch program within the City during 2001/2002. This assistance contributed to a more effective Neighbourhood Watch Program, assisting Police in crime prevention and detection.

A draft Development Plan was produced with proposed improvements to the City's animal and vehicle impounding facilities. The Plan covers the construction of a new animal and vehicle impounding facility in 2002/03 and the possible future construction of an office and a pet crematorium.

Paul Merlo Executive Community Services



Engineering and Technical Services

The focus of the Division continued to be on the provision of quality, efficient services at a competitive cost. With a combination of competitive tendering and continual improvements in internal work practices the division is confident that the community is benefiting from the quality of the services provided. Continual Customer surveys provide important feed-back on our performance.



The financial strategy continued to focus on the maintenance and enhancement of existing infrastructure assets. The long term management of Council's infrastructure is imperative to ensure a sustainable level which will not be a legacy for future generations.

Engineering Services

The major focus of the Engineering Budget continued to be on the preservation of its major asset - the road network.

Approximately \$8.125m was spent on road rehabilitation, road improvements, street lighting, traffic management and drainage improvements during the 2001/2002 financial year.

The long term program to upgrade footpaths continued to be a priority with \$558,500 spent on constructing approximately 5.8km of new footpaths and the upgrading of approximately 3.5km of slab paths to insitu concrete.

Major works and events during 2001/2002 included:

- Reconstruction of large sections of Bannister Road and High Road.
- Channelisation of Welshpool Road between Radium and Pilbara Streets.
- Construction of a two lane roundabout at High Road and Nicholson Road.
- Within the Canning Regional Centre, streetscaping works occurred along Cecil Ave including Traffic Management improvements
- Installation of significant traffic calming measures in Apsley Road, Burrendah Blvd, Centre & George Streets roundabout, Corinthian Road West, Ellam Street, Marjorie Avenue, Portcullis Drive and Riley Road and Riverton Drive bend.
- Drainage works totalling \$654,500 was undertaken and major works were on Condor Circle, Mills Street, Parklands Square, Rostrata Avenue and Victoria Street.



Waste Management

During the 2001/2002 financial year Waste disposal services continued to provide :

- Weekly collection of 240 litre garbage bins
- Fortnightly collection of recyclables utilising a 240 litre mobile garbage bin.
- Three times per year Greenwaste and Junk Collections.
- Two free tipping vouchers for inert material at the Ranford Road Landfill Site.

Parks and Streetscapes Services

The completion of the Department's capital program resulted in the continued upgrade of a number of existing parkland irrigation systems particularly at Shelley Park, Shelley, Clovelley, Cranley and Eastbourne Parks in Lynwood, Kingsford Park in Willetton and Jenever Park in Bentley.

The ground water supply bore at Hedley Park in Bentley was refurbished and a new ground water supply was established for the War Memorial Gardens in Cannington.

Other development projects included the construction of an additional 4.5 Klm's of dual use recreational path within the Canning River Regional Park, and the further upgrading of a section of the Shelley / Rossmoyne Foreshore footpath. A new neighbourhood park was also established at Albion Park in East Cannington.



The City's Streetscape Enhancement Program saw the completion of a further stage of development in Vahland Avenue and the replacement of the existing median planting in Apsley Road, Willetton.

Other landscape improvements were implemented at the Bellona Place public access way in Willetton and in association with the finalisation of streetscape improvements on South Street, Willetton, particularly the completion of brick paved island nibs and planting of street verges.

The Service also continued its environmental rehabilitation activities by working closely with a number community based environmental groups.

The focus of this work being principally directed toward the continued establishment of the new artificial wetland at Black Creek in Queens Park and the further development of the "Living Stream Site" at Bannister Creek.

Other programs were also conducted along the Shelley / Rossmoyne foreshore, within the Yagan Wetland Reserve in Rossmoyne, at Prendwick Park, Bannister Creek, Willetton and within the Canning River Regional Park.

Silvio Trinca
Executive Engineering and Technical Services

Financial Statements

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City of Canning

**OPERATING STATEMENT FOR THE PERIOD
ENDING 30 JUNE 2002**

2000/2001 ACTUAL		NOTES	2001/2002 ADOPTED BUDGET	2001/2002 REVISED BUDGET	2001/2002 ACTUAL
\$			\$	\$	\$
	EXPENDITURE	1,3,4			
(1,053,187)	Governance	17,18	(990,424)	(990,424)	(842,827)
(1,814,086)	Law, Order, Public Safety		(2,017,663)	(2,020,563)	(1,946,692)
(710,710)	Health		(742,193)	(742,193)	(676,981)
(5,654,432)	Education and Welfare		(6,347,401)	(6,490,428)	(6,468,542)
(387,583)	Housing		(388,182)	(388,182)	(335,173)
(7,840,400)	Community Amenities		(8,407,395)	(8,392,064)	(8,092,022)
(12,221,058)	Recreation and Culture		(14,119,989)	(14,134,989)	(13,588,212)
(7,511,413)	Transport		(5,808,325)	(5,774,719)	(8,358,726)
(1,121,310)	Economic Services		(807,739)	(817,739)	(813,188)
(4,756,125)	Other Property and Services		(5,124,375)	(5,379,975)	(3,104,023)
(43,070,304)			(44,753,686)	(45,131,276)	(44,226,386)
	REVENUE	1,3,4			
27,425,466	General Purpose Funding	15,16	28,322,636	28,334,676	28,451,937
51,449	Governance		1,000	1,000	2,823
196,665	Law, Order, Public Safety		140,000	143,000	172,838
156,763	Health		164,101	164,101	162,576
4,258,977	Education and Welfare		4,738,932	5,016,673	5,364,919
245,824	Housing		239,634	246,866	272,941
11,741,205	Community Amenities		8,800,295	9,240,168	10,441,895
3,149,664	Recreation and Culture		5,331,958	5,655,213	4,934,758
2,987,156	Transport		4,639,403	4,154,980	4,261,946
990,304	Economic Services		819,476	819,476	952,697
2,645,969	Other Property and Services		3,733,508	3,733,508	1,466,008
53,849,442			56,930,943	57,509,661	56,485,338
10,779,138	Increase/Decrease		12,177,257	12,378,385	12,258,952
	DISPOSAL OF ASSETS	2,6			
0	Land		0	0	18,182
391,785	Plant and Equipment		174,150	224,942	133,569
0	Furniture and Equipment		1,000	1,000	0
391,785	Gain (Loss) on Disposal		175,150	225,942	151,751
	ABNORMAL ITEMS				
0	Infrastructure Assets - Decrement	1(c)	0	0	(9,839,496)
4,988,216	Infrastructure Assets - Prior Decrement Reversal		0	0	0
0	Doubtful Debts Expense		0	0	(35,000)
0	Bad Debts Written Off		0	0	2,192
0	Prior Year Adjustment		0	0	(28,216)
4,988,216	Total Abnormal Items		0	0	(9,900,520)
	Change in Net Assets resulting from Operations				
16,159,139	Gain/(Reduction)		12,352,407	12,604,327	2,510,183

Note: This Statement is to be read in conjunction with the accompanying Notes.

City of Canning

**STATEMENT OF SURPLUS OR DEFICIT
FOR THE PERIOD ENDING 30 JUNE 2002**

2000/2001 ACTUAL		NOTES	2001/2002 ADOPTED BUDGET	2001/2002 REVISED BUDGET	2001/2002 ACTUAL
\$			\$	\$	\$
	OPERATING REVENUE				
16,159,139	Change in net assets resulting from operations Gain/Reduction (Refer Operating Statement) Increase/(Decrease)		12,352,407	12,604,327	2,510,183
	ADD				
10,812	Principal Repay-Sporting & Community Organisations		10,211	10,211	13,623
7,563,663	Depreciation Written Back	18	5,307,852	5,307,852	7,031,665
1,211,726	Book Value of Assets Sold Written Back	6(a)	1,388,218	1,408,641	1,074,737
(4,988,216)	Infrastructure Assets Decrement Written Back	1(c)	0	0	9,839,496
3,797,985			6,706,281	6,726,704	17,959,520
19,957,124	<i>Sub Total</i>		19,058,688	19,331,031	20,469,704
	LESS CAPITAL PROGRAMME				
(9,061,291)	Purchase Land and Buildings	6	(15,912,111)	(16,489,888)	(5,962,193)
(6,570,276)	Infrastructure Assets - Roads	6,8(d)	(12,220,117)	(11,991,861)	(8,332,950)
(739,944)	- Recreation Facilities	6,8(d)	(1,892,676)	(1,897,790)	(1,179,330)
(154,748)	- Other	6,8(d)	(419,887)	(388,198)	(104,803)
(3,101,095)	Purchase Plant & Equipment	6	(3,869,433)	(4,020,262)	(3,175,817)
(469,576)	Purchase Furniture and Equipment	6	(638,894)	(697,462)	(1,150,567)
(494,555)	Repayment of Debt				
	Debt Service Repayments-Principal on Loans	7(c)	(137,928)	(137,928)	(137,932)
	Transfer to Reserves				
(207,773)	Reserve Fund Waste Management	8(b)	(199,530)	(199,530)	(188,100)
(288,652)	Reserve Fund Land and Buildings	8(a)	(349,790)	(349,790)	(216,583)
(184,059)	Reserve Fund Aged Persons Homes	8(c)	(58,659)	(58,659)	(227,678)
(172)	Transfers Other - TPS 23 Scheme	33	0	0	0
(13,256)	Transfers Other - Special Overdraft TPS 24	33	(10,000)	(10,000)	(11,811)
(21,285,397)			(35,709,025)	(36,241,368)	(20,687,764)
(1,328,273)	<i>Sub Total</i>		(16,650,337)	(16,910,337)	(218,060)
	LESS - FUNDING FROM				
	Reserves				
304,304	Reserve Fund Waste Management	8(b)	2,434,304	2,434,304	315,775
15,431	Reserve Fund Land and Building	8(a)	1,313,000	1,573,000	265,072
43,552	Reserve Fund Aged Persons Homes	8(c)	155,075	155,075	116,993
3,730	Loans	7	79,121	79,121	70,821
13,630,094	Opening Funds	23(b)	12,668,837	12,668,837	12,668,837
13,997,111			16,650,337	16,910,337	13,437,498
(1)	Rounding		0	0	(8)
12,668,837	BUDGET(SURPLUS)/DEFICIT		0	0	13,219,430

Note: This Statement is to be read in conjunction with the accompanying Notes.

City of Canning

**STATEMENT OF FINANCIAL POSITION
AS AT THE 30 JUNE 2002**

2000/2001 ACTUAL		NOTES	2001/2002 ACTUAL
\$			\$
	CURRENT ASSETS		
932,721	Cash	5	10,905
24,929,958	Investments	5	26,637,418
3,238,512	Receivables	26	3,852,711
193,891	Stock on Hand	27	177,358
4,828	Prepaid Expenses	1(h)	4,543
29,299,910	TOTAL CURRENT ASSETS		30,682,935
	NON CURRENT ASSETS		
295,403,144	Fixed Assets	6(c)	293,811,839
645,959	Receivables	26	594,521
62,220	Development Costs	28	73,360
296,111,323	TOTAL NON CURRENT ASSETS		294,479,720
325,411,233	TOTAL ASSETS		325,162,655
	CURRENT LIABILITIES		
(3,153,526)	Accounts Payable	29	(3,241,664)
(1,270,941)	Income Received in Advance	29	(1,140,834)
(1,417,462)	Provision for Annual Leave	30	(1,362,572)
(426,531)	Provision for Long Service Leave	30	(513,314)
(337,740)	Provision for Insurance	31	(468,973)
(137,928)	Interest Bearing Liabilities	7(c)	(155,206)
0	Cash-Overdraft	5	(719,673)
(6,744,128)	TOTAL CURRENT LIABILITIES		(7,602,236)
	NON CURRENT LIABILITIES		
(1,147,518)	Provision for Long Service	30	(1,154,228)
(2,551,082)	Resident's Equity-Rossmoyne Retirement Village	32	(2,555,582)
(1,396,904)	Interest Bearing Liabilities	7	(1,312,515)
(340,097)	Development Costs	28	(340,097)
(5,435,601)	TOTAL NON CURRENT LIABILITIES		(5,362,422)
(12,179,729)	TOTAL LIABILITIES		(12,964,658)
313,231,504	NET ASSETS		312,197,997
	EQUITY		
269,809,798	Accumulated Surplus		272,397,542
43,421,706	Reserves	8	39,800,456
313,231,504	TOTAL EQUITY		312,197,997

Note: This Statement is to be read in conjunction with the accompanying Notes.

City of Canning

**STATEMENT OF CHANGES IN EQUITY FOR THE
YEAR ENDING 30 JUNE 2002**

2000/2001 ACTUAL		NOTES	2001/2002 ACTUAL
\$			\$
	ACCUMULATED SURPLUS		
254,095,432	Balance As At 1 July 2001		269,809,798
16,159,139	Change in Net Assets Resulting from Operations		2,510,183
	Transfer to Reserves		
(288,652)	- Land and Buildings	8(a)	(216,583)
(207,773)	- Waste Management	8(b)	(188,100)
(184,059)	- Aged Persons Homes	8(c)	(227,678)
(127,575)	Sundry Adjustments	34	12,082
	Transfer from Reserves		
15,431	- Land and Buildings	8(a)	265,072
304,304	- Waste Management	8(b)	315,775
43,551	- Aged Persons Homes	8(c)	116,993
269,809,798	Balance As At 30 June 2002		272,397,542
	LAND AND BUILDING RESERVE	8(a)	
3,530,185	Balance As At 1 July 2001		3,803,406
288,652	Transfers from Accumulated Surplus		216,583
(15,431)	Transfer to Accumulated Surplus		(265,072)
3,803,406	Balance As At 30 June 2002		3,754,917
	WASTE MANAGEMENT RESERVE	8(b)	
4,104,897	Balance As At 1 July 2001		4,008,365
207,772	Transfers from Accumulated Surplus		188,100
(304,304)	Transfer to Accumulated Surplus		(315,775)
4,008,365	Balance As At 30 June 2002		3,880,690
	AGED PERSONS HOMES RESERVE	8(c)	
1,148,906	Balance As At 1 July 2001		1,289,414
184,059	Transfers from Accumulated Surplus		227,678
(43,551)	Transfer to Accumulated Surplus		(116,993)
1,289,414	Balance As At 30 June 2002		1,400,099
	ASSET REVALUATION RESERVE	8(d)	
24,354,302	Balance As At 1 July 2001		34,320,521
9,966,219	Revaluation of Fixed Assets		(3,555,772)
34,320,521	Balance As At 30 June 2002		30,764,749
313,231,504	TOTAL EQUITY		312,197,997

Note: This Statement is to be read in conjunction with the accompanying Notes.

City of Canning

**STATEMENT OF CASHFLOWS FOR THE YEAR
AS AT THE 30 JUNE 2002**

2000/2001 ACTUAL		NOTES	2001/2002 ADOPTED BUDGET	2001/2002 ACTUAL
\$			\$	\$
	Cash Flows from Operating Activities			
	Payments			
(19,066,928)	Employee Costs		(19,728,329)	(20,829,254)
(9,217,978)	Materials and Contracts		(9,314,953)	(9,624,850)
(2,190,036)	Utilities		(2,249,997)	(2,288,448)
(732,406)	Insurance		(656,971)	(624,936)
(125,601)	Interest Expenses		(114,243)	(104,914)
(3,945,379)	Other		(7,215,270)	(3,509,996)
(35,278,328)	Total Payments		(39,279,763)	(36,982,398)
	Receipts			
23,871,947	Rates		25,255,190	25,072,016
6,160,815	Contributions, Donations and Reimbursements		3,681,060	4,282,938
240,513	Service Charges		242,868	236,418
14,836,098	Fees and Charges		14,058,762	15,675,086
1,786,472	Interest Earnings		1,459,339	1,283,298
219,391	Other Revenue		2,115,271	160,087
47,115,236	Total Receipts		46,812,490	46,709,843
11,836,908	Net Cash flows from Operating Activities	9	7,532,727	9,727,445
	Cash flows from investing activities			
	Payments			
(9,061,291)	Purchase Land and Buildings		(15,912,111)	(5,962,194)
(7,464,968)	Purchase Infrastructure Assets		(14,532,680)	(9,617,083)
(3,101,094)	Purchase Plant and Equipment		(3,869,433)	(3,175,817)
(469,576)	Purchase Furniture and Equipment		(638,894)	(1,150,567)
(20,096,929)			(34,953,118)	(19,905,661)
	Receipts			
0	Disposal of Land	6(a)	0	18,182
0	Disposal of Furniture and Equipment	6(a)	1,000	0
1,603,511	Disposal of Plant and Equipment	6(a)	1,562,368	1,208,306
1,603,511			1,563,368	1,226,488
(18,493,418)	Net cash flows from investing activities		(33,389,750)	(18,679,173)
	Cashflows from Financing Activities			
0	Proceeds from Borrowings		70,821	70,821
10,811	Principal Repayments Received - Loans		10,211	13,623
(494,555)	Loan Repayments- Principal	7(c)	(137,928)	(137,932)
(483,744)			(56,896)	(53,488)
	Cash flows from government			
	Receipts from Grants			
4,224,316	Recurrent		5,318,035	4,624,467
2,792,524	Capital		5,515,267	4,446,727
7,016,840			10,833,302	9,071,194
(123,414)	Net (decrease)/increase in cash held		(15,080,617)	65,978
25,986,092	Cash at the Beginning of Reporting Period		25,864,245	25,862,679
1	Rounding		9	(7)
25,862,679	Cash at the End of Reporting Period	9	10,783,637	25,928,650

Note: This Statement is to be read in conjunction with the accompanying Notes.

City of Canning

**RATE SETTING STATEMENT FOR THE YEAR
ENDING 30 JUNE 2002**

2000/2001 ACTUAL		NOTES	2001/2002 ADOPTED BUDGET	2001/2002 REVISED BUDGET	2001/2002 ACTUAL
\$	OPERATING REVENUE		\$	\$	\$
3,577,086	General Purpose Funding	1,3,4	3,339,023	3,351,063	3,357,637
51,449	Governance		1,000	1,000	2,823
196,665	Law, Order, Public Safety		140,000	143,000	172,838
156,762	Health		164,101	164,101	162,576
4,258,977	Education and Welfare		4,738,932	5,016,673	5,364,919
245,824	Housing		239,634	246,866	272,941
11,741,205	Community Amenities		8,800,295	9,240,168	10,441,895
3,062,560	Recreation and Culture		5,161,140	5,484,395	4,757,984
2,987,156	Transport		4,639,403	4,154,980	4,261,946
990,304	Economic Services		819,476	819,476	952,697
2,645,969	Other Property and Services		3,733,508	3,733,508	1,466,008
29,913,957			31,776,512	32,355,230	31,214,264
	LESS OPERATING EXPENDITURE	1,3,4,17,18			
(1,053,187)	Governance		(990,424)	(990,424)	(842,827)
(1,814,086)	Law, Order, Public Safety		(2,017,663)	(2,020,563)	(1,946,692)
(710,710)	Health		(742,193)	(742,193)	(676,981)
(5,654,432)	Education and Welfare		(6,347,401)	(6,490,428)	(6,468,542)
(387,583)	Housing		(388,182)	(388,182)	(335,173)
(7,840,400)	Community Amenities		(8,407,395)	(8,392,064)	(8,092,022)
(12,221,058)	Recreation and Culture		(14,119,989)	(14,134,989)	(13,588,212)
(7,511,413)	Transport		(5,808,325)	(5,774,719)	(8,358,726)
(1,121,310)	Economic Services		(807,739)	(817,739)	(813,188)
(4,756,124)	Other Property and Services		(5,124,375)	(5,379,975)	(3,104,023)
(43,070,303)			(44,753,686)	(45,131,276)	(44,226,386)
(13,156,346)	<i>Increase/Decrease</i>		(12,977,174)	(12,776,046)	(13,012,122)
	ABNORMAL ITEMS				
0	Infrastructure Assets - Decrement	1(c)	0	0	(9,839,496)
4,988,216	Infrastructure Assets - Prior Decrement Reversal		0	0	0
0	Doubtful Debts Expense		0	0	(35,000)
0	Bad Debts Written Off		0	0	2,192
0	Prior Year Adjustment		0	0	(28,216)
(8,168,130)			(12,977,174)	(12,776,046)	(22,912,642)
	ADD				
0	Prior Year Adjustment-Loan Principal Written Back	1(c)	0	0	9,839,496
(4,988,216)	Infrastructure Assets Decrement Written Back		0	0	0
10,812	Principal Repay-Sporting & Community Organisations	7(c)	10,211	10,211	13,623
391,785	Profit/(Loss) on Disposal of Assets	2,6	175,150	225,942	151,751
7,563,663	Depreciation Written Back	18	5,307,852	5,307,852	7,031,665
1,211,726	Book Value of Assets Sold Written Back	6(a)	1,388,218	1,408,641	1,074,737
(3,978,360)			(6,095,743)	(5,823,400)	(4,801,370)
	LESS CAPITAL PROGRAMME				
(9,061,291)	Purchase Land and Buildings	6	(15,912,111)	(16,489,888)	(5,962,193)
(6,570,276)	Infrastructure Assets -Roads	6,8(d)	(12,220,117)	(11,991,861)	(8,332,950)
(739,944)	-Recreation Facilities	6,8(d)	(1,892,676)	(1,897,790)	(1,179,330)
(154,748)	-Other	6,8(d)	(419,887)	(388,198)	(104,803)
(3,101,094)	Purchase Plant & Equipment	6	(3,869,433)	(4,020,262)	(3,175,817)
(469,576)	Purchase Furniture & Equipment	6	(638,894)	(697,462)	(1,150,567)
(494,555)	Repayment of Debt-Principal	7(c)	(137,928)	(137,928)	(137,932)
(680,484)	Transfers to Reserves	8	(607,979)	(607,979)	(632,361)
(13,428)	Transfers Other	33	(10,000)	(10,000)	(11,811)
(25,263,756)			(41,804,768)	(42,064,768)	(25,489,134)
	LESS - FUNDING FROM				
363,287	Reserves	8	3,902,379	4,162,379	697,840
3,730	Loans	7	79,121	79,121	70,821
13,630,094	Opening Funds	23	12,668,837	12,668,837	12,668,837
(12,668,837)	Closing Funds	23	0	0	(13,219,430)
(2)	Rounding		0	0	(8)
(23,935,484)	TO BE MADE UP FROM RATES		(25,154,431)	(25,154,431)	(25,271,074)

Note: This Statement is to be read in conjunction with the accompanying Notes.

STATEMENT OF RATING INFORMATION
FOR THE YEAR ENDING 30 JUNE 2002

	CURRENT YEAR ESTIMATED 2001/2002										CURRENT YEAR ACTUAL 2001/2002									
	GENERAL RATE					MINIMUM RATE					GENERAL RATE					MINIMUM RATE				
	No. of Props.	Rateable Value \$	GRV Rate in \$	Rate Yield \$	No	Minimum Rateable \$	Min Rate \$	Yield \$	TOTAL \$	No. of Props	Rateable Value \$	GRV Rate in \$	Rate Yield \$	No	Minimum Rateable \$	Min Rate \$	Yield \$	TOTAL \$		
General Rate GRV	21,801	357,737,174	0.06	21,464,238				21,464,238		21,959	358,888,746	0.06	21,533,325					21,533,325		
Minimum Rate (2)					8,875	46,422,435	365	3,239,375	3,239,375					8,810	46,240,574	365	3,215,650	3,215,650		
Interim Rates- General -Minimum Rate								130,000										197,190		
Pensioners Deferred Rates (Non Current Portion)								20,000										29,410		
Interest on Late Payment -General Rate -Minimum Rate								118,000										107,766		
								12,000										10,959		
SUB TOTAL GENERAL RATE	21,801	357,737,174	0.06	21,464,238	8,875	46,422,435		24,983,613	21,959	358,888,746	0.06	21,533,325	8,810	46,240,574			3,215,650	25,094,300		
SPECIFIED AREA																				
Canning Vale POS	2,428	23,446,341	0.0073	170,818				170,818	2,426	23,532,994	0.0073	171,791						171,791		
- General Rates																				
Canning Vale POS																				
- Interim Rates																		4,983		
SUB TOTAL SPECIFIED AREA	2,428	23,446,341	0.0073	170,818				170,818	2,426	23,532,994	0.0073	171,791						176,774		
GRAND TOTAL	24,229	381,183,515			8,875	46,422,435		25,154,431	24,385	382,421,740		21,705,116	8,810	46,240,574			3,215,650	25,271,074		

NOTE: (1) THE OBJECTS AND REASONS FOR GENERAL AND MINIMUM RATE

Council has imposed a general rate of 0.06 cents in the Dollar and minimum rate of \$365pa, as Council perceives it to be a "reasonable" minimum level of rates which all ratepayers in its district should pay. The minimum rate reflects the basic cost incurred by the Council in servicing each lot or dwelling in its district.

(2) RATES LEVIED IF NO MINIMUM RATE OF \$365PA WAS IMPOSED

Formula
Total GRV Applicable
to Properties that
Minimum Rate applies
(\$46,240,574

General Rate
in Dollar
X 0.06
= \$2,774,434

Rates Levied on
Properties that the
Minimum Rate Applies
= \$2,774,434

NOTES

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 30 JUNE 2002

1. SIGNIFICANT ACCOUNTING POLICIES

The significant policies which have been adopted in the preparation of the Financial Report are:

(a) Basis of Accounting

The Financial Report is a general purpose financial report which has been prepared in accordance with applicable accounting standards and other mandatory professional reporting requirements and the Local Government Act 1995 including the Local Government (financial Management) Regulations. The Financial Report has been prepared on the basis of historical cost and does not take into account changing money values or, except where stated, current valuations of non-current assets. The accounting policies have been consistently applied, unless otherwise stated.

Local Governments are not required to comply with the following Australian Accounting Standards:

AAS 16 "Financial Reporting by Segments"

AAS 22 "Related Party Disclosures"

(b) The Local Government Reporting Entity

The Financial Statements forming part of this report has been prepared on the basis of five funds (Municipal, Reserve, Loan Capital, Trading and Trust Funds). For the purposes of reporting the Municipality authority as a single unit, all transactions and balances in respect to the Municipal, Loan, Reserve and Trading Funds have been consolidated. Certain monies held in the Trust Fund have been excluded from the consolidated Financial Statements, but a separate Statement of those monies appear at Note 10.

(c) Non-Current Assets - Valuation and Depreciation

Council's Policy in relation to the valuation and depreciation of Council Assets is as follows:

The Assets include:

Land and Buildings

Furniture and Equipment

Plant and Equipment

Infrastructure Assets-

Roads

- Roads

- Footpaths

- Drainage

- Signs

- Streets

- Parking

- Bus Shelters

- Bridges

Recreation Facilities

- Playing Fields

- Passive Parklands

- Reticulation and Irrigation

- Lighting

- Fences

- Play Equipment and Facilities

- BBQ and Park Furniture

Other

-Carparks

The values of the above-mentioned Assets are based on the following:

In the 1999/2000 financial year, the City engaged Australian Property Consultants, Licenced Valuers, to value Council's Land and Building Assets as at the 30th June 2000. Richard A Blow and Associates, Valuers and Consultants were engaged to value Council's Furniture and Equipment Assets as at the 30th June 2000. All Plant and Equipment and Tools have been recorded at cost irrespective of the purchase date.

From 1st July 1997, Council increased its minimum Asset Capitalisation Threshold from \$100 to \$1,000.

- Land

- (i) Non Commercial Purposes (Recreation, Public Open Space, Roads and Drainage Construction) to be recorded at \$100 per holding.
- (ii) Commercial Purposes - Independent assessments to be obtained at 4 yearly intervals of the Fair Market Value of Land based on existing use which was undertaken in the 1999/2000 financial year and will be amended for the remaining 3 years by the additional historical cost value of land purchases.

- Buildings, Furniture and Equipment

Independent assessments to be obtained on 4 year intervals which was undertaken in the 1999/2000 financial year based on the replacement cost of the Asset. These values to be incorporated in the Financial Records and for the remaining 3 years will be amended by the additional historical cost of new purchases.

- Plant and Equipment

Acquisitions are recorded at historical cost due to the frequent changeover of Council's Plant and Equipment.

- Infrastructure

Infrastructure Assets Valuation Policy

Where the annual valuation derived for the Infrastructure Asset models varies to the opening balance brought forward plus the actual amount expended on construction or purchase for each Asset class, the net increment or decrement in respect of that class compared to the Valuation Model will be accounted for as follows:

- (i) If the annual valuation amount derived from the model exceeds the opening balance brought forward plus the actual amount expended on construction or purchase for each Asset class the Increment will be credited directly to the Asset Revaluation Reserve - except to the extent that the increment reverses a re-valuation decrement previously recognised as an expense in the Operating Statement in respect of that same class of Asset, it must be recognised as revenue in the Operating Statement for the period,
and
- (ii) If the annual valuation amount derived from the Model is less than the opening balance brought forward plus the actual amount expended on construction or purchase for each Asset class the decrement will be recognised as an expense in the Operating Statement -except to the extent that such a decrement reverses a re-valuation increment previously credited to, and still included in the balance of the Asset Revaluation Reserve in respect of that class, in this situation it will be debited directly to the Asset Revaluation Reserve.

Asset class increments and decrements shall be offset against one another within a class of non-current Assets, but shall not be offset in respect of different classes of non-current Assets.

Values of Infrastructure Assets are recorded based on models used to value each class of Infrastructure Assets on an annual basis as detailed below.

Infrastructure Asset Classes

Infrastructure Assets Roads includes:

- Roads

The Pavement and Road Management Maintenance System (PARMMS) is the method used by Council to value its Road Network. The class of Asset is valued at Replacement Cost and depreciated after taking into account the condition of the roads. Physical inspections and condition testing of the Road Network are continually undertaken.

- Footpaths

The Valuation of Footpaths are based on Replacement Cost and Depreciation is calculated on its useful life.

- Drainage

The Valuation of Drainage is based on Replacement Cost and Depreciation is calculated on its useful life.

- Signs - Parking **- Street**

The Valuation of Signs is based on Replacement Cost and Depreciation is calculated on its useful life.

Infrastructure Assets Recreation Facilities includes:

- Bus Shelters

The Valuation of Bus Shelters is based on Replacement Cost and Depreciation is calculated on its useful life.

- Recreation Facilities - Playing Fields

The Valuation of Playing Fields is based on current Development Costs to develop land to Playing Fields.

- Passive Parklands

The Valuation of Parklands is based on current Development Costs to develop land to Passive Recreational Facilities.

-Reticulation and Irrigation

The Valuation of Reticulation and Irrigation is based on Replacement Cost and Depreciation is calculated on its useful life.

- Lighting

The Valuation of Lighting is based on Replacement Cost and Depreciation is calculated on its useful life.

- Fences

The Valuation of Fences is based on Replacement Cost and Depreciation is calculated based on annual condition assessments which are continually undertaken.

- Play Equipment and Facilities

The Valuation of Play Equipment and Facilities is based on Replacement Cost and Depreciation is calculate on its useful life.

- Barbecues and Park Furniture

The Valuation of Barbecues and Park Furniture is based on Replacement Cost and Depreciation is calculated on its useful life.

Infrastructure Assets Other includes:

- Other - Carparks

The Valuation of Carparks is based on Replacement Cost and Depreciation is calculated on its useful life.

