

Policy Type:	Administrative
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Legal (Parent):'

Legal (Subsidiary):

ADOPTED POLICY

Title:	RESIDENTIAL PARKING PERMITS
Objective:	To provide clear guidelines for the issue and control of Residential Parking Permits and Visitor Parking Permits.

1.0 Preamble

- 1.1 The City of Canning can issue Residential Parking Permits and Visitor Parking Permits in accordance with the City of Canning's Parking Local Law 2010 - Part 7.
- 1.2 The introduction of parking restrictions may adversely affect the amenity of residents who live in residential areas of the City of Canning. To ameliorate this issue, affected residents may apply for a Permit which exempts their vehicle(s) from 'specified time' parking restrictions 'to that part of the carriageway specified in the permit'.
- 1.3 This Permit applies to:
 - (a) Those occupants of a dwelling affected by 'specified time' parking restrictions.
 - (b) To the road or roads in respect of which the Resident Parking Permit or Visitor Parking Permit was issued.
 - (c) To the vehicle in respect of which the Residential Parking Permit was issued.
 - (d) To the vehicle in respect of which the Visitor Parking Permit is displayed.
- 1.4 The Permit will allow residents and their visitor's reasonable access to their properties where restrictions may otherwise be in place.

2.0 Residential Parking Permits and Visitor Parking Permits - General

- 2.1 A maximum number of two (2) Residential Parking Permits and two (2) Visitor Parking Permits will be issued to the occupier of a residential property. Residential Parking Permits may only be used on the vehicle for which they are allocated. Visitor Parking Permits may only be used on the vehicle of a visitor for which they are allocated.
- 2.2 The City may issue up to two (2) Temporary Residential Parking Permits and two (2) Temporary Visitor Parking Permits for the period when the application is being assessed, to expire fifteen days following the date the application was lodged. The issuing of a Temporary Parking Permit does not constitute an approval of the application.

3.0 Residential Parking Permits

- 3.1 Residential Parking Permits shall only be issued to the occupier of any single house in accordance with the following:
 - (a) The dwelling is affected by a 'specified time parking' prohibition.
 - (b) A completed Residential and Visitor Parking Permit Application accompanied by:
 - Proof of occupancy (current rates notice or existing lease agreement)
 - Proof of vehicle ownership (Vehicle Registration displaying the residential address indicated on the application)
 - Current Drivers License
 - (c) If the vehicle is registered to a company then written authorisation, on company letterhead must be provided indicating that the vehicle can be kept at the address shown on the application.
 - (d) Where sufficient parking cannot be provided on the land on which the single house is located.

- 3.2 A Residential Parking Permit will be valid to a maximum period of one year expiring on 31 December in the year of issue after which the permit will be renewed on application.
- 3.3 A Residential Parking Permit will display a permit number, vehicle registration number, vehicle make, date of expiry and the streets or area in which the permit applies.
- 3.4 A Residential Parking Permit shall be located on the passenger side of the front windscreen clearly displayed and visible from outside of the vehicle.
- 3.5 A Residential Parking Permit will not be issued to a vehicle which is classified as a commercial vehicle (with a tare weight greater than 2,500 kgs), a caravan, a bus, a semi/trailer, a tow truck, a tractor, a trailer or a taxi.

4.0 Visitors Parking Permits

- 4.1 Visitors Parking Permits shall only be issued to the occupier of any single house in accordance with the following:
 - (a) The dwelling is affected by a "specified time parking" prohibition.
 - (b) A completed Residential and Visitor Parking Permit application accompanied with the following documentation:
 - Proof of occupancy (current rates notice or existing lease agreement)
 - (c) Where sufficient parking cannot be provided on the land on which the single house is located.
- 4.2 A maximum of two Visitor Parking Permits shall be issued to the occupant of a residential property.
- 4.3 A Visitor Parking Permit is transferable from one vehicle to another and is to be retained by the resident and given to visitors for them to clearly display on the dashboard of their vehicle.
- 4.4 A Visitor Parking Permit will display a permit number, date of expiry and the street(s) or area in which the vehicle is permitted to park.
- 4.5 A Visitor Parking Permit may be used for a maximum of three consecutive hours (except in an instance where construction, or trades people working within the property boundary can be demonstrated) on any vehicle which includes, a commercial vehicle (with tare weight greater than 2,500kgs), a caravan, a bus, a semi trailer, a tow truck, a tractor, a trailer and a taxi.

5.0 Residential Unit/Townhouse Developments

- 5.1 The City will not issue a Residential Parking Permit or Visitor Parking Permit where the residential unit/townhouse has sufficient parking on the land.
- 5.2 The City shall only issue a maximum of two (2) Residential Parking Permits and one (1) Visitor Parking Permit to the occupier in respect of any residential unit/townhouse where insufficient parking on the land can be provided.

6.0 Discretionary Authority

Notwithstanding any other provisions, which restrict the number of Residential and/or Visitors Parking Permits which may be issued, the Chief Executive Officer may approve the issue of one additional Residential Parking Permit or one Visitor Parking Permit, to any occupier, under such conditions as the Chief Executive Officer considers necessary.

7.0 General Information

- 7.1 There is no initial cost for Residential Parking Permits or Visitor Parking Permits.
- 7.2 Renewal of lost, stolen or damaged permits will incur a fee of \$30 for each replacement.
- 7.3 Residential Parking Permits and Visitor Parking Permits will not apply in areas covered by paid parking or where retail premises and time limited parking applies.
- 7.4 Parking Permits are not issued to businesses or commercial properties.