Depreciation

All property (excluding land), plant and equipment and tools are depreciated over their useful lives on a straight line basis as follows:

Buildings	2-60 years
Tools	5 years
Plant and Equipment	
- Mobile Plant and Vehicles	5 years
- Other Plant	8 years
Furniture and Equipment	10 years

From the 1999/2000 financial year, buildings have been recorded as per independent valuations and will be depreciated over the remainder of their useful life. During subsequent years depreciation is calculated as determined by the independent assessment to be obtained on 4 year intervals which commenced in the 1999/2000 financial year. Buildings constructed in between independent assessments are depreciated according to Officers estimate of their useful lives.

Infrastructure

Roads

- Roads	Condition Rated Annually
- Footpaths	50 years
- Drainage	75 years
- Signs	
Streets	15 years
Parking	10 years
- Bus Shelters	20 years

Recreation Facilities

- Playing Fields	Not Depreciated
- Passive Parklands	Not Depreciated
- Reticulation and Irrigation	25 years
- Lighting	40 years
- Fences	Condition Rated Annually
- Play Equipment and Facilities	10 to 15 years
- BBQ and Park Furniture	5 to 10 years
Other - Carparks	20 years

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the City of Canning obtains control over the assets comprising the contributions. Control over Assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates. Control over granted assets is normally obtained upon their receipt or upon prior notification that a grant has been secured, and the timing of commencement of control depends upon the arrangements that exist between the grantor and the City of Canning.

Unreceived contributions over which the City of Canning has control are recognised as receivables.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 5. That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the City of Canning's operations for the current reporting period.

The rating and reporting period coincides with rates levied for the year and recognised as revenues. All outstanding rates are collectable and therefore no provision has been made for doubtful debts.

(e) Employee Benefits

The amounts expected to be paid to Employees for their pro-rata entitlements to Long Service and Annual leave are accrued annually as follows:

Annual and Special Leave - accumulated to the last anniversary date from the commencement of employment, less leave taken. Leave untaken is expressed as a liability by utilising the rate of pay applicable at 30 June 2002 plus applicable salary and wage oncost.

Long Service Leave - computed in accordance with the provisions of the Local Government (Long Service Leave) Amendment Regulations 1983 and Australian Accounting Standard 30 (AAS30).

The provision for employees entitlements to Long Service Leave represents the present value of the estimated future cash outflows to be made by the City resulting from employees who have worked with the City for 12 months or more.

Liabilities for employee entitlements which are not expected to be settled within 12 months are discounted using the rates attached to the Commonwealth Bond rates at balance date, which most closely match the terms of maturity of the related liability.

In determining the liability for employee entitlements, consideration has been given to future increases in wage and salary rate. Related on-costs for superannuation and workers compensation have also been included in the calculations.

(f) Superannuation

The Municipality contributes to the Local Government Superannuation Fund. Contributions for 2001/2002 were 8% for Superannuation Guarantee Charge (Compulsory Scheme) and 4.5% for the Voluntary Contribution Scheme. Contributions are charged as an expense.

(g) Investments

All Investments are valued at cost and interest on those investments is recognised when accrued.

(h) Prepaid Expenses

Prepaid Expenses relate to the operations of Canning Lodge, which Council assumed responsibility from the Association of the Blind.

(i) Stock on Hand

Stocks on hand of materials and stores are valued at cost. Materials are issued to works on basis of cost.

(j) Cash

For the purpose of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

(k) Joint Ventures

The Municipality is a participant in the Canning Vale Regional Resource Recovery Centre (RRRC). For further details relating to this Venture, please refer to Note 35.

(l) Comparative Information

Comparative Information has been included in the Financial Statements. Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

(m) Goods and Services Tax (GST)

In accordance with recommended practice, revenue expenses and assets capitalised are stated net of any GST recoverable. Receivables and Payables in the Statement of Financial Position are stated inclusive of applicable GST.

2 OPERATING REVENUES AND EXPENSES

The Operating Revenue and Expenses as reported in the Financial Report includes:

<u>Actual</u> <u>2000/01</u> \$		<u>Adopted</u> <u>Budget</u> <u>2001/02</u> \$	<u>Actual</u> <u>2001/02</u> \$
7,563,663	Charging as Expenses		
	Depreciation on Non-Current Assets	5,307,852	7,031,665
	Charging as Expenses		
16,950	Auditors Remuneration	17,450	17,450
	Crediting as Income		
	Profit(Loss) on Sale of Non-Current Assets		
0	Land	0	18,182
391,785	Plant and Equipment	174,150	133,569
0	Furniture and Equipment	1,000	0
0	Buildings	0	0
<u>391,785</u>		<u>175,150</u>	<u>151,751</u>

3. DESCRIPTION OF FUNCTIONS/ACTIVITIES

The City of Canning's Mission Statement reflects the views of where the City is currently positioned as far as its operations are concerned.

It reads:

“The principal activities of Council for the Local Government of the City of Canning covers the provisions of law, order, public safety services, education services, health services, welfare services, housing services, community amenities, recreation and cultural services, transport services, economic services, and other property services as permitted under the Local Government Act or other written law”.

Description of Programs

General Purpose Funding

Rates Levied, Interest on Late Payment of Rates, General Purpose Grants and Interest Received on Investments.

Governance

Member of Council Allowances and Reimbursements, Civic Functions, Election Expenses and Administration Expenses.

Law, Order, Public Safety

Supervision of various Local Laws, Fire Prevention, Animal Control, Ranger and Security Services, Impounding of Vehicles and Emergency Services.

Health

Environmental Health, Food Control, Pest Control, Immunisation Services and Maintenance of Maternal Infant Health Clinics.

Education and Welfare

Pre-Schools and other Education. Care of Families and Children, Senior Citizens Centres, Day Care Centres, Meals on Wheels, Home Help, Transport Services, Family Support and Multicultural Centre Activities.

Housing

Aged Persons Residence, Accommodation for People with Disabilities and Staff Housing.

Community Amenities

Refuse Collection Services, Landfill Site Operations, Protection of the Environment. Administration of the Town Planning Scheme and Urban Stormwater and Drainage Works.

Recreation and Culture

Maintenance of Halls, Swimming Pool, Recreation Centres, Reserves, Libraries, Golf Course, Recreation Equipment Hire and Other Culture.

Transport

Maintenance of Roads, Drainage Works, Footpaths, Street Lighting, Parking Facilities, Crossovers, Verge Maintenance and Street Sweeping.

Economic Services

Weed Control, Area Promotion, Implementation of Building Controls, Swimming Pool Inspections, Plant Nursery Operations and Concrete Batching Operations.

Other Property and Services

Private Works, Town Planning Schemes, Public Works Overheads, Plant Operations, Materials, Salaries and Wages Controls and Other Unclassified Activities.

4. OPERATING REVENUES AND EXPENSES BY NATURE AND TYPE

Operating expenses and revenues classified according to nature and type.

<u>Actual 2000/01</u>		<u>Adopted Budget 2001/02</u>	<u>Actual 2001/02</u>
\$		\$	\$
Operating Expenses			
19,348,717	Employee Costs	19,598,262	20,868,889
9,211,008	Materials and Contracts	9,533,393	9,724,061
7,563,663	Depreciation of Non-Current Assets	5,307,852	7,031,664
2,153,311	Utility Charges (Gas, Electricity, Water, etc)	2,228,677	2,295,537
723,072	Insurance Expenses	756,169	756,170
125,155	Interest Expenses	114,063	103,285
3,945,378	Other Expenditure	7,215,270	3,446,780
<u>43,070,304</u>	Agree with Operating Statement	<u>44,753,686</u>	<u>44,226,386</u>
Operating Revenues			
23,935,484	Rates - General	25,154,430	25,271,074
1,701,277	Interest Earned	1,368,459	1,397,111
6,833,341	Grants and Subsidies	10,628,331	9,195,365
6,223,925	Contributions, Reimbursement & Donations	3,676,387	4,361,053
240,513	Service Charges	242,868	236,418
14,783,377	Fees and Charges	13,433,197	15,866,420
391,785	Profit on Sale of Assets	175,150	151,751
131,525	Other Revenue/Income	2,427,271	157,897
<u>54,241,227</u>	Agreed with Operating Statement	<u>57,106,093</u>	<u>56,637,089</u>

5. CASH

<u>Adopted Actual 2000/01</u>		<u>Adopted Budget 2001/02</u>	<u>Actual 2001/02</u>
\$		\$	\$
922,596	Cash at Bank	4,682,349	(719,673)
10,125	Cash on Hand	10,125	10,905
932,721	Total Cash - Sub Total	4,692,474	(708,768)
24,929,958	Investments	6,091,163	26,637,418
<u>25,862,679</u>		<u>10,783,637</u>	<u>25,928,650</u>
Represented by:-			
9,383,862	Restricted Cash	6,091,163	9,330,193
16,478,817	Unrestricted	4,692,474	16,598,457
<u>25,862,679</u>		<u>10,783,637</u>	<u>25,928,650</u>

The following restrictions have been imposed by regulations or other externally imposed requirements

<u>Actual</u> <u>2000/01</u> \$		<u>Actual</u> <u>2001/02</u> \$
918,472	Crossover Construction Fees	992,211
151,855	Storm Water Connection Fees	180,319
8,299	Loan Fund - Unspent (Restricted Cash)	8,299
1,289,413	Reserve Fund - Aged Persons Homes (Restricted Cash)	1,400,099
3,803,405	Reserve Fund - Land and Buildings (Restricted Cash)	3,754,915
4,008,367	Reserve Fund - Waste Management (Restricted Cash)	3,880,690
274,378	Other - (Town Planning Scheme 23 and 24) (Restricted Cash)	286,188
<u>10,454,189</u>		<u>10,502,721</u>

The following details Grants recognised as revenues during the financial year in respect of which expenditure had not been made and is to be carried forward and expenditure incurred in the 2002/2003 financial year:

- HACC Equipment Grant - Various Outdoor Furniture	6,670
- HACC Equipment Grant - Gas Cooking Equipment	11,995

6. FIXED ASSETS

(a) Sale of Assets

In accordance with Financial Management Regulation 36(1)(e), the following information is provided in relation to the disposal of Assets by Asset Class:

Asset by Class	Proceeds Sale of Assets		Written Down Value		Gain(Loss) on Disposal	
	2001/02 Adopted Budget	2001/02 Actual	2001/02 Adopted Budget	2001/02 Actual	2001/02 Adopted Budget	2001/02 Actual
	\$	\$	\$	\$	\$	\$
Furniture and Equipment	1,000	0	0	0	1,000	0
Plant and Equipment	1,562,368	1,208,306	1,388,218	1,074,737	174,150	133,569
Land	0	18,182	0	0	0	18,182
TOTAL BY CLASS OF ASSETS	<u>1,563,368</u>	<u>1,226,488</u>	<u>1,388,218</u>	<u>1,074,737</u>	<u>175,150</u>	<u>151,751</u>

(b) Borrowing Costs Incurred and Capitalised as part of a Qualifying Asset

No Borrowing Costs were incorporated in the Financial Statement as Assets purchased are to be funded from General Purpose Funding.

(c) Fixed Assets Classified according to Class

Actual 2000/01			Actual 2001/02	
\$	\$		\$	\$
	23,966,200	Land		23,966,400
64,760,281 (19,985,370)	44,774,911	Buildings Less Accumulated Depreciation	70,726,975 (22,102,030)	48,624,945
10,698,076 (8,539,550)	2,158,526	Furniture and Fittings Less Accumulated Depreciation	11,848,644 (8,917,656)	2,930,988
12,020,333 (5,758,964)	6,261,369	Plant and Equipment (at cost) Less Accumulated Depreciation	12,995,605 (6,527,581)	6,468,024
92,516 (92,516)	0	Tools (at cost) Less Accumulated Depreciation	92,516 (92,516)	0
Infrastructure Assets				
233,219,991 (57,747,379)	175,472,612	Roads Less Accumulated Depreciation	232,274,124 (54,221,474)	178,052,650
46,237,822 (6,038,177)	40,199,645	Recreation Facilities Less Accumulated Depreciation	36,751,372 (5,755,666)	30,995,706
3,886,227 (1,316,346)	2,569,881	Other Less Accumulated Depreciation	3,738,733 (965,607)	2,773,126
<u>295,403,144</u>		TOTAL FIXED ASSETS	<u>293,811,839</u>	

For further details on Council's Policy on Accounting for Fixed Assets refer to Note 1(c) on Page 27 "Non-Current Assets - Valuations and Depreciation".

(d) Assets Classified by Program

Council's Assets classified by Program are summarised as follows:

Program	Land	Buildings and Equipment	Furniture and Equipment	Plant and Equipment	Infrastructure	All Other Assets	Total By Program
	\$	\$	\$	\$	\$	\$	\$
Governance Law, Order & Public Safety	0	7,295,542	439,757	970,442	0	1,174,627	9,880,367
Health	263,615	477,496	28,780	63,515	0	27,177	860,583
Education & Welfare	0	346,014	20,857	46,027	0	38,851	451,748
Housing	670,985	2,617,820	157,795	348,219	0	15,134	3,809,953
Community Amenities	1,725,446	1,317,590	79,422	175,264	0	12,055	3,309,777
Recreation & Culture	2,899,769	6,935,376	418,047	922,534	0	362,050	11,537,777
Transport	10,426,049	13,057,695	787,084	1,736,915	33,768,832	130,961	59,907,537
Economic Services	0	3,811,759	229,763	507,035	178,052,650	163,217	182,764,424
Other Property & Services	0	247,014	14,892	32,858	0	0	294,764
No Specific Program Allocation	7,980,536	12,518,637	754,593	1,665,217	0	267,478	23,186,460
	0	0	0	0	0	29,159,265	29,159,265
TOTAL	23,966,400	48,624,943	2,930,990	6,468,025	211,821,482	31,350,815	325,162,655

The following buildings, included in the above figures are restricted assets:

176 Gibbs Street, East Cannington) The properties are held under a Deed	62,000
178 Gibbs Street, East Cannington) Management from the State Planning	64,000
305 Welshpool Road, Welshpool) Commission for a period of 25 years	135,000
12/1179 Albany Highway, Bentley) commencing from 1st October 1991	52,000
76 Hamilton Street, Cannington) The properties are held under Deeds	32,000
12 Allen Court, Queens Park) of Trust with Caveats lodged on the	46,000
12/152 Hamilton Street, Cannington) Certificate of Title to prevent any	60,000
8 Blenny Close, Cannington) dealings	85,000
54 Hybanthus Road, Ferndale		95,000
8/19 Saurel Way, Ferndale		92,000
		<u>723,000</u>

7. INTEREST BEARING LIABILITIES

- (a) In accordance with Financial Management Regulation 48 the unspent balance of money borrowed in previous years is summarised as follows:

Loan No.	Date Raised	Purpose	Opening Balance 01.07.01	Funds Spent 2001/02	Closing Balance 30.06.02
			\$	\$	\$
		<u>Community Amenities</u>			
228	05/06/1992	Canning Regional Centre Studies	8,300	0	8,300
		TOTAL	8,300	0	8,300

- (b) Loans Raised in Financial Year

The following new Loan was raised during the 2001/2002 financial year:

<u>Actual 2000/01</u>		<u>Adopted Budget 2001/02</u>	<u>Actual 2001/02</u>
\$		\$	\$
	Loan No 235-Underground Power Rossmoynce (Self-Supporting)		
	The City proposed to borrow the sum of \$70,821 for a term of 7.5 years representing the balance of funds required for the project.		
	The Project Cost	1,891,721	
	LESS Loan raised to 30 June 2001	1,700,000	
	LESS contributions received by the Participates (Lump Sum Payments)	120,900	
	Balance of Loan Funds	<u>70,821</u>	
109,020	Total Interest Payable	104,063	104,068
128,844	Total Principal Payable	137,928	137,932
<u>237,864</u>	TOTAL REPAYMENT	<u>241,991</u>	<u>242,000</u>
0	Amount Borrowed	70,821	70,821
0	Amount Expended	70,821	70,821
<u>0</u>	CLOSING BALANCE	<u>0</u>	<u>0</u>

(c) **Loan Repayments**

Council's Loan Liability is summarised as follows:

Program	Loan No.	Principal 01/07/01	Loans Raised 2001/02	Interest		Loan Repayment		Principal 30/06/02
				Budget 2001/02	Actual 2001/02	Budget 2001/02	Actual 2001/02	
Economic Services								
Underground Power	235	1,534,834	70,821	104,063	104,068	137,928	137,932	1,467,721
SUB TOTAL		1,534,832	70,821	104,063	104,068	137,928	137,932	1,467,721
LESS Change in Net Accrual				(1,479)				
TOTAL		1,534,832	70,821	104,063	102,589	137,928	137,932	1,467,721
Current								155,206
Non-Current								1,312,515
Loan Repayments to be financed by the City				0	0	0	0	
Loan Repayments reimbursed from external sources				104,063	102,589	137,928	137,932	
TOTAL				104,063	102,589	137,928	137,932	1,467,721

8. **RESERVES**

In accordance with Financial Management Regulation 38 the following Reserve account information is disclosed.

(a) **Land and Building Reserve (Cash Backed)**

Purpose - Acquisition, Development and Improvement of Land and Buildings.

The transactions of the Reserve Fund are summarised as follows:

Actual 2000/01		Adopted Budget 2001/02	Actual 2001/02
\$		\$	\$
3,530,185	Opening Balance	3,803,404	3,803,406
Plus Transfer from Accumulated Surplus			
97,223	- Rental Pt Lot 79 Ranford Road	93,995	92,456
191,429	- Interest Received	125,270	173,585
0	- Net proceeds/(Expenditure) Proposed Ranford Rd Subdivision	130,525	(49,458)
Less Transfer to Accumulated Surplus			
10,431	- Feasibility Studies and Survey	10,000	3,532
0	- Legal Expenses	2,000	539
0	- Valuation Fees	1,000	876
0	- Enterprise Centre	0	0
5,000	- Development and Extensions-Whaleback Golf Course	0	0
0	- Consultancy Fee -Proposed Driving Range Development and Extensions - Whaleback Golf Course	1,100,000	0
0	-Land Acquisition - Wharf St Cannington	0	260,125
0	- Administration Centre Upgrade	200,000	0
3,803,406	CLOSING BALANCE	2,840,194	3,754,917

(b) Waste Management Reserve (Cash Backed)

Purpose - Acquisition and Development of Landfill Sites including Buildings, Plan and Equipment and lining of Site.

The transactions of the Reserve Fund are summarised as follows:

Actual 2000/01		Adopted Budget 2001/02	Actual 2001/02
\$		\$	\$
4,104,897	Opening Balance	4,008,366	4,008,365
	Plus Transfer from Accumulated Surplus		
207,772	- Interest Received	199,530	188,100
0	- Allocation for Construction of Landfill Liner		
	Less Transfer to Accumulated Surplus		
0	-Rehabilitation & Ground Water Control Landfill	200,000	6,419
0	- Plant and Equipment - Front End Loader	225,000	0
0	- Plant and Equipment - Sweeper	40,000	0
0	- Plant and Equipment - Various Miscellaneous Tools	15,000	0
0	- Land & Building - Waste Transfer Station	1,650,000	5,052
0	- Consultancy Fees	0	0
0	- Construction of Landfill Liner	0	0
0	- Landfill Quality Audit	0	0
0	- Plant and Equipment - 3 Side Loaders	0	0
304,304	- Plant and Equipment-Mobile Bins Recycling	304,304	304,304
<u>4,008,365</u>	CLOSING BALANCE	<u>1,773,592</u>	<u>3,880,690</u>

(c) Aged Persons Home Reserve (Cash Backed)

Purpose - Acquisition, Development and Improvements of Facilities for the Aged.

The transactions of the Reserve Fund are summarised as follows:

Actual 2000/01		Adopted Budget 2001/02	Actual 2001/02
\$		\$	\$
1,148,906	Opening Balance	1,289,414	1,289,414
	Plus Transfer from Accumulated Surplus		
50,793	- Interest Received	58,659	58,231
	- Surplus from the following Operations		
12,494	People with Disabilities	0	22,734
10,931	Joint Venture Housing	0	24,085
4,764	Rossmoyne Village	0	14,433
79,510	Canning Lodge	0	96,539
25,568	Capital Gain of Reallocation of Units	0	11,656
<u>1,332,966</u>		<u>1,348,073</u>	<u>1,517,092</u>

Aged Persons Home Reserve (Cash Backed) cont...

Actual 2000/01		Adopted Budget 2001/02	Actual 2001/02
\$		\$	\$
	Less Transfer to Accumulated Surplus		
0	-Land & Buildings-Community Room-Wilson Village	0	0
2,591	-Furniture & Equipment-Microwave Ovens-Canning Lodge	1,410	0
0	-Land & Buildings-Access Ramps-Canning Lodge	0	0
0	-Land and Buildings-Paint and Curtains-Canning Lodge	50,000	47,223
0	-Land & Buildings-Electric Ovens-Rossmoyne Village	0	0
6,358	- Management System Software	0	0
1,875	-Land and Buildings-Office Extensions-Canning Lodge	6,655	0
32,728	-Wilson Village Maintenance	0	0
0	-Accreditation-Canning Lodge	0	0
0	-Canning Lodge Operations	0	0
0	-Feasibility Study Canning Lodge Extensions	10,000	0
0	-Land & Buildings-Upgrade Reticulation-Canning Lodge	6,000	3,394
0	-Land & Buildings-Carport Wilson Village	3,310	2,825
0	-Land & Buildings-Emergency & Exit Lighting Canning Lodge	4,200	5,279
0	-Land & Buildings-Replace Light Fittings- Canning Lodge	15,500	16,058
0	-Furniture and Equipment -Kitchen Appliances Canning Lodge	3,000	3,273
0	-Land & Buildings-Kitchen Extension - Wilson Village	20,000	15,205
0	-Land & Buildings-Utility Strirage Room- Rossmoyne Village	12,000	0
0	-Land & Buildings-Carpets- Canning Lodge	23,000	23,736
1,289,414	CLOSING BALANCE	1,192,998	1,400,099

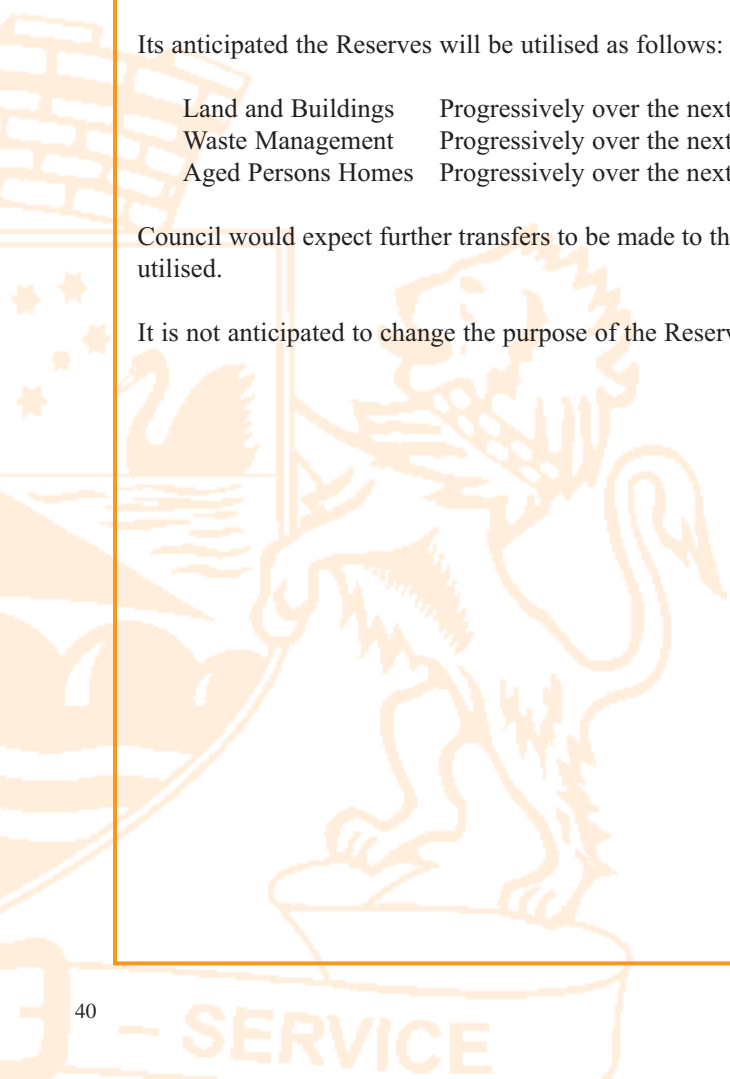
All of the above Reserve Accounts are Cash Backed and are disclosed as Restricted Cash Assets in Note 5 of the Financial Statements.

Its anticipated the Reserves will be utilised as follows:

Land and Buildings	Progressively over the next 5 Years
Waste Management	Progressively over the next 5 Years
Aged Persons Homes	Progressively over the next 5 Years

Council would expect further transfers to be made to the Aged Persons Home and Land and Building Reserve as funds are utilised.

It is not anticipated to change the purpose of the Reserve Funds during the next financial year.



(d) **Asset Revaluation Reserve**

The following Asset Revaluation Reserve has resulted from the revaluation of Council Assets in accordance with the Australian Accounting Standards 38 - "Revaluation of Non-Current Assets".

The Asset Revaluation Reserve is not Cash Backed and future transaction on the Reserve will be in accordance with Note 1(c) "Non Current Assets - Valuation and Depreciation".

<u>Actual</u> <u>2000/01</u> \$		<u>Adopted</u> <u>Budget</u> <u>2001/02</u> \$	<u>Actual</u> <u>2001/02</u> \$
24,354,302	Opening Balance	0	34,320,521
9,966,219	PLUS Valuation changes to Fixed Assets	0	(3,555,772)
<u>34,320,521</u>	CLOSING BALANCE	<u>0</u>	<u>30,764,749</u>

The amount in the Asset Revaluation Reserve is represented by the following Asset Class balances:

	\$
Land	16,565,432
Buildings	11,036,239
Furniture and Equipment	(3,840,145)
Infrastructure Assets:	
Footpaths	2,985,784
Bridges	1,534,169
Signs	99,926
Playing Fields	582,734
Reticulation and Irrigation	176,054
Park Furniture	1,624
Carparks	626,027
Fences	996,905
	<u>30,764,749</u>

9. CASH FLOW INFORMATION

- (a) Reconciliation of cash flows from operations with change in net equity resulting from operations.

For the purpose of this statement of cash flows, cash includes cash on hand and in or at call deposits with Banks or Financial Institutions.

<u>Actual</u> <u>2000/01</u> \$		<u>Adopted</u> <u>Budget</u> <u>2001/02</u> \$	<u>Actual</u> <u>2001/02</u> \$
16,159,139	Change in net equity from operations	12,352,407	2,510,183
<u>Non cash flows in change in Net Equity</u>			
7,563,663	Depreciation	5,307,852	7,031,665
(391,785)	(Profit) loss on sale of Fixed Assets	(175,150)	(151,751)
272,455	Changes to provisions	(30,869)	170,584
(7,016,842)	Government Revenue	(10,833,302)	(9,071,194)
0	Prior Year Adjustment-Loan Principal	0	0
(4,988,216)	Decrement from Revaluation-Infrastructure Assets	0	9,839,496
<u>Change in Assets and Liabilities</u>			
(27,577)	(Increase)/Decrease in Inventory	23,891	16,533
0	(Increase)/Decrease in Prepaid Expenses	0	285
(446)	Increase/(Decrease) in Accrued Expenditure	(180)	(1,629)
304,200	(Increase)/Decrease in Debtors	715,791	(576,385)
(16,119)	Increase/(Decrease) in Creditors	173,229	89,766
(21,564)	Increase/(Decrease) in Income in Advance	(942)	(130,108)
<u>11,836,908</u>	Cash flows from Operations	<u>7,532,727</u>	<u>9,727,445</u>
Credit stand by arrangement and loan facilities			
Council has Bank Overdraft facilities of:-			
1,900,000	Credit Facility	1,900,000	1,900,000
0	Amount Utilised	0	0
<u>1,900,000</u>	Unused Facility available	<u>1,900,000</u>	<u>1,900,000</u>
RECONCILIATION OF CASH			
16,478,817	Cash at Bank - Operating	4,692,474	16,598,457
9,101,185	- Restricted Reserves	5,816,785	9,035,706
8,299	- Restricted Loans	0	8,299
Bank Overdraft Facility			
274,378	- Town Planning Schemes	274,378	286,188
<u>25,862,679</u>	TOTAL CASH	<u>10,783,637</u>	<u>25,928,650</u>

10. TRUST FUND INFORMATION

In accordance with Financial Management Regulation 37 the transactions of the Trust Fund are summarised as follows:

TRUST FUND FOR THE PERIOD ENDING 30 JUNE 2002

PARTICULARS	OPENING	RECEIPTS		PAYMENTS		CLOSING BALANCE	
	BALANCE	ADOPTED	ACTUAL	ADOPTED	ACTUAL	ADOPTED	ACTUAL
	01.07.2001	BUDGET	2001/02	BUDGET	2001/02	BUDGET	2001/02
	\$	\$	\$	\$	\$	\$	\$
DEPOSITS							
Canning Rugby Club - Establish Clubrooms Wilson Park	500	0	0	0	0	500	500
Youth Accommodation Bond	1,145	1,100	2,405	1,100	2,525	1,145	1,025
Canning Literary Awards	3,649	0	0	0	0	3,649	3,649
PUBLIC OPEN SPACE CONTRIBUTIONS							
TPS6 Drainage (Kempe Hutchinson)	1,307	0	0	0	0	1,307	1,307
TPS9 (VM & FM Allen)	72	0	0	0	0	72	72
Public Open Space Contributions	0	0	0	0	0	0	0
Public Open Space and Local Centre Contributions							
- TPS 17	99,016	0	54,506	0	24,913	99,016	128,609
- TPS 21	279,033	0	351,650	0	271	279,033	630,412
- TPS 23	395,852	0	0	0	0	395,852	395,852
- TPS 24	111,723	0	0	0	0	111,723	111,723
TOWN PLANNING SCHEMES							
Town Planning Scheme 28A- Reimbursement	154	0	0	0	0	154	154
Town Planning Scheme 30	34,139	0	0	0	0	34,139	34,139
OTHER							
Woodloes Folk Museum	628	0	0	0	0	628	628
Dewey St-Private Drainage Scheme Contribution	19,783	0	0	0	0	19,783	19,783
Donation-Getting to Know You	7,300	0	0	0	0	7,300	7,300
City of Canning Relief Fund	116	0	0	0	0	116	116
Indian Earthquake Appeal	195	0	1,000	195	1,195	0	0
TOTAL	954,612	1,100	409,561	1,295	28,904	954,417	1,335,269

11. COMPARISON WITH RATE SETTING BUDGET

In accordance with Financial Management Regulation 36(1)(a) the following information provides details of all income and expenditure together with movements to and from Reserve Accounts which have not been included in the Operating Statement but which have been included in the "Rate Setting Statement".

<u>Actual 2000/01</u>		<u>Adopted Budget 2001/02</u>	<u>Actual 2001/02</u>
\$		\$	\$
	Non Operating Income		
10,812	Principal Repayment Received (Community Groups)	10,211	13,623
	Proceeds from Disposal of Assets:		
0	Furniture and Equipment	1,000	0
1,603,511	Plant and Equipment	1,562,368	1,208,306
0	Land	0	18,182
363,287	Transfer from Reserves	3,902,379	697,840
3,730	Loans - Unspent	8,300	0
0	Loans - Raised	70,821	70,821
<u>1,981,340</u>	TOTAL	<u>5,555,079</u>	<u>2,008,772</u>
	Non Operating Expenditure		
9,061,291	Purchase Land and Buildings	15,912,111	5,962,193
3,101,094	Purchase Plant and Equipment	3,869,433	3,175,817
469,576	Purchase Furniture and Equipment	638,894	1,150,567
6,570,276	Infrastructure Assets-Roads	12,220,117	8,332,950
739,944	Infrastructure Assets-Recreation Facilities	1,892,676	1,179,330
154,748	Infrastructure Assets-Other	419,887	104,803
494,555	Repayments of Debt-Principal	137,928	137,932
680,484	Transfer to Reserves	607,979	632,361
13,428	Transfer Other	10,000	11,811
<u>21,285,396</u>	TOTAL	<u>35,709,025</u>	<u>20,687,764</u>

12. RATING INFORMATION

Statement of Rating Information for the year ending 30th June 2002. Refer Page 25.

In accordance with Financial Management Regulation 39 Council has imposed the following Rates:

(a) General and Minimum Rate

<u>Actual 2000/01</u>		<u>Adopted Budget 2001/02</u>	<u>Actual 2001/02</u>
\$		\$	\$
0.058	-General Rate	0.06	0.06
Rate in \$	(The basis for the rate is Gross Rental Value)	Rate in \$	Rate in \$
\$355pa.	-Minimum Rate	\$365pa	\$365pa

The Objects and Reasons for General and Minimum Rate

Council imposed a general rate of 0.06 cents in the Dollar and minimum rate of \$365pa, as Council perceives it to be a "reasonable" minimum level of rates which all ratepayers in its district should pay. The minimum rate reflects the basic cost incurred by the Council in servicing each lot or dwelling in its district.

For additional information on the rates levied refer to the "Statement of Rating Information".

(b) Specified Area Rates
(i) Canning Vale Public Open Space Maintenance

To maintain the level of Public Open Space Development at the current standard. Recently established and ongoing subdivisions in Canning Vale, a suburb located in the South East Corner of the City, adjacent to Ranford Road, all have Public Open Space fully developed and initially provided at the expense of the respective subdividers.

Actual 2000/01		Adopted Budget 2001/02	Actual 2001/02
\$		\$	\$
0.00038	The Rate in the Dollar (the basis for the rate is Gross Rental Value)	0.0073	0.0073

- Description of Land

All the land comprised within the area connecting at the north western corner of the intersection of Nicholson Road and Clifton Road then in a north easterly direction along the north western boundary of Nicholson Road to Nicholson Court then in a north easterly direction along the north western boundary of Nicholson Court to the south western corner of the intersection of Nicholson Court and the Standard Gauge Railway Reserve then in a south westerly direction along the southern boundary of the Standard Gauge railway Reserve and Ranford Road then in a south easterly direction along the north eastern boundary of Ranford Road to the north eastern corner of the intersection of Ranford Road and Wilfred Road then in a south westerly direction along the south eastern boundary of Wilfred Road to the south eastern corner of the intersection of Wilfred Road and Clifton Road then in a south easterly direction along the north eastern boundary of Clifton Road to the south eastern corner of the intersection of Clifton Road and Silicon road then in a south easterly direction along the north eastern side of Clifton Road to the starting point".

More commonly known as the "Canning Vale Estates".

Application of Rates Levied

To meet the additional cost of maintaining the Public Open Space developed in the Canning Vale Estates. The Canning Vale Estates ratepayers are required to contribute approximately 20% of the total amount of maintaining the parklands and street gardens.

Actual 2000/01		Adopted Budget 2001/02	Actual 2001/02
\$		\$	\$
22,882	Unspent Balances Carried Forward	(15,981)	(15,981)
87,104	Revenue	170,818	176,774
109,986		154,837	160,793
	Less Expenses		
	Public Open Space & Verge Maintenance		
(10,073)	-Canning Vale Oval	(12,537)	(9,911)
(41,921)	-Livingston Estate P.O.S.	(46,306)	(35,896)
(26,526)	-Waratah Estate P.O.S.	(36,849)	(29,621)
(47,447)	-Ranford Estate P.O.S.	(59,145)	(49,712)
(125,967)		(154,837)	(125,140)
(15,981)	Unspent/(Overspent) Balance Carried Forward	0	35,653

The additional information in the Specified Rates levied refer to the "Statement of Rating Information" - Refer Page 25.

13. SERVICE CHARGES

- (a) Pursuant to Section 6.38(1) of the Local Government Act 1995 and Regulations 40 and 54 of the Local Government (Financial Management) Regulations, a Service Charge is imposed for the provision of Underground Electricity within a defined part of the District of Rossmoyne.

Description of Land

The properties bounded by Leach Highway, the Council Boundary in Bullcreek, Riverton Drive and Fifth Ave and including the properties abutting Riverton Drive between Fifth Ave and Beatrice Ave, properties abutting Pleasant Place, Lot 211 Robins Place and Lot 210 Robins Place and properties abutting Fifth Ave between Riverton Drive and Leach Highway with the exception of Lot Pt 1135 Fifth Ave.

- (b) The Project involves the Design, installation and commissioning of an underground Electricity Supply Distribution System. The Project includes the conversion of all existing Overhead customer service connections to Underground between the property boundary and the property building.

Council has an objective to underground the powerlines where the residents support the Scheme as it represents a significant opportunity with tangible benefits, such as improved streetscape, enhance safety, better lighting and an attractive environment.

The Loan repayments for the 2001/2002 financial year amounts to \$242,000 comprising of:

Interest Repayment	\$104,068
Principal Repayment	\$137,932

Actual 2000/01		Adopted Budget 2001/02	Actual 2001/02
\$		\$	\$
523	Unspent Balance Carried Forward	3,172	3,172
240,513	Service Charges Raised	242,868	236,418
241,036		246,040	239,590
	Less Expenses		
(128,844)	Loan Repayment Principal	(137,927)	(137,932)
(109,020)	Loan Repayment Interest	(104,063)	(104,068)
	Service Charge Instalment Refundable to lump sum Payment Contributors	(4,050)	(4,050)
3,172	Unspent/(Overspent) Balance Carried Forward	0	(6,460)

The Service Charges to be imposed are defined as follows:

Annual Service Charge 2000/01	Description	Annual Service Charge 2001/02
\$		\$
239.70	(A) House or Unit with overhead internal power connection	233.00
185.83	(B) House or Unit with Underground internal power connection	180.65
0	(C) Flats with underground internal power connection - 32 flats	8,759.05
6,595.59	- 71 flats	6,411.25
5,802.34	(D) Shopping Complex	5,640.15
88.75	(E) Houses in Streets already with Underground Power	86.25
5,687.57	(F) Council Properties	5,528.60
194.17	(G) 4 Units with overhead internal connection -one supply only	188.75
0	(H) 2 Units with overhead internal connection -one supply only	0
0	(I) School Site	0

The categories and costings determined above are based on information provided by Western Power which categorises different properties depending on the "After Diversity Maximum Demand" which is affectively the average power draw at the time of Peak load. Further the full service component for the underground connection between the street and the property is \$900 and therefore properties which already have this are given a discount of \$450 (i.e. their half contribution).

The amount raised from the Service Charge is to meet the cost of the Loan repayment comprising of principal and interest. Lump sum amounts received will reduce the amounts of the last Drawdown.

14. INTEREST CHARGES FOR THE LATE PAYMENT OF RATES CHARGES

- (1) Pursuant to Section 6.51 of the Local Government Act and Financial Management Regulation 43(a) the City of Canning imposed the following rate of interest applicable for the late payment of rates and applied as follows:
- (a) Where no election has been made to pay the rate charge by instalments due
 - (i) after it becomes due and payable;
 - or
 - (ii) 35 days after the date of issue of the rate notice

which ever is the later.
 - (b) Where an election has been made to pay the rate charge by instalments and an instalment remains unpaid after its due and payable.

The rate of interest to apply is 10% and the revenue from the imposition of the interest was as follows:

Actual 2000/01		Adopted Budget 2001/02	Actual 2001/02
\$		\$	\$
<u>136,843</u>	Interest Charges for the late Payment of Rates Charged	<u>130,000</u>	<u>118,725</u>

- (2) Pursuant to Section 6.45 of the Local Government Act and Financial Management Regulation 43(c) the due dates of each instalment was as follows:

1st Instalment	12th October 2001
2nd Instalment	11th December 2001
3rd Instalment	11th February 2002
4th Instalment	12th April 2002

15. FEES AND CHARGES INFORMATION

- (a) In accordance with Financial Management Regulation 41, the estimates of total revenue from Fees and Charges for each program are summarised as follows:

<u>Actual</u> <u>2000/01</u> \$		<u>Adopted</u> <u>Budget</u> <u>2001/02</u> \$	<u>Actual</u> <u>2001/02</u> \$
1,400	Governance	1,000	2,709
123,152	Law, Order, Public Safety	129,000	167,850
156,762	Health	158,101	157,576
495,543	Education and Welfare	487,093	603,079
201,794	Housing	239,634	243,708
11,365,589	Community Amenities	8,769,395	10,423,997
1,811,688	Recreation and Culture	2,730,108	3,159,859
21,350	Transport	12,000	20,655
433,196	Economic Services	397,512	520,208
172,903	Other Property and Services	509,354	566,779
<u>14,783,377</u>	TOTAL FEES AND CHARGES	<u>13,433,197</u>	<u>15,866,420</u>

- (b) Fees and Charges amended during the financial year are as follows:

Patrol and Security Services - (Effective from 23rd April 2002)

	<u>Adopted</u> <u>Fees</u> <u>Incl. GST</u> \$	<u>Revised</u> <u>New Fees</u> <u>Incl. GST</u> <u>as at</u> <u>23/04/02</u> \$
Dangerous Dog Declarations		
Purchase of prescribed signs	13.20	14.00
Purchase of prescribed collar (large)	12.10	25.00
Purchase of prescribed collar (small)	11.00	25.00

16. INVESTMENTS

In accordance with Financial Regulation 49 the Earnings from Investments are summarised as follows:

<u>Actual</u> <u>2000/01</u> \$		<u>Adopted</u> <u>Budget</u> <u>2001/02</u> \$	<u>Actual</u> <u>2001/02</u> \$
1,238,026	General Account Reserve Funds	975,000	965,385
191,429	- Land and Buildings	125,270	173,585
50,793	- Aged Persons Homes	58,659	58,231
207,773	- Waste Management	199,530	188,099
13,526	Other - (Town Planning Scheme No 24)	10,000	11,811
<u>1,701,547</u>	TOTAL	<u>1,368,459</u>	<u>1,397,111</u>

17. COUNCIL MEMBERS - FEES, EXPENSES AND ALLOWANCES

In accordance with Financial Management Regulation 44 Fees, Expenses or Allowances paid to Council Members are summarised as follows:

<u>Actual</u> <u>2000/01</u> \$		<u>Adopted</u> <u>Budget</u> <u>2001/02</u> \$	<u>Actual</u> <u>2001/02</u> \$
	-Annual Attendance Fee		
54,000	Councillor (9) - \$6,000 per annum	54,000	54,000
12,000	Mayor - \$12,000 per annum	12,000	12,000
	- Expenses		
20,000	-\$2,000pa per Member	20,000	20,000
5,430	-Travel Expenses	4,000	4,911
	-Annual Local Government Allowance		
41,938	-Mayor	44,232	39,817
8,750	-Deputy Mayor	8,750	8,750

18. DEPRECIATION ON NON-CURRENT ASSETS

The Depreciation charge included in the Financial Statements are summarised as follows:

<u>Actual</u> <u>2000/01</u> \$		<u>Adopted</u> <u>Budget</u> <u>2000/01</u> \$	<u>Actual</u> <u>2001/02</u> \$
661,414	Governance	572,731	533,691
73,897	Law, Order, Public Safety	65,918	51,496
35,830	Health	29,873	23,337
271,599	Education and Welfare	223,070	174,265
136,453	Housing	113,765	88,875
389,606	Community Amenities	349,447	261,181
2,120,623	Recreation and Culture	1,741,883	1,744,353
2,547,160	Transport	1,108,284	3,292,882
25,583	Economic Services	21,329	16,663
1,301,498	Other Property and Services	1,081,552	844,922
<u>7,563,663</u>	TOTAL	<u>5,307,852</u>	<u>7,031,665</u>

19. MAJOR LAND TRANSACTIONS

Council did not participate in any major land transactions.

20. TRADING UNDERTAKINGS

Council did not participate in any trading undertakings.

21. CAPITAL AND LEASING COMMITMENTS

Council did not have any Capital and Leasing Commitments.

22. FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

The following table details the City of Canning's exposure to interest rate risks as at 30th June 2002.

	Average Interest %	Variable Interest Rate \$	Fixed Interest Rate Less than 1 year \$	Maturity 1 to 5 years \$	Non Interest Bearing \$	Total \$
Financial Assets						
Cash	4.55	0	0	0	10,905	10,905
Bank Bills/Term Deposits	4.9	0	26,637,418	0	0	26,637,418
Trade Receivables-Current	-	0	0	0	3,852,711	3,852,711
		0	26,637,418	0	3,863,616	30,501,034
Financial Liabilities						
Cash - Overdraft	8.5	719,673	0	0	0	719,673
Creditors - Current	0	0	0	0	3,241,664	3,241,664
Employee entitlements - Current	0	0	0	0	1,875,886	1,875,886
Interest Bearing Liabilities	7.0	0	0	1,467,723	0	1,467,723
		719,673	0	1,467,723	5,117,550	7,304,946

- (b) Council does not have any material credit risk exposure to any single debtor under any financial instruments entered into.
- (c) The aggregate net fair values and carry amounts of financial assets and financial liabilities are disclosed in the notes to and forming part of the Annual Budget.
- (d) Investment of Council Funds:

In accordance with Council's Policy, funds may be invested in one or more of the following :

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term Authorised Investments (ie Mortgage Backed Securities) with a AA+ Rating or better as set by Standard and Poors. Investment in this area to be limited to 10% of the available funds.

Council's Policy allows for funds to be invested with the following financial institutions:

- Licensed Australian Banks with a BBB rating or better as set by Standard and Poors
- Bonds Issued by Government and/or Government Authorities and Utilities.
- Corporate Entities which have a BBB rating or better as set by Standard and Poors.

23(a) POSITION AT COMMENCEMENT OF FINANCIAL YEAR

DETERMINATION OF OPENING FUNDS

<u>Actual</u> <u>2000/01</u> \$		<u>Adopted</u> <u>Budget</u> <u>2001/02</u> \$	<u>Actual</u> <u>2001/02</u> \$
	<u>Current Assets</u>		
24,929,958	Investments	6,091,163	26,637,418
922,596	Cash at Bank - (Overdraft)	4,682,349	(719,673)
10,125	Cash on Hand	10,125	10,905
3,217,357	Sundry Debtors	2,500,000	3,793,740
193,891	Stock on Hand	170,000	177,358
4,828	Prepaid Expenses	4,828	4,543
29,278,756		13,458,465	29,904,291
	<u>Less Current Liabilities</u>		
(124,531)	Interest Received in Advance	(120,000)	(74,364)
(1,146,410)	Income Received in Advance	(1,150,000)	(1,066,470)
(3,126,771)	Sundry Creditors	(3,300,000)	(3,216,538)
(1,417,461)	Accrued Annual Leave	(1,312,713)	(1,362,572)
(1,046,396)	Accrued Long Service Leave	(1,021,077)	(1,140,635)
(26,755)	Accrued Interest Loan Liability	(26,575)	(25,126)
(337,740)	Provision - for Insurance	(436,937)	(468,973)
(7,226,064)	SUB TOTAL	(7,367,302)	(7,354,678)
22,052,692	SURPLUS OF CURRENT ASSETS OVER	6,091,163	22,549,613
	CURRENT LIABILITIES		
	ADJUSTMENTS		
7	Rounding	0	10
	Restricted Funds		
(9,383,862)	Less Cash Backed Reserves and Restricted Funds	(6,091,163)	(9,330,193)
12,668,837	OPENING/CLOSING FUNDS	0	13,219,430

(b) STATEMENT OF RECONCILIATION OF NET CURRENT ASSETS BROUGHT FORWARD

In accordance with Financial Management Regulation 36(1)(b) the following reconciliation is provided between the Net Current Assets carried forward from the previous financial year, compared to the Net Current Assets detailed in the 2001/2002 Annual Budget.

Net Current Asset detailed in the 2001/2002 Annual Budget	<u>\$12,668,837</u>
Net Current Assets Brought Forward as at 1st July 2000	<u>\$12,668,837</u>

24. CAPITAL EXPENDITURE BY PROGRAM

Actual Capital Expenditure incurred by Program is summarised as follows:

Program	Furniture and Equipment	Land and Buildings	Plant and Equipment	Infrastructure			Total
				Roads	Recreation Facilities	Other	
	\$	\$	\$	\$	\$	\$	\$
Governance	236,827	102,777	48,452	0	0	0	388,056
Governance	336,119	36,135	189,892	-	-	-	562,146
Law, Order, Public Safety	27,726	194,406	133,370	-	-	-	355,502
Health	-	7,074	44,005	-	-	-	51,079
Education and Welfare	46,505	82,117	502,807	-	-	-	631,429
Housing	3,247	106,444	-	-	-	-	109,691
Community Amenities	-	4,008	710,612	-	-	6,419	721,039
Recreation and Culture	731,945	5,459,008	713,427	-	1,179,330	98,384	8,182,094
Transport	5,025	-	618,054	8,332,950	-	-	8,956,029
Economic Services	-	-	85,952	-	-	-	85,952
Other Property & Services	-	73,001	177,698	-	-	-	250,699
TOTAL	1,150,567	5,962,193	3,175,817	8,332,950	1,179,330	104,803	19,905,660

25. FINANCIAL INFORMATION BY RATIO

In accordance with Financial Regulation 50 the following Financial Information by Ratio is provided:

<u>1999/00</u> <u>Percent</u>	<u>2000/01</u> <u>Percent</u>		<u>2001/02</u> <u>Percent</u>
		(a) Current Ratio	
338%	332%	<u>(Current Assets Minus Restricted Assets)</u> (Current Liabilities-Liabilities Associated with Restricted Assets)	314%
		(b) Debt Ratio (All Debt is Self Supporting)	
4%	4%	<u>Total Liabilities</u> Total Assets	4%
		(c) Debt Service Ratio (All Debt is Self Supporting)	
2%	1%	<u>Debt Service Cost</u> Available Operating Revenue	1%
		(d) Rate Coverage Ratio	
44%	44%	<u>Net Rate Revenue</u> Operating Revenue	45%
		(e) Outstanding Rates Ratio	
6%	5%	<u>Rates Outstanding</u> Rates Collectable	6%

DEFINITIONS

“available operating revenue” means the operating revenue-

- (a) plus any contributions towards the repayment of money borrowed which have not been included in the operating revenue; and
- (b) minus specific purpose grants, contributions and donations of a capital nature;

“current assets” means the total current assets as shown in the statement of financial position;

“debt service cost” means all principal and interest expenses for borrowings under Section 6.20 of the Local Government Act 1995;

“net rate revenue” means the revenue from all rates and money paid in lieu of rates on non-rateable land -

- (a) plus interest for late payment and interest and additional charges on instalments;
- (b) minus discounts and concessions granted and money written off;

“rates collectable” means the amount of-

- (a) all rates, interim rates, back rates, interim minimum payments, back minimum payments;
- (b) interest and additional charges payable on rates and payments referred to in paragraphs (a) and (b);
- (c) arrears brought forward from a previous financial year of the amounts referred to in paragraphs (a) and (b);

“rates outstanding” means unpaid rates collectable;

“restricted assets” has the same meaning as in Australian Accounting Standard 27 (AAS27);

“total assets” means all current and non-current assets as shown in the Statement of Financial Position;

“total liabilities” means all current and non-current liabilities as shown in the Statement of Financial Position.

26. RECEIVABLES

Receivables due to the City include the following:

<u>Actual</u> <u>2000/01</u> \$		<u>Actual</u> <u>2001/02</u> \$
	<u>Current</u>	
845,468	Rates	1,017,645
261,996	Sanitation	279,074
5,711	Swimming Pool Charges	5,632
156,281	Private Works	178,228
1,610,392	General	2,117,106
10,211	Long Term Loans-Interest Free & Self Supporting	10,811
<u>348,453</u>	Goods and Services Tax	<u>244,215</u>
<u>3,238,512</u>		<u>3,852,711</u>
	<u>Non Current</u>	
547,282	Rates Outstanding-Pensioner Deferred	510,067
<u>98,677</u>	Long Term Loans-Interest Free and Self Supporting	<u>84,454</u>
<u>645,959</u>		<u>594,521</u>

Deferred pensioners rates represent amounts owing by pensioners who have chosen to defer the payment of their rates in accordance with the Rates and Charges (Rebates and Deferments) Act 1992.

27. STOCK ON HAND

<u>Actual</u> <u>2000/01</u> \$		<u>Actual</u> <u>2001/02</u> \$
<u>193,891</u>	Comprises of Construction Materials, Fuels and Consumables	<u>177,358</u>

All stock on hand at balance date has been valued at cost.

28. DEVELOPMENT COSTS

Development costs represent preliminary expenditure on Town Planning Schemes financed by the City.

<u>Actual</u> <u>2000/01</u> \$		<u>Actual</u> <u>2001/02</u> \$
	Development costs to be recovered	
62,220	Town Planning Scheme No 21	73,360
<u>62,220</u>		<u>73,360</u>
	Development costs over recovered	
(23,405)	Town Planning Scheme No 29	(23,405)
<u>(316,692)</u>	Town Planning Scheme No 38	<u>(316,692)</u>
<u>(340,097)</u>		<u>(340,097)</u>
<u>(277,877)</u>	TOTAL DEVELOPMENT COSTS OVER RECOVERED	<u>(266,737)</u>

Town Planning Schemes 21

Recovery of Costs are subject to as and when participants in the Schemes subdivide their land holdings in accordance with the relevant Scheme Texts and Maps.

Town Planning Schemes 29 and 38

Further costs are to be incurred in relation to the Schemes, the Over Recovery of Scheme Costs is considered temporary.

29. ACCOUNTS PAYABLE/INCOME RECEIVED IN ADVANCE

<u>Actual</u> <u>2000/01</u> \$		<u>Actual</u> <u>2001/02</u> \$
	<u>Income Received in Advance</u>	
65,700	Restaurant/Eating House Licences	64,545
151,855	Storm Water Connection Fees	0
918,471	Crossover Construction Fees	992,211
10,384	Other	9,714
<u>124,531</u>	Interest Received in Advance	<u>74,364</u>
<u>1,270,941</u>	Sub Total	<u>1,140,834</u>
	<u>Accounts Payable</u>	
582,085	Kerb and Footpath Deposits	851,475
26,755	Accrued Expenses - Interest on Loans	25,126
<u>2,544,686</u>	Goods and Services Received	<u>2,365,063</u>
<u>3,153,526</u>	Sub Total	<u>3,241,664</u>
<u>4,424,467</u>		<u>4,382,498</u>

30. ACCRUED ANNUAL LEAVE, LONG SERVICE LEAVE PROVISIONS AND OTHER EMPLOYEE ENTITLEMENTS

Employees' entitlements at balance date are as follows:

<u>Actual</u> <u>2000/01</u> \$		<u>Actual</u> <u>2001/02</u> \$
	<u>Current</u>	
1,417,462	-Accrued Annual Leave	1,362,572
426,531	-Accrued Long Service Leave	513,314
	<u>Non Current</u>	
1,147,518	- Accrued Long Service Leave	1,154,228
<u>2,991,511</u>		<u>3,030,114</u>

Accrued Long Service Leave Liability has been calculated under the provisions of AAS30 and in accordance with the provision of the Local Government (Long Service Leave) amendment Regulations 1983.

In addition to the above entitlements, Council's Policy provides for the following:

- (i) The provision of a watch, suitably inscribed, the value of which (together with engraving costs) is not to exceed \$100.00, to those officers or employees who have completed ten (10) years service with the Municipality.

The provision of a watch or silver coffee/tea set suitably inscribed, the value of which (together with engraving costs) is not to exceed \$250, to those officers or employees who have completed twenty-five (25) continuous years service with the Municipality.

Council's yearly liability is estimated at \$2,000 and considered immaterial and has not been brought into account in these statements.

- (ii) The provision of a gratuity, as a token of appreciation, to officers and employees who are retiring as follows:

Upon resignation, termination or retirement of an Employee, Council shall as a token of appreciation as recognition for years of continuous service, provide the following:

The payment made shall be the greater of:

- (i) Prior to completion of ten (10) years service - Benefit Nil.
- (ii) On completion of ten (10) years service - Benefit - One days salary.
- (iii) On completion of eleven (11) years service and above - Benefit - One days salary plus 75% of a day's salary for each completed year of service over ten (10) years

or

- (iv) On completion of twenty (20) years to twenty nine (29) years of service - Benefit - \$7,500 subject to the employee having accumulated sick leave entitlement, to the extent not taken to a total of not less than 75% of the maximum sick leave which can be accumulated.

or

- (v) On completion of thirty (30) years and above - Benefit - \$15,000 subject to the employee, having accumulated sick leave entitlement to the extent not taken to a total of not less than 75% of the maximum sick leave which can be accumulated.

- (vi) A Pro-rata payment shall apply for part time employees.

- (viii) Any further recommended payments must be referred to Council for approval.

- (viii) The Chief Executive Officer shall use his or her discretion to waive any rights to the above benefits in cases where an employee is dismissed by Council for reasons of misconduct or unsatisfactory work performance.

- (iii) Contract of Employment - Executive Officers and Managers.

The City has entered into Contracts of Employment with its Executive Officers and nine Managers (14 Officers).

In the event that the City has not agreed to employ the Officers after the expiration of the Contract period (5 years), a liability equal to one years salary for each Executive officer and nine (9) months salary for each Manager could arise.

31. PROVISION FOR INSURANCE

The Council has adopted an Insurance Strategy, of adopting higher external deductibles and providing for an increase in the level of self insurance for the following Policies:

- Industrial Special Risk

The Policy covers all risks of direct physical loss or damage, however caused to all real and personal property. Including property held in Trust or on Commission, for which Council is legally liable.

The deductible for the 2001/2002 financial year was \$2,000 excluding lease properties with the savings in Insurance Premiums to be utilised to maintain Councils internal deductible of \$500 and to fund possible future self insurance.

- Motor Vehicle

The Policy covers loss of or damage to nominated vehicles and/or plant, including removal of debris and protection costs, plus legal liability protection against Third Party Property Claims.

The Deductible for the 2001/2002 Financial Year was \$1,000 with the savings in Insurance premiums to be utilised to maintain Councils internal deductible of \$200 and to fund possible future self insurance.

- Workers Compensation

The premium for Workers Compensation Insurance is based on a performance based rate with a annual deposit payable which is adjusted between a minimum and maximum rate based on claims paid.

In addition to the initial deposit payable an amount equal to half of the difference between the deposit and maximum premium payable is place in the Provision for Insurance account to be utilized to meet future claims that may exceed the initial deposit.

Provision for insurance at balance date is as follows:

<u>Actual</u> <u>2000/01</u> \$		<u>Actual</u> <u>2001/02</u> \$
337,740	Provision for Insurance	468,973

32. ROSSMOYNE AND WILSON RETIREMENT VILLAGES-RESIDENTS' EQUITY

The Resident's Equity in the Villages amount to \$2,555,582 which is in exchange for their life occupancy of the Units.

The Resident's Equity is summarised as follows:

<u>Actual</u> <u>2000/01</u> \$		<u>Actual</u> <u>2001/02</u> \$
2,514,782	Resident's Equity Opening Balance	2,551,082
36,300	PLUS Capital Gain on the re-allocation of Units	4,500
<u>2,551,082</u>	Resident's Equity Closing Balance	<u>2,555,582</u>

33. TOWN PLANNING SCHEMES

With Overdraft Facility

Statement of Revenue and Expenditure For the Year Ended 30 June 2002

DESCRIPTION	TP23	TPS24	TOTAL
	\$	\$	\$
Revenue			
Scheme Income	0	0	0
Interest on Investments	0	11,811	11,811
	0	11,811	11,811
Expenses	0	0	0
Net Income Over Expenses	0	11,811	11,811
Bank Balance As At 01.07.01	8,011	266,366	274,377
Bank Balance As At 30.06.02	8,011	278,177	286,188
Deficit/Surplus Represented by:			
Assets			
- Cash At Bank	8,011	36,163	44,174
- Investments	0	242,014	242,014
NET ASSETS OVER LIABILITIES	8,011	278,177	286,188

TOWN PLANNING SCHEMES

(i) Town Planning Scheme No 23

The Overdraft facility was established in August 1973 for the sum of \$500,000.

Purpose - Implementation of Guided Development Town Planning Scheme No. 23.

(ii) Town Planning Scheme No. 24

The Overdraft facility was established in October 1976 for the sum of \$400,000.

Purpose - Implementation of Guided Development Town Planning Scheme No. 24.

With No Overdraft Facility

Statement of Revenue and Expenditure For the Year Ended 30 June 2002

DESCRIPTION	TPS21	TP29	TPS38	TOTAL
	\$	\$	\$	\$
Revenue				
Contributions - Valuation Fees	3,487	0	0	3,487
Contributions - Scheme Costs	40,354	0	0	40,354
Expenses				
Valuations	(3,795)	0	0	(3,795)
Roadworks	(51,186)	0	0	(51,186)
Funds Advanced by Municipality	(11,140)	0	0	(11,140)
Funds Advanced As At 30.06.01	(62,220)	23,405	316,692	277,877
Funds Advanced As At 30.06.02	(73,360)	23,405	316,692	266,737
Represented by:				
Assets				
- Development Costs Capitalised	73,360	0	0	73,360
Liabilities				
- Development Cost Over Recovered	0	(23,405)	(316,692)	(340,097)
NET ASSETS OVER LIABILITIES	73,360	(23,405)	(316,692)	(266,737)

34. STATEMENT OF CHANGES IN EQUITY

Sundry Adjustments

Adjustments to Capital Accumulation have resulted from the following:

	\$
PLUS:	
- Land Acquisition	
Land Acquired under Town Planning Schemes and from Government Departments	200
Decrease in Provision for Long Service Leave - Non Current	746
- Net change in Development Costs Capitalised: Town Planning Scheme 21	11,140
LESS:	
- Sundry Adjustment	(4)
TOTAL ADJUSTMENTS	12,082

35 JOINT VENTURES

Canning Vale Regional Resource Recovery Centre (RRRC)

The Municipality is a participant in the above Venture.

The RRRC is controlled by a regional local government established in accordance with the Local Government Act 1995. The regional local government being the Southern Metropolitan regional Council (SMRC) consisting of 7 local governments of which five are participants in the Canning Vale Regional Resource Recovery Centre (RRRC).

The RRRC is proposed to be completed by January 2003 and will provide for future needs of waste disposal for the participating Member Councils.

Participating Councils are required to contribute an annual fee to cover the capital cost in the establishment of the facility and pay gate fees for each tonne of waste they deliver to the facility to cover the operating costs. The capital costs for each participating member Council is based on the Australian Bureau of Statistics census of population statistics. Each project participant will develop equity in the project equal to the relevant proportion of the total capital loan repayments made by that project participant.

The City's interest in the Joint Venture is calculated by the SMRC as at 30th June 2002, it was 27.95% and represents an interest of \$8,127,641.

The \$40M project is funded by borrowings repayable by annual contributions from the five participating Local Governments. Councils portion of the Capital repayment commenced in the 2001/2002 financial year and will continue for a period of 20 years. The contribution for the 2001/2002 financial year by the City was \$808,883 and this expenditure has been reflected in the Councils financial statements as an operating expense.

The City has guaranteed by way of agreement its share of the Loan Liability to the SMRC and Western Australian Treasury Corporation (funding body).

36 DISABILITY SERVICE PLAN

In accordance with Section 29 of the Disability Service Act 1993, Local Governments are required to report annually with regard to their Disability Service Plan and provide details addressing the Plans key outcomes within the Annual Report.

Key Outcomes:

1. Existing services are adapted to ensure they meet the needs of people with disabilities.
2. Access to buildings and facilities is improved.
3. Information about services is provided in formats which meet the communication requirements of people with disabilities.
4. Advice and services are delivered by staff who are aware of and understand the needs of people with disabilities.
5. Opportunities are provided for people with disabilities to participate in public consultations, grievance mechanisms and decision-making processes.

The City of Canning continues to ensure the above key outcomes are addressed in order to meet the needs of people with disabilities.

The Community Inclusion Project oversees the improvement of access for people with disabilities across all areas of Council services and buildings. Access improvement included consultation with the City's Library Services, local businesses and community groups to make their premises and services more accessible.

The City of Canning Open Door Access Awards was launched to coincide with the celebration for the International Day of Disability. The Open Door Access Award is aimed at encouraging businesses to provide better access to their customers with disabilities.

The City of Canning has established a Disability Access Advisory Group that provides people with disabilities the opportunity to participate in public consultations, grievance mechanism and decision-making processes.

New and planned Council buildings, including the Lynwood Youth and Family Centre together with the Riverton Leisureplex have been designed to ensure full accessibility and encourage users with disabilities.

37. ENVIRONMENTAL REPORTING

Environmental and social factors are an important part of the local government decision-making process.

The City is committed to maintaining a strong environmental focus that will respond to current social demands.

The following details a listing of environmental services and activities currently undertaken by the City:

Waste Management

- Recycling (paper, plastic, metals, construction waste).
- Composting of putrescible waste and green waste processing at Regional Facility, Canning Vale.
- Verge collection of green waste and white goods from residential property.
- Methane gas extraction at the Ranford Road Waste Disposal Site.

"The Ranford Road landfill site will close in the 2002/2003 financial year, to facilitate the rehabilitation of the site a post management plan will be completed by the 31 December 2002."

Engineering

- Participation in the Cities for Climate Protection Program.
- Gross pollutant trap evaluation project with the Town of Mosman Park.
- Development of the Station Street Wetlands in association with Main Roads WA and Environmental Groups.
- Stormwater improvement project to identify best practice for stormwater gully educting operations and identifying high risk stormwater catchments for potential location of gross pollutant traps."
- Encouraging onsite retention of stormwater for development and subdivision.
- Stormwater gully educting.

Property Services

- Incorporating energy efficient principles into building design.
- Using non toxic or low toxicity chemicals during building cleaning operations.

Land Administration

- Ensuring that any development of land owned or under the control of Council meets all relevant environment criteria.

Health

- Pollution response (noise, water, air).
- Urban drainage monitoring.
- Household Hazardous Waste Management.
- Member of Project Steering Group for Canning Plain Stormwater Quality Management Plan.
- Member of the Canning Plain Catchment Management Group.
- Co-ordinator of Stormwater Quality Improvement Project.
- Regulator of pesticide use throughout the City.
- Training provider for pesticide usage.
- Assessment of noise management, stormwater and industrial waste management plans.
- Mosquito management.
- River and Lake water quality.
- Member Swan Canning Industry Survey Group.
- Contaminated Sites.
- Provision and maintenance of equipment for Ribbons of Blue.
- Noxious weed Control.

Parks and Streetscapes

- Development and implementation of foreshore management plans.
- Improving water conservation practices in Council parks and reserves.
- Turf nutrient monitoring on major sports grounds.
- Bushland management (weed control, dieback control, revegetation).
- Minimising the use of pesticides on parks and reserves.
- Membership and attendance at various environmental forums.
- Providing administrative, financial and on ground support for environmental groups.
- Participation in the Turf, Irrigation and Nutrient Study.
- Provision and maintenance of street trees.
- Management of parks and reserves.
- Providing propagation and nursery facilities for the community.
- Providing tools and equipment for community conservation groups.
- Provision of seed and tube stock of revegetation projects.

Administration

- Provision of subsidised compost bins.
- Developing of brochures and information.
- Office paper recycling.
- Liaison with various environmental agencies including Department of Environmental Protection, Water and Rivers Commission, Swan River Trust and the Department of Conservation and Land Management."
- Strategic and Administrative Policy on various areas of the environment.

Planning

- Assessment of environmental impacts for applications relating to development and subdivision and application or recommendation of appropriate environmental conditions.
- Enforcement of conditions relating to development.
- Town Planning Schemes, Policies and Strategies reflect and consider sustainability and quality of life principles relative to land use, development, transport networks and social impacts.
- Promotion of energy efficiency for group housing developments.
- Development and implementation of an environmental strategy.
- Preparation of an integrated strategic planning approach to manage growth and change.

38 CORPORATE GOVERNANCE

The Council

The duty of the Council is to represent the people and to facilitate the decision-making process that will maintain and improve community facilities and services.

The Council operates within the boundaries of the Local Government Act 1995, Local Laws and relevant legislation and is bound by a code of conduct.

The Council consists of the Mayor (Dr Michael Lekias) and Nine (9) Councillors who represent the District that is divided into three Wards being:

Ward	Councillor	Term Expiring 2003 or 2005
Mason Ward	Joe Delle Donne, JP	2003
	Lindsay Elliott	2005
	George Beacroft	2003
Beeliar Ward	Stuart Clarke, JP	2003
	Faye Morgan, OAM	2005
	Norm Snell	2003
Bannister Ward	Bruce Mason	2003
	Mary Daly	2005
	John Wibberley	2005

The Mayor and Councillors are elected for a four year term with Local Government Elections being held on the first Saturday in May every second year.

The Council meets in the Council Chambers at the City of Canning Administration Offices twice a month - on the second and fourth Tuesday at 6.00pm. These meetings are open to the public.

Organisational Structure

The City of Canning staff members are part of the Corporate Structure headed by the Chief Executive Officer. (refer page 6.

The organisation consists of four Divisions. Whilst the Chief Executive Officer is responsible for the overall management of the organisation, each Division has its own Executive who oversees the functions of his/her Division. The Corporate Management team implements and administers the policies of the Council's elected members.

The City has entered into Contracts of Employment with its Executive Officers and Managers and undertakes Performance Reviews of each employee who is employed for a term of more than one year.

Auditors

Council has appointed Grant Thornton, Chartered Accountants, as the City's Auditors for a two year term being 2001/2002 and 2002/2003.

The City has appointed Auditors based on the minimum standard audit specifications developed by the Department of Local Government in order to ensure that the scope of the Audit at least meets a minimum standard so as to satisfy the Council that an adequate audit is undertaken.

Code of Conduct

The City has adopted a Code of Conduct in accordance with Section 5.103 of the Local Government Act 1995.

The Code of Conductor provides elected members and staff with consistent guidelines for an acceptable standard of professional conduct. The Code addresses the broader issues of ethical responsibility and encourages greater transparency and accountability from local governments.

The Code is complimentary to the principals adopted in the Local Government Act 1995 and Regulations which incorporates four fundamental aims to result in:

- (a) better decision-making by local governments;
- (b) greater community participation in the decisions and affairs of local governments;
- (c) greater accountability of local governments to their communities; and
- (d) more efficient and effective local government.

The Code provides a guide and a basis of expectations for elected members and staff. It encourages a commitment to ethical and professional behaviours and outlines principles in which individual and collective Local Government responsibilities may be based.

Role of Elected Members.

A Councillor's primary role is to represent the community, and the effective translation of the community's needs and aspirations into a direction and future for the Local Government .

A Councillor is part of the team in which the community has placed its trust to make decisions on its behalf and the community is therefore entitled to expect high standards of conduct from its elected representatives.

In fulfilling the various roles, elected members' activities will focus on:

- achieving a balance in the diversity of community views to develop an overall strategy for the future of the community
- achieving sound financial management and accountability in relation to the Local Government's finances;
- ensuring that appropriate mechanisms are in place to deal with the prompt handling of residents' concerns;
- working with other governments and organisation to achieve benefits for the community at both a local and regional level;
- having an awareness of the statutory obligations imposed on Councillors and on Local Governments.

Financial Management

Local Government (Financial Management) Regulations 1996 require the Chief Executive Officer of a local government to establish efficient systems and procedures:

- (a) for the proper collection of all money owing to the local government;
- (b) for the safe custody and security of all money collected or held by the local government;
- (c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process);
- (d) to ensure proper accounting for municipal or trust -
 - (i) income received or receivable;
 - (ii) expenses paid or payable; and
 - (iii) assets and liabilities.
- (e) to ensure proper authorisation for the incurring of liabilities and the making of payments;
- (f) for the maintenance of payroll, stock control and costing records; and
- (g) to assist in the preparation of budgets, accounts and reports, required by the Act or these regulations.

The Chief Executive Officer is to -

- (a) ensure that the resources of the local government are effectively and efficiently managed;
- (b) assist the Council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and
- (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 4 financial years) and report to the local government the results of those reviews."

A review of Councils fees and charges is undertaken annually and coincides with Budget preparation. A review of the financial management systems and procedures was last performed in the 1999/2000 Financial year and is due for review in the 2003/2004 Financial year.

39. PLAN OF PRINCIPAL ACTIVITIES

Plan of Principal Activities is a document which is produced annually and gives an overview of the significant programmes and activities proposed to be carried out by the Council of the local government of the City of Canning over the next four years. Its objectives are to provide the community with information relating to proposed principal activities and to offer the community the opportunity to lodge submissions in relation to these proposals for consideration by the Council.

Pursuant to Section 5.53 of the Local Government Act 1995, a Local Government is required to report as follows in relation to the Principal Activities in its annual report:

- (a) Principal Activities commenced or continued during the financial year.
- (b) Assessment of the Local Government's performance in relation to each Principal Activity.
- (c) An overview of the Principal Activities that are proposed to commence or to continue in the next financial year.

The Principal Activities are detailed as follows, together with estimates and actual Income and Expenditure detailed in the Plan of Principal Activities, Annual Budgets and Annual Financial Statements.

The comparative figures are taken from the adopted Plan of Principal Activities, Adopted Budget and Actual amounts detailed in the Annual Statements.

PRINCIPAL ACTIVITIES

Ranford Road, Canning Vale Subdivision

The City proposes to carry out the subdivision of Lot 502, Part lot 72 and Part Lot 501 Ranford Road, Canning Vale and create an attractive residential environment that has due regards to the physical attributes and can be effectively linked into the adjoining Waratah Estate.

The subdivision comprises of 15.7ha of land and will result in the creation of 174 residential homesites and one group housing site. The subdivision incorporates a "Conservation Dampland" as Public Open Space. Its intended to establish an Environmental Park in to retain the Dampland, together with an approximate 30-40 metre buffer. Its proposed to prepare a Management/Preservation Plan with the assistance of the Waters and Rivers Commission, Local Community Organisations and the residents of the City.

A Business Plan has been prepared in accordance with Section 3.59 of the Local Government Act, 1995.

Objective

- (1) To create residential homesites with lot sizes ranging from 400 to 800 m² with 15-20 metre frontages and 28-30 metre depth.
- (2) To promote the establishment of an attractive neighbourhood and to ensure that acceptable levels of safety, privacy and amenities are provided.



Performance Measures

- (1) Development of the subdivision to be completed by March 2004.
- (2) Council’s Net Return on the Subdivision Development to be maximised.
- (3) An Environmental Park be established as matter of priority to secure the conservation of the Dampland located within the proposed Public Open Space Reserve.

Funding

Program	Amount	Amount	Amount	
	Principal	Annual	Annual	
	Activities	Budget	Statement	
	Plan			
	01/02	01/02	01/02	
	\$,000	\$,000	\$,000	
Estimated Expenditure				
Ranford Road Residential-Subdivision	Other Property & Services	2,287	2,287	49
Transfer to Land and Building Reserve Fund	Fund Transfer	130	130	(49)
TOTAL EXPENDITURE		2,417	2,417	0
Estimated Funding				
Proceeds Sale of Lots	Other Property & Services	2,417	2,417	0
General Purpose Funding	General Purpose Funding	0	0	0
TOTAL FUNDING		2,417	2,417	0

Action taken during 2001/2002 Financial Year and Assessment of Performance

- (1) Declared Rare Flora (DRF) was located on part of the Site to be subdivided. Consequently a revised Application to protect the Declared Rare Flora (DRF) has been submitted by the City to the Western Australian Planning Commission (WAPC) for approval.

The City as at 30 June 2002 was awaiting WAPC’s decision in relation to the approval of the Subdivision and conditions set. This approval is subject to the outcome of Appeals which was lodged against the level of assessment (“Not Assessed Public Advice Given”) as set by the Environmental Protection Authority (EPA).

The Minister for the Environment and Heritage is to determine whether the level of assessment determined by the Environmental Protection Authority is to be upheld or increased.

Riverton Community Library and Recreation Complex

The facility is to be located on Riverton Reserve. Stage 1 of the project comprising a new Central Library was completed in April 1997 at a cost of \$2.9M to construct.

Stage 2 will provide the following:

- * Indoor Aquatic Centre comprising 50m pool, children's leisure pools, water features, spa, sauna, water slide, seating, associated plant and storage area, administration, reception cafe and creche.
- * Fitness Centre comprising an adult and children's gymnasium, aerobics area, appraisal room, administration and storage.
- * Community Centre comprising multi-use hall, kitchen, storage, meeting and activity rooms.

The estimated cost of Stage 2 of the facility is \$12.4M and is summarised as follows:

Building Construction	\$12,000,000
Landscaping	\$ 150,000
Fitout/Furniture	\$ 800,000
Professional Fees	\$ 1,050,000
	<u>\$14,000,000</u>

To 30th June 2000, the sum of \$790,000 has been expended on Professional Fees.

The construction of the Facility is due to commence in August 2000 and its anticipated to be completed by September 2001.

Objective

To cater for the diverse needs of the Community at a cost and standard that encourages access and increases participation.

Performance Measures

- (1) Construction of Indoor Aquatic Centre, Fitness Centre and Community Centre to be on time.
- (2) Construction of Indoor Aquatic Centre, Fitness Centre and Community Centre to be completed on Budget.

Funding

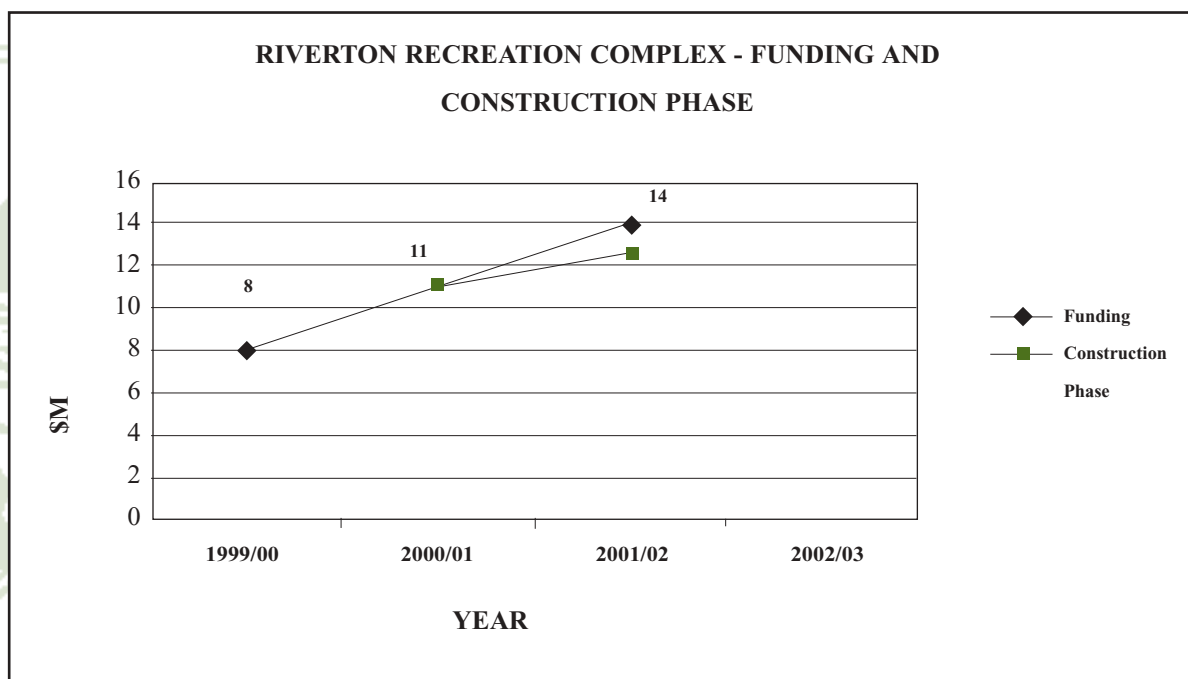
The Recreation Complex is to be funded as follows:

- * Own Resources \$12.7M. The City in its Annual Budget has been progressively allocating funds for the Project. Funds allocated in the Annual Budget which remains unspent amounts to \$7.2M and will be carried forward.
- * Government Grant \$1.3M. The City was successful in its application made to the Ministry of Sport and Recreation for a \$1.3M Grant from its Community Sporting and Recreation Facilities Fund for the Project.
- * An application has been made to the Lotteries Commission of Western Australia for the sum of \$250,000 to assist in the construction of the Community Centre and to provide disability access to the facility. The outcome of the funding application is to be known in August 2000.

Program	Amount	Amount	Amount	
	Principal	Annual	Annual	
	Activities	Budget	Statement	
	Plan			
	01/02	01/02	01/02	
	\$,000	\$,000	\$,000	
Estimated Expenditure				
Riverton Recreation Complex	Infrastructure-Land & Buildings-Recreation & Culture	4,790	4,738	5,079
TOTAL EXPENDITURE		4,790	4,738	5,079
Estimated Funding				
General Purpose Funding	General Purpose Funding			
- Bought Forward		1,650	1,618	1,618
- Annual Allocation		2,240	2,220	2,561
Government Grant		900	900	900
TOTAL FUNDING		4,790	4,738	5,079

Action taken during 2001/2002 Financial Year and Assessment of Performance

- (1) The objectives of the Activity for the 2001/2002 financial year have been achieved with the opening of the Riverton Leisureplex on 12 November 2001.
- (2) The construction of Indoor Aquatic Centre, Fitness Centre and Community Centre have been completed during the 2001/2002 financial year within acceptable budget constraints.



Administration and Civic Centre Upgrade

The City proposes to carry out the refurbishment, extensions and upgrading of landscaping surrounds to its Administration and Civic Centre located at 1317 Albany Highway, Cannington.

The Council's Administration Centre was completed in May 1971 and is approximately 30 years old and in need of a facelift, both internally and externally.

Peter Hunt Architects were engaged to carry out a preliminary Design Concept (which may be inspected at the Council offices during opening hours) and provided an estimate of costs:

-	Building Extensions and Refurbishment	\$4.219M
-	Landscaping	<u>\$ 0.5M</u>
		\$4.719M

Council has approved the preparation of a Business Plan in relation to the works and its anticipated that it will be completed for Council consideration in September 2001.

Objective

- (1) To provide a modern Administration and Civic Centre that will meet the needs of the City in the foreseeable future.
- (2) To upgrade the Landscaping in a way that will improve its appearance and enhance its usage by the City residents.

Performance Measures

- (1) No later than September 2001 prepare a Business Plan for Council consideration.
- (2) The Project to be completed by December 2002.

Funding

	Program	Amount Principal Activities Plan 01/02 \$,000	Amount Annual Budget 01/02 \$,000	Amount Annual Statement 01/02 \$,000
Estimated Expenditure				
Capital	Land and Buildings	2,356	5,019	36
	- Governance			
TOTAL EXPENDITURE		2,356	5,019	36
Estimated Funding				
General Purpose Funding				
-Bought Forward	General Purpose Funding	3,235	3,235	0
-Annual Allocation	General Purpose Funding	1,284	1,584	0
-Unspent Carried Forward		(2,363)	0	0
Transfer from Reserve Fund	Fund Transfer	200	200	0
Land and Buildings				
TOTAL FUNDING		2,356	5,019	0
Funding Available 2001/2002 Budget		0	0	5,019
Funding to be Carried Forward to 2002/2003 Budget		0	0	4,983

Action taken during 2001/2002 Financial Year and Assessment of Performance

- (1) A Business Plan was prepared and adopted by the Council on 12 March 2002.
- (2) The Project is expected to be completed by July 2003.

Waste Management

The City provides for the collection and disposal of Household Refuse on a weekly basis, a co-mingled Recycling Program on a fortnightly basis and six (6) Verge Collections per annum. A Waste Disposal Facility is operated by the City at Ranford Road, Canning Vale. This site is expected to reach the end of its life by March 2002 for Commercial Customers and September 2002 for the City's own waste. Gas is extracted from its Banister and Ranford Landfill Sites which is used to generate Electricity with the City receiving a royalty, based on the volume of gas extracted.

The City of Canning is a member of the South West Metropolitan Regional Waste Management Council who's primary objective is to develop sustainable Waste Management Strategies to ensure that the current and future Waste Disposal needs of its member Councils are met. The Regional Council has adopted a strategy to reduce the amount of total Waste sent to Landfill by 50% by the year 2001. The Regional Waste Management Strategy is based on three components:

- (1) Collection System
 - Weekly Mobile Garbage Bin (MGB) collection for non-recyclable general waste and small greenwaste
 - Fortnightly MGB collection for co-mingled dry recyclables
 - Three verge side green waste collections per annum
 - One bulk waste verge collection per annum
- (2) Processing System
 - In-vessel composting system to reduce waste to landfill by approximately 85%.
- (3) Sale of recycled material and disposal of residual waste.

The City has agreed to participate in 'Project 2000' which is the development of a Regional Resource Recovery Centre (RRRC) in Canning Vale. The RRRC which is proposed to be completed by the end of 2001 will provide for the future needs of waste disposal for the participating member Councils. The Regional Council estimates that the RRRC made up of "In-vessel Composting" of putrescible waste, a "Material Recovery Facility" for recyclables and "Greenwaste Processing" will divert 85% of household waste generated from landfill.

A Business Plan for the four years ending 2005 is currently being reviewed and will address the following:

Domestic Collections

- * The on-going operation of the domestic household refuse collection service by the City.

Landfill Operations

- * An examination of the proposed closure of Ranford Road Landfill Site and investigation into the development potential of the site.
- * The preparation of a separate Business Plan for the construction of a Waste Transfer Station.

Objective

To provide an efficient and effective Waste Management Service that incorporates Collection, Disposal, Education and to adopt best practices in Waste minimisation.

Performance Measures

- (1) Complete post closure management plan by December 2001.
- (2) Prepare a Business Plan for the construction of a Waste Transfer Station by August 2001.
- (3) Construction of a Waste Transfer Station by April 2002.
- (4) Preparation of a report to Council in relation to the provision of free Tip Passes to the City's residents by August 2001.

Funding

Program		Amount Principal Activities Plan 01/02 \$,000	Amount Annual Budget 01/02 \$,000	Amount Annual Statement 01/02 \$,000
Estimated Expenditure				
Operating				
-Landfill Levy E.P.A.	Community Amenities	430	430	379
-Landfill Operations	Community Amenities	912	912	904
-DomesticCollection	Community Amenities	2,015	2,015	2,331
-Verge Collection	Community Amenities	562	562	614
-Recycling	Community Amenities	940	940	914
- Transfer Station Operations	Community Amenities	374	374	0
-Contribution SW Metropolitan Regional Waste Management	Community Amenities	941	941	945
-Greenwaste Shredding Operation	Community Amenities	56	56	91
-Consultancy Fees-Landfill Liner	Community Amenities	5	5	0
-Rehabilitation and Ground Water Control	Infrastructure Other	200	200	6
-Landfill Quality Audit	Community Amenities	15	15	0
Capital				
-Front End Loader-Transfer Station	Infrastructure-Plant & Equip	225	225	0
-Sweeper-Transfer Station	}	40	40	0
- Misc. Tools-Transfer Station	}	15	15	0
-Transfer Station Construction	Infrastructure-Land & Build.	1,650	1,650	4
-Side Loader Compactor Trucks- Domestic Collection	Infrastructure-Plant & Equip	480	480	465
-Vacuum Blower	}	0.44	0.44	0.40
- Brushcutter	}	0.675	0.675	0.590
TOTAL EXPENDITURE		8,861	8,861	6,654

Program		Amount Principal Activities Plan 01/02 \$,000	Amount Annual Budget 01/02 \$,000	Amount Annual Statement 01/02 \$,000
Estimated Funding				
Other Fees and Charges				
-Refuse Removal Domestic	Community Amenities	4,380	4,380	4,443
-Landfill Site	Community Amenities	3,767	3,767	5,561
-Transfer Station	Community Amenities	374	374	0
-Gas and Electricity Royalty	Other Property & Services	20	20	21
-Recycled Material	Community Amenities	10	10	13
- Rent	Community Amenities	15	15	10
Proceeds Sale of Assets	Operating Statement	65	65	27
Transfer from Reserve Fund				
Waste Management	Fund Transfer	2,434	2,434	316
General Purpose Funding	General Purpose Funding	(2,204)	(2,204)	(3,737)
TOTAL FUNDING		8,861	8,861	6,654

Action taken during 2001/2002 Financial Year and Assessment of Performance

- (1) A post Management Plan is anticipated to be completed by December 2002.
- (2) A Business Plan for the construction of a Waste Transfer Station was completed and presented to Council on 24 July 2001.
- (3) Construction of the Waste Transfer Station will be completed in 2002/2003 financial year.
- (4) A report to Council in relation to the provision of free Tip Passes to the City's residents was presented to Council on 24 July 2001.

Community Care Facilities

The City of Canning is committed to building modern Facilities from which it will deliver a wide range of services to the Community. The construction of the following Facilities is dependent on the availability of Grants from the Federal Government, State Government and the Lotteries Commission.

*** Meals on Wheels Facility**

Research was undertaken to determine whether the service should be expanded with the construction of a new kitchen/dining room facility in Bentley to service residents north of the river. The result of the Survey conducted during the 1999/2000 financial year indicated that there was no immediate demand for the additional service. This project will be reviewed from time to time to determine its priority.

*** Canning Lodge**

- (i) Refurbishment of the facility to include painting, carpets, emergency exit lighting and light fittings.
- (ii) Replacement of Furniture and Equipment to include kitchen appliances, lounge, refrigerators, photocopier, mobile phones and Dining Room Suites.

*** Aged Persons Accommodation**

- (i) Kitchen Extensions to Wilson Retirement Village.
- (ii) Storeroom Construction to Rossmoyne Retirement Village.

*** Youth Centres**

- (i) Extensions to Willetton Youth Centre.
- (ii) Lynwood Youth Centre Airconditioning, Pergola, Basketball Court.
- (iii) Development of Cannington Youth Centre.

*** Respite Care Facility**

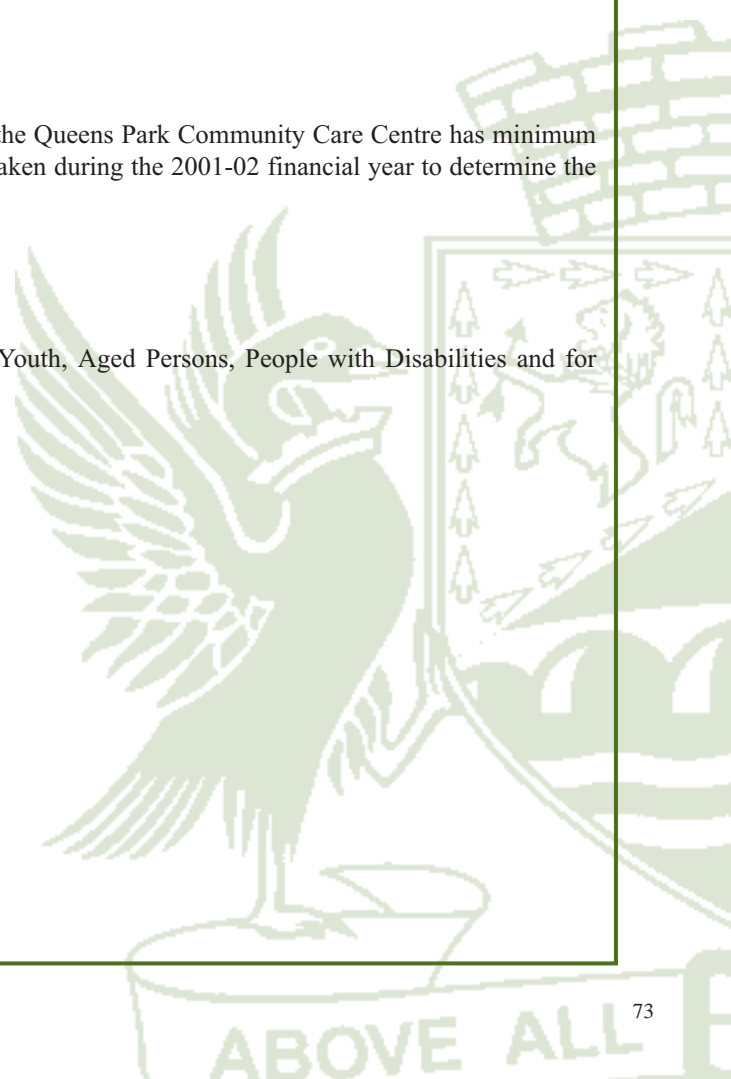
It is proposed to provide a Respite Centre north of the river, as the Queens Park Community Care Centre has minimum capacity for any significant expansion. A study will be undertaken during the 2001-02 financial year to determine the need for such a facility.

Objective

To provide modern and convenient facilities which cater for the Youth, Aged Persons, People with Disabilities and for people from Culturally and linguistically diverse backgrounds.

Performance Measures

- (1) Construction of the proposed facilities to be on time.
- (2) Construction of the proposed facilities to be on Budget.



Funding

Program	Amount Principal Activities Plan 01/02 \$,000	Amount Annual Budget 01/02 \$,000	Amount Annual Statement 01/02 \$,000
Estimated Expenditure Capital			
-Canning Lodge Hostel-Refurbishment	92.7	92.7	85
-Canning Lodge Hostel-Furniture and Equipment	3	3	0
-Aged Persons Accommodation-Wilson Retirement Village-Kitchen Extensions	20	20	15
-Aged Persons Accommodation-Rossmoyne Retirement Village-Storeroom	12	12	0
-Lynwood Youth Centre-Airconditioner, Pergola, Basketball Court	9	9	4
-Cannington Youth Centre-Development	50	40	0
TOTAL EXPENDITURE	186.7	176.7	104
Estimated Funding			
Transfer from Reserve Fund -Aged Persons Homes	127.7	127.7	100
General Purpose Funding	59	49	4
-TOTAL FUNDING	186.7	176.7	104

Action taken during 2001/2002 Financial Year and Assessment of Performance

- (1) The refurbishment of Canning Lodge was completed in the 2001/2002 financial year which included painting, curtains, upgrading of lighting and replacement of carpets.

The Development of the Cannington Youth Centre was not completed by the 30th June 2002 due to the final negotiations with the Education Department for the Shared Facility being completed in the 2002/2003 financial year.

Street Beautification Programme

The Council is committed to improving the appearance of the City's Streets and has developed a Street Beautification Programme. The Programme has brought the following activities under one umbrella.

- Streetscape Enhancements
- Entry Statements
- Street Sweeping
- Weed Control
- Street Gardens
- Street Tree Pruning
- Verge Maintenance - Mowing
- Tree Watering
- Street Signs

Objective

To ensure that the City's Streets remain relatively free from Litter and their appearance is in keeping with high customer satisfaction.

Performance Measure

Conduct an Annual Community Survey to assess the level of customer satisfaction of the Street Beautification Programme.

Funding

		Amount Principal Activities Plan 01/02 \$,000	Amount Annual Budget 01/02 \$,000	Amount Annual Statement 01/02 \$,000
Estimated Expenditure				
Operating				
-Street Sweeping	Transport	225	225	198
-Weed Control	Transport	70	70	52
-Street Gardens	Recreation & Culture	315	315	272
-Street Tree Pruning	Transport	508	508	651
-Verge Maintenance Mowing	Transport	740	740	695
-Tree Watering	Recreation & Culture	140	140	162
-Street Signs	Transport	43	43	36
Capital				
-Streetscape Enhancements	Infrastructure-Roads	177	297	189
TOTAL EXPENDITURE		2,218	2,338	2,255
Estimated Funding				
General Purpose Funding	General Purpose Funding	2,218	2,338	2,255
TOTAL FUNDING		2,218	2,338	2,255

Action taken during 2001/2002 Financial Year and Assessment of Performance

- (1) Council conducted a Community Survey in the 2001/2002 financial year to assess the level of customer satisfaction to the Street Beautification Programme.

The survey was conducted in November 2002 with 240 ratepayers being randomly selected that represented all locations of the City.

The results indicated a high satisfaction level towards the Street Beautification Programme.

Asset Management Programme

To provide the necessary equipment, buildings and infrastructure for the Community and the Asset Management of such facilities.

Asset Acquisition and Replacement includes:

- Furniture and Equipment
- Land and Buildings
- Plant and Equipment
- Tool Purchases
- Infrastructure Assets
 - Roads
 - Recreation
 - Other

Asset Management provides for the necessary preventive maintenance, to ensure the functionality and safety of the infrastructure assets. Infrastructure maintenance includes:

- Roads, Drainage and Footpath Maintenance
- Parks and Reserve Maintenance
- Building Maintenance
- Plant Operation Costs

Objective

To provide and replace as necessary the infrastructure of the City and maintain the infrastructure to an acceptable standard of presentation, usability and safety.

Performance Measures

- (1) Monitor levels of expenditure in road asset management against those recommended by the Pavement and Road Maintenance System (PARRMS) which provides a highly complex based management tool for assessing condition and predicting expenditure requirements.
- (2) Lengths of roads, drains, footpaths replaced or constructed each year.
- (3) Requirements that 97.5% of funds allocated for Capital Works and Services be spent by 30th June of each year.

Funding

Program	Amount Principal Activities Plan 01/02 \$,000	Amount Annual Budget 01/02 \$,000	Amount Annual Statement 01/02 \$,000	
Estimated Expenditure				
Operating				
-Roads, Drainage and Footpath Maintenance	Transport/Community Amenities	850	890	860
-Parks & Reserves Mtce	Recreation & Culture	4,687	4,687	4,374
-Building Maintenance	Various Programs	3,602	3,602	3,437
-Plant Operation Costs	Other Property and Services	2,217	2,217	2,435
Capital				
-Furniture & Equipment	Infrastructure-Furniture and Equipment	391	635	510
-Land & Buildings	Infrastructure-Land and Buildings	1,857	4,331	1,549
-Plant & Equipment	Infrastructure-Plant and Equipment	2,589	3,108	2,710
-Infrastructure Assets				
- Roads	Infrastructure-Roads	8,981	11,923	8,144
- Recreation	Infrastructure-Recreation	1,239	1,893	1,179
- Other	Infrastructure-Other	106	220	98
TOTAL EXPENDITURE		26,519	33,506	25,296
Estimated Funding				
- Specified Area Rate-POS Canning Vale	Recreation and Culture	115	171	177
-Contribution & Donations	Transport	1,407	765	918
-Grants & Subsidies	General Purpose Funding & Transport	4,933	4,615	3,827
-Proceeds Sale of Assets	Operating Statement	1,368	1,438	1,099
-Reimbursements	Recreation and Culture	167	167	196
-Fees and Charges	Recreation and Culture	290	290	311
-Plant Operation Costs Recovered	Other Property & Services	2,177	2,177	2,407
General Purpose Funding	General Purpose Funding	16,062	23,883	16,361
TOTAL FUNDING		26,519	33,506	25,296

Note:

- (1) Amounts stated in the Capital Section above do not include items detailed in other Plans referred to previously.
- (2) Expenditure incorporated in the Capital Section under the heading "Estimate Included in 2001/2002 Budget" includes all Capital Works approved in previous Budgets, but not completed as at 30th June 2001, thus the variation between the amounts included in the 2001/2002 Annual Budget and Plan of Principal Activity reflects this amount.

Action taken during 2001/2002 Financial Year and Assessment of Performance

(1) All the objectives of the Activity set for the 2001/2002 financial year have been achieved with levels of expenditure kept generally within allowances made. Unspent funds allocated for Capital Expenditure have been carried forward into the 2002/2003 financial year.

(2) Council's Strategic Planning Policy Number 61 states:

97.5% of the funds allocated for each Capital Works Program must be spent each year.

The only exception to this requirement occurs when:

- the Plan of Principal Activities and/or the Strategic Plan provides for expenditure to be spent over two or more years.
- funds originate from sources external of the local government of the City of Canning and involves expenditure straddling two or more years, provided the Council is notified that such funds may not be expended within any year under review.
- funds held in trust or contributed by developers for works associated with developments.
- prior Council approval has been given to carry forward works due to external factors outside the control of the City or other justifiable reasons.

The results achieved by Division/Department for the 2001/2002 financial year are as follows:

Corporate Services

Percentage of Program Completed - 100%; Number of Projects - 2
Projects Authorised to be Carried Over - 2

Finance and Client Services:

City Treasurer:

Percentage of Program Completed - 100%; Number of Projects - 4
Projects Authorised to be Carried Over - 4

Computer Services:

Percentage of Program Completed - 100%; Number of Projects - 11
Projects Authorised to be Carried Over - 3

Engineering and Technical Services:

Works:

Percentage of Program Completed - 98%; Number of Projects - 126
Projects Authorised to be Carried Over - 26

Plant and Equipment:

Percentage of Program Completed - 100%; Number of Projects - 222
Projects Authorised to be Carried Over - Nil.

Parks and Reserves:

Percentage of Program Completed - 90%; Number of Projects - 29
Projects Authorised to be Carried Over - 20

Property Development and Maintenance:

Percentage of Program Completed - 94%; Number of Projects - 47
Projects Authorised to be Carried Over - 11

Waste Collection and Disposal:

Percentage of Program Completed - 5%; Number of Projects - 4
Projects Authorised to be Carried Over - 4

Strategic Planning Policy Number 61 continued...

Community Services

Executive:

Percentage of Program Completed - 91%; Number of Projects - 11
Projects Authorised to be Carried Over - 5

Aged Care:

Percentage of Program Completed - 93%; Number of Projects - 43
Projects Authorised to be Carried Over - 14

Disability, Family and Youth:

Percentage of Program Completed - 64%; Number of Projects - 11
Projects Authorised to be Carried Over - 6

Branch Libraries:

Percentage of Program Completed - 100%; Number of Projects - 8
Projects Authorised to be Carried Over - 1

Patrol and Security Management:

Percentage of Program Completed - 100%; Number of Projects - 7
Projects Authorised to be Carried Over - 3

Leisure:

Percentage of Program Completed - 100%; Number of Projects - 5
Projects Authorised to be Carried Over - Nil

Recreation:

Percentage of Program Completed - 100%; Number of Projects - 7
Projects Authorised to be Carried Over - 3

Strategic and Regulatory Services

Building and Associated Services:

Percentage of Program Completed - 100%; Number of Projects - 2
Projects Authorised to be Carried Over - Nil

Environmental Health and Associated Services

Percentage of Program Completed - 67%; Number of Projects - 6
Projects Authorised to be Carried Over - Nil

Town Planning and Associated Services:

Percentage of Program Completed - 0%; Number of Projects - 3
Projects Authorised to be Carried Over - 1

The length of roads, drains, footpaths replaced or constructed during the 2001/2002 financial year were as follows:

Roads:	23.17km - reconstructed and resealed and 2.32km of new Roads constructed
Drainage:	3.26km
Footpaths:	6.94km of new Footpaths and 4.19km of Slab Paths upgraded

- (3) The Activity is considered to be on-going.

Reserve Fund

The City of Canning has established Reserve Funds to provide funding for future projects, reduce the impact on future Annual Budgets and to ensure “Debt Free” Status is not only achieved but is also sustainable.

Land and Building Reserve

The purpose of this fund is for the acquisition, development and improvement of Land and Buildings.

Waste Management Reserve

The purpose of this fund is for the acquisition and development of Landfill Sites, including Buildings and Equipment and lining of sites.

Aged Persons Homes Reserve

The purpose of this Fund is for the acquisition, development and improvement of facilities for the Aged.

Asset Revaluation Reserve

The purpose of this Fund is to reflect changes in the value of the City’s Fixed Assets.

With the exception of the Asset Revaluation Reserve, all the other reserves are cashed backed.

Objective

To accumulate cash backed Reserves to provide funding for future projects and reduce the impact on future Annual Budgets.

Performance Measures

Annual assessment of the extent to which accumulated Reserves are able to meet the future expenditure needs of the City.

Funding

Program	Amount Principal Activities Plan 01/02 \$,000	Amount Annual Budget 01/02 \$,000	Amount Annual Statement 01/02 \$,000
Estimated Expenditure			
Land & Building Reserve			
Balance B/Fwd 1st July	2,705	3,803	3,803
PLUS Transfer from General Revenue			
- Interest Earning	125	125	173
- Rent Received	94	94	93
- Net Proceeds (Expenditure)-Ranford Road Subdivision	131	131	(49)
LESS Transfer to General Revenue			
-Administration & Civic Centre Building Upgrade	200	200	0
- Land Acquisition-Wharf St Cannington	0	0	260
-Feasibility Studies and Sundries	13	13	5
- Golf Course Development	0	1,100	0
BALANCE AS AT 30 JUNE	2,842	2,840	3,755
Waste Management Reserve			
Balance B/Fwd 1st July	3,991	4,008	4,008
PLUS Transfer from General Revenue			
-Interest Earnings	199	199	188
LESS Transfer to General Revenue			
-Transfer Station Development	1,650	1,650	5
-Plant and Equipment-Transfer Station	280	280	0
-Rehabilitation and Ground Water Control	200	200	6
-Garbage Bins - Recycling	304	304	304
BALANCE AS AT 30 JUNE	1,756	1,773	3,881

Program	Amount Principal Activities Plan 01/02 \$,000	Amount Annual Budget 01/02 \$,000	Amount Annual Statement 01/02 \$,000	
Aged Persons Homes				
Balance B/Fwd 1st July	1,173	1,289	1,289	
PLUS Transfer from General Revenue				
-Interest Earnings	Fund Transfers	59	59	58
SURPLUS from the following Operations:				
- People with Disabilities	Fund Transfers	0	0	23
- Joint Venture Housing	Fund Transfers	0	0	24
- Rossmoyne Village	Fund Transfers	0	0	15
- Canning Lodge	Fund Transfers	0	0	96
- Capital Gain on Reallocation of Units	Fund Transfers	0	0	12
LESS Transfer to General Revenue				
-Canning Lodge-Paint and Curtains	Fund Transfers	50	50	47
-Canning Lodge-Emergency Exit Lighting	Fund Transfers	4.2	4.2	5
-Canning Lodge-Carpets	Fund Transfers	23	23	24
-Canning Lodge-Replace Light Fittings	Fund Transfers	15.5	15.5	16
-Canning Lodge-Kitchen Appliances	Fund Transfers	3	3	3
-Canning Lodge-External Painting	Fund Transfers	60	0	0
-Canning Lodge-Lounge Replacements	Fund Transfers	12	0	0
-Canning Lodge-Refrigerator Replacements	Fund Transfers	6	0	0
-Wilson Retirement Village-Kitchen Extension	Fund Transfers	20	20	15
-Rossmoyne Retirement Village-Storeroom Construction	Fund Transfers	12	12	0
-Canning Lodge-Feasibility Study Expansion	Fund Transfers	0	10	0
-Canning Lodge-Upgrade Reticulations	Fund Transfers	0	6	3
-Canning Lodge-Office Extensions	Fund Transfers	0	7	0
-Canning Lodge-Microwave	Fund Transfers	0	1	0
-Wilson Retirement Village-Carport	Fund Transfers	0	3.3	3
BALANCE AS AT 30 JUNE	1,026	1,193	1,401	

Action taken during 2001/2002 Financial Year and Assessment of Performance

- (1) All of the objectives of the Activity set for the 2001/2002 financial year have been achieved resulting in additional funds being accumulated in the Reserve Funds.
- (2) The accumulation of funds held in the Reserves will enable the Local Government to fund many of its Infrastructure Projects from own resources, thus creating a financial stable environment for its Ratepayers.
- (3) The Activity is considered to be on-going as funds accumulated will aid in the funding of proposed expenditure detailed in the Local Government Annual Budgets.

40. NATIONAL COMPETITION POLICY

(1) Competitive Neutrality

The 2001/2002 Annual Report identified the City's Activities and Functions and how it intended to progressively cost the Activities as if a Business Unit to include Competitive Neutrality Principles.

The Business Plans compiled for the Business Units of the City address the requirements of Clause 7 of the National Competition Policy and ensure that the Council of the Local Government of the City of Canning can satisfy itself that it is meeting the essential criteria of the Policy.

Statement of Significant Activities to Which Competitive Neutrality have been Applied

Business Plans prepared and/or reviewed by 30 June 2002 and presented to Council on 25 September 2001 included the following:

- * Human Resources Management Service
- * Public Affairs Management Service
- * Plant and Equipment Management Service
- * Road Reserve Management Services
- * Waste Management Service
- * Passive Parks and Associated Property Management Service
- * Library Management Service
- * Queens Park Recreation Service
- * Canning Aquatic Centre
- * Recreation Management Service - Sportfields and Associated Facilities
- * Recreation Management Service - Community Halls and Centres
- * Whaleback Public Golf Course
- * Patrol and Security Management Services
- * Multicultural Respite Service
- * Canning Lodge
- * Queens Park Community Care Service
- * South Canning Community Care Service
- * Youth and Family Service
- * Catering Service - (Meals on Wheels)
- * Home and Community Care and Seniors Residential Services
- * Accommodation and Respite Services (Disability)
- * Town Planning Management Service
- * Building Service
- * Health Service

The City of Canning is classified as a Category 1 Local Government under the National Competition Policy. Under this Policy a business activity is defined as one that generates an annual income from fees and charges exceeding \$200,000. The Business Units detailed above in most instances derive an annual income of less than \$200,000 from this Source, however the City has elected to prepare Business Plans for all the various activities and to apply the Principles of the Policy to each of the Business Units.

The Business Plans findings in relation to the benefits and costs of introducing Competitive Neutrality are summarised as follows:

Human Resources Management Service

The Service does not generate any income from fees and charges and as a consequence it is entirely dependent on the City to finance the ongoing operations of the Service. In view of the fact that all operating costs of the Service are allocated to all the other functions and activities of the City, there are no benefits to be derived from the application of the National Competition Policy to the business plan of this Service.

Public Affairs Management Service

The Service does not generate any income from fees and charges and as a consequence it is entirely dependent on the City to finance the ongoing operations of the Service. In view of the fact that all operating costs of the Service are allocated to all the other functions and activities of the City, there are no benefits to be derived from the application of the National Competition Policy to the business plan of this Service.

Plant and Equipment Management Service

The application of the National Competition Policy to the various works and service programs has established the full cost pricing principles of the policy is being applied, in others it was concluded there were no benefits arising from the application of this policy and therefore the neutrality principles of the policy were not introduced.

Road Reserve Management Service

The services and facilities provided by the Road Reserve Management Service are in the main classified as both statutory and discretionary. Statutory, as the road reserves have, pursuant to the Land Act, been placed under the care control and management of local government whose responsibility it is to develop and maintain vehicle thoroughfares to all properties in the district, and discretionary as there is an expectation of the community for these thoroughfares to be constructed to a standard that enhances and strengthens the economic and social environment of the local government.

The City considers the level of development and maintenance of these thoroughfares are community service obligations, the quality of them contributing to the general promotion of the City and importantly, meeting the priority needs of the community as a whole. Another National Competition Policy principle relates to the establishment by a local government of processes and procedures to encourage competition. The policies and procedures of the Road Reserve Management Service have embraced this concept, ensuring where practicable the private sector is invited to tender for the supply of works and services required by the City. In addition, the tax equivalent payments of competition policy, while not being included in the financial statements appended to this plan or the pricing policy, are included with in-house bids in order that an evaluation can be made with the bids received from the private sector. The application of these principles have been of benefit to the Service and therefore it has been concluded the activities will continue to be subject to competitive outcomes in the future.

Waste Management Service

The City has been providing a domestic refuse collection service for the past 28 years. The weekly household refuse removal service has been complemented by the inclusion fortnightly collection of recyclables as well as three verge annual greenwaste and junk collections.

The current pricing policy of the City has set the annual refuse removal fee on the basis of recovering the majority of the costs incurred for providing these range of services. A comparison of the income generated from the Waste Management Services operations with all the costs associated with the implementation of the competitive neutrality policy discloses that income generated by the in the first year of the plan exceeded all operating costs, however the financial projections over the remaining years of the plan reveals that a subsidy will be required from the general revenue of the City to finance the ongoing operations of the Service. Although the proposed closure of the landfill site and the commencement of operations by the Southern Metropolitan Regional Council (SMRC) are principal factors contributing to a revenue downturn and increased cash outflows, the longer-term position may result in the full cost pricing principles under National Competition Policy being achieved.

Notwithstanding this principle, it does not mean that the City must charge the full cost of the service if it considers that this is outweighed by social welfare, equity considerations and other community service obligations. The verge greenwaste and junk collection services are regarded as community service obligations. The activities are undertaken as a result of council direction and for the general interests, convenience and assistance of the community as a whole. An argument therefore exists for the cost of the service to be financed from the general-purpose revenue of the City rather than from the revenue of the waste management service.

An analysis of the costs and benefits concluded that the benefits of removing the competitive advantage were less than the costs and therefore it was decided that competitive neutrality should not be introduced to the verge collection service. The removal of verge collection costs from the pricing policy determination reveals that in the main, operating costs associated with competitive neutrality for the remaining activities of the Waste Management Service are being recovered from the annual refuse collection fees and charges.

Passive Parks and Associated Property Management Service

The services and facilities provided by the Passive Parks and Associated Property Management Service are in the main classified as both statutory and discretionary. Statutory, as the provision of parkland within the community is a requirement of the State Government through the planning legislation of the W A Parliament and discretionary, as there is an expectation of the community for the City to enhance and strengthen the economic and social environment of the local government.

The City considers the development and maintenance of these passive recreation areas and associated facilities are community service obligations, the quality of them contributing to the general promotion of the City and importantly, meeting the priority needs of the community as a whole. Furthermore, these services and facilities are also of the type that would not otherwise be supplied by the private sector due to the lack of potential to generate commercial profits. As a result it is considered the benefits of implementing competition policy do not outweigh the costs of providing the services and facilities by the City and therefore it was concluded the principles of competitive neutrality should not be introduced.

Library Management Service

The implementation of competitive neutrality principles to the operations of the Library Service demonstrates that there would be a significant increase in the amount of the subsidy provided by the City. While Competition Policy does not require the council to contract out or competitive tender the business, the cleaning and ground maintenance of the four libraries was market tested in 1999. The ground maintenance contract was awarded to a commercial operator and the in house cleaning contract remained with the Property Services Management Department of the City.

The Library Service has a limited revenue base, access to the general library services being free of charge, and as a consequence funding from the general revenue of the City to finance the ongoing operations of the business is required. It is evident that it would be uneconomic for the service to be undertaken by the private sector without a substantial subsidy from the City. An analysis of the costs and benefits revealed that the competitive advantages should be retained and that the competitive neutrality principles should not be introduced.

Queens Park Recreation Service

The income generated from the Centre is insufficient to meet the operating costs and therefore the Centre will continue to require a subsidy from the general revenue of the City. The implementation of competitive neutrality principles to the operations of the Centre discloses that there would need to be a substantial increase in the amount of the subsidy provided by the City to finance these additional costs. The Centre's operations have a low cost recovery and to fully recover these additional costs, all of the fees and charges would have to increase to an extent that would inevitably result in fewer people using the facility and an even lower cost recovery being achieved. It is evident that it would be uneconomic for anyone else to operate a recreation centre of the same design and structure. An analysis of the costs and benefits revealed that the benefits of removing the competitive advantage were less than the costs and consequently it was concluded the competitive neutrality principles should not be introduced.

Canning Aquatic Centre

The implementation of competitive neutrality principles to the operations of the Canning Aquatic Centre demonstrates that there would be a significant increase in the amount of the subsidy provided by the City. The swimming pool operations have a low cost recovery and to fully recover costs, a substantially higher entry fee for adults and children respectively would have to be charged. This would result in fewer people using the facility resulting in an even lower cost recovery being achieved. It is evident that it would be uneconomic for anyone else to operate a swimming pool of the same design and structure, even though it is the only one of its type in the area. An analysis of the costs and benefits revealed that the benefits of removing the competitive advantage were less than the costs and consequently it was concluded that the competitive neutrality principles should not be introduced.

Recreation Management Service - Sportfields and Associated Facilities

The sports grounds and associated facilities are used for a wide variety of recreational pursuits and the ongoing operation of them by the City will continue to benefit and provide opportunities to enhance the lifestyles of the community as a whole. They do however, have a low cost recovery and to fully recover these costs it would be necessary for the fees and charges to be increased substantially. This may result in fewer people using the facilities and an even lower cost recovery being achieved.

An analysis of the costs and benefits reveals that the advantages arising from local government ownership of these facilities should be retained and therefore it was concluded that the full cost pricing principles of competitive neutrality should not apply.

Recreation Management Service - Community Halls and Centres

The Community Halls and Centres are used for a wide variety of recreational and cultural pursuits and the ongoing operation of them by the City will continue to benefit and provide opportunities to enhance the lifestyles of the community as a whole.

While full cost pricing is implicit in determining a pricing policy under National Competition Policy, this does not mean that the City must charge the full cost of the service if it considers that this is outweighed by social welfare, equity considerations and other community service obligations.

The halls and community centres have a low cost recovery and to fully recover these costs, it would be necessary for the fees and charges to be substantially increased. This would result in fewer people using the facilities and an even lower cost recovery being achieved. An analysis of the costs and benefits revealed that the advantages arising from local government ownership and management of these business activities should be retained and therefore it was concluded that the principles of competitive neutrality should not be introduced.

Whaleback Public Golf Course

A comparison of the income generated from the course with all the costs associated with the implementation of the competitive neutrality policy discloses that the City has applied the full cost pricing principles of this policy to the operations of the Whaleback Golf Course. Notwithstanding the additional costs involved with placing the business on a "level playing field" with the private sector, the City is still able to generate a positive financial return from the operations. While Competition Policy does not require the Council to contract out or competitive tender the business, the Council has already entered into an arrangement with a commercial operator to lease and manage a portion of the business activities at the Course. This arrangement is of benefit to both the commercial operator and the City.

Patrol and Security Management Service

The implementation of the competitive neutrality policy to the Patrol and Security Services reveals the pricing principles of the policy will result in an increase to the cost of delivering the services and consequently a corresponding increase in the subsidy required from the City to finance the ongoing operations of the service. The sources of revenue available to the service to fully finance the cost of operations are limited, and variations to the majority of the fees and charges are subject to restrictions imposed under legislation of the State Government. An analysis of the costs and benefits therefore revealed that the benefits of removing the competitive advantage were less than the costs and as a result it was concluded the principles of the policy should not be introduced to the operations of the Patrol and Security Services.

Multicultural Respite Service

The Multicultural Respite Services has a low cost recovery and is largely dependant upon the invaluable contribution received from volunteers and the availability of government grants and subsidies to support and finance the ongoing operations of the Service. The implementation of the competitive neutrality policy would result in an increase to the cost of delivering these services and, unless there was a corresponding increase to the level of government funding to finance these additional costs, it would be necessary to increase the fees and charges and the subsidy currently provided by the City.

Increases in the fees and charges would ultimately result in fewer people being able to afford the level of services required. An analysis of the costs and benefits therefore revealed that the benefits of removing the competitive advantage were less than the costs and consequently it was concluded the competitive neutrality principles should not be introduced.

Canning Lodge

The majority of revenue generated from the operations of the service is derived from government subsidies. Unless there was a corresponding increase in the level of these subsidies, it was assessed significant increases to fees and charges would be required to meet the additional costs arising from the implementation of the National Competition Policy principles. A review established that most of the clientele are financially disadvantaged and increases to these fees and charges would result in fewer citizens being able to afford the level of retirement accommodation required.

While an ongoing subsidy will be required from the City to finance the operations of the service, a community service obligation in providing retirement accommodation will ensure the welfare and security of its senior citizens will be attended to in an effective and efficient manner. It was concluded therefore, that the benefits of removing the competitive advantage were less than the costs and as a result the principles of National Competition Policy should not be introduced.

Queens Park Community Care Service

The Queens Park Community Care Services has a low cost recovery and is largely dependant upon the invaluable contribution received from volunteers and the availability of government grants and subsidies to support and finance the ongoing operations of the Service. The implementation of the competitive neutrality policy would result in an increase to the cost of delivering these services and, unless there was a corresponding increase to the level of government funding to finance these additional costs, it would be necessary to increase the fees and charges currently imposed by the City.

An analysis of the costs and benefits therefore revealed that the benefits of removing the competitive advantage were less than the costs and consequently it was concluded the competitive neutrality principles should not be introduced.

South Canning Community Care Service

The South Canning Community Care Services has a low cost recovery and is largely dependant upon the invaluable contribution received from volunteers and the availability of government grants and subsidies to support and finance the ongoing operations of the Service. The implementation of the competitive neutrality policy would result in an increase to the cost of delivering these services and, unless there was a corresponding increase to the level of government funding to finance these additional costs, it would be necessary to increase the fees and charges currently imposed by the City.

An analysis of the costs and benefits therefore revealed that the benefits of removing the competitive advantage were less than the costs and consequently it was concluded the competitive neutrality principles should not be introduced.

Youth and Family Service

The Youth and Family Services has a low cost recovery and is largely dependent upon the significant subsidy provided by the City and the availability of government grants and subsidies to support and finance the ongoing operations of the Service. The implementation of the competitive neutrality policy would result in an increase to the cost of delivering these services and, unless there was a corresponding increase to the level of government funding to finance these additional costs, it would be necessary to increase the fees and charges as well as the subsidy currently provided by the City.

Increases in the fees and charges would ultimately result in fewer people being able to afford the level of services required. An analysis of the costs and benefits therefore revealed that the benefits of removing the competitive advantage were less than the costs and consequently it was concluded the competitive neutrality principles should not be introduced.

Catering Service

While a small subsidy is required from the City to finance the operations of the service at present, the majority of revenue generated from the operations of the service is derived from contributions received from the sale of meals and meal subsidies from the HACC program. In assessing the benefits and the costs of implementing competitive neutrality, it was disclosed that the prices charged for these meals was only slightly lower than the full cost of providing the service.

The full cost pricing principle implicit in determining a pricing policy under National Competition Policy does not mean that the City must charge the full cost of the service if it considers that this is outweighed by social welfare, equity considerations and other community service obligations. Caring for the frail, elderly and persons with disability who live within the City of Canning enables them to remain living in their own homes, thereby avoiding early institutionalisation.

An analysis therefore of the costs and benefits revealed that the benefits of removing the competitive advantage were less than the costs and consequently it was concluded the competitive neutrality principles should not be introduced.

Home and Community Care and Seniors Residential Service

The Home and Community Care and Seniors Residential Services has a low cost recovery and is largely dependant upon the invaluable contribution received from volunteers and the availability of government grants and subsidies to support and finance the ongoing operations of the Service. The implementation of the competitive neutrality policy would result in an increase to the cost of delivering these services and, unless there was a corresponding increase to the level of government funding to finance these additional costs, it would be necessary to increase the fees and charges currently imposed by the City.

This would result in fewer people being able to afford using the services and an even lower cost recovery being achieved. An analysis of the costs and benefits therefore revealed that the benefits of removing the competitive advantage were less than the costs and consequently it was concluded the competitive neutrality principles should not be introduced.

Accommodation and Respite Service (Disability)

The Accommodation and Respite Services (Disability) is almost entirely dependent upon the receipt of government grants to finance the ongoing operations of the service. The implementation of the competitive neutrality policy would result in an increase to the cost of delivering these services. Unless there was a corresponding increase to the level of government funding to finance these additional costs, it would be necessary to increase the fees and charges currently imposed by the City.

The full cost pricing principle implicit in determining a pricing policy under National Competition Policy does not mean that the City must charge the full cost of the service if it considers that this is outweighed by social welfare, equity considerations and other community service obligations. The services provided by the Accommodation and Respite Services (Disability) offers a range of residential accommodation, support and other activities and the provision of these by the City fulfils a community service obligation to the people with intellectual disability.

An analysis of the costs and benefits concluded therefore that the benefits of removing the competitive advantage were less than the costs and consequently it was concluded the competitive neutrality principles should not be introduced.

Planning Management Service

An analysis of the costs and benefits arising from the implementation of competition policy revealed there were no advantages to be gained from the application of this policy. A comparison of the income generated from the operations of the Service with all the operating costs discloses that the full cost pricing principles of competition policy have not been adopted. The level of fees and charges that may be imposed are subject to legislative restrictions and consequently the sources of revenue available to the Service to fully finance the cost of operations are limited.

Building Service

A comparison of the income generated from the operations of the Building Service with all the operating costs associated with the implementation of the competitive neutrality policy disclosed that the prices charged are only slightly lower than the full cost of providing the service. In assessing the benefits and the costs of implementing competitive neutrality, it is considered that while the full cost pricing principles of National Competition Policy should be introduced, the level of fees and charges is subject to legislative restrictions resulting in it being necessary for the City to provide a small subsidy from general revenue to finance the ongoing operations of the Service.

Health Service

An analysis of the costs incurred in providing the Environmental Health Services reveals that an ongoing subsidy from the City is required to finance the operations of the Service over the next four years. The sources of revenue available to the service to fully finance the cost of operations are limited, and increases to the level of fees and charges are subject to restrictions imposed under government legislation controlling the activities of the service. In view of this the full cost pricing principles of competition policy are not practicable and as a result it was concluded there were no benefits to be gained from the introduction of the competitive neutrality principles to the Environmental Health Services.

Statement of Significant Activities to which Competition Neutrality Principles have not been Applied

- * Finance and Accounting Services
- * Information Technology
- * Rates and Client Management

The above-mentioned Activities are to be costed as if a Business Unit through the completion of Business Plans to be completed in the 2002/2003 Financial Year.

(1) Legislative Review

The City's Local Laws are in the process of being systemically reviewed.

Actions taken to-date are as follows:

- (a) ByLaws made under the provisions of the Roads Act 1911, The District Act 1919 and the Local Government Act 1960, which are no longer relevant, require appropriate action taken to remove them.

In April 1998 Council adopted a Local Law to revoke the following By Laws:

<u>Name of Local Law</u>	<u>Date Gazetted</u>	<u>Date of Amendments</u>
General		2.6.16
Regulating Motor Traffic	3.11.16	
Discount of Rates	12.8.21	
Straying Stock		1.5.25
Camping		14.5.26
Appointment of Employees	10.10.41	
Bathing in Canning River	12.3.48	
Coker Park Sportsground	16.4.48	29.2.52
Long Service Leave	24.3.50	
Buildings	9.11.51	9.4.57
	27.11.56	
		5.6.53
Control of Dogs	10.2.56	
Building Line-Riverton Road	28.9.56	
Parking Facilities	10.1.66	22.1.69
Payment of Rates by Instalments	30.8.85	
Caravan Parks and Camping Grounds	26.5.71	

- (b) The Local Law No. 1 - Standing Orders (Meeting Procedure) was reviewed and adopted by the Council on 22 September 1998. The Local Law was updated having regard to changes in Legislation.
- (c) Health Local Laws were reviewed and adopted by the Council on 22 September 1998.
- (d) Council at its meeting held on 27th July 1999 adopted to revoke the following Obsolete and Redundant Local Laws.

- Regulating Motor Traffic By-law published in the Government Gazette 3 November 1916
- Long Service Leave By-law published in the Government Gazette 24 March 1950
- Bridges and Weirs By-law published in the Government Gazette 18 January 1952
- Removal of Verandah By-law published in the Government Gazette 13 June 1962
- Parking and Parking Facilities By-law published in the Government Gazette 10 January 1966 as amended in the Government Gazette published 12 October 1979
- Draft Model Bylaw No.17 - Vehicle Wrecking published in the Government Gazette 24 May 1966
- Draft Model By-law No.8 - Old Refrigerator Cabinets published in the Government Gazette 12 October 1962
- Quarrying, Excavating and Blasting By-law published in the Government Gazette 25 June 1958 as amended in the Government Gazette published 15 August 1958 and 9 August 1967
- Crossing Places By-law published in the Government Gazette 23 April 1969
- Swimming By-law published in the Government Gazette 4 June 1970 as amended in the Government Gazette published 16 February 1973, 28 February 1975, 17 October 1975, 24 December 1976 and the 23 May 1980.
- Caravan Parks and Camping Grounds By-law published in the Government Gazette 26 May 1971
- Public Halls and Community Halls By-law published in the Government Gazette 23 January 1973 as amended in the Government Gazette published 19 April 1984
- Public Reserves By-law published in the Government Gazette 16 February 1973 as amended in the Government Gazette published 20 May 1977 and 19 January 1979
- Access Across Footpaths, Damage to Kerbing and Footpath By-law published in the Government Gazette 30 September 1966 as amended in the Government Gazette published 19 January 1979
- Care, Control and Management of Roads and Ways By-law published in the Government Gazette 2 March 1979 as amended in the Government Gazette published 28 September 1979
- Public Golf Course By-law published in the Government Gazette 19 March 1982
- Dog By-law published in the Government Gazette 7 July 1989 as amended in the Government Gazette published 12 November 1993
- Use of Foreshores By-law published in the Government Gazette 21 May 1982
- Removal of Materials By-law published in the Government Gazette 11 January 1991
- Street Lawns and Gardens By-law published in the Government Gazette 12 April 1991
- Beekeeping By-laws published in the Government Gazette 12 July 1991

Obsolete and Redundant Local Laws cont ...

- Hawkers, Stallholders and Street Traders By-law published in the Government Gazette 2 October 1992
- Parking and Parking Facilities By-law published in the Government Gazette 30 October 1992
- Signs, Hoardings and Billposting By-law published in the Government Gazette 8 July 1994
- Operations of the City of Canning Refuse and Recycling Facility published in the Government Gazette 28 October 1994
- Fencing By-law published in the Government Gazette 24 October 1996
- Draft Model By-law No.3 - Regulating Construction, Establishment, Operation and Maintenance of Motels as published in the Government Gazette 6 January 1966.

and to Redraft and Consolidate Provisions of existing Local Laws into new Parts namely:

Parks, Reserves & Foreshores
Council Property, Public Swimming Pools, Public Golf Courses and Recreation Facilities
Animal in Public Places and Beekeeping
Dogs
Bridges and Weirs
Operations of Refuse and Recycling Facility
Quarrying, Excavating and Blasting
Streets and Public Places
Hawkers, Stallholders and Street Traders
Parking and Parking Facilities
Fencing
Signs and Hoardings

and to provide new local laws covering -

Verge Treatments - details permitted treatments and obligations of owners/occupiers of abutting properties
Rubbish, Disused and Stored Things - details action to be taken concerning matters adversely affecting land in a locality

Rubbish, Disused and Stored Things - details action to be taken concerning matters adversely affecting land in a locality.



Council on the 14th March 2000 resolved to make the following Local Laws and were gazetted on 31st March 2000 as the City of Canning Consolidated Local Laws:

- * Part I - Repealed, Citation and Application of Local Laws
- * Part II - General Interpretation
- * Part III - Parks, Reserves and Foreshores
- * Part IV - Council Property, Public Swimming Pools, Public Golf Courses and Recreation Facilities
- * Part V - Animals in Public Places and Bee Keeping
- * Part VI - Dogs
- * Part VII - Bridges and Weirs
- * Part VIII - Operation of Refuse and Recycling Facility
- * Part IX - Quarrying, Excavating and Blasting
- * Part X - Streets and Public Places
- * Part XI - Hawkers, Stallholders and Street Traders
- * Part XII - Verge Treatments
- * Part XIII - Parking and Parking Facilities
- * Part XIV - Fencing
- * Part XV - Rubbish, Disused and Stored Things
- * Part XVI - Signs & Hoardings & Bill Posting
- * Part XVII - Enforcement of Local Laws
- * Part XVIII - Objections and Appeals and Miscellaneous

The review of the above-mentioned Consolidated Local Laws incorporated the assessment as to whether the Local Laws were anti-competitive as required by the National Competition Policy.

The City has now completed a review of all its Local Laws.

(3) **Structural Reform**

The City of Canning did not privatise any Activities in 2001/2002. Consequently, there were no obligations for Structural Reform.

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the City of Canning being the Annual Financial Report and supporting notes and other information for the year ended 30 June 2002 are, in my opinion, properly drawn up to present fairly the financial position of the City of Canning at 30 June 2002 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards (except to the extent that these have been varied in the Statement of Accounting Policies required by Australian Accounting Standard AAS 6 "Accounting Policies" and the accompanying notes to the annual financial report) and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed



Name

Ian Kinner
Chief Executive Officer

Date

30 October 2002



**CITY OF CANNING
INDEPENDENT AUDIT REPORT**

To: Councillors of the City of Canning

Scope

I have audited the accompanying general purpose financial report of the City of Canning for the year ended 30 June 2002 being the Operating Statement, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows and accompanying notes 1 to 35. The Council is responsible for the preparation and presentation of the financial report and the information contained therein. I have conducted an independent audit of the financial report in order to express an opinion on it.

My audit has been conducted in accordance with Australian Auditing Standards to provide a reasonable level of assurance as to whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the requirements of the applicable Australian Accounting Standards, Local Government Act and the Local Government (Financial Management) Regulations so as to present a view of the Council which is consistent with my understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion, the accompanying financial report is drawn up in accordance with the books of the Council so as to:

- (a) fairly present the financial position of the City of Canning as at 30 June 2002 and the results of the operations, change in net equity and cash flows for the year then ended;
- (b) in accordance with applicable Australian accounting standards, the Local Government Act and Local Government (Financial Management) Regulations.

Statutory Compliance

I did not during the course of my audit become aware of any instances where the Council did not comply with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations.



**G M LeGuier
Local Government Auditor**

Dated this 27th day of October 2002

Strategic Policies and Performance Objectives for the Year Ending 30 June 2002

<u>Title</u>	<u>Policy No</u>
Accommodation and Respite Services for People with Disabilities	81
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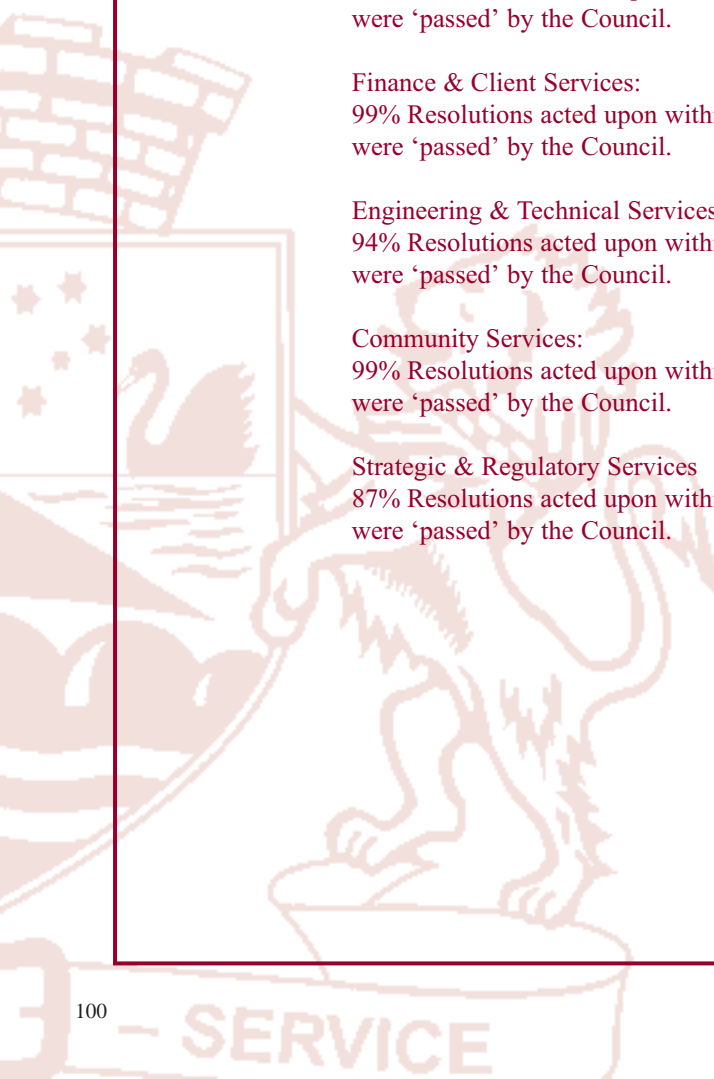
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Operational Performance in respect of Strategic Policies For the Year ended 30 June 2002

Policy No	Policy Title and Actual Policy	Objectives Set
2	<p>Delegations to Chief Executive Officer</p> <p>When it is practical to do so, and where possible and expedient, the Council of the local government of the City of Canning undertakes to delegate to its Chief Executive Officer functions to ensure that the organisation is run efficiently and the electors are able to be serviced in an efficient and practical manner provided that Council has given appropriate authority of delegation under the provisions of the Local Government Act 1995 or other written law.</p> <p>Levels Achieved: All Delegations were reviewed on 10 July 2001.</p>	<p>Review Delegations to Chief Executive Officer by 30 June 2002.</p>
4	<p>Meetings</p> <p>Every effort will be made to ensure that the business of Council is expedited in an efficient and economical manner.</p> <p>Levels Achieved: Percentage of Reports by Executive Officers referred to Briefing Sessions:</p> <p>0%-Corporate Services 1%-Finance and Client Services 1%-Engineering and Technical Services 5%-Community Services 3%-Strategic and Regulatory Services</p>	<p>Reduce referrals of Executive's Reports to Briefing Sessions (by The Council) to not more than 2% of the Total No of the respective Executive Officer's Reports.</p>
5	<p>Public Relations</p> <p>A range of informational documentation will be made available to residents and local opinion leaders.</p> <p>Levels Achieved: No Performance Objectives were set for this Policy.</p>	<p>No Objectives were set for this Policy.</p>

Policy No	Policy Title and Actual Policy	Objectives Set
6	<p>Ward Boundaries and Representation</p> <p>Representation, so far as Wards are concerned and so far as practicable, is to be based on an equal quotient basis. A comprehensive review of Ward Boundaries and Representation will be effected at least every eight years (Refer Schedule 2.2(6) LGA 1995).</p> <p>Levels Achieved: No Performance Objectives were set for this Policy.</p>	No Objectives were set for this Policy.
8	<p>Acting on Council Resolutions</p> <p>Formal resolutions adopted by the Council of the local government of the City of Canning must be acted upon within (2) two working days after the meeting at which they were passed.</p> <p>Levels Achieved: Percentage of Resolutions of the Council acted upon within 2 days-By Division; and No Resolutions of the Council-By Division.</p> <p>Corporate Services: 100% Resolutions acted upon within 2 days; 170 Resolutions relating to this Division were 'passed' by the Council.</p> <p>Finance & Client Services: 99% Resolutions acted upon within 2 days; 167 Resolutions relating to this Division were 'passed' by the Council.</p> <p>Engineering & Technical Services: 94% Resolutions acted upon within 2 days; 241 Resolutions relating to this Division were 'passed' by the Council.</p> <p>Community Services: 99% Resolutions acted upon within 2 days; 151 Resolutions relating to this Division were 'passed' by the Council.</p> <p>Strategic & Regulatory Services 87% Resolutions acted upon within 2 days; 522 Resolutions relating to this Division were 'passed' by the Council.</p>	100% Compliance with Policy.



Policy No**Policy Title and Actual Policy****Objectives Set****9****Responses to Correspondence****Acknowledgement:**

That correspondence which requires a response must be acknowledged on the day that it is received. Correspondence which is to be referred to the Council for decision, comment or information should indicate the date of the meeting to which it will be referred.

Answers:

Correspondence referred to an employee for a reply must be answered within 5 days of receipt unless special circumstances apply, in which case the correspondence will be answered within the time-frames set by an Executive; correspondence referred to Council must be answered within 2 days following the meeting at which it is considered.

Ensure 92.5% Correspondence received is Finalised within 5 days.

Levels Achieved:

Percentage of Correspondence finalised within 5 days by Division/Department:

Corporate Services

Chief Executive - 69%

Secretariat - 86%

Governance - 100%

Public Affairs - 74%

Personnel and Safety - 14%

Finance & Client Services:

City Treasurer - 54%

Secretariat - 21%

Treasury - 41%

Computer - 0%

Engineering & Technical Services:

City Engineer - 44%

Secretariat - 60%

Works - 40%

Parks and Reserves - 33%

Property Development and Maintenance - 48%

Waste Collection and Disposal - 39%

Community Services

Executive - 83%

Secretariat - 93%

Aged Care - 35%

Disability, Family and Youth - 39%

Libraries - 63%

Patrol and Security Management - 80%

Recreation - 75%

Strategic & Regulatory Services:

Secretariat - 48%

Building and Associated Services - 66%

Environmental Health and Associated Services - 71%

Town Planning and Associated Services - 58%

Policy No	Policy Title and Actual Policy	Objectives Set
10	<p>Responses to Service Requests</p> <p>Acknowledgement: All requests for the provision of services must be acknowledged on the day of receipt</p> <p>Outcomes: All service requests shall be the subject of a Report - addressed either to the Council or to the employee responsible for finalisation of the request - which shall be completed within 10 days of receipt.</p> <p>Advice on Finalisation: Requestors must be advised of the outcomes of service requests immediately following finalisation.</p>	<p>Ensure 92.5% Service Requests Finalised within 10 Days.</p>
	<p>Levels Achieved: Results by Division/Department:</p>	
	<p>Corporate Services: Public Affairs - 38% Service Requests Finalised within 10 days; 8 Requests received. Personnel and Safety - 66% Service Requests Finalised within 10 days; 10 Requests received.</p>	
	<p>Finance & Client Services: Secretariat - 25% Service Requests Finalised within 10 days; 4 Requests received. Treasury - 29% Service Requests Finalised within 10 days; 7 Requests received.</p>	
	<p>Engineering & Technical Services City Engineer - 59% Service Requests Finalised within 10 days; 132 Requests received. Secretariat - 65% Service Requests Finalised within 10 days; 224 Requests received. Works - 26% Service Requests Finalised within 10 days; 468 Requests received. Parks and Reserves - 47% Service Requests Finalised within 10 days; 1,116 Requests received. Property Development and Maintenance - 27% Service Requests Finalised within 10 days; 59 Requests received. Waste Collection and Disposal - 40% Service Requests Finalised within 10 days; 106 Requests received.</p>	
	<p>Community Services: Executive - 100% Service Requests Finalised within 10 days; 2 Requests received. Aged Care - 25% Service Requests Finalised within 10 days; 8 Requests received. Libraries - 25% Service Requests Finalised within 10 days; 4 Requests received. Patrol and Security Management - 52% Service Requests Finalised within 10 days; 155 Requests received. Leisure - 100% Service Requests Finalised within 10 days; 3 Requests received. Recreation - 40% Service Requests Finalised within 10 days; 15 Requests received.</p>	
	<p>Strategic & Regulatory Services Building and Associated Services - 36% Service Requests Finalised within 10 days; 36 Requests received. Environmental Health and Associated Services - 64% Service Requests Finalised within 10 days; 183 Requests received. Town Planning and Associated Services - 27% Service Requests Finalised within 10 days; 49 Requests received.</p>	

Policy No	Policy Title and Actual Policy	Objectives Set
11	<p>Patrol and Security Services</p> <p>Residents and the public will be provided with a range of Patrol and Security Services so as to achieve a pleasant and safe environment in which to live, work and relax.</p>	<p>Ensure all requests for assistance are responded to.</p> <p>Category 'A' Response: Immediate attendance of officer required at scene of reported incident currently in progress to prevent, remove or reduce the risk of personal injury, damage to property or affect the apprehension of person/s responsible. This response to occur within 16 minutes.</p> <p>Category 'B' Response: Non-immediate attendance requiring an Officer to respond within 60 minutes.</p> <p>Category 'C' Response: All responses not falling into either Categories 'A' or 'B'. These are incidents that require response over a longer period of time.</p>
	<p>Levels Achieved: Category 'A' incidents response within 16 minutes achieved 99%. Category 'B' and 'C' will be measured in 2002/03.</p> <p>Reason for any Shortfall: 1% of Category 'A' incidents were not responded to within the 16 minutes due to a variety of factors, mainly outside the control of the Officer.</p>	
12	<p>Health Services</p> <p>Residents and the public will be provided with a range of services to protect the public health, safety and amenity of the community.</p> <p>The services will include relevant matters relating to food safety; disease prevention; pollution (control); community living and education; and pest management.</p> <p>Investigations following notification of any matter which may affect the health or safety and amenity of the community will be conducted as soon as possible to ensure that the "issue" is resolved quickly.</p>	<p>Food Safety Premises Inspections (Classes 1, 2 and 3): 80% Premises inspected at least 3 times a year.</p> <p>Food Safety Premises Inspections (Classes 4 and 5): 100% Premises inspected at least twice per year.</p> <p>Food Safety Sampling Program: 97.5% sampling Units utilised over 12 months.</p> <p>Food Safety Plan Implementation (Classes 1, 2 and 3): 12% participation by operators.</p>

Policy No

Policy Title and Actual Policy

Objectives Set

12

Health Services cont...

Food Safety Assessment of Food Premises Plans
95% assessment of Plans completed = < 3 working days.

Food Safety Eating House License Applications:
100% Licenses to be sent out for re-registration and licence by May each year and processed = < 3 working days.

Food Safety Contaminated Food Disposal:
100% food unfit for human consumption secured = < 1 working day

Disease Prevention Notification of Infectious Diseases:
95% notifications investigated = < 2 working days.

Disease Prevention Stable Inspections:
100% premises inspected twice per year.

Disease Prevention Offensive Trade Applications:
100% applications to be sent out for re-registration by 31 May each year and assessed = < 3 working days.

Disease Prevention Offensive Trade Inspections:
100% premises inspected at least once each year.

Disease Prevention Hair Dressing Establishment Inspections:
100% premises inspected at least once each year.

Disease Prevention Public Pool Inspections:
100% premises inspected twice per year.

Disease Prevention Public Pool Sampling:
100% samples secured each month during opening period.

Disease Prevention Septic Tank Applications:
100% applications assessed within 3 working days.



Policy No	Policy Title and Actual Policy	Objectives Set
12	Health Services cont...	<p>Community Living & Education Caravan Park Inspections: 100% premises inspected twice per year.</p> <p>Community Living & Education Child Care Care Centre Inspections: 100% premises inspected three times per year.</p> <p>Community Living Lodging House Applications for re-registration to be forwarded by 31 May each year and 100% applications assessed = < 3 working days.</p> <p>Community Living & Education Lodging Houses, Motel/Hotels and Hospital Inspections: 100% premises inspected once per year.</p> <p>Pest Management Council Building, Bus Stop and Playground Inspections: 100% sites and premises inspected once per year.</p> <p>Pest Management Mosquito Breeding Site Inspection and Treatment - Wetlands: 85% sites inspected once per season.</p> <p>Pest Management Mosquito Breeding Site Inspection and Treatment - Gullies: 100% sites inspected once per season.</p>
	Levels Achieved:	
	Food Safety Premises Inspections (Clauses 1, 2 and 3): 937 inspections undertaken out of 1320 (71% inspection rate).	
	Food Safety Premises Inspections (Clauses 4 & 5): 271 inspections undertaken out of 288 (94% inspection rate).	
	Food Safety Sampling Program: 1,150 units allocated. 1,155 units utilised (99%).	
	Food Safety Plan Implementation (Clauses 1, 2 and 3): 33 implementations out of possible 444. 7% Implementation.	
	Food Safety Assessment of Food Premises Plans: 8 out of 10 (80%) applications processed within 3 working days.	
	Food Safety Eating House License Applications: 220 out of 220 applications processed on time.	
	Food Safety Contaminated Food Disposal: 0 instances out of 0 secured within 1 day.	
	Disease Prevention Notification of Infectious Diseases: 20 notifications out of 36 (55%) infectious diseases actioned within =< 2 days.	

Policy No	Policy Title and Actual Policy	Objectives Set
	<p>Disease Prevention Stable Inspections: 17 out of 18 (94%) inspections undertaken.</p> <p>Disease Prevention Offensive Trade Applications: 6 out of 6 applications processed on time.</p> <p>Disease Prevention Offensive Trade Inspections: 6 out of 6 (100%) inspections undertaken.</p> <p>Disease Prevention Hair Dressing Establishment Inspections: 60 inspections carried out in 51 premise.</p> <p>Disease Prevention Public Pool Inspections: 40 inspections carried out in 20 premises.</p> <p>Disease Prevention Public Pool Sampling: 180 samples taken from a potential 180.</p> <p>Disease Prevention Septic Tank Applications: 17 out of 18 applications processed within 3 working days.</p> <p>Community Living & Education Caravan Park Inspections: 2 inspections undertaken out of 2 required.</p> <p>Community Living & Education Child Care Centre Inspections: 19 inspections carried out from a possible 42.</p> <p>Community Living Lodge House Applications: 2 out of 2 applications processed within 3 working days.</p> <p>Community Living & Education Lodging Houses, Motel/Hotels and Hospital Inspections: 8 inspections undertaken out of 8 required.</p> <p>Pest Management Council Building, Bus Stop and Playground Inspections: 612 out of 442 inspections undertaken.</p> <p>Pest Management Mosquito Breeding Site Inspection and Treatment - Wetlands: Sites inspected at least weekly over breeding season (100% achieved).</p> <p>Pest Management Mosquito Breeding Site Inspection and Treatment - Gullies: 100% gullies inspected at least twice.</p> <p>Reason for any shortfall: Increased activity as well as changing legislative requirements, have resulted in a decrease of inspection levels in some areas.</p>	
14	<p>Care of Families with Children (Note* includes the provision of Patrol And Security Services)</p> <p>On-going development and delivery of services will be encouraged and supported.</p> <p>Levels Achieved: No Performance Objectives were set for this Policy.</p>	No Objectives were set for this Policy.

Policy No

Policy Title and Actual Policy

Objectives Set

15

Disability Access

To provide advocacy and information to members of the public and staff of the City regarding access for people with disabilities to facilities, services and opportunities within the City.

Levels Achieved:

Enquiries and internal referrals achieved 100%.

Ensure 2 day turnaround on enquiries and internal referrals by public and staff.

16

Home and Community Care Support Services for Frail Seniors, Adults with Disabilities and Persons with Dementia

A quality range of services will be provided for frail aged seniors and younger people with disabilities, persons with dementia and their carers encompassing centre based respite, in-home respite, carer support, domestic assistance, social support, counselling/support, information and advocacy, assessment and case planning review and co-ordination, home and gardening maintenance and transport. With continuing financial support from the Commonwealth and State Governments, these services will be expanded and developed.

Home and Community Care Services to provide:

- Centre based day care of 82,119 hours per annum (including 5,554 dementia specific hours).
- Emergency respite (in-home respite) of 8,820 hours per annum.
- Getaway Trip to Busselton (once per annum) of 1,440 hours.
- Domestic assistance (home help) of 8,500 hours per annum.
- Social support of 1,000 hours per annum.
- Home maintenance of 3,905 hours per annum.
- One way transport trips of 34,580 hours per annum.
- Counselling/support information and advocacy (including 1,560 hours of carer support) of 8,120 hours per annum.
- Entry assessment of 2,560 hours per annum.
- Case planning/review and co-ordination of 320 hours per annum
- Personal care of 1,040 hours per annum.

Meals on Wheels to provide:

- Home delivered meals of 53,000 per annum.
- Centre based meals of 26,000 per annum.

Community Aged Care Packages to provide:

- Aged care packages of 840 per annum (70 packages per month).

Policy No

Policy Title and Actual Policy

Objectives Set

Levels Achieved:

Home and Community Care Services provided:

- Centre based day care - 96% (78,946 hours).
- Domestic assistance - 109% (9,343 hours).
- Emergency respite - 152% (13,399 hours).
- Getaway trip to Busselton - 97% (1,392 hours).
- Social Support - 163% (1,633 hours).
- Home maintenance - 110% (3,905 hours).
- Transport trips - 103% (35,697 hours).
- Counselling/support information & advocacy - 51% (4,102 hours).
- Entry assessment/reviews - 76% (1,946 hours).
- Case planning/review & co-ordination - 119% 381 hours).
- Personal care - 104% (1,081 hours).

Meals on Wheels provided:

- Home delivered meals - 115% (61,186 meals).
- Centre based meals - 79% (20,413 meals).

Community Aged Care Packages provided:

- Aged care packages - 99% (832 packages).

Reason for any Shortfall:

Shortfall of target in some instances were due to data entry error; a lack of demand for counselling services; and a decline in the demand for centre based meals.

17

Youth and Family Services

A comprehensive range of Youth and Family Services will be provided which will encompass youth activity services for youth "at risk", and mainstream youth, youth accommodation services for homeless youth and family liaison services to assist young people and their families.

Youth activity services, supported accommodation and family liaison services to provide:

- Youth activity services for 860 mainstream and "at risk" youths per month.
- Supported accommodation services for 10 homeless youth per month.
- Family liaison services (counselling) for 12 families per month.

Levels Achieved:

Provided:

- Youth activity services - 76%
- Supported Accommodation Services - 100%
- Family Liaison Services: 85%.

Reason for any Shortfall:

Youth attendance fluctuates due to holiday periods, weather factors, etc. The level of family liaison services fluctuates due to the needs of clients.



Policy No

Policy Title and Actual Policy

Objectives Set

18

Seniors Residential Services

Administrative support services and responsibility in respect to the reallocation of units and for building maintenance, will continue in respect of the Rossmoyne and Wilson Retirement Villages, Caprice Place, Scythe and Kingsford Place Homes.

With continuing financial support, the Seniors Community Housing Project will be expanded and developed.

Ensure 92.5% occupancy of units/houses.(based on units of resident occupancy.

Note: The following indicates the figures upon which "units of resident occupancy" is based:

- * Wilson Retirement Village - 16 single bedroom units and 2 x 2 bedroom units - occupancy based on 18 units.
- * Rossmoyne Retirement Village - 12 single bedroom and 24 x 2 bedroom units - occupancy based on 36 units.
- * Caprice Place - 18 single bedroom units and 2 x 2 bedroom units - occupancy based on 20 units.
- * Scythe Street- 1 house x 4 rooms - occupancy based on 4 units.
- * Kingsford Drive - 1 house x 4 rooms - occupancy based on 4 units.

Levels Achieved:

Resident occupancy:

- Wilson Retirement Village - 100%
- Rossmoyne Retirement Village: 100%.
- Caprice Place: 100%.
- Scythe Street: 100%.
- Kingsford Street: 100%.

19

Supported Accommodation Service for Frail Aged Seniors - Canning Lodge

Supported accommodation options encompassing permanent and respite beds will be provided for frail aged seniors (hostel care) through the Canning Lodge.

With continuing financial support from the Commonwealth and State Governments, these services will be expanded and developed.

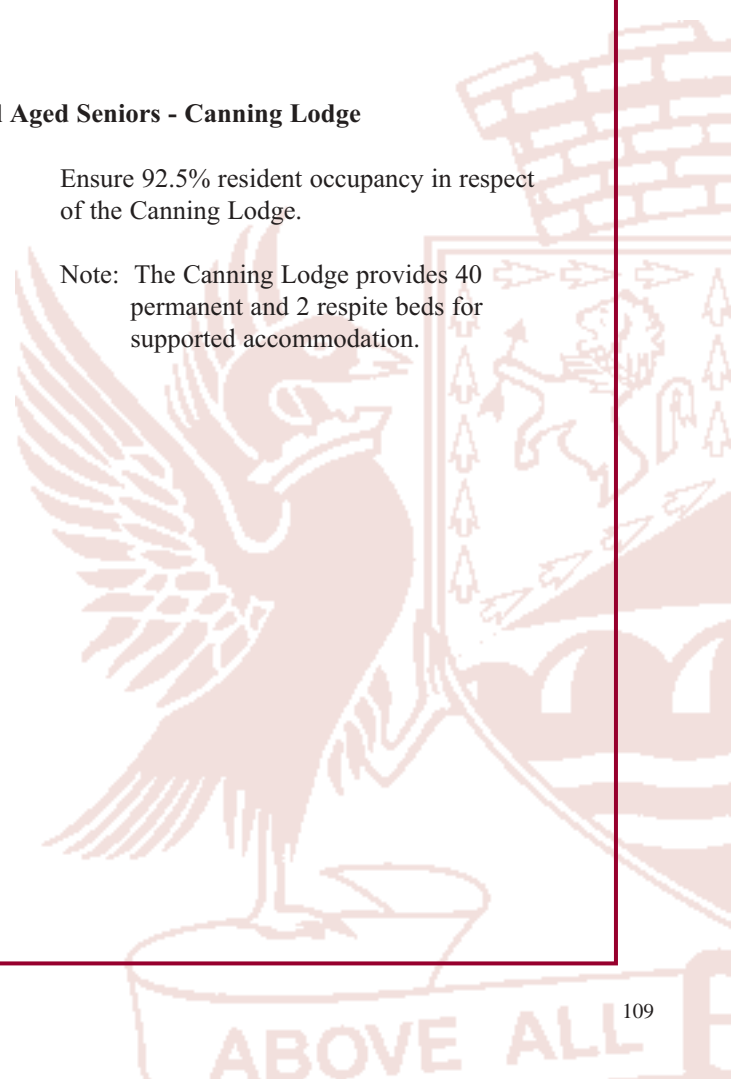
Ensure 92.5% resident occupancy in respect of the Canning Lodge.

Note: The Canning Lodge provides 40 permanent and 2 respite beds for supported accommodation.

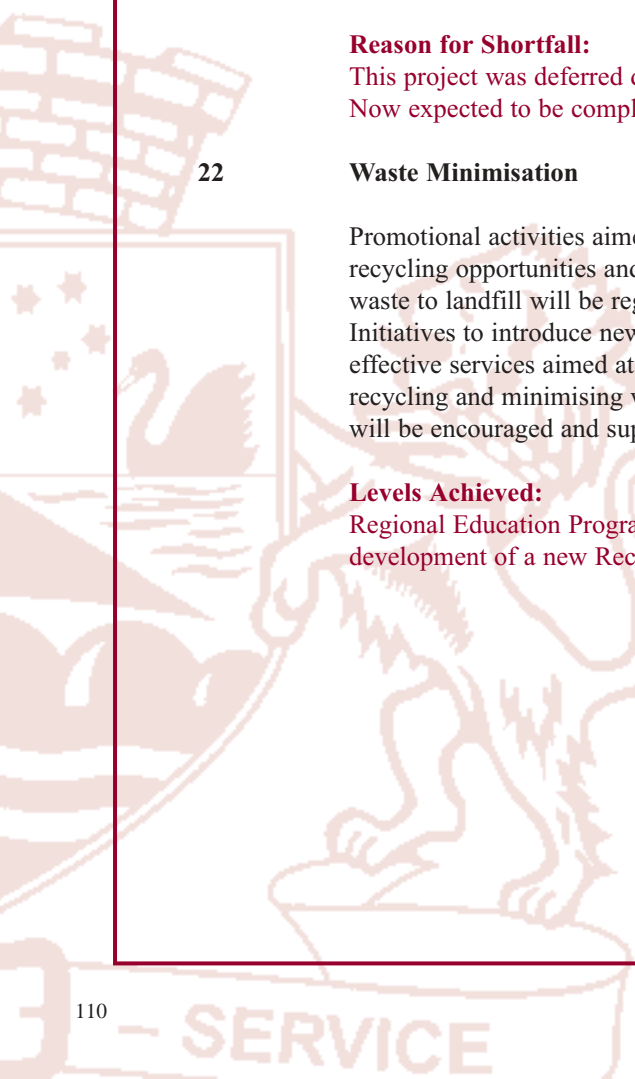
Levels Achieved:

Canning Lodge occupancy:

- Resident occupancy - 100%
- Respite occupancy - 100%.



Policy No	Policy Title and Actual Policy	Objectives Set
20	<p>Waste Collection Services</p> <p>The range of services provided to electors are aimed at ensuring the convenient disposal of waste whilst, at the same time, maximising the potential for recycling that waste. The services include putrescible waste, green waste, household junk and inert recyclable material collections.</p>	<ol style="list-style-type: none"> 1. Increase the percentage of material collected from domestic premises which is recycled to approximately 25%. 2. Ensure an 80% “good to very good” survey response in relation to Verge Collection, Recycling and Litter.
	<p>Levels Achieved:</p> <ol style="list-style-type: none"> 1. Approximately 26% of material was recycled. 2. Results Achieved: Verge Collection - 86% Recycling - 97% Control of Litter - 84%. 	
21	<p>Waste Disposal</p> <p>Facilities to handle the disposal of waste from the Municipality will be provided - currently at the Ranford Road Landfill Site. Economically acceptable alternative facilities will be made available by the time the Ranford Road Site has finished its life.</p>	<p>Design and construct a Waste Transfer Station in for residential inert material on trailer.</p>
	<p>Levels Achieved: Not Achieved.</p>	
	<p>Reason for Shortfall: This project was deferred due to extension to expected life of Ranford Road Landfill. Now expected to be completed in early 2003.</p>	
22	<p>Waste Minimisation</p> <p>Promotional activities aimed at maximising recycling opportunities and minimising waste to landfill will be regularly undertaken. Initiatives to introduce new, cost effective services aimed at maximising recycling and minimising waste to landfill will be encouraged and supported.</p>	<p>Promotion of waste minimisation initiatives by way of a Regional Education Program.</p>
	<p>Levels Achieved: Regional Education Program underway with regular articles in Community Newspapers and development of a new Recycling Calendar 2002-2003.</p>	



Policy No

Policy Title and Actual Policy

Objectives Set

23

Urban Drainage System

A comprehensive storm water drainage system to effectively collect and dispose storm water to protect residential, commercial and industrial properties from flooding will be provided and maintained. An ongoing maintenance program to ensure that all gully pits and manholes are inspected and cleaned each year will be conducted.

Completion of a further 10% of the drainage "as constructed" drawings and further development of the Assessment Management Program.

Levels Achieved:
Only 7.5% completed this year.

Reason for any Shortfall:
Due to increasing difficulty in surveying in older areas.

24

Environment - Living Streams

Rivers and streams are to be given particular attention in the management of parks and reserves, and with co-operation of the Water Corporation, main drains will be managed as far as practicable as if they were natural waterways. Opportunities will be pursued at the land subdivision or development stage for acquisition of additional land to facilitate the improvement of existing drains or waterways, to enhance public amenity and ecological values of such locations where community or environmental benefit can be demonstrated.

Completion of the Welshpool Wetland project.

Levels Achieved:
Construction of Welshpool Wetland project completed and rehabilitation planting will now be ongoing.

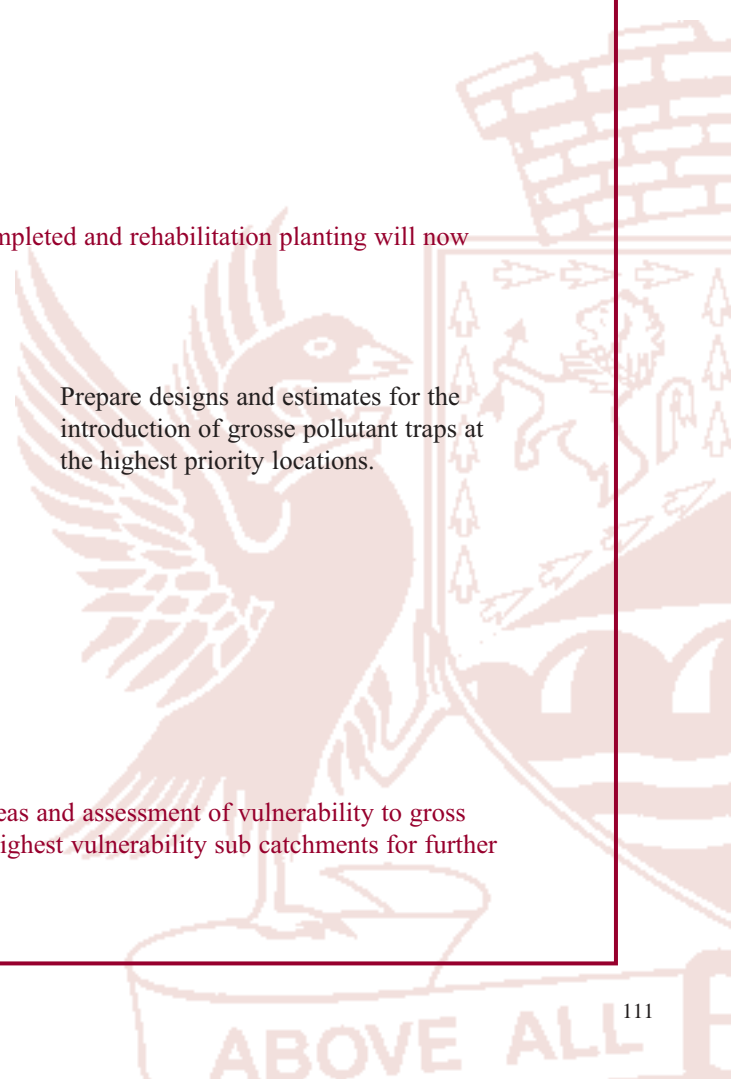
26

The Canning River and Tributaries

A sampling program will be maintained to facilitate monitoring of long term changes in water quality of the Canning River, by the Swan River Trust and the Water Corporation. Where practicable the design and management of Council's drainage infrastructure will be undertaken with a view to minimising peak flows to the river and minimising the transport of pollutants, including nutrients to the river.

Prepare designs and estimates for the introduction of grosse pollutant traps at the highest priority locations.

Levels Achieved:
Completed project on identifying catchment areas and assessment of vulnerability to gross pollutant discharge. This has now prioritised highest vulnerability sub catchments for further investigation.



Policy No	Policy Title and Actual Policy	Objectives Set
27	<p>Town Planning Services</p> <p>Initiatives to create a higher quality physical, economic, environmental and social urban infrastructure for the City will be provided through the provision of Town Planning Services.</p> <p>The services provided will include where appropriate, response to the needs for coordinated and orderly subdivision and development of land, particularly where land is fragmented and contains multiple ownership. In these instances Town Planning Development Schemes will be prepared "as necessary" to prevent undesirable development and to promote a higher standard of living.</p> <p>All applications seeking Development Approval comment and recommendations on the subdivision of land and rezoning proposals will be processed expeditiously.</p> <p>Levels Achieved:</p> <p>Development Applications: 684 applications processed. 417 (61%) applications processed on time.</p> <p>Subdivisions Applications: 184 applications processed. 43 (23%) applications processed on time.</p> <p>Rezoning Applications: 3 applications initiated, being less than 1 per month.</p> <p>Monitoring of Development Approvals: 275 properties to be inspected. 196 (71%) inspected.</p> <p>Reason for Shortfall:</p> <p>Automated system for subdivisions introduced part way through year has substantially improved processing results. Automated systems being developed for monitoring of development approvals.</p>	<p>Operational Performance: Applications for Development Approval: 85% of reports required prior to approval/refusal of applications to be completed =<10 days.</p> <p>Operational Performance: Subdivision of Land: 60% of the reports required in respect of applications for subdivision to be completed =<10days.</p> <p>Operational Performance: Rezoning Proposals: No. applications to be initiated in response to land owner applications to be = < 1 every month.</p> <p>Operational Performance: Monitoring of Development Approvals: 75% of properties inspected at time of practical completion or upon expiry of approval.</p>
33	<p>Community Halls and Centres inc. Civic Centre</p> <p>A range of public buildings will be made available for public use . Such use will be subject to the constraints imposed by the nature of the buildings.</p> <p>Availability of halls is to be primarily for recreational and social usage rather than for commercial activities.</p>	<p>Increase the number of hours Community Halls and Centres are hired to 27.5% of optimum hours of availability per annum. Halls and Centres hired hours target for 2001/02:</p> <ul style="list-style-type: none"> - Bentley Community Centre - Activity Room No 2 - 1146 hours. - Bentley Community Centre - Activity Room No 3 - 1146 hours. - Bentley Community Centre - Main Hall - 1115 hours. - Bentley Community Centre - Playgroup/ Creche area - 1153 hours. - Bentley Community Centre - Youth Lounge; - Canning Town Hall - 1106 hours. - Canning Vale Community Centre - Main Hall - 1096 hours.

Policy No**Policy Title and Actual Policy****Objectives Set****Community Halls and Centres inc.
Civic Centre cont...**

- Canning Vale Community Centre - Multi Purpose Room - 1146 hours.
- Canning Vale Pavilion - 1115 hours.
- Corinthian Park Hall - 1089 hours.
- Hossack Pavilion - 1125 hours.
- Prendwick Pavilion - 1125 hours.
- Queens Park Neighbourhood Centre - 1128 hours.
- Ranford Pavilion - 1071 hours.
- Riverton Pavilion - 305 hours.
- Rossmoyne Hall - 1140 hours.
- Wandarra Hall - 1081 hours.
- Willetton Pavillion - 1113 hours.
- Wilson Hall - 1127 hours.

Levels Achieved:

Halls and Centres total hired for 2001/02:

- Bentley Community Centre - Activity Room No 2 - 72% (827 hours).
- Bentley Community Centre - Activity Room No 3 - 60% (693 hours).
- Bentley Community Centre - Main Hall -187% (2085 hours).
- Bentley Community Centre - Playgroup/Creche Area -24% (273 hours).
- Bentley Community Centre - Youth Lounge - 80% (920 hours).
- Canning Town Hall - 85% (939 hours).
- Canning Vale Community Centre - Main Hall - 63% (694 hours).
- Canning Vale Community Centre - Multi-Purpose Room - 17% (196 hours).
- Canning Vale Pavillion - 172% (1919 hours).
- Corinthian Park Hall - 87% (946 hours).
- Hossack Pavilion - 39% (442 hours).
- Prendwick Pavilion - 2% (18 hours).
- Queens Park Neighbourhood Centre - 40% (457 hours).
- Ranford Pavilion - 27% (289 hours).
- Riverton Pavilion - 2% (5 hours)
- Rossmoyne Hall - 60% (684 hours).
- Wandarra Hall - 101% (1091 hours).
- Willetton Pavilion - 53% (592 hours).
- Wilson Hall - 61% (688 hours).

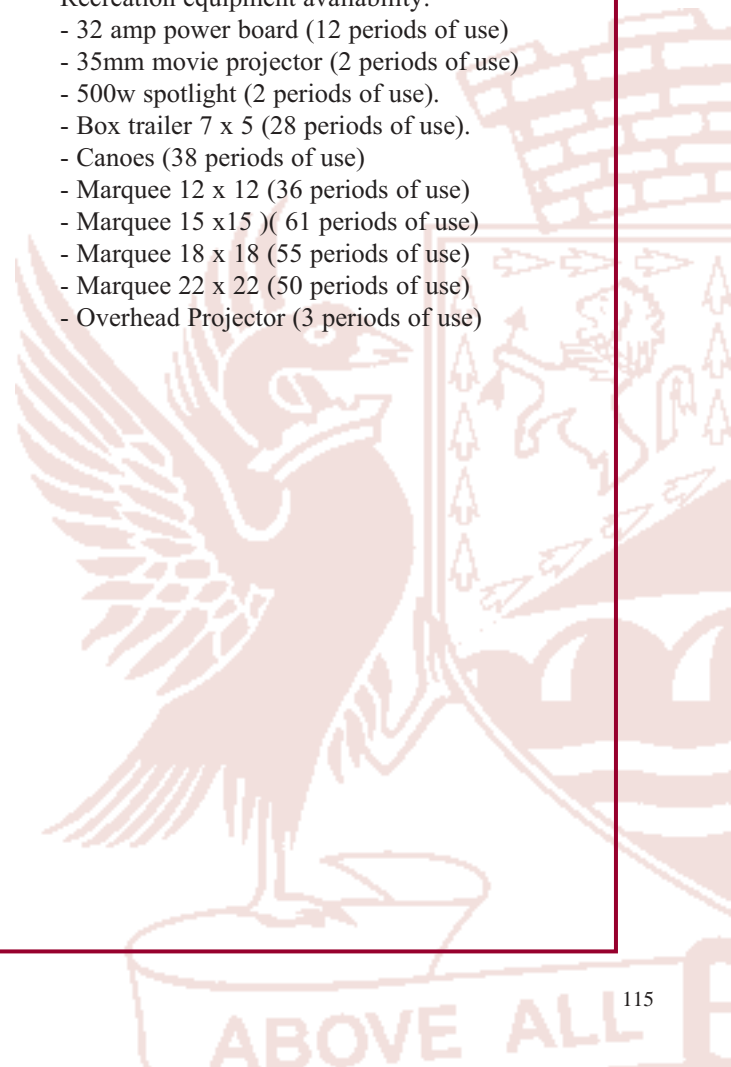
Reason for any Shortfall:

Loss of Church Group in Corinthian Park Hall; refurbishment /renovations in some buildings; and in some instances existing usage/patterns made it difficult to hire the facility.

Policy No	Policy Title and Actual Policy	Objectives Set
35	<p>Conservation Locations</p> <p>Parklands assessed as being biologically or ecologically significant in association with the Conservation Parklands Assets Audit (2002) will be managed to protect and enhance conservation values in accordance with the recommendations of established management guidelines.</p> <p>Levels Achieved: Conservation Management Plan completed for Prendwick Reserve.</p>	<p>Complete a conservation management plan (CMP) for 1 conservation location.</p>
36	<p>Golf Course(s)</p> <p>A high standard amenity for the playing of golf by members of the community will be provided; amenities will include ancillary services and facilities for active and social activities.</p> <p>Levels Achieved: Golf Course achieved 91% (80,419 patrons).</p>	<p>Whaleback Public Golf Course: Achieve 88,000 or more patrons per annum. Course =>86,000.</p>
37	<p>Parklands</p> <p>Parklands will be maintained to a level suitable for a range of active and passive recreational pursuits which meet community expectations.</p> <p>Levels Achieved: Results achieved.</p> <p>Reason for any Shortfall: Difficulty in determining standard of “Very Good” compared to “Good” in the view of respondents. Survey form has been reassessed and new objective set for next year.</p>	<p>1.Ensure at least an 80% “good to very good” Survey response in relation to “Parks, Sportsfields and Street Appearance and Maintenance”.</p> <p>2. Maintenance of Parklands - 77% Good to Very Good Maintenance of Active Sports Fields - 97.6%.</p>



Policy No	Policy Title and Actual Policy	Objectives Set
38	<p>Public Playgrounds</p> <p>A network of Regional, District and Local playground facilities will be provided and maintained which offer a range of play opportunities to the community within a safe and attractive environment. Playgrounds will be inspected and maintained in compliance with established maintenance programs to ensure continual protection of the community against unsafe situations.</p> <p>Levels Achieved:</p> <p>1. Partly achieved. Maintenance strategy has been implemented together with ongoing annual safety audits by City staff.</p> <p>2. Result Achieved: Condition of Public Playgrounds - 66% Good to Very Good.</p> <p>Reason for any Shortfall:</p> <p>1. Playground Provision Policy not finalised due to resourcing issues relating from changeover of staff.</p>	<p>1. Review and finalise Playground Provision Policy; Implement maintenance strategy for public playgrounds; Conduct annual safety audits of all public playgrounds.</p> <p>2. Ensure at least an 80% “good to very good” survey response in respect of “Public Playgrounds”.</p>
39	<p>Recreation Activity Programs</p> <p>Programmes shall be provided which will promote opportunities for participation in activities to enhance the lifestyle and well being of participants; these programmes may include courses, community programmes, celebrations, provision of recreational equipment, activities for specific populations, and the collation of information on groups.</p> <p>Levels Achieved:</p> <p>Recreation equipment usage:</p> <ul style="list-style-type: none"> - 32 amp power board - 58%. - 35mm movie projector - 0% - 500w spotlight - 0% - Box trailer - 113% - Canoes - 203% - Marquee 12 x 12 - 117%. - Marquee 15 x15) - 77% - Marquee 18 x 18 - 71% - Marquee 22 x 22 - 178% - Overhead Projector - 133%. <p>Reasons for any Shortfall:</p> <p>Little demand for some equipment.</p>	<p>Ensure that the hire of recreation equipment achieve targets set for optimum availability per annum.</p> <p>Recreation equipment availability:</p> <ul style="list-style-type: none"> - 32 amp power board (12 periods of use) - 35mm movie projector (2 periods of use) - 500w spotlight (2 periods of use). - Box trailer 7 x 5 (28 periods of use). - Canoes (38 periods of use) - Marquee 12 x 12 (36 periods of use) - Marquee 15 x15)(61 periods of use) - Marquee 18 x 18 (55 periods of use) - Marquee 22 x 22 (50 periods of use) - Overhead Projector (3 periods of use)



Policy No	Policy Title and Actual Policy	Objectives Set
41	Sports-fields and Associated Facilities	
	<p>The use of sports-fields and associated facilities located on them, by organised groups, clubs and casual users, for sporting and outdoor activities, to enhance the lifestyle and well being of participants, will be encouraged.</p>	<p>Sportsfields and Associated Facilities:</p> <p>Increase the hours of active usage of sportsfield and associated facilities to 100% per annum.</p> <p>Sportsfields and Associated Facilities available for use include:</p> <ul style="list-style-type: none"> - Burrendah Reserve No 1; - Burrendah Reserve No 2; - Burrendah Reserve No 3; - Canning Vale Oval; - Centenary Park; - Clifton Park; - Coker Park; - Ern Clark Grassed Area; - Ern Clark Synthetic Track; - Ferndale Park Basketball Courts; - Ferndale Park North; - Ferndale Park South; - Ferndale Park West; - Hossack Park (Lower); - Hossack Park (Upper); - Maniana Park; - Prendwick Park; - Queens Park; - Ranford Oval; - Riverton Park; - Shelley Park; - Thomas Moore Park; - Willetton Park North; - Willetton Park South; - Wilson Park; - Woodford Park; - Wyong Park. <p>Tennis Courts:</p> <p>Burrendah - 10 Courts- (42,000 hours)</p> <p>Canning Vale Oval - 2 Courts-(4,400 Hours) only due to School Use)</p> <p>Chapman Road-2 Court - (8,400 hours).</p> <p>Coker Park - 2 Courts- (8,400 hours)</p> <p>Kinnerton Gardens - 2 Courts-(2,650 hours - No lights)</p> <p>Ranford - 2 Courts - (4,400 hours).</p> <p>Rossmoyne - 2 Courts (8,400 hours).</p> <p>Thomas Moore Park- 2 Courts-(8,400 hours).</p> <p>Whaleback - 6 Courts -(19,200 hours)</p> <p>Basketball Courts:</p> <ul style="list-style-type: none"> - Ferndale Park - 4 courts. - Shelley Park - 2 courts.

Policy No**Policy Title and Actual Policy****Objectives Set****Sports-fields and Associated Facilities cont...**

Netball Courts:

- Hedley Park - 12 courts
- Shelley Park - 2 courts.

Sportsfield and Associated Facilities usage:

- Burrendah Reserve No 1 - 146%
- Burrendah Reserve No 2 - 127%
- Burrendah Reserve No 3 - 127%
- Canning Vale Oval - 153%
- Centenary Park - 38%
- Clifton Park - 17%
- Coker Park - 145%
- Ern Clark Grassed Area - 96%
- Ern Clark Synthetic Track - 67%
- Ferndale Park Basketball Courts - 88%
- Ferndale Park North - 88%
- Ferndale Park South - 135%
- Ferndale Park West - 141%
- Hossack Park (Lower) - 114%
- Hossack Park (Upper) - 104%
- Maniana Park - 30%
- Prendwick Park - 121%
- Queens Park - 109%
- Ranford Oval - 121%
- Riverton Park - 135%
- Shelley Park -106%
- Thomas Moore Park - 30%
- Willetton Park North - 152%
- Willetton Park South - 134%
- Wilson Park - 43%
- Woodford Park - 134%
- Wyong Park - 124%

Tennis Courts:

- Burrendah - 10 Courts-52%
- Canning Vale Oval - 2 Courts-45%
- Chapman Road-2 Court - 29%.
- Coker Park - 2 Courts- 17%
- Kinnerton Gardens - 2 Courts-15%.
- Ranford - 2 Courts - 7%
- Rossmoyne - 2 Courts 86%
- Thomas Moore Park- 2 Courts-27%.
- Whaleback - 6 Courts -70%

Basketball Courts:

- Ferndale Park - 4 courts - 113%.
- Shelley Park - 2 courts - 250%.

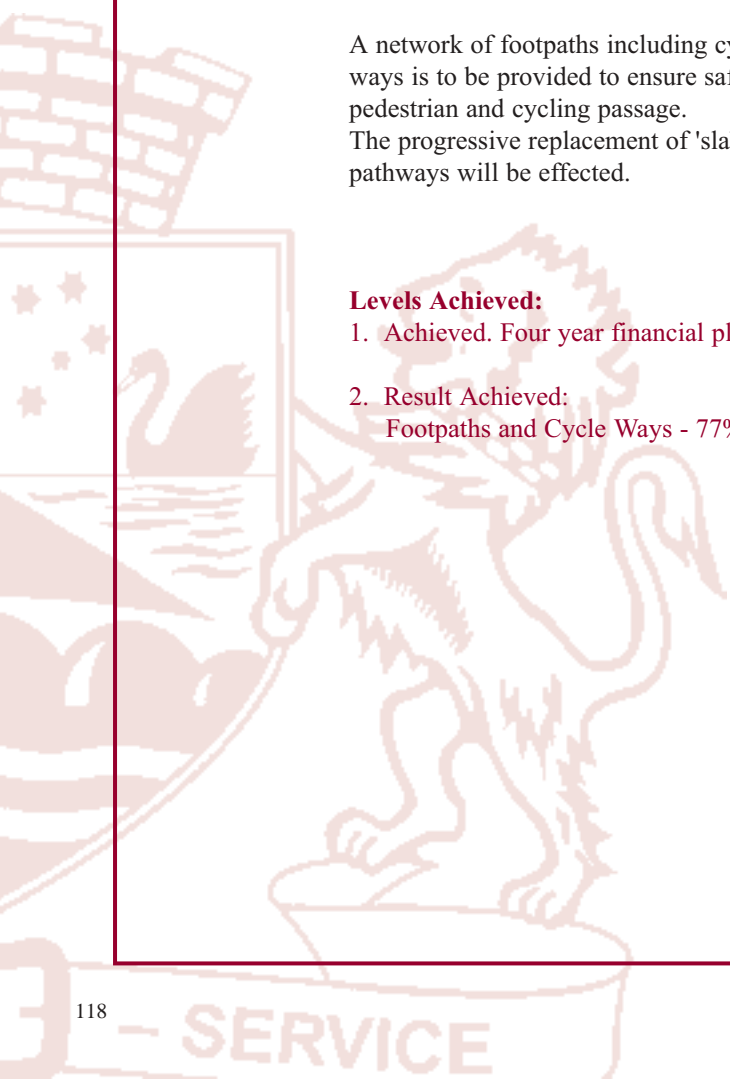
Netball Courts:

- Hedley Park 12 courts - 441%.
- Shelley Park 2 courts - 1519%.

Reasons for any Shortfall:

Variety of reasons including standard of facilities, location and restrictions on type of usage possible.

Policy No	Policy Title and Actual Policy	Objectives Set
42	<p>Library Services</p> <p>Residents will be provided with a comprehensive range of library services. The range of resources provided will include print, audio-visual and electronic data enhanced by appropriate service programs.</p> <p>Levels Achieved: Total number of loans 939,052 and average cost per loan \$1.88.</p>	<p>Reduce the cost per book loan to \$1.90 per item, based upon the maximum number of loans being 1,000,000, after which the cost per item is to be proportionately reduced.</p>
43	<p>Cultural Activities</p> <p>The conduct of programmes of a cultural nature including the promotion of the arts, provision of facilities, and the pursuit of excellence to enhance the lifestyle of the participants will be undertaken.</p> <p>Levels Achieved: Art and Cultural Awards achieved: - Canning Art Awards 94% (277 entries). - Functions held at Woodloes Church 91% (52 events).</p>	<p>Art and Cultural Awards: - Increase the number of Canning Art Award entries to 295 or greater per annum. - Increase number of functions held at Woodloes Church to 57 or greater per annum.</p>
44	<p>Footpaths and Cycle Ways</p> <p>A network of footpaths including cycle ways is to be provided to ensure safe pedestrian and cycling passage. The progressive replacement of 'slab' pathways will be effected.</p> <p>Levels Achieved: 1. Achieved. Four year financial plan developed prioritising path projects. 2. Result Achieved: Footpaths and Cycle Ways - 77%.</p>	<p>1 Construction of the highest priority projects (both new and replacement) within budget constraints.</p> <p>2. Ensure an 80% “good or very good” survey response in relation to Footpaths and Cycle Ways.</p>



Policy No	Policy Title and Actual Policy	Objectives Set
45	<p>Network of Roads</p> <p>A network of roads with sufficient capacity and serviceability to ensure the safe, convenient and compatible vehicular, cycling and pedestrian passage will be provided.</p> <p>Levels Achieved: Achieved. Four year financial plan developed prioritising path projects.</p>	<p>Construction of the highest priority projects within budget constraints.</p>
47	<p>Road Resurfacing and Rehabilitation</p> <p>Road rehabilitation and resurfacing requirements will be identified through a mechanised pavement management system together with visual inspections by experienced staff.</p> <p>Levels Achieved: Achieved. Four year financial plan developed prioritising resurfacing projects for next three years.</p>	<p>Completion of the highest priority projects within budget constraints.</p>
48	<p>Streetscape Enhancement</p> <p>The enhancement of the street environment through the introduction of streetscape initiatives such as the establishment of avenue tree planting, development of street gardens, the installation of surface paving and street furniture will be progressively undertaken.</p> <p>Levels Achieved: Entry Statements and Street Gardens - 76.1% Good to Very Good.</p> <p>Reason for any Shortfall: Difficulty in determining standard of “Very Good” compared to “Good” in the view of respondents. Survey form has been reassessed and new objective set for next year.</p>	<p>At least a 80% “very good” result in respect of a twice yearly “Parks, Sportsfields and Street Appearance and Maintenance Survey. Review street tree planting and pruning in Rossmoyne area following completion of underground power project.</p>
49	<p>Traffic Management Assessment</p> <p>Sections of roads and intersections displaying high accident severity ratings or having identified volume or speed problems will be subjected to assessment for possible traffic management improvements.</p> <p>Levels Achieved: Achieved. Four year financial plan developed prioritising traffic management projects.</p>	<p>Improvements to the highest priority locations in accordance with established needs.</p>

Policy No**Policy Title and Actual Policy****Objectives Set****50****Maintenance of Road Reserves**

Frequency and quality standards in relation to the precinct maintenance of road reserves will be assigned by the Council of the local government of the City of Canning from time to time. Frequency expectations and quality standards will be assigned to the following categories of road maintenance: Street Sweeping; Verges; Road Surfaces; Foot/Cycle Paths (where provided); Weed Control; Street Trees (where provided); Traffic Islands/Median Strips (where provided); Street Name Plates; Parking Control Signs (where provided); and Litter Control.

Identified Precinct Areas are:

1. Canning Regional Centre

The Canning Regional Centre is the focal point for a wide range of activities within the sub-region, including local government, shopping, commercial services, community facilities, education and recreation. How the centre is developed and maintained will to a large extent determine how the City is perceived both by residents and visitors.

2. Welshpool Industrial Area

The Welshpool Industrial Area is one of two strategic industrial estates in Canning, and provides a range of industrial goods and services essential to the economic welfare of the City and its surrounding region. It also provides employment for an increasing number of people in the sub-region and its ongoing development is important from both an economic and environmental perspective.

3. Canning Vale Industrial Area

The Canning Vale Industrial Area, is a modern industrial estate providing for a wide range of industries, warehousing and distribution outlets as well as associated business. It is strategically located between the future Roe Highway alignment and the railway line and is serviced by two important regional roads. As well as the employment provided within the estate, it provides for the development of high profile industries important to the regional and state economy.

At least a 80% "very good" result in respect of a twice yearly Engineering, "Parks, Sports fields and Street Appearance and Maintenance Survey".

Policy No**Policy Title and Actual Policy****Objectives Set****Maintenance of Road Reserves cont...****4. Arterial Roads**

Arterial roads in the City not only provide access to and within the area, but are the main point of exposure for visitors and those passing through. As such, the arterial routes to a large extent determine the image of the City as a place to invest, work, live or recreate. The perception of these routes and therefore of the City will be affected by the standard of roads and traffic management and by the nature, design and upkeep of peripheral development, including landscaping and (where applicable) fencing.

5. Neighbourhood Areas

Comprise the balance of the district of the local government of the City of Canning. These areas consist of the suburbs in which most of the population of the City live and where most of the facilities and services of the City are provided.

Levels Achieved:

Street Sweeping - 88.7% Good to Very Good

Street Verges - 58.8% Good to Very Good

Street Surfaces and Kerbing - 81.6% Good to Very Good

Street Name Plates and Parking Control Signs - 82.7% Good to Very Good.

Maintenance of Public Access Ways - 85.5% Good to Very Good.

Reason for any Shortfall:

Analysis of results have identified some deficiencies in survey form. Survey form has been redesigned with the view of obtaining more targeted feedback. Also pursuing opportunities for staff training.

Policy No	Policy Title and Actual Policy	Objectives Set
51	<p>City Promotion</p> <p>The commitment to build a City of opportunities and a place in which people will be proud to live, work and relax is crucial to success. There is a continuing need to ensure that suitable development occurs to achieve these aims and the opportunities available to those able to assist will be promoted.</p>	<p>Implement Standardisation of all Written Communications and Publications.</p> <ul style="list-style-type: none"> - Develop a Corporate Communications Strategy. - Develop and Implement Public Relations Strategies for the City. - Establish 6 Weekly Schedule for “Canning Concern. - Provide regular Media Releases and Develop Relationships with Key Media. - Ensure Website contains current information on appropriate sites. - Provide assistance to staff in public relation and communications. - Develop and organise Civic and Public Events. - Co-ordinate Publication and Printing of Annual Report. - Co-ordinate Publication and Printing of Annual Budget. - Co-ordinate and introduce a clear Advertising Strategy for the City. - Provide assistance to Mayor and Councillors.
	<p>Levels Achieved: Standardisation of Written Communication and Publications: All form letters reviewed and updated. Style Guide completed, circulation and information sessions to follow, with ongoing review of utilisation.</p> <p>Develop a Corporate Communications Strategy: Report presented on corporate styles, logos and colour and CD of same created. Research and report on advertising needs in progress.</p> <p>Develop and Implement Public Relations Strategies: Research complete, strategy preparation in progress.</p> <p>Establish 6 Weekly Schedule for “Canning Concern”: Achieved.</p> <p>Provide regular Media Releases and Development of Relationships with Key Media: Achieved.</p> <p>Integrity of Website Information: Achieved with monthly reports.</p> <p>Staff Assistance: Achieved.</p> <p>Develop and Organise Civic and Public Events: Completion of timelines and programs for all events achieved. Calendar of events and report complete.</p> <p>Co-ordinate Publication and Printing of Annual Report: Complete.</p> <p>Co-Ordinate Publication and Printing of Annual Budget: Complete.</p> <p>Advertising Strategy: Research ongoing with monthly report.</p> <p>Provide assistance to Mayor and Councillors. Achieved.</p>	

Policy No

Policy Title and Actual Policy

Objectives Set

52

Tourism Promotion

The unique features of the Canning River and the Shelley Basin, together with the cultural heritage of the City provide opportunities for tourist activity and these opportunities are to continue to be promoted.

No Objectives were set for this Policy.

Levels Achieved:

No Performance Objectives were set for this Policy..

53

Building Services

A range of assessment and regulatory services in respect of building and site works, strata titling, fencing, signage and swimming pools (including spas), will be provided.

All applications for licenses and certificates will be processed expeditiously and all inspection services will be strictly monitored.

application for a Demolition licence to be

Operational Performance: Applications for a Building Licence: 92.5% of the reports required prior to the issue of a building license or refusal of an application for a building licence to be completed =<5 days.

Operational Performance: Applications for Demolition Licence: 80% of the reports required prior to the issue of a Demolition licence or refusal of an completed =<4 days.

Operational Performance: Applications for a Fence Licence: 100% of reports required prior to the issue of a Fence Licence or the refusal of an application for a Fence Licence to be completed = < 4 working days.

Operational Performance: Applications for a Sign Licence: 100% of reports required prior to the issue of a Sign Licence or refusal of the refusal of an application for a Sign Licence to be completed = < 4 working days.

Operational Performance: Applications for a Strata Title Certificate: 100% of applications for a Strata Title Certificate to be finalised = < 5 working days.

Operational Performance: Swimming Pool and Spa Inspections: 25% of premises to be inspected each year.

Levels Achieved:

2191 applications processed. 1119 (51%) processed on time.
107 applications processed. 92 (86%) processed on time.
91 applications processed. 81 (89%) processed on time.
35 applications processed. 30 (86%) processed on time.
46 applications processed. 40 (87%) processed on time.
1807 (30%) out of 6047 premises inspected.



Policy No	Policy Title and Actual Policy	Objectives Set
56	<p>Plant Nursery Operations & Use by Community</p> <p>A plant nursery will operate, on a self funding basis, to produce quality mature plant stock for use in Streetscape enhancement programmes in particular, but only in circumstances where the cost of stock produced is equal or less than the cost of stock from commercially operated nurseries.</p> <p>The nursery will continue to be a venue for the propagation of endemic plant material by community groups.</p> <p>Levels Achieved: Achieved. Provided assistance to Bannister Creek Catchment Group, Canning River Regional Park Volunteers and Friends of Queens Park.</p>	<p>Provision of assistance to community based environmental groups in the production of native plants for rehabilitation projects.</p>
58	<p>Business Incubators</p> <p>Support Support in respect of the Welshpool Business Incubator will continue. Operational Self Funding The Welshpool Business Incubator is to become self-funding in relation to its operations.</p> <p>Levels Achieved: Funds amounting to \$20,000 were allocated in the 2001/02 Annual Budget for Consultancy Fees in relation to the preparation of a Business Plan. No other action was taken in relation to the preparation of the Business Plan as the existing facility met the demand and Council is currently investigating possible alternative use of the land adjacent to the current facility where the possible extensions to the Welshpool Business Enterprise Centre are to be located.</p>	<p>A Business Plan covering the operations of the Welshpool Business Incubator over the next 4 or more years and which addresses the issue of Investment in "Start-Up Businesses".</p>
59	<p>Depot</p> <p>An operational centre for day labour workforce, storage of materials, equipment and plant will be provided.</p> <p>Levels Achieved: Achieved.</p>	<p>Maintain existing depot and an acceptable standard for the operational needs of the City whilst maintaining noise and dust complaints.</p>
60	<p>The Financial Status of the City</p> <p>A strong Financial Status will be maintained at all times.</p> <p>Levels Achieved: A net surplus after allowing committed funds of \$2,608,870 was achieved in the 2001/02 financial year and rates and other fees were maintained to the rate of inflation.</p>	<p>100% Compliance with Policy</p>

Policy No**Policy Title and Actual Policy****Objectives Set****61****Finalisation of Programs**

97.5% of the funds allocated for each Capital Works Program must be spent each year.

The only exception to this requirement occurs when:

- the Plan of Principal Activities and/or the Strategic Plan provides for expenditure to be spent over two or more years
- funds originate from sources external of the local government of the City of Canning and involves expenditure straddling two or more years, provided the Council is notified that such funds may not be expended within any year under review.
- funds held in trust or contributed by developers for works associated with developments.
- prior Council approval has been given carry forward works due to external factors outside the control of the City or other justifiable reasons.

100% Compliance with Policy

Levels Achieved:

Results achieved by Division/Department:

Corporate Services:

Percentage of Program completed - 100%; Number of Projects - 2 Projects Authorised to be carried over - 2

Finance and Client Services:

City Treasurer:

Percentage of Program completed - 100%; Number of Projects - 4 Projects Authorised to be carried over - 4

Computer Services:

Percentage of Program completed - 100%; Number of Projects - 11 Projects Authorised to be carried over - 3

Engineering and Technical Services

Works:

Percentage of Program completed - 98%; Number of Projects - 126 Projects Authorised to be carried over - 26

Plant and Equipment:

Percentage of Program completed - 100%; Number of Projects - 222 Projects Authorised to be carried over - Nil.

Parks and Reserves:

Percentage of Program completed - 90%; Number of Projects - 29 Projects Authorised to be carried over - 20.

Property Development and Maintenance:

Percentage of Program completed - 94%; Number of Projects - 47 Projects Authorised to be carried over - 11.

Waste Collection and Disposal:

Percentage of Program completed - 5%; Number of Projects - 4 Projects Authorised to be carried over - 4.

Policy No**Policy Title and Actual Policy****Objectives Set****Community Services****Executive:**

Percentage of Program completed - 91%; Number of Projects - 11 Projects Authorised to be carried over - 5

Aged Care:

Percentage of Program completed - 93%; Number of Projects - 43 Projects Authorised to be carried over - 14.

Disability, Family and Youth

Percentage of Program completed - 64%; Number of Projects - 11 Projects Authorised to be carried over - 6.

Branch Libraries:

Percentage of Program completed - 100%; Number of Projects - 8 Projects Authorised to be carried over - 1.

Patrol and Security Management:

Percentage of Program completed - 100%; Number of Projects - 7 Projects Authorised to be carried over - 3.

Leisure:

Percentage of Program completed - 100%; Number of Projects - 5 Projects Authorised to be carried over - Nil.

Recreation:

Percentage of Program completed - 100%; Number of Projects - 7 Projects Authorised to be carried over - 3.

Strategic and Regulatory Services**Building and Associated Services:**

Percentage of Program completed - 100%; Number of Projects - 2 Projects Authorised to be carried over - Nil.

Environmental Health and Associated Services:

Percentage of Program completed - 67%; Number of Projects - 6 Projects Authorised to be carried over - Nil.

Town Planning and Associated Services:

Percentage of Program completed - 0%; Number of Projects - 3 Projects Authorised to be carried over - 1.

75

Capital Works Program

Advice to persons likely to be affected by works; minimising inconvenience to those likely to be affected; project scheduling; and schematic plans.

All persons likely to be effected by the carrying out of any capital works are to be notified by advertisement, signage or formal advice of the intention to effect the capital works at least 10 days before the commencement of such works.

Every effort is to be made to minimise the inconvenience of those persons or organisations likely to be effected as a result of capital works being effected

The advertisement, signage or formal advice is to contain details of the nature and extent of the proposed capital works together with timing details.

100% Compliance with Policy

Policy No**Policy Title and Actual Policy****Objectives Set****Capital Works Program cont...**

At least 10 days before the commencement of any project a project management schedule is to be provided in respect of the works to be effected. Each schedule must detail the anticipated commencement and completion dates for each task comprising the project together with cost estimates; and should aim at achieving the shortest time delay between the commencement and completion of the project without impinging upon cost effectiveness. Each schedule will be made available for perusal by members of the Council, those who may be affected by the works and the community at large. Each schedule must be updated at least weekly and a copy is to be made available for perusal by members of the Council, those who may be affected by the works and the community at large. Where significant Capital Works are to be effected Schematic Plans will be prepared and copies made available for perusal by Members of the Council and by those who may be affected by the works and the community at large.

Levels Achieved:

The Objective was achieved by each Division/Department for Capital Works Program started for the 2001-2002 financial year.

76

Business Plans in respect of Service Units

The organisation will provide Business Plans for each "service provider" unit department.
 The provision of Business Plans by each Service Unit will be the responsibility of the Manager/Supervisor of the Unit.
 Every Business Plan will be approved by the Council.
 Every Manager/Supervisor is to ensure their Business Plan is reviewed at least yearly.
 All Business Plans For Service Units will cover a period of 4 or more years and will contain the following sections:
 Executive Summary; Purpose; Proposal; Background; Analysis of Proposal; Staffing; Marketing; Financial Analysis; Fee Structure; Costs and Benefits; Issues; and Performance Measures.

Ensure all Business Plans are reviewed by 30th June 2002.

Policy No

Policy Title and Actual Policy

Objectives Set

Levels Achieved:

The Business Plans for the Finance and Client Services Group and Information Technology were not finalised.

The Business Plans for other Units were reviewed. However, the time-frames set for completion were not achieved.

77

Community Consultation

Members of the Council appreciate that the introduction of new services or facilities may, in some instances, have a perceived impact upon the lifestyle or amenity of residents.

The Council recognises that, in some instances, community consultation should take place prior to a particular proposal being effected.

The Council will choose the projects on which it considers community consultation should be conducted and will ensure that such consultation is effected.

100% compliance with Policy.

Levels Achieved:

The objective was achieved by each Division/Department for projects started for the 2001-2002 financial year.

78

Business Plans Requirements under LGA.; Capital Works Projects which may have implications in respect of Fees and Charges

Business Plans will be prepared:

1. Where there is a requirement in terms of the Local Government Act for such a plan to be prepared;
2. Where the impact of any development proposed or for the proposed provision or significant extension of any service may have an impact on the fees and charges imposed upon either existing or potential users.

The responsibility for the production of a Business Plan for these purposes will rest upon the Manager/Supervisor of the Business Unit primarily responsible for the development or service provision.

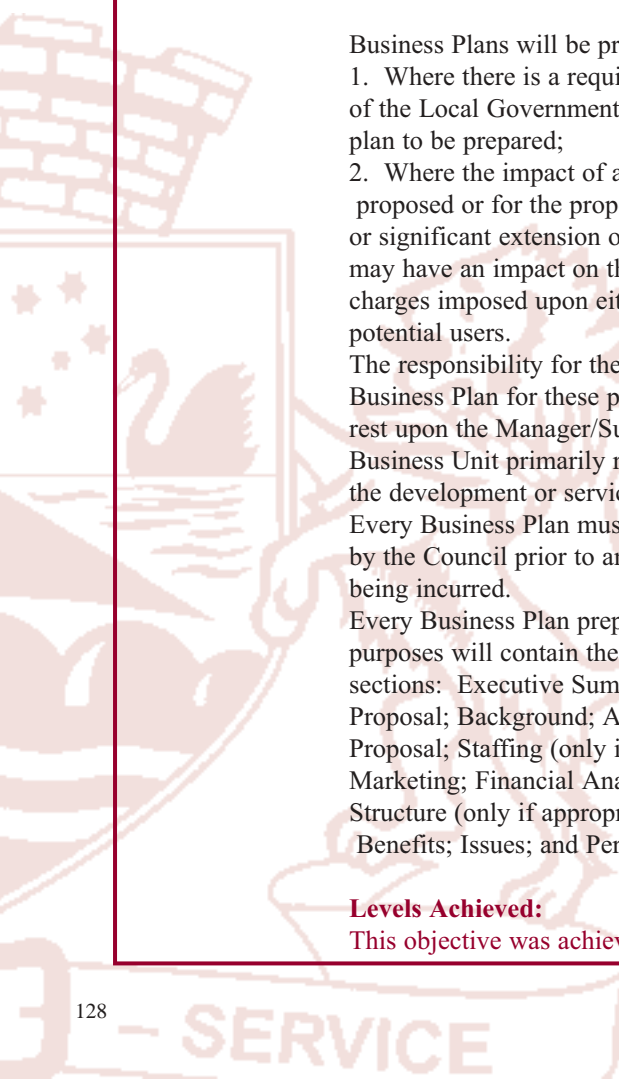
Every Business Plan must be approved by the Council prior to any expenditure being incurred.

Every Business Plan prepared for these purposes will contain the following sections: Executive Summary; Purpose; Proposal; Background; Analysis of Proposal; Staffing (only if appropriate); Marketing; Financial Analysis; Fee Structure (only if appropriate); Costs and Benefits; Issues; and Performance Measures.

100% compliance with Policy

Levels Achieved:

This objective was achieved.



Policy No

Policy Title and Actual Policy

Objectives Set

79

Our Clients/Customers

The City recognises the importance of its Client/Customer base and will ensure, wherever reasonable, that its Clients/Customers receive excellent service. The City undertakes to conduct random (and anonymous) Client/Customer Satisfaction Surveys in respect of each of its Service Units at least twice yearly.

The City also undertakes to correct any shortfalls in respect of "customer service provisions" discovered as a result of the Analysis which will be effected upon the closure date of a particular Client/Customer Satisfaction Survey.

Levels Achieved:

Results achieved by Division/Department
Engineering and Technical Services
Works - 73% Good to Very Good

Community Services
Aged Care - 93% Good to Very Good
Branch Libraries - 76% Good to Very Good

Strategic and Regulatory Services
Building and Associated Services - 79% Good to Very Good
Environmental Health and Associated Services - 78% Good to Very Good.

At least a 92.5% "very good service" result in respect of each Service Unit Client/Customer Satisfaction Survey.

80

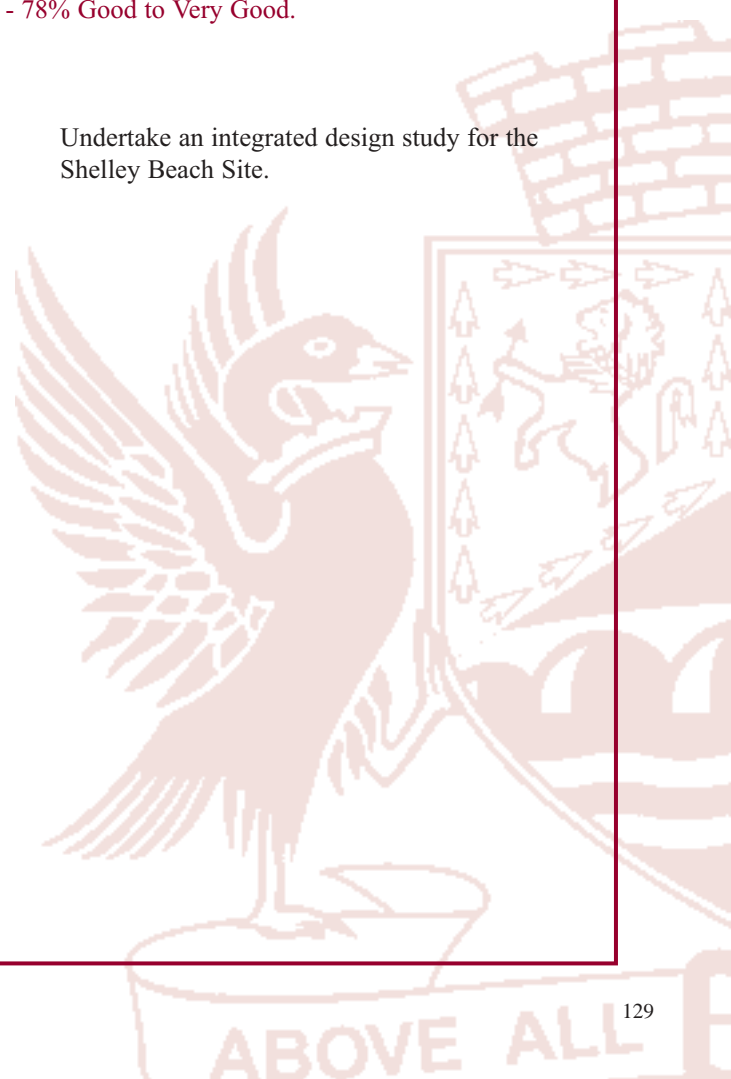
Canning River Foreshore - Management

The Canning River foreshore will be managed to ensure that the environmental environmental benefits of the river and its foreshore are maintained whilst providing the opportunity for the controlled development of facilities to enable various recreational opportunities for the community.

Levels Achieved:

Achieved.

Undertake an integrated design study for the Shelley Beach Site.



Policy No	Policy Title and Actual Policy	Objectives Set
81	<p>Accommodation and Respite Services for People with Disabilities</p> <p>A comprehensive range of services will be provided for people with intellectual disabilities encompassing supported accommodation and holiday programs; and planned and emergency respite services to assist families. With continuing financial support from the Commonwealth and State Governments, these services will be expanded and developed.</p> <p>Levels Achieved: Respite Options: 82%. Supported Accommodation: 100%. School Holiday Program: 95%</p>	<p>Accommodation and respite services for people with disabilities:</p> <ul style="list-style-type: none"> - Respite options for 28 clients or more. - Supported accommodation for 20 clients or more. - School holiday program for 7 clients or more. <p>Note: Supported Accommodation presently available:</p> <ul style="list-style-type: none"> - Queens Street - 1 Client - Farnham Street - 3 Clients - Rochester Street - 2 Clients - Blenny Place - 3 Clients - Allen Street - 2 Clients - Hamilton Street - 2 Clients - Ewing Street - 7 Clients.
82	<p>Aquatic and/or Recreation Centres</p> <p>A wide and diverse range of recreational programs which encourage participation and enhance the lifestyle for all ages will be provided at aquatic and/or recreation centres.</p>	<p>Canning Aquatic Centre: Achieve Centre usage to the value of \$15,000 income per month.</p> <p>Queens Park Recreation Centre:</p> <ul style="list-style-type: none"> - Activities: Increase hours that activities are offered by 1.25%. (Note: Based on 127 hours per week for the year ended 30 June 2001). - Spatial: Increase hours of spatial usage by 1.25%. (Note: Based on 92.5 hours per week for the year ended 30 June 2001). <p>Riverton Leisureplex:</p> <ul style="list-style-type: none"> - Aquatic entry achieve target of \$207,000 per annum. - Cafe achieve target of \$172,500 per annum. - Creche achieve target of \$20,000 per annum. - Fitness Centre achieve target of \$187,000 per annum. - Function Rooms achieve target of \$30,000 per annum. - Hot exercise pool achieve target of \$32,500 per annum. - Kids Gym achieve target of \$68,000 per annum. - Swimming School achieve target of \$202,000 per annum.



Policy No

Policy Title and Actual Policy

Objectives Set

Levels Achieved:

Canning Aquatic Centre - 73%.

Queens Park Recreation Centre activities 88% usage.

Queens Park Spatial 106% usage.

Riverton Leisureplex:

- Aquatic entry - 199%.

- Cafe - 126%.

- Creche - 43%.

- Fitness Centre - 276%.

- Function rooms - 198%.

- Hot Exercise Pool - 175%.

- Kids Gym - 43%.

- Swimming School - 182%.

Reasons for any Shortfall:

Canning Aquatic Centre under utilised due mainly to cool summer temperature (no day above 38c).

Leisureplex - kids gym and creche new services requiring further promotion to build higher patronage levels.

83

Environment - Cities for Climate Protection

As a participant in the Cities for Climate Protection Program (CCP) we will pursue the reduction of greenhouse gas emissions from the City's own activities and encourage local households and businesses to reduce their omissions.

Set omission reduction goals for the City and develop and adopt a local greenhouse action plan to achieve these reductions; implement the local greenhouse action plan and monitor and report on greenhouse gas emissions.

Levels Achieved:

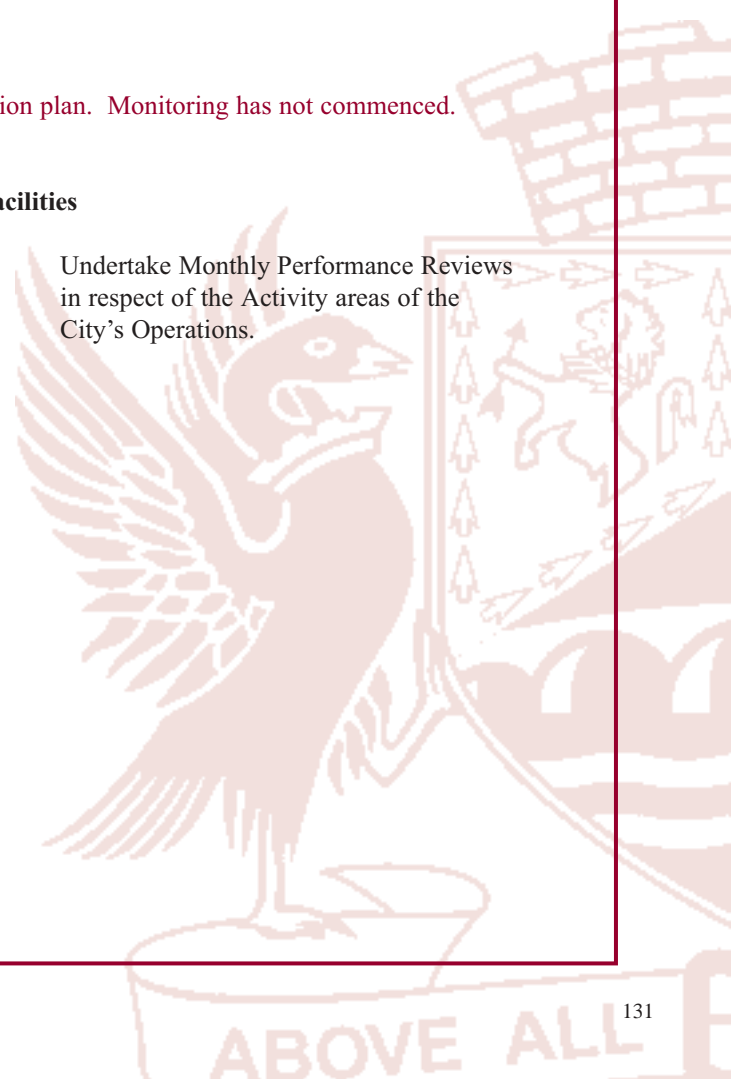
Partly achieved, implemented parts of local action plan. Monitoring has not commenced.

84

Continuous Improvement to Services and Facilities

The City recognises that it has an obligation to ensure that the services and facilities it provides should operate effectively, efficiently and economically. To this end, the City will seek continuous improvement to its services and facilities and will undertake regular reviews to evaluate performance.

Undertake Monthly Performance Reviews in respect of the Activity areas of the City's Operations.



Policy No**Policy Title and Actual Policy****Objectives Set****Levels Achieved:**

Monthly Performance Reviews were undertaken in respect of the following Policies:

- 4 Meetings
- 8 Acting on Council Resolutions
- 9 Responses to Correspondence
- 10 Responses to Service Requests
- 11 Patrol and Security Services
- 12 Health Services
- 16 Home and Community Care Support Services for Frail Seniors, Adults with Disabilities and Persons with Dementia
- 17 Youth and Family Services
- 18 Seniors Residential Services
- 19 Supported Accommodation Services for Frail Aged Seniors
- 27 Town Planning Services
- 33 Community Halls and Centres including Civic Centre
- 36 Golf Course(s)
- 39 Recreation Activity Programs
- 42 Library Services
- 53 Building Services
- 61 Finalisation of Programs
- 75 Capital Works Program
- 81 Accommodation and Respite Services for People with Disabilities.

85

Information Technology

A program of continuing improvement and development of Stress Free Business Solutions and access to critical Information and Data from anywhere at any time will be provided.

Achievement of the goal of ongoing improvement and development will be accomplished through the use of efficient, effective and economical -

- . Back up Systems
- . Centralised Storage Management
- . Data Sharing System's)
- . Disaster Recovery System's)
- . Data Security System's)
- . High-Band Width Environment
- . Wide Area Network
- . Management of the Network Environment.

A program of research development and enhancement of systems will continue to be undertaken with the aim of being in the forefront in the provision of effective and trustworthy e-commerce and internet Business Solutions available to anyone, from anywhere at any time.

We will continue to encourage Strategic Alliances with persons and organisations able to mutually assist in the enhancement and development of systems.

Continued development and enhancement of Systems with particular emphasis on the introduction of e-commerce related availability to users; enhancement of the City's Web Site; the introduction of "Field Systems"; and integrated Performance Measurement Systems.

Levels Achieved:

This objective has been partly achieved.

Policy No**Policy Title and Actual Policy****Objectives Set****86****Human Resources**

The City recognises the extremely important role its staff plays in achieving the key values and key goals of the organisation. To this end, the City acknowledges its staff should consist of highly trained personnel committed to achieving the organisation's key goals and key values. On the question of the management of its Human Resources, the City will undertake to provide management and employees with independent, accurate and up-to-date advice and assistance on all matters relating to the employment and development of staff; and to ensure that all legislative requirements with relation to the employment and safety and health of its staff will be met to a satisfactory standard.

Implement the City's Safety Management Plan in accordance with the time-frames set; Automate statistical records relating to staff turn-over, lost time injuries and staff training; review the "outdoor employees" merit pay system.

Re-negotiation of City of Canning EBA.
 - Deliver increased productivity through a multi-skilled workforce and staff satisfaction.

Review of Recruitment Process
 - To reduce operating costs through streamlining the process for greater efficiency.

Staged Implementation of HRIS
 - Reporting that will enable us to measure the true cost of 'doing business' unit by unit.

- Monitor and improve performance through objective not subjective means.

- Align individual skills with positions in order to do a gap analysis for training purposes.

Training and Development
 - Develop Managers skills in the process of recruitment and selection - in line with the new recruitment.

- Increase skills in the area of people management, particularly delegation, time management, coaching, etc.

Occupational Health and Safety
 - Make the City of Canning a safer working environment through proactive strategies of awareness and identification of hazards.

- Restructure of the Occupational Health and Safety Committee to enhance effectiveness of recommendations.

Policy No**Policy Title and Actual Policy****Objectives Set****Levels Achieved:**

Safety Management Plan:

Implemented and enhancements ongoing. Monthly reports on lost time generated. Workers Compensation system overhauled. Worksafe relationship improved. Merit Pay system reviewed.

Re-negotiation of EBA:

Ongoing. Changes made to working conditions in some areas to comply with legislation.

Review of Recruitment Process:

Stage 1 of review complete, Stage 2 in progress.

Staged Implementation of HRIS:

Significant changes to be made before system can be utilised as Human Resource support.

Monitor and Improve Performance:

Enhanced process for 2002 Performance Appraisal - electronic completion.

Gap Analysis for Training Purposes:

Training report produced from 2000-2001 appraisals. Enhancements to 2001-2002 appraisals will further develop training plan.

Training and Development:

Stage 2 is to trial the written procedure, this will involve training. Not yet achieved.

Time Management:

Training completed, other training scheduled for 2002-2003.

Occupational Health and Safety:

New strategies: 1 - Audits of external facilities. 2 - Re-organisations of Safety and Health Committee. 3. Worksite audits.

Restructure of the Occupational Health and Safety Committee:

Commenced and in operation.

87

New Public Buildings

All new buildings will be designed to ensure compliance with access for people with disabilities requirements, energy efficiency and to minimise the "whole of life" cost of on-going maintenance.

Audit of 33.3% of existing buildings to identify improvements to disability access energy efficiency and maintenance issues.

Ensure an 80% "good to very good" survey response in relation to City Buildings. (Condition).

Levels Achieved:

Not Achieved.

Results Achieved:

City Buildings - 92%

Graffiti - 89%.

Reasons for any Shortfall:

Unable to allocate resources to project.

Policy No

Policy Title and Actual Policy

Objectives Set

87

Policy Documents

Policy Documents will be prepared for those matters which will involve substantial improvement to the amenities or services provided by the City. In most instances, the services or amenities to be improved will result in ongoing recurrent expenditures.

100% Compliance with Policy.

All Policy documents must be approved by Council prior to any expenditure being incurred.

The responsibility for the production of Policy documents rest with the Manager/Supervisor of the Business Unit which will undertake the improvements.

Levels Achieved:

Policy Documents Adopted by Council:

- Aircraft Noise Complaint Policy
- Donations - Used Concrete Slabs
- Sportsfields and Outdoor Facilities - Financial assistance to Clubs and Organisations.
- Parking Requirements for Multiple Occupancy Group Dwellings.

90

Development Plans

Development Plans will be prepared where the development or purchase of a facility or service involves expenditure over more than one financial year.

100% Compliance with Policy.

The responsibility for the production of a Development Plan will rest upon the Manager/Supervisor of the Business Unit responsible for the development of service provision.

Every Development Plan must be approved by Council prior to any expenditure being incurred.

Levels Achieved:

Development Plans Approved by Council include:

- Administration and Civic Centre Extensions
- Canning Regional Centre Development Plan
- Centenary Park Regional Open Space Development Plan
- Shelley Beach Park Design Study/Development Plan
- St James and Bentley Public Open Space Acquisition.





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**Freedom of
Information Act 1992**

In accordance with the above legislation an Information Statement has been prepared as a stand alone document. The Information Statement is available for perusal at the Enquiry Counter, Administration Building and at Council Libraries.